



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
Telfax No. (048) 434 - 8791
Email Add: penropalawan@denr.gov.ph

June 02, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L&S Bldg., Roxas Blvd.
Ermita, Manila

FROM : Provincial Environment and
Natural Resources Officer

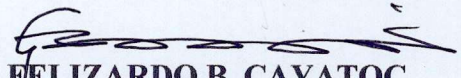
SUBJECT : **MEANS OF VERIFICATION (MOV) ON THE HIRING OF
FOREST PROTECTION OFFICERS FOR THE 2ND QUARTER
OF CY 2022**

DENR MIMAROPA RECORDS SECTION	
RECEIVED	
09 JUN 2022	
<input checked="" type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
DATE NO.	


Respectfully forwarded is the Memorandum dated May 25, 2022 of CENRO Taytay, Palawan relative to the above subject.

Per memorandum, CENRO Taytay hired a total of five (5) Forest Protection Officers charged against the funds of 001 Hiring of Forest Protection Officers funds under the Work and Financial Plan (WFP) covering the period from January to June C.Y 2022.

For your information and record.


FELIZARDO B. CAYATOC

Copy Furnished:
CENRO Taytay
MES/NDC Doc. No. 2022-4622

DENR-PALAWAN
PENRO RECORDS
RELEASED
By: 
Date: 28-1372
JUN 02 2022



COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

May 25, 2022


MEMORANDUM

FOR : The OIC- Provincial Environment and Natural Resources Officer
Brgy. Sta. Monica, Puerto Princesa City, Palawan

FROM : The Community Environment and Natural Resources Officer
Taytay, Palawan

SUBJECT : **MEANS OF VERIFICATION (MOV) ON THE HIRING OF FOREST PROTECTION OFFICERS FOR THE 2ND QUARTER OF CY 2022**

DENR PENRO
PALAWAN RECORDS
RECEIVED


BY: 
DATE: 05-20-2022 22:46

This pertains to the target for the 2nd quarter relative to the **10.1 Hiring of Forest Protection Officers to support the implementation of the LAWIN Forest and Biodiversity Protection System**. Please be informed that this office hired a total of five (5) Forest Protection Officers charged against the funds of **001 Hiring of Forest Protection Officers funds of DENR CENRO Taytay** under the Work and Financial Plan (WFP) covering the period from January to June C.Y 2022. They are the following:

1. Angeles, Gilbert R.
2. Buncag, Ruvic B.
3. Conda, Reynaldo T.
4. Esponja, Rommel R. Sr.
5. Tenolite, Rennie O.

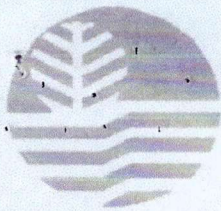
Please acknowledge receipt hereof. Thank you.

DENR CENRO
TAYTAY, PALAWAN
RELEASED

BY: 
DATE: MAY 25 2022 15:25


ALAN L. VALLE

Attached: Copies of Contract



January 17, 2022

JOB ORDER

TO: **GILBERT R. ANGELES**
TAYTAY, PALAWAN

Sir:

Please perform the following job/work activities on a daily basis for the period from January 17, 2022 to June 30, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 51, 000.00 or 8,500.00/ month

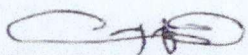
1. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
2. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
3. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;
4. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
5. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.

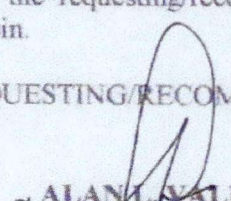
This JOB ORDER may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN** as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.

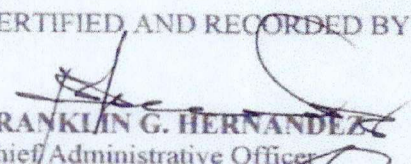
CONFORME:


GILBERT R. ANGELES

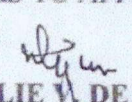
REQUESTING/RECOMMENDING OFFICER:


ALAN L. VALLE
CENR Officer

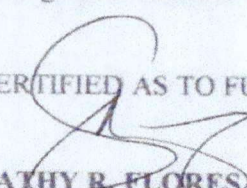
CERTIFIED AND RECORDED BY:


