



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Mamburao, Occidental Mindoro

DENR MIMAROPA RECORDS SECTION	
RECEIVED	
BY:	<i>[Signature]</i>
DATE:	JUN 13 2022
TIME:	

JUN 07 2022

## MEMORANDUM

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg, Roxas, Blvd.,  
Ermita, Manila

**THRU** : The ARD for Technical Services

**FROM** : The OIC, PENR Officer

**SUBJECT** : **MINUTES OF THE FIRST QUARTER MANAGEMENT  
BOARD MEETING OF SABLAYAN-CALINTAAN  
MARINE PROTECTED AREA NETWORK**

Forwarded is the memorandum dated May 13, 2022 of CENRO Sablayan which was received on June 3, 2022 regarding Minutes of the first Quarter Management Board Meeting of Sablayan-Calintaan Marine Protected Area Network (SACA-MPAN) held on March 29, 2022 at Mylits Restaurant, Buenavista, Sablayan, Occidental Mindoro.

Attached with report are the minutes on the SACA-MPAN Management Board First Quarter Meeting, geotagged pictures and attendance for your reference.

For your information and record.

*[Signature]*  
**ERNESTO E. TAÑADA**



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE  
National Road, Brgy. Sto. Niño, Sablayan, Occidental Mindoro  
E-mail: [cenrosablayan@denr.gov.ph](mailto:cenrosablayan@denr.gov.ph)

May 13, 2022

**MEMORANDUM**

FOR : The Regional Executive Director  
DENR-MIMAROPA Region  
Mamburao, Occidental Mindoro

THRU : The PENR Officer  
Mamburao, Occidental Mindoro

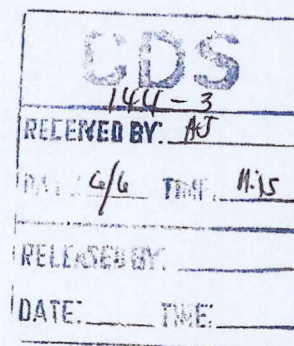
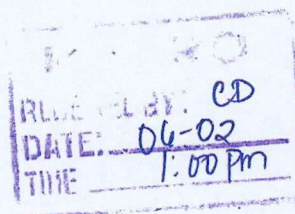
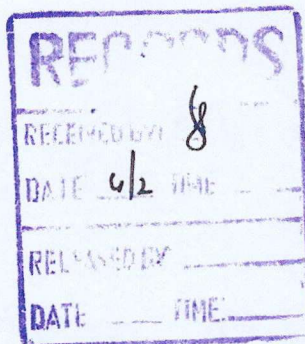
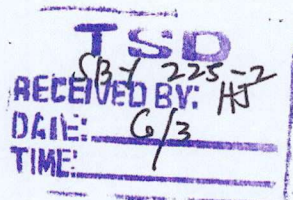
FROM : The CENR Officer

SUBJECT : **MINUTES ON THE FIRST QUARTER MANAGEMENT BOARD  
MEETING OF SABLAYAN-CALINTAAN MARINE  
PROTECTED AREA NETWORK**

Respectfully submitting herewith is the minutes on the First Quarter Management Board Meeting of Sablayan- Calintaan Marine Protected Area Network held on March 29, 2022 at Mylits Restobar, Sablayan, Occidental Mindoro.

For your information and record.

