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## MEMORANDUM

**FOR :** The Regional Executive Director  
DENR MIMAROPA Region  
DENR by the Bay, L&S Building  
1515 Roxas Boulevard, Ermita, Manila

**FROM :** The OIC, Director

**SUBJECT :** **REPORT ON THE ACTIVITIES CONDUCTED RELATED TO SOCIO-CULTURAL MAPPING AND DOCUMENTATION FOR MTS. IGLIT-BACO NATURAL PARK (MIBNP)**



This is to acknowledge your Memorandum dated 29 March 2022 submitting the report on the activities conducted in Mts. Iglit-Baco Natural Park (MIBNP) relative to the project entitled Socio-Cultural Mapping and Documentation (SCMD) in ASEAN Heritage Parks (AHPs).

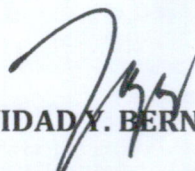
We noted that the allocation for the socio-cultural mapping and documentation activities for MIBNP amounting to Php 110,000 per SAA No. CO-R4B-101-2021-09-617 was not yet utilized. Hence, it may be used for securing Free and Prior Informed Consent (FPIC) and capacity building on socio-cultural profiling this CY 2022. In this regard, please be advised that sufficient funds shall be allocated in CY 2023 to cover the following activities:

1. Face to face capacity building on socio-cultural profiling;
2. Hiring of Staff, at least 5 researchers/mappers/documentors;
3. Secondary data gathering;
4. Primary data gathering;
5. Data processing and consolidation; and
6. Preparation of final output.

The template for the FY 2023 Work and Financial Plan and the prescribed scope of work, qualifications and duties and responsibilities of researchers/mappers/ documentors to be hired are attached for your guidance.

Further, please be reminded also on the agreements/ways forward reached during the March 3, 2022 consultation meeting. Attached is the copy of the highlights of the meeting for your ready reference.

For information and appropriate action.

  
NATIVIDAD Y. BERNARDINO





**Prescribed Scope of Work, Qualifications and Duties and Responsibilities of mappers and documentors to be hired for the Socio-cultural Mapping and Documentation in ASEAN Heritage Parks of the Philippines**

1. Position	Mapper/