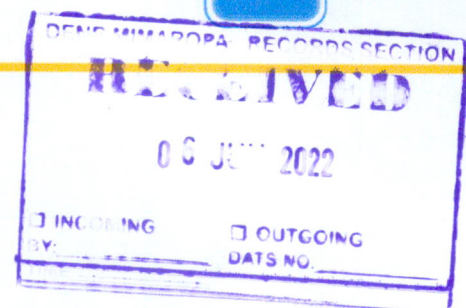




Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 536-0215 / (+632) 310-1369  
Email: region4b@mgb.gov.ph



30 May 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
Department of Environment and Natural Resource  
MIMAROPA Region

**FROM :** The OIC- Regional Director  
This Office

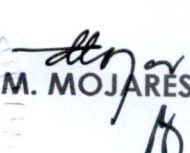
**SUBJECT :** REQUEST FOR RESOURCE SPEAKERS FOR BASIC  
DEPUTATION TRAINING FOR THE PERSONNEL OF MGB  
MIMAROPA REGION ON JUNE 23, 2022 VIA ZOOM

With the aim of MGB MIMAROPA Region to capacitate its personnel with knowledge and skills in their conduct of public service, the herein Office will conduct a basic deputation training for its personnel on June 23, 2022.

In line with this, we are respectfully requesting the following resource speakers from DENR MIMAROPA Region to discuss the following deputation topics:

Deputation Topics	Resource Speakers
<ul style="list-style-type: none"><li>RA 6713: Code of Conduct and Ethical Standards for Public Officials and Employees</li><li>Ethics in DENRO</li></ul>	<b>Atty. Gandhi G. Flores</b> Chief, Legal Division
<ul style="list-style-type: none"><li>Financial Literacy</li></ul>	<b>Mr. Nazar Norman S. Cortuna</b> Chief, Accounting Section
<ul style="list-style-type: none"><li>DENR in Retrospect</li><li>DENR Core Values</li><li>Personality Development</li></ul>	<b>Ms. Edna A. Tarrosa</b> Chief, HRDS

For the Regional Executive Director's favorable approval.

  
**EDWIN M. MOJARES, Ph.D.**

"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."







Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 536-0215 / (+632) 310-1369  
Email: region4b@mgb.gov.ph



**BASIC DEPUTATION TRAINING FOR THE PERSONNEL OF MGB MIMAROPA REGION**

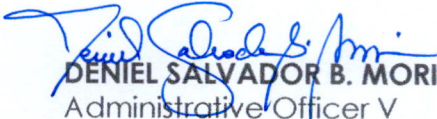
June 23, 2022 (8:00 am – 5:00 pm) via ZOOM

Time	
8:00 am – 8:30 am	<b>Registration</b>
8:30 am – 9:00 am	<b>Preliminaries</b> <ul style="list-style-type: none"> <li>Prayer</li> <li>Philippine National Anthem</li> <li>Acknowledgment of participants <b>Deniel Salvador B. Morillo</b>   Administrative Officer V Mines and Geosciences Bureau MIMAROPA Region</li> <li>House rules <b>Deniel Salvador B. Morillo</b>   Administrative Officer V Mines and Geosciences Bureau MIMAROPA Region</li> <li>Welcome remarks <b>Engr. Glenn Marcelo C. Noble</b>   Regional Director Mines and Geosciences Bureau MIMAROPA Region</li> </ul>
9:00 am – 10:00 am	<b>RA 6713: Code of Conduct and Ethical Standards for Public Officials and Employees</b> <b>Atty. Gandhi G. Flores</b>   Chief, Legal Division Department of Environment and Natural Resources MIMAROPA Region
10:00 am – 10:40 am	<b>Ethics in DENRO</b> <b>Atty. Gandhi G. Flores</b>   Chief, Legal Division Department of Environment and Natural Resources MIMAROPA Region
10:40 am – 10:50 am	<b>Break</b>
10:50 am – 11:30 am	<b>Financial Literacy</b> <b>Mr. Nazar Norman S. Cortuna, CPA</b>   Chief, Accounting Section Department of Environment and Natural Resources MIMAROPA Region
11:30 am – 11:50 am	<b>Open forum</b>
11:45 am – 11:50 am	<b>Awarding of certificates</b>
11:50 am – 12:00 nn	Closing of morning session
1:00 pm – 02:00 pm	<b>DENR in Retrospect</b> <b>Ms. Edna A. Tarrosa</b>   Chief, Human Resources Development Section Department of Environment and Natural Resources MIMAROPA Region
02:00 pm – 02:40 pm	<b>Core Values</b> <b>Ms. Edna A. Tarrosa</b>   Chief, Human Resources Development Section Department of Environment and Natural Resources MIMAROPA Region
02:40 pm – 02:50 pm	<b>Break</b>

**"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."**


02:50 pm – 03:50 pm	<b>Personality Development</b> <b>Ms. Edna A. Tarrosa</b>   Chief, Human Resources Development Section Department of Environment and Natural Resources MIMAROPA Region
03:50 pm – 04:10 pm	<b>Open forum</b>
04:10 pm – 04:20 pm	<b>Post-test</b>
04:20 pm – 04:40 pm	<b>Message from all Division Chiefs</b>
04:40 pm – 04:50 pm	<b>Awarding of the Top 2 attendees</b>
04:50 pm – 05:00 pm	<b>Closing Remarks</b> <b>Mr. Bon Kristoffer G. Gabay</b>   Chief, Finance and Administrative Division Mines and Geosciences Bureau MIMAROPA Region

Prepared by:

  
**DENIEL SALVADOR B. MORILLO**  
Administrative Officer V

**IVAN F. MACANDOG**  
Engineer III

Approved by:

  
**BON KRISTOFFER G. GABAY**  
Chief, Finance and Administrative Division

  
**ELLENGRACE R. GALISTE**  
Chief, Mine Management Division

**“MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE.”**