FRANKLIN G. HERNANDEZ
Chief Administrative Officer
Management Services Division

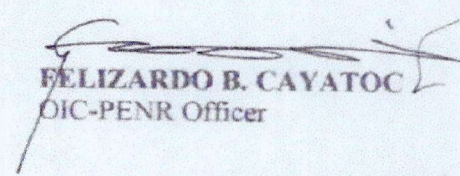
CERTIFIED AS TO APPROPRIATION:

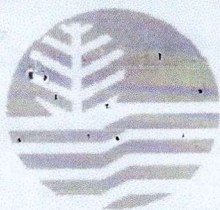

MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant I / In-charge, Acctg. Section

APPROVED:


FELIZARDO B. CAYATOC
OIC-PENR Officer



CONTRACT OF SERVICE

KNOW TO ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Brgy. Sta. Monica, Puerto Princesa City, Palawan, represented by FELIZARDO B. CAYATOC, in his capacity as OIC-Provincial Environment and Natural Resources Officer of PENRO-PALAWAN, herein referred to as the FIRST PARTY.

-and-

GILBERT R. ANGELES, of legal age, Filipino, and with residence address at Barangay New Guinlo, Taytay, Palawan, hereinafter referred to as the SECOND PARTY.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attest that he is not related within the third degree of consanguinity or affinity to the 1) hiring authority; and or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be credited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period January 17, 2022 to June 30, 2022, subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as Forest Protection Officer and shall perform the following:

- a. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
- b. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
- c. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;

- d. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
- e. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

Section 3. For every services rendered under this contract, the Second Party shall receive a monthly compensation of **Eight Thousand Five Hundred (P 8,500.00)**, inclusive of tax, to be paid on a monthly basis, chargeable against **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**.

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly remittance such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2022.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution


Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**, subject to the usual accounting and auditing rules and procedures.

Section 6. This contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

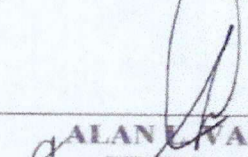
IN WITNESS WHEREOF, both parties have hereunto set their hands this January 17, 2022 in Puerto Princesa City, Philippines.

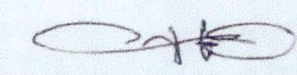
DENR-PENRO, PALAWAN

BY:


 FELIZARDO B. CAYATUT
 OIC - PENRO
 FIRST PARTY

Signed in the presence of:

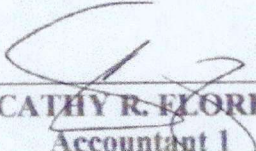

 ALAN VALLE
 CENRO


 GILBERT R. ANGELES
 SECOND PARTY


 FRANKLIN G. HERNANDEZ
 Chief Administrative Officer/
 Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.
PUERTO PRINCESA CITY

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

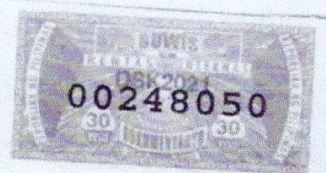
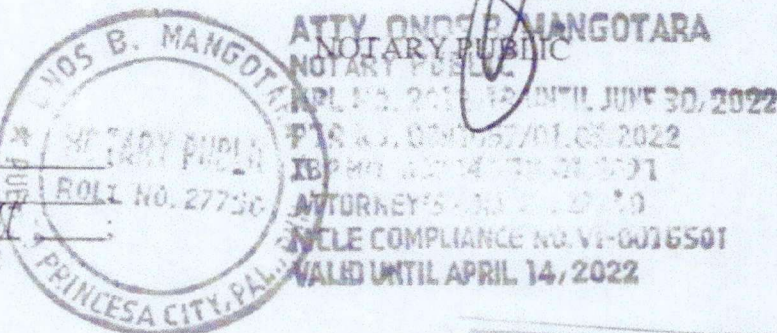
Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	<u>135-057-174-000</u>	
2. GILBERT R. ANGELES	<u>10891680</u>	<u>January 14, 2022</u> <u>Taytay, Palawan</u>

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this JAN 06 2022 day of _____, 2022
at PUERTO PRINCESA CITY, Philippines.

Doc. No. 604
Page No. 14
Book No. XXX
Series of 2022





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

January 17, 2022

JOB ORDER

TO: **RUVIC B. BUNCAG**
TAYTAY, PALAWAN

17 2022 02 08 045

Sir:

Please perform the following job/work activities on a daily basis for the period from January 17, 2022 to June 30, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 51,000.00 or 8,500.00/ month

1. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
2. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
3. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;
4. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
5. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.

