



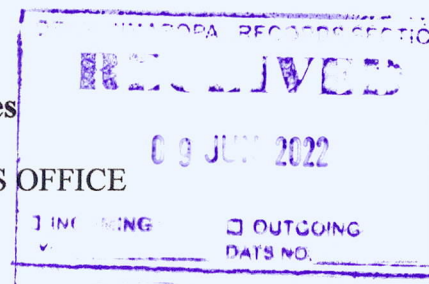
Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Bgy. Sta. Monica, Puerto Princesa City, Palawan

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June 02, 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg., Roxas Blvd.  
Ermita, Manila

**FROM :** Provincial Environment and  
Natural Resources Officer

**SUBJECT :** **REPORT ON THE ATTENDED MUNICIPAL ENVIRONMENT  
LAW ENFORCEMENT TEAM (MELET) FORMATION AT  
JOSIL'S PENSION HOUSE AND DREAM RESORT LOCATED  
AT BARANGAY POBLACION, TAYTAY, PALAWAN**

Respectfully forwarded is the Memorandum dated May 12, 2022 of CENRO Taytay, Palawan relative to the above subject.

Per memorandum, CENRO Taytay submitted the individual learning report of Protected Area Superintendent (PASu) Mildred A. Suza of El Nido-Taytay Managed Resource Protected Area (ENTMRPA) and Forest Ranger Herson Y. Caliao held at Josil's Pension House and The Dream Resort located at Taytay, Palawan dated March 25-26, 2022.

For your information and record.

  
**FELIZARDO B. CAYATOC**

Copy Furnished:  
CENRO Taytay  
MES/NDC Doc. No. 2022-4406

DENR-PALAWAN  
PENRO-RECORDS  
**RELEASED**  
By \_\_\_\_\_  
Date: JUN 02 2022 CN 22-1393



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

DENR CENRO  
PALAWAN RECORDS  
RECEIVED

BY: *do: A.A.*  
DATE: *05.26.22* CN *2022-446*

May 12, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer- Palawan  
Sta. Monica, Puerto Princesa City

FROM : The Community Environment and Natural Resources Officer  
This jurisdiction

SUBJECT : **REPORT ON THE ATTENDED MUNICIPAL ENVIRONMENT  
LAW ENFORCEMENT TEAM (MELET) FORMATION AT  
JOSIL'S PENSION HOUSE AND DREAM RESORT LOCATED AT  
BARANGAY POBLACION, TAYTAY, PALAWAN**

Respectfully forwarded is the memorandum on the above subject dated April 27, 2022 of Protected Area Superintendent (PASu) Mildred A. Suza of El Nido-Taytay Managed Resource Protected Area (ENTMRPA), El Nido, Palawan. This report will serves as **Means of Verification (MoV)** on the target activity for meetings attended.

For his information and record.

DENR CENRO  
TAYTAY, PALAWAN  
RELEASED

BY: *liu*  
DATE: *MAY 18 2022* CN *1410*

*ALAN LAYALLE*

Cc: PAMO-ENTMRPA



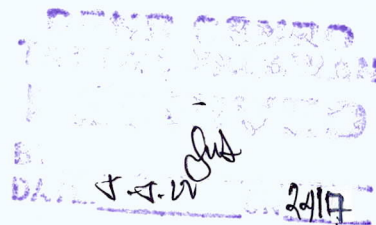
April 27, 2022

**MEMORANDUM**

**FOR** : The OIC-Community Environment and Natural Resources Officer  
Taytay, Palawan

**FROM** : The Protected Area Superintendent  
El Nido-Taytay Managed Resource Protected Area

**SUBJECT** : **REPORT ON ATTENDED MUNICIPAL ENVIRONMENTAL LAW ENFORCEMENT TEAM (MELET) FORMATION AT JOSIL'S PENSION HOUSE AND DREAM RESORT LOCATED AT BARANGAY POBLACION, TAYTAY, PALAWAN**

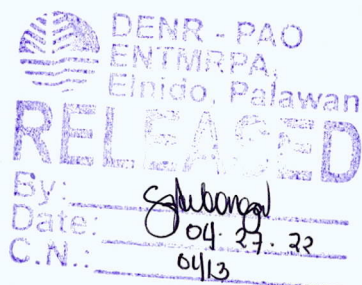


Respectfully forwarded is the report of Forest Ranger Herson Y. Caliao pertaining to the attended MELET formation dated April 1, 2022 held at Josil's Pension House And Dream Resort located at Barangay Poblacion, Taytay, Palawan.

Attached is the individual learning report, geotagged photos and other documents relevant to the said workshop.

For information, record and further instruction.

