



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

DENR MIMAROPA RECORDS SECTION	
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BY:	DATE:

MEMORANDUM

TO : **The Regional Executive Director**
DENR MIMAROPA
Roxas Blvd., Manila

FROM : **The Assistant Secretary**
Finance, Information Systems and Mining Concerns

SUBJECT : **REPLY DOCUMENT ISSUED BY THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) PER DMS REFERENCE NO. 2022-BE-0051288-E DATED MAY 5, 2022**

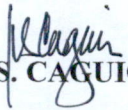
DATE : May 13, 2022

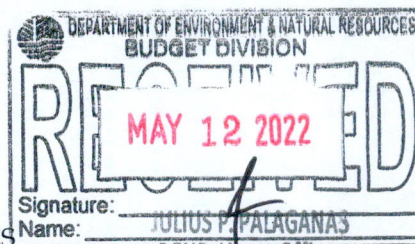
This refers to the **Reply Document** issued by the Department of Budget and Management (DBM) on the request of DENR MIMAROPA, Regional Office for an Authority to Purchase Vehicle (APMV), submitted on April 28, 2022.

To proceed with the processing, the DBM requested the submission of the following documents per **DMS Reference No. 2022-BE-0051288-E** dated May 5, 2022:

1. FY 2022 Annual Procurement Plan, showing the corresponding P/A/P UACS Code;
2. Additional justification specifically on the purchase of Pick-up; and
3. Revised Motor Vehicle Inventory and Re-fleeting Program reflecting the correct vehicle classification.

For your information and compliance.


NONITA S. CAGUIOA



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
REPLY DOCUMENT

DMS Reference No: 2022-BE-0051288-E

Date: 05/05/2022

Client Agency: DENR-Office of the Secretary-Regional Office IVB-Proper

Address: Visayas Avenue, Diliman, Quezon City

Dear **Sir/Madam:**

This pertains to the request submitted to this Office dated 04/18/2022 which was received on 04/28/2022.

☒ **REQUIRE ADDITIONAL SUPPORTING DOCUMENTS**

In order for us to proceed with the processing of the request, may we request for submission of the following additional documents (attach additional list if necessary):

1. FY 2022 Annual Procurement Plan, showing the corresponding P/A/P UACS Code;
2. Additional justification specifically on the purchase of Pick-up; and
3. Revised Motor Vehicle Inventory and Re-fleeting Program reflecting the correct vehicle classification.

Please indicate the DMS Reference Number in the cover page/transmittal sheet and submit the same to our BMB-E not later than _____.

☐ **RETURN THE DOCUMENTS TO CLIENT AGENCY CONCERNED**

☐ **COMPLETE** ☐ **PARTIAL** **No of Pages:** _____

Based on our review, it is necessary to return the documents you have submitted due to the following reason:

☐ **Deficiency In The Document Submitted**

Specifics (attach additional documents if necessary):

☐ **Withdrawal of Request** **Reference:** _____

Thank you.

GEMMA G. ILAGAN, Asst. Director, BMB-E

Head of Bureau/Service/Office



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April 18, 2022

DEPARTMENT OF BUDGET AND MANAGEMENT
AS: CENTRAL RECORDS DIV.
RECEIVED
APR 28 2022
BY: [Signature]
REF: NO.

USEC TINA ROSE MARIE L. CANDA
Officer-in-Charge
Department of Budget and Management
General Solano St.
San Miguel, Manila

Attention: **ASEC Cristina B. Clasara**
Concurrent Director, Budget and Management Bureau - E

Dear Undersecretary Canda:

This refers to the memorandum of the Regional Executive Director, DENR - MIMAROPA dated March 15, 2022, requesting for the Authority to Purchase Motor Vehicle for FY 2022.

Under the FY 2022 General Appropriations Act (R.A. 11639), DENR - MIMAROPA has a total budget allocation amounting to **THREE MILLION EIGHT HUNDRED THOUSAND PESOS (P3,800,000.00)** on Transportation Equipment Outlay under P/A/P-General Management and Supervision, for the procurement of motor vehicles.

The abovementioned allotment for the procurement of motor vehicles was not included in the Department of Budget and Management (DBM) Confirmation Letter (DENR FY 2022 National Expenditure Program Budget Level) dated 15 July 2021.

In accordance with Section 7 of the Department of Budget and Management (DBM) Budget Circular (BC) No. 2022-1 dated February 11, 2022 – *Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of Government Vehicles*, we are requesting for the issuance of Authority to Purchase Motor Vehicles, particularly as follows:

Type of Vehicle	Qty.	Specifications	Est. Unit Cost (Gov't. Price)	Total Cost	Deployment
Passenger Van	1	"Engine displacement not exceeding 2,500-3,000 cc"	P1,900,000.00	P1,900,000.00	Finance Division
Pick-up	1	"Engine displacement not exceeding 2,500-3,000 cc"	P1,900,000.00	P1,900,000.00	Planning and Management Division
TOTAL				P3,800,000.00	

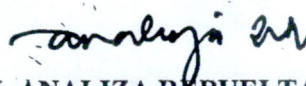
Attached are the following documents to support the request:

- a. Memorandum Request / Justification of the Regional Executive Director, DENR - MIMAROPA;
- b. Certification of Fund Source and Availability;
- c. List specifying the Quantity, Specifications, Cost, and Deployment of the Motor Vehicles;
- d. Motor Vehicle Inventory and Re-fleeting Program (Annex D);
- e. Approved/Signed FY 2022 Annual Procurement Plan (APP);
- f. Inventory and Inspection of Unserviceable Property (Annex E); and
- g. Motor Vehicle Canvass/Price Quotations;

We look forward to your kind consideration and favorable action on this request.

Thank you.

Very truly yours,



ATTY. ANALIZA REBUELTA-TEH
Undersecretary for Finance, Information Systems
and Climate Change

cc: **The Regional Executive Director**
DENR MIMAROPA