This JOB ORDER may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN** as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.

CONFORME:

RUVIC B. BUNCAG

REQUESTING/RECOMMENDING OFFICER:

ALAN L. VALLE
CENR Officer

CERTIFIED AND RECORDED BY:

FRANKLIN G. HERNANDEZ
Chief Administrative Officer
Management Services Division

CERTIFIED AS TO APPROPRIATION:

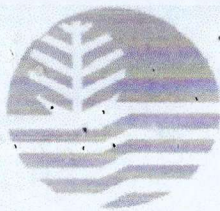
MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

CATHY R. FLORES
Accountant I / In-charge, Acctg. Section

APPROVED:

FELIZARDO B. CAYATOC
OIC-PENR Officer



CONTRACT OF SERVICE

KNOW TO ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Brgy. Sta. Monica, Puerto Princesa City, Palawan, represented by **FELIZARDO B. CAYATOC**, in his capacity as OIC-Provincial Environment and Natural Resources Officer of PENRO-PALAWAN, herein referred to as the FIRST PARTY.

-and-

RUVIC B. BUNCAG of legal age, Filipino, and with residence address at Barangay Poblacion, Taytay, Palawan hereinafter referred to as the SECOND PARTY.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attest that he is not related within the third degree of consanguinity of affinity to the 1) hiring authority; and or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be credited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period **January 17, 2022 to June 30, 2022**, subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as **FOREST PROTECTION OFFICER** and shall perform the following:

- a. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
- b. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
- c. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;

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- e. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

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In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

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Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2022.

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- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**, subject to the usual accounting and auditing rules and procedures.

Section 6. This contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

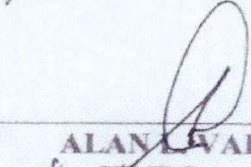
IN WITNESS WHEREOF, both parties have hereunto set their hands this January 17, 2022 in Puerto Princesa City.

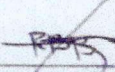
Department of Environment and Natural Resources

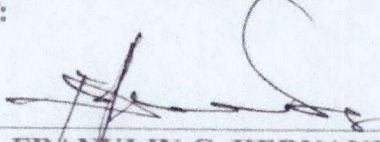
By:


FELIZARDO B. CAYATOC
FIRST PARTY

Signed in the presence of:

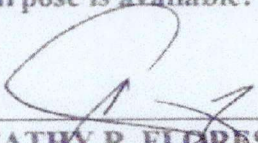

ALAN VALLE
CENRO


RUVIC B. BUNCAG
SECOND PARTY


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/
Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant 1

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BALAWAN) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

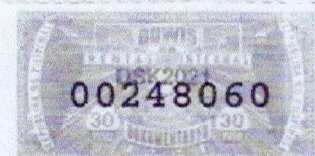
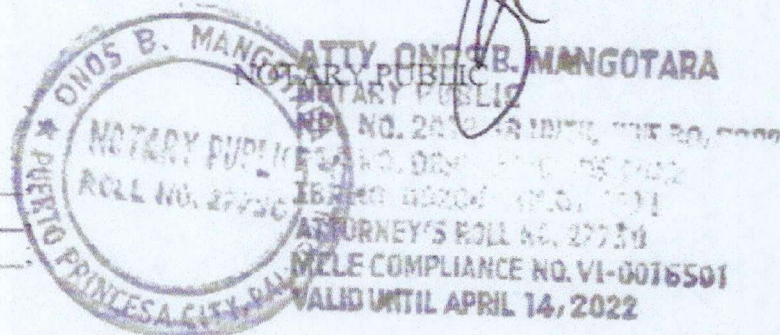
Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	135-057-174-000	
2. RUVIC B. BUNCAG	10892476	January 17, 2022/ Taytay, Pal.

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this JAN 06 2022 day of _____, 2022
at PUERTO PRINCESA CITY, Philippines.

Doc. No. 65
Page No. 14
Book No. XXI
Series of 2022





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

January 17, 2022

JOB ORDER

TO: REYNALDO T. CONDA
TAYTAY, PALAWAN

2022-02-08-0931

Sir:

Please perform the following job/work activities on a daily basis for the period from January 17, 2022 to June 30, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

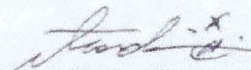
JOB SPECIFICATIONS	TOTAL COST: P 51, 000.00 or 8,500.00/ month
<hr/>	
<ol style="list-style-type: none">1. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;2. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;3. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;4. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and5. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.	
<hr/>	

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.