FOR. ANASTACIO A. SANTOS, MPA



**MINUTES ON THE SaCa-MPAN MANAGEMENT BOARD  
FIRST QUARTER MEETING**

Venue: Mylits Restaurant, Buenavista, Sablayan, Occidental Mindoro

Date: March 29, 2022

**I. ATTENDANCE:**

The meeting was attended by the following:

**PRESENT:**

**NAME**

**POSITION/DESIGNATION**

- |                                    |   |
|------------------------------------|---|
| • Mr. John Paul C. Aristotle Ramos | Representative, PPDC Occidental Mindoro   |
| • Ms. Luzviminda C. Alto           | MPDC – LGU Sablayan                       |
| • Ms. Carolina Amorao              | MPDC – LGU Calintaan                      |
| • Mr. Robert P. Duquil             | MENRO – LGU Sablayan                      |
| • Ms. Monette M. Gregorio          | Representative, MENRO – LGU Calintaan     |
| • Mr. Norman A. Novio              | Representative, Vice Mayor – LGU Sablayan |

**SECRETARIAT:**

- |                            |                                       |
|----------------------------|---------------------------------------|
| • For. Arlene V. Francisco | Planning Officer III- CENRO Sablayan  |
| • For. Alvin E. Sanico     | Forester II, DENR – CENRO Sablayan    |
| • For. April D. Amores     | Forester I, DENR – CENRO Sablayan     |
| • For. Conie A. Pito       | Forester I, DENR – PENRO Occ. Mindoro |
| • Ofhel P. Martin          | GAD Staff, DENR- CENRO Sablayan       |

**ABSENT**

- |                                 |  |
|---------------------------------|--|
| • Hon. Eduardo B. Gadiano       | Provincial Governor – Occ. Mindoro     |
| • Hon. Andress D. Dangers       | Municipal Mayor – LGU Sablayan         |
| • Hon. Eric C. Labrador         | Municipal Mayor – LGU Calintaan        |
| • Hon. Dante C. Esteban         | Municipal Vice Mayor – LGU Calintaan   |
| • Hon. Ruzhel Jaebee A. Dawates | SB Com. On Environment, - LGU Sablayan |
| • Hon. Reynaldo B. Dormido      | SB Com. On Environment – LGU Calintaan |

**I. Opening Program**

The meeting started at around 9:30 in the morning with invocation led by Ms. April Amores-Castro followed by the singing of the National anthem thru an AVP.

**II. Agenda**

**1. Roll Call and Proof Of Quorum**

Forester II Alvin Sanico has declared that six (6) out of the eleven (11) MPAN regular members were present, hence there was a quorum.

47       **2. Call to Order**

48  
49       As a Secretariat of MPAN Management Body, the DENR CENRO Sablayan thru  
50       Forester II Alvin Sanico opened the meeting by requesting an opening message  
51       from the representative of Vice-mayor's office in the person of Mr. Nomer Novio.

52       Mr. Novio mentioned that the Vice mayor was apologizing for not being able to  
53       appear personally on the said meeting due to his hectic schedule. Nevertheless,  
54       Vice Mayor Bong Marques confirmed that his office was at one and supporting  
55       this kind of project and advocacy by initiating a strong link and coherence  
56       between the Municipality of Calintaan and Sablayan in executing simultaneous  
57       bilateral efforts to the success of this project.

58       It was followed by nomination of presiding officer. Mr. John Paul Aristotle  
59       Ramos of PPDO was nominated.

60       **3. Reading Of Provisional Agenda For Corrections, Comments And Approval**

61  
62       • **For Presentation**

- 63           1. Presentation of Manual of operation  
64           2. Inventory of Policies and ordinances with regards to coastal resources  
65           management

66  
67       • **For Discussion**

- 68           1. Identification of possible joint activities to be conducted regularly  
69           2. Nomination of alternate representative of the board member/s

70       • **For Approval**

- 71           1. Minutes of the meeting of the previous meeting

72  
73       It has been agreed and approved.

74  
75       **4. Reading, Corrections And Approval Of Minutes Of The Previous Meeting**

76  
77       Each participants of the meeting were given a copy of minutes of the previous  
78       meeting conducted last November 12, 2021 as their reference subjected for correction  
79       and approval.