  
**MILDRED A. SUZA**







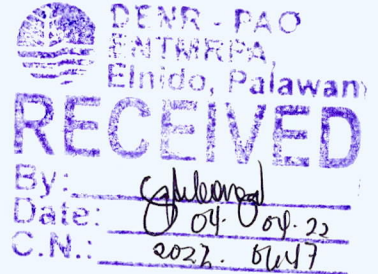
April 1, 2022

**MEMORANDUM**

**FOR : The Protected Area Superintendent**  
**El Nido-Taytay Managed Resource Protected Area**

**FROM : Forest Ranger**

**SUBJECT : REPORT ON ATTENDED MUNICIPAL ENVIRONMENTAL  
LAW ENFORCEMENT TEAM FORMATION AT JOSIL'S  
PENSION HOUSE AND DREAM RESORT LOCATED AT BRGY.  
POBLACION, TAYTAY, PALAWAN**



This is in compliance the memorandum of CENRO Alan L. Valle dated March 16, 2022 to attend the above said subject organized and funded by ZSL Philippines held at Josil's Pension House and The Dream Resort located at Taytay, Palawan dated March 25-26, 2022, respectively.

Attached is the individual learning report, geotagged photos and other documents relevant to the said workshop.

For information, record and further instruction.

  
**HERSON Y. CALIAO**

## LEARNING REPORT

### Part 1

<b>Name of Participant:</b>	Herson Y. Caliao
<b>Office/Service:</b>	El Nido-Taytay Managed Resource Protected Area-Protected Area Management Office (ENTMRPA-PAMO)
<b>Training Title:</b>	Municipal Environmental Law Enforcement Team (MELET) Formation
<b>Learning Providers:</b>	ZSL Philippines
<b>Inclusive Dates:</b>	March 25-26, 2022
<b>Venue:</b>	Josil's Pension, Sitio Culanga, Barangay Poblacion, Taytay, Palawan and The Dream Resort, Taytay, Palawan

### EVALUATION OF THE COURSE

#### • Technical Content

The two (2) day workshop spearheaded and funded by ZSL Philippines was held at Josil's Pension, Sitio Culanga, Barangay Poblacion, Taytay, Palawan (Day 1) and at The Dream Resort, Taytay, Palawan (Day 2).

The said workshop is in preparation for the upcoming week-long training for the same invited law enforcers within the municipality. Among the invitees were representatives from Lake Manguao Enforcers, MENRO, PNP, PNP Maritime, Marine Battalion, DENR CENRO Taytay, PCSDS and PCG.

On the first day, ZSL Pangolin Project (Balik Balikon Project) was introduced to the participants. An introduction and overview of MELET formation was then presented. In the afternoon, each stakeholders were assigned to present the Standard Operation procedures (SOPs)- interactive discussions then proceeded. Training needs assessment was then discussed.

On the second day, a team building activity was held at The Dream Resort where several activities were performed by the participants. The said activity primarily aims to build camaraderie among other law enforcers from other agencies as it was in preparation for the said upcoming week-long training.

#### • Impressions/Comments

In general, the said workshop indeed made the participants to have camaraderie among other law enforcers within the municipality. In addition, learning the SOPs of each law enforcement agencies somehow is very important and preparing for the training needs will ensure efficiency of trainers on the upcoming training.

✓

**RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION**

The undersigned, being part of Enforcement and Monitoring Section and El Nido-Taytay Managed Resource Protected Area staff, having these kind of workshops and trainings will enhance our capabilities thru new learnings and ideas. Building network of connections and camaraderie among other co-enforcers ensures good coordination particularly in conducting joint or multisectoral activities related to enforcement.

**RECOMMENDATIONS**

ZSL Philippines along with its Balik Balikon project will also be launched in Barangay Teneguiban, El Nido, Palawan. With this, the undersigned recommends the Protected Area Management Office to send competent staff and park rangers on the said series of activity once implemented.

**POST LEARNING ACTION PLAN/PROPOSAL**

<b>Proposed Plan/Activity/Output</b>	<b>Time Frame</b>
Participate/represent on the upcoming training of ZSL Philippines in relation to the attended series trainings and workshops	October-November 2022
Conduct coordination with ZSL Philippines on the planned activities related to the proposed site of Balik Balikon project in Teneguiban.	May-July, 2022



How will you support the post Learning Action Plan/ Proposal?

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer/apply the skills and knowledge gained from the training?

Would you be willing to send him/her again to other training/seminars/conference?