This JOB ORDER may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN** as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.

CONFORME:


REYNALDO T. CONDA

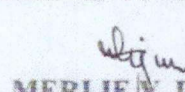
REQUESTING/RECOMMENDING OFFICER:


ALAN L. VALLE
CENRO Officer

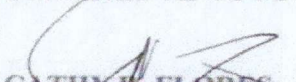
CERTIFIED AND RECORDED BY:


FRANKLIN G. HERNANDEZ
Chief Administrative Officer
Management Services Division


CERTIFIED AS TO APPROPRIATION:


MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant in-charge, Acctg. Section

APPROVED:


MELIZARDO B. CAYATOC
OIC-PENR Officer



CONTRACT OF SERVICE

KNOW TO ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Brgy. Sta. Monica, Puerto Princesa City, Palawan, represented by FELIZARDO B. CAYATOC, in his capacity as OIC-Provincial Environment and Natural Resources Officer of PENRO-PALAWAN, herein referred to as the FIRST PARTY.

-and-

REYNALDO T. CONDA, of legal age, Filipino, and with residence address at Barangay New Guinlo, Taytay, Palawan, hereinafter referred to as the SECOND PARTY.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attest that he is not related within the third degree of consanguinity of affinity to the 1) hiring authority; and or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be credited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period January 17, 2022 to June 30, 2022, subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as Forest Protection Officer and shall perform the following:

- a. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
- b. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
- c. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;

- d. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
- e. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

Section 3. For every services rendered under this contract, the Second Party shall receive a monthly compensation of **Eight Thousand Five Hundred (P 8,500.00)**, inclusive of tax, to be paid on a monthly basis, chargeable against **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**.

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly remittance such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2022.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

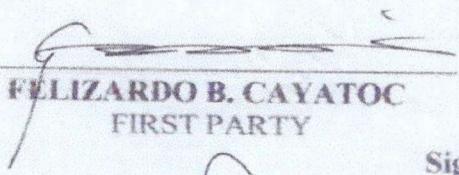
Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**, subject to the usual accounting and auditing rules and procedures.

Section 6. This contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

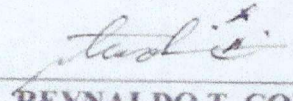
IN WITNESS WHEREOF, both parties have hereunto set their hands this January 17, 2022 in Puerto Princesa City, Philippines.

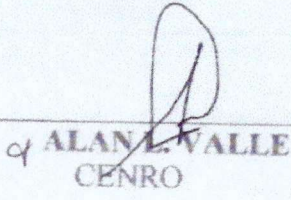
DENR-PENRO, PALAWAN


BY:


FELIZARDO B. CAYATOC
FIRST PARTY

Signed in the presence of:


REYNALDO T. CONDA
SECOND PARTY


ALAN L. VALLE
CENRO


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/
Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant 1

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.

PUERTO PRINCESA CITY

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

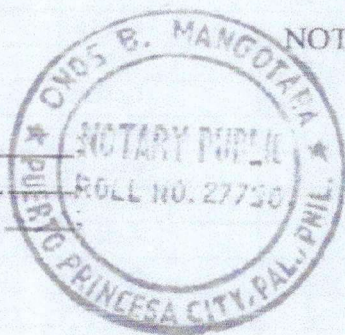
Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	125-057-174-000	
2. REYNALDO T. CONDA	10892477	January 17, 2022/ Taytay, Palawan

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

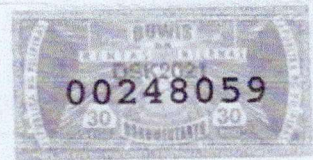
This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this JAN 06 2022 day of January, 2022
at PUERTO PRINCESA CITY, Philippines.

Doc. No. 64
Page No. 1
Book No. XVI
Series of 2022



ATTY. ONOFRE B. MANGOTARA
NOTARY PUBLIC
NPL NO. 2019-181000, JUNE 30, 2020
PTR NO. 0000000000, JUNE 30, 2021
IGP NO. 0000000000, JUNE 30, 2021
ATTORNEY'S ROLL NO. 27730
MCLE COMPLIANCE NO. VI-0016501
VALID UNTIL APRIL 14, 2022





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

JOB ORDER

January 17, 2022

TO: ROMMEL R. ESPONJA SR.
TAYTAY, PALAWAN

#2022-02-08-044

Sir:

Please perform the following job/work activities on a daily basis for the period from January 17, 2022 to June 30, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 51, 000.00 or 8,500.00/ month

1. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
2. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
3. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;
4. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
5. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.