80       Minutes of the previous meeting has been approved and seconded by the group.

81       **5. Discussion**

82  
83       **A. Presentation of Manual of operation of SaCa-MPAN Management Body**

- 84  
85           1. Serve as the policy and decision making body of the network.  
86           2. Provide direction for the proper implementation and execution of plans and  
87           programs of the network.  
88           3. Grant authority to the executive committee chairperson through a resolution to  
89           enter into contracts memorandum of agreements or any similar transactions

- with other entities for the conduct of programs and project that support goals and objectives of the network.
4. Represent the network during formal meetings and gatherings.
  5. Create committees if deemed necessary to address certain issues and concerns through resolutions.
  6. Oversee the secretariat of the network.
  7. Aside from the MPDO and MENRO, the Mayor shall assign his or her permanent alternate.
  8. The municipal Mayor shall be the executive committee chairperson.
  9. Regular meeting shall be conducted quarterly (every second Friday of the second month of the quarter) and special meeting maybe called for urgent matters. *Except Holiday, the meeting shall be conducted on Thursday.*
  10. The venue shall be scheduled alternately to Sablayan and Calintaan and regular members encourage to attend regularly.

#### **Comments and suggestions:**

Pertains to Number three (3), Ms. Alto asked who will be the Executive Committee Chairperson considering there were two municipal mayors.

Forester Sanico answered and suggested that maybe after the election and if the body agree and through the finalization of the Manual of Operations, the newly elected two Municipal Mayor will supposedly alternate every two years as a chairperson.

Ms. Alto also asked if there will be a legal personality in behalf of the Chairperson to enter into contract.

Forester Sanico said that this matter should be refer to the legal personnel.

Pertains to number six (6) the DENR will be the Secretariat.

Pertains to number Eight (8), Forester Sanico explained that on 2019 MOA committees' functions has been stated and thru the last meeting on November, the structure has been discussed. Hence basically, the identified person will be then placed. Most probably, after election if the Manual of Operation and strategic Management plan has to be finalized and adopted, he was hopeful that by the third or fourth quarter, the body will decide who will be the chairperson to lead first for the SaCa-MPAN.

He also mentioned that what was presented above as a Manual of Operations was just an outline/framework and the detailed structure will be sent through email to the board members on the second quarter CY 2022 subject for their comments, corrections and approval.

#### **B. Inventory Of Policies And Ordinances With Regards To Coastal Resources Management**

For. Sanico discussed that the SACA-MPAN is the only MPAN left in MIMAROPA so that the strengthening phase, guidelines on CRM ordinances

in two municipalities are necessary. Inventory of policies and ordinances between Sablayan and Calintaan should be harmonized then to be submitted to both Sangguniang Bayan and if they will both agree and grant, a special session between the two municipality will be set to tackle the adoption of the said Policies and Ordinances.

Both municipalities were requested to submit their respective Policies and Ordinances relative to coastal resource management not later than April 1, 2022. The draft for detailed manual of operation was assumed finished and will be send to each members email by the secretariat on the second week of May.

Mr. Novio added on the first part and suggested that there should be a policy of engagement. Private entities outside the sphere of LGU's such as NGO's should be looked at for some policies to apply as a counterpart.

MENRO Duquil asked, if the ordinances tackled was only about the marine protected area because if CRM, this will include coastal and marine resources and therefore, OMA ordinances will also be considered.

Forester Sanico said that they should strictly follow the local MPA's policies.

#### **C. Identification of possible joint activities to be conducted regularly**

The following activities were agreed by the body:

1. Reef check was scheduled on the second quarter.
2. Coastal Clean-up/SCUBASURERO was scheduled on May and September.
3. CEPA was agreed to be held on May and September.
4. Tree Planting (Mangrove) every Friday for Calintaan Municipality.
5. Deputation of Bantay Dagat has been scheduled on September.
6. Weekly Patrolling of Task Force Marina was also suggested to be included in the series of activity.