*Yes*   /       *No* \_\_\_\_\_     *Others:* \_\_\_\_\_

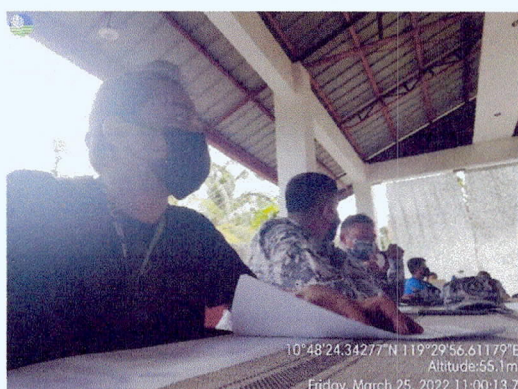
*Trainings related to law enforcement activities such as wildlife handling, basic life and support training etc.*

  
**HERSON Y. CALIAO**  
Attendee

**MILDRED A. SUZA**  
Protected Area Superintendent

Date \_\_\_\_\_

## PHOTO DOCUMENTATION



## CERTIFICATION

This is to certify that the above photos were true and correct and taken during the attended Municipal Environmental Law Enforcement Team formation held at Josil's Pension House and Dream Resort located at Brgy. Poblacion, Taytay, Palawan

  
**HERSON Y. CALIAO**  
Forest Ranger



## PHOTO DOCUMENTATION



## CERTIFICATION

This is to certify that the above photos were true and correct and taken during the attended Municipal Environmental Law Enforcement Team formation held at Josil's Pension House and Dream Resort located at Brgy. Poblacion, Taytay, Palawan

  
**HERSON Y. CALIAO**  
Forest Ranger

Josil's Pension House and the Dream Resort, Brgy. Poblacion, Taytay Palawan	<b>Program of Activities</b> March 25-26, 2022
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25-Mar-22	1st Day (Josil's Pension House)	
Time	Activity	In-charge/materials
9:00 - 10:00	Registration	ZSL Team
10:00-10:45	Workshop preliminaries	C3
	Prayer & National Anthem	
	Welcome Remarks	CMA
	Message of UK ZSL Law Enforcement Adviser	Grant Miller
10:45 - 11:20	SL Presentation of Pangolin Project	CMA
11:20- 12:15	Introduction to MELET formation (Workshop overview and objectives)	BIV
12:00 - 1:00	Lunch break	
1:00 - 02:30	Code of Conduct & SOPs for enforcement	ZSL
02:30 - 04:30	Training Capacity Needs Assessment	ZSL
4:30	End of 1st day	
26-Mar-22	2nd Day ( The Dream Resort)	
08:00-08:30	Opening Prayer	C3
	Administrative details about Dream Resort	Dream Resort Staff
08:30- 09:30	Knowing you, knowing me	ZSL Team
	Team building activities	
09:30-12:00	Activity 1 -Safest egg	
	Activity 2 - Tug of war	ZSL Team
	Activity 3 - S & E race	
	Activity 4 - Spider web & Beach crawl	ZSL & C3
12:00 - 01:00	LUNCHBREAK	Buffet
* 01:00 - 2:30	Activity 5 & 6 (War game & water activities)	ZSL Team
02:30 - 03:00 pm	Awarding of Prizes	Certificates, water bottle, shirts, caps, groceries and GC (cash equivalent)
03:00-05:00 PM	Use of dream resort facilities (swimming pool, kayak, beach & etc.)	





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March 16, 2022

**MEMORANDUM**

TO

FR Herson Y. Caliao  
FR Richard Pariñas  
FR Yolando D. Edep Jr.  
FR Jonathan A. Arzaga

FROM

The Community Environment and  
Natural Resources Officer

SUBJECT

**LETTER OF MS. CHARITY M. APALE, MPhil OF ZSL  
RELATIVE TO THE CONDUCT OF MUNICIPAL  
ENVIRONMENTAL LAW ENFORCEMENT TEAM (MELET)  
FORMATION AND 2-HOUR SESSION FOR CAPACITY NEEDS  
ASSESSMENT (CNA)**

MAR 17 2022

for 0813

This pertains to the letter dated March 15, 2022 from Ms. Charity M. Apale, MPhil, Project Manager, Balik-Balikon Project of Zoological Society of London (ZSL) relative to the above subject.

In view hereof, you are instructed to attend the said training on March 25-26, 2022 at Josils Pensions House and Dream Resort respectively, both located at Bgy, Poblacion, Taytay, Palawan. Further, the team will conduct also a 2-hour session for Capacity Needs Assessment (CNA) and the undersigned scheduled the said session on Monday (March 21, 2022) starting 1:00 o' clock till 5:00 in the afternoon.

For strict compliance.

  
ALAN VALLE

2022/03/17 11:07