This JOB ORDER may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN** as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.

CONFORME:

ROMMEL R. ESPONJA SR.

REQUESTING/RECOMMENDING OFFICER:

ALAN VALLE
CENR Officer

CERTIFIED AND RECORDED BY:

FRANKLIN G. HERNANDEZ
Chief Administrative Officer
Management Services Division

CERTIFIED AS TO APPROPRIATION:

MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

CATHY R. FLORES
Accountant I / In-charge, Acctg. Section

APPROVED:

FELIZARDO B. CAYATOC
OIC-PENR Officer



CONTRACT OF SERVICE

KNOW TO ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Brgy. Sta. Monica, Puerto Princesa City, Palawan, represented by FELIZARDO B. CAYATOC, in his capacity as OIC-Provincial Environment and Natural Resources Officer of PENRO-PALAWAN, herein referred to as the FIRST PARTY.

-and-

ROMMEL R. ESPONJA SR., of legal age, Filipino, and with residence address at Barangay New Guinlo, Taytay, Palawan, hereinafter referred to as the SECOND PARTY.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attest that he is not related within the third degree of consanguinity of affinity to the 1) hiring authority; and or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be credited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period January 17, 2022 to June 30, 2022, subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as Forest Protection Officer and shall perform the following:

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- c. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;

- d. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
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Section 3. For every services rendered under this contract, the Second Party shall receive a monthly compensation of **Eight Thousand Five Hundred (P 8,500.00)**, inclusive of tax, to be paid on a monthly basis, chargeable against **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**.

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Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly remittance such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2022.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

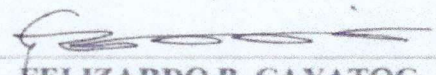
Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**, subject to the usual accounting and auditing rules and procedures.

Section 6. This contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 17, 2022 in Puerto Princesa City, Philippines.

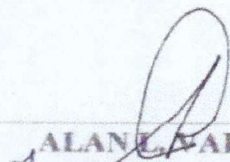
DENR-PENRO, PALAWAN

BY:


FELIZARDO B. CAYATOC
FIRST PARTY


ROMMEL R. ESPONJA SR.
SECOND PARTY

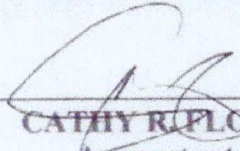
Signed in the presence of:


ALAN VALLE
CENRO


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/
Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.
PUERTO PRINCESA CITY

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	125-657-174-000	
2. ROMMEL R. ESPONJA SR.	10846488	January 17, 2022/ Taytay, Palawan

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

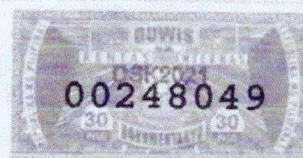
JAN 06 2022

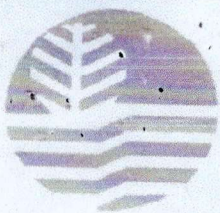
WITNESS MY HAND AND SEAL, this _____ day of _____, 2022
at _____, Philippines.

Doc. No. 64
Page No. 14
Book No. XXII
Series of 2022

ATTY. ONOS B. MANGOTARA
NOTARY PUBLIC
NPL NO. 2019-18 INITIAL JUNE 30, 2022
ETC NO. 020457/1 08 2022
JSP NO. 002047/12-01 2021
ATTORNEY'S ROLL NO. 27750
RICE COMPLIANCE NO. VI-0016501
VALID UNTIL APRIL 14, 2022

ONOS B. MANGOTARA
NOTARY PUBLIC
ROLL NO. 27750
PUERTO PRINCESA CITY, PALAWAN





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

JOB ORDER

January 17, 2022

TO: **RENNIE O. TENOLITE**
TAYTAY, PALAWAN

#2022-02-08-046

Sir:

Please perform the following job/work activities on a daily basis for the period from January 17, 2022 to June 30, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 51, 000.00 or 8,500.00/ month

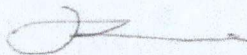
1. Conduct forest patrol including surveillance and detection of illegal activities within the municipal jurisdiction of Taytay and El Nido, Palawan;
2. Assist in the apprehension of illegal mangrove and forest products gathered/ cut/ collected including equipment's, machines and tools including conveyances used;
3. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;
4. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
5. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.