#### **D. Nomination Of Alternate Representative Of The Board Member/S**

<b>REGULAR MEMBER</b>	<b>PERMANENT ALTERNATE</b>
MPDC Luzviminda C. Alto LGU Sablayan	Mr. Luis V. Corpuz
MENRO Robert P. Duquil LGU Sablayan	Mr. Kelvin Laudencia
MPDC Carolina Amorao LGU Calintaan	Mr. Romel Gonda
MENRO Delmer Garingalo LGU Calintaan	Ms. Monette Gregorio
PPDC	Mr. John Paul Aristotle Ramos

Representative of remaining members will be identified after the election.

180 **E. Other Matters**

181  
182 Ms. Alto asked if the DENR can share budget for the joint activities to be  
183 conducted aside from sponsoring the meetings or could it be possible to  
184 add/propose in the next year MPAN budget the allocation for the basic  
185 functionality of the network.

186  
187 Forester II Sanico answered and explained that as for the MPAN's level three  
188 which pertains to sustainability; parameters were both municipalities should  
189 be harmonized in the continuous conduct of activities as well as in budget  
190 allocation. If there might be activities that need to be executed and in need of  
191 assistance or budget, the Provincial Government may take provide assistance  
192 being part of the MOA. The DENR function is to provide technical assistance.  
193 Sooner the spearhead and overall management of the SaCa MPAN will be  
194 then slowly lay down to the municipalities and provincial government.  
195 Therefore, as much as possible both LGU's 2023 WFP, activities in relation to  
196 MPAN should be indicated/reflected in budget allocation.

197  
198 It was noted by the group.

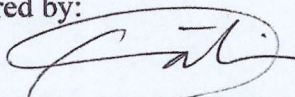
199  
200 The body agreed that the second quarter meeting will be on June 17, 2022.

201  
202 **III. Adjournment**

203  
204 Having no other matters to discuss and with the agreements reached, the meeting  
205 was formally closed.

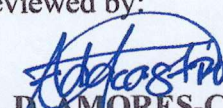
206 The meeting was adjourned at around 11:55 pm.

207 Prepared by:

208   
209 **OFHEL P. MARTIN**

210 Member of the Secretariat  
211 GAD Staff, DENR – CENRO Sablayan


Reviewed by:

212   
213 **APRIL D. AMORES-CASTRO**  
214 Member of the Secretariat  
215 Forester I/Focal Person, SACA-MPAN  
216 DENR-CENRO Sablayan