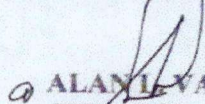
This JOB ORDER may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN** as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.


CONFORME:


RENNIE O. TENOLITE


REQUESTING/RECOMMENDING OFFICER:


ALAN L. VALLE
CENRO Officer

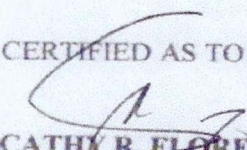
CERTIFIED AND RECORDED BY:


FRANKLIN G. HERNANDEZ
Chief Administrative Officer
Management Services Division

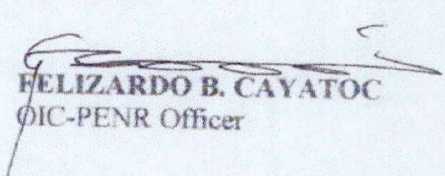
CERTIFIED AS TO APPROPRIATION:

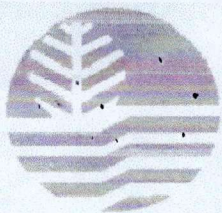

MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant I / In-charge, Acctg. Section

APPROVED:


FELIZARDO B. CAYATOC
OIC-PENR Officer



CONTRACT OF SERVICE

KNOW TO ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Brgy. Sta. Monica, Puerto Princesa City, Palawan, represented by FELIZARDO B. CAYATOC, in his capacity as OIC-Provincial Environment and Natural Resources Officer of PENRO-PALAWAN, herein referred to as the FIRST PARTY.

-and-

RENNIE O. TENOLITE, of legal age, Filipino, and with residence address at Barangay New Guinlo, Taytay, Palawan, hereinafter referred to as the SECOND PARTY.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attest that he is not related within the third degree of consanguinity of affinity to the 1) hiring authority; and or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

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- c. Assist and act as witness, if necessary in apprehensions, administrative hearing and filing of environmental case/s in court, if evidence/s so warrants;

- d. Submit spot, progress, and periodic accomplishment report to the CENRO for consolidation; and
- e. Perform other related functions as instructed or assigned by immediate supervisor or the CENRO.

Section 3. For every services rendered under this contract, the Second Party shall receive a monthly compensation of **Eight Thousand Five Hundred (P 8,500.00)**, inclusive of tax, to be paid on a monthly basis, chargeable against **001 HIRING OF FOREST PROTECTION OFFICERS** fund of **DENR-CENRO TAYTAY, PALAWAN**.

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly remittance such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2022.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

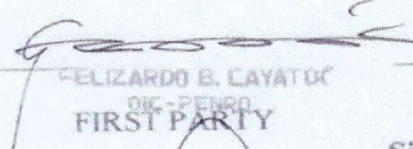
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Section 6. This contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

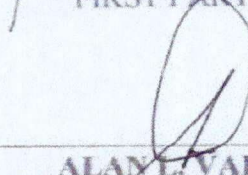
IN WITNESS WHEREOF, both parties have hereunto set their hands this January 17, 2022 in Puerto Princesa City, Philippines.

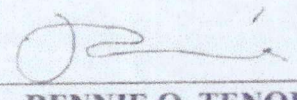
DENR-PENRO, PALAWAN

BY:


FELIZARDO B. CAYAT
OIC - PENRO
FIRST PARTY

Signed in the presence of:


ALAN L. VALLE
CENRO


RENNIE O. TENOLITE
SECOND PARTY


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/
Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.
PUERTO PRINCESA CITY

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	<u>125-057-174-000</u>	<u>January 17, 2022</u>
2. RENNIE O. TENOLITE	<u>10892475</u>	<u>Jaytay, Pal.</u>

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 06 day of JAN, 2022
at PUERTO PRINCESA CITY, Philippines.

Doc. No. 67
Page No. 14
Book No. XXI
Series of 2022



ATTY. ONOS B. MANGOTARA
NOTARY PUBLIC
NPL NO. 2018-18 UNTIL JUNE 30, 2022
PTR NO. 000166 4.1.02.2022
ISP NO. 00004761 01.01.2021
ATTORNEY'S BOLL NO. 27750
WILLI COMPLIANCE NO. VI-00005504
WILLI UNTIL APRIL 14, 2022