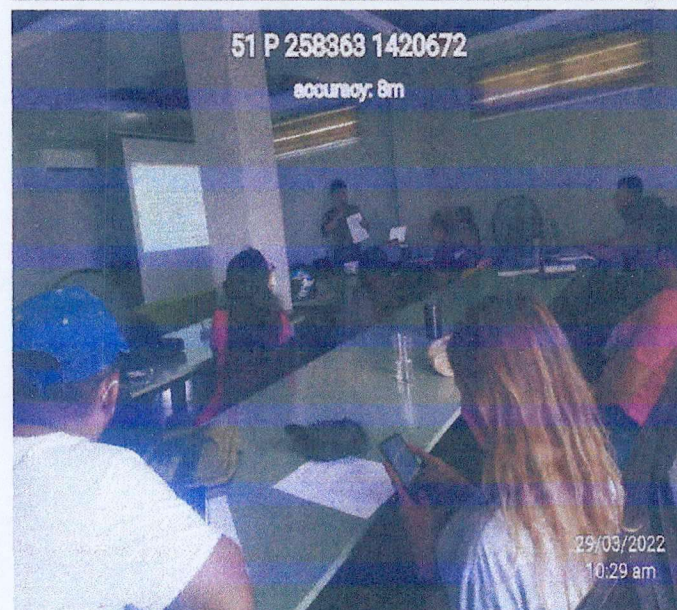
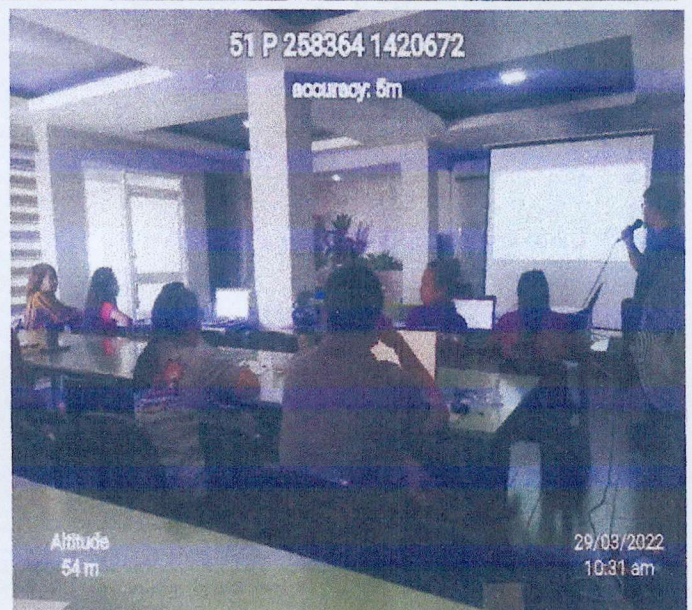
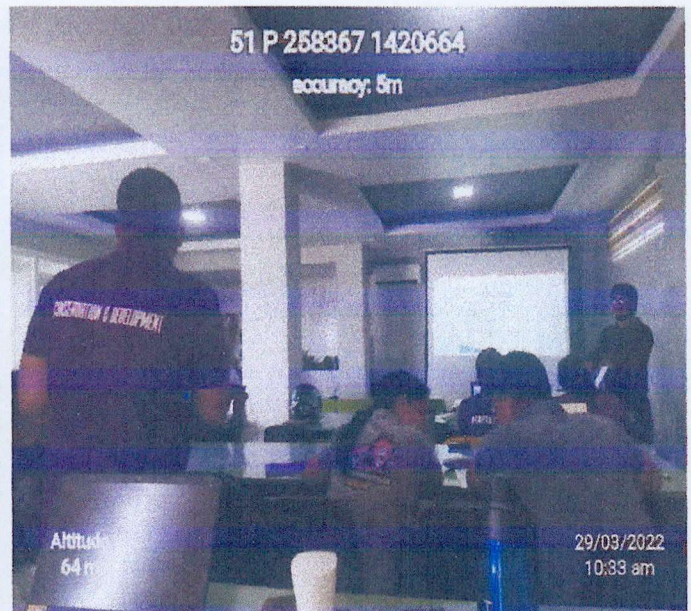
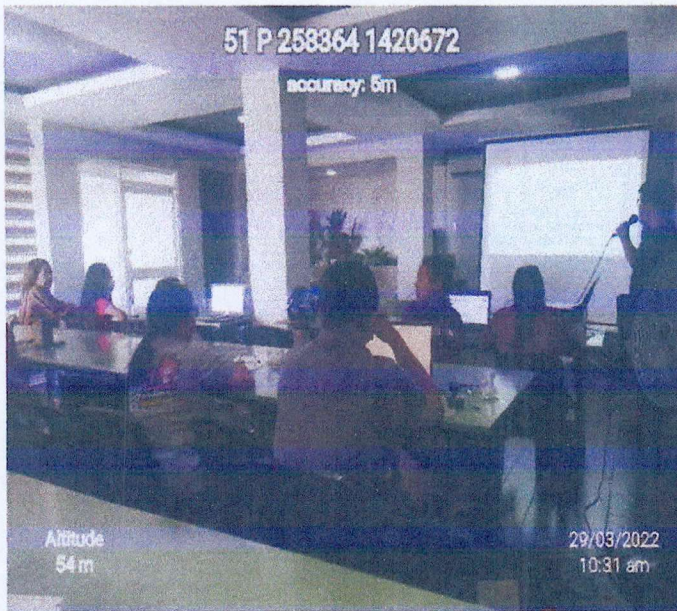
217 Certified/Conformed:

218  
219 **JOHN PAUL ARISTOTLE C. RAMOS**  
220 Presiding Officer  
221 PPDC, Representative  
222

Noted:

223   
224 **FOR. ANASTACIO A. SANTOS, MPA**  
225 Member of the Secretariat  
226 CENR Officer, DENR-CENRO Sablayan

**Photos during the SACA-MPAN Board First Quarter Meeting on March 29, 2022 at Mylits Restobar, Sablayan, Occidental Mindoro**





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE  
SABLAYAN, OCCIDENTAL MINDORO

ATTENDANCE

Location: Mylits Restobar, Brgy. Buenavista, Sablayan, Occidental Mindoro

DATE:

No.	NAME	SEX	AGENCY	DESIGNATION	SIGNATURE
1	ROBERT P. DUCANIL	M	LGU SANTIAGO	MEVMO	
2	ARVIN E. SANCIA	M	CEMRO SANTIAGO	CEC CRIP	
3	SWEETSEL B. BORDADO	F	LGU - CALINTAN	MPDO STAFF	
4	CAROLINA V. AMILKAS	F	LGU - CALINTAN	MPDC	
5	MONTETTE M. GARCERAN	F	LGU - CALINTAN	AA III - MEMDO OFFICE	
6	JOLYN PAUL HENRIKATHE C. RAMOS	M	PPDO	PO IV	
7	NORMAN A. NAVIO	M	OFFICE OF THE VICE-MAYOR, SABLAYAN	EXECUTIVE ASSISTANT III / COMMUNITY AFFAIRS OFFICER III	
8	MARIE PERALTA R. FLORES	F	PPDO	Admin Aide	
9	KELVIN K. LACANDIA	M	MEMROG - LGU Sablayan	Park Maintenance General Foreman	
10	MA. CHRISTINA MARAIGON	F	USB Malabon	(Environment) Admin Aide	
11	ANDY WILMINDA	F	LGU - Sablayan	MPDC	
12	OMIE A. PITA	F	PEMRO Mamburao	PO I	
13	KEVIN SACKAL	M			
14	HUYSES H. GARCILAS	M	LGU - CALINTAN	MPDO STAFF	
15	JIM B. CARAGAL	M	LGU - CALINTAN / MPDO		

16	Anna Riddelle D. Nicamor	F	AKNP - PAMB	SCCO	
17	Merry A. Fianza	F	Cady	Planning Officer	
18	Shieik Abba D. Golegash	M	CENRO - LMS	Technical Support Staff	
19	GISELLA G. YAP	F	CENRO SAGLAYAN	FOREST TECH. I	
20	Cherrell V. Peral	F	CENRO SAGLAYAN	Forest Technician	
21	OTHEL m. manson	F	CENRO SAGLAYAN	Land Office	
22	Stephen Kenneth Kim D. Celisio	F	ALM - PAMB	Part Ranger	
23	INIGO IGNACIO G. SALVADOR	M	ANALP - PAMB	CENMOP EXTENSION OFFICER	
24	ANDREWETT V. GILVADOR	F	CENRO SAGLAYAN	TECHNICAL SUPPORT STAFF	
25	WILMA J. AQUINALE	F	CENRO SAGLAYAN	Health Services Support Staff	
26	Joseph M. Mateo	M	CENRO SAGLAYAN	EMS I	
27	ARIEL D. AMORES - CASTRO	F	CENRO SAGLAYAN	FORESTER I / PAMP FOCAL	
28	A. NIVERA P.	M	CENRO SAGLAYAN	FOREST TECH I	
29	GELINA CAYANON	F	CENRO SAGLAYAN	Forest Ranger	
30	Marlon C. Cordeza	M	CENRO SAGLAYAN	Forest Tech. I	
31					
32					
33					
34					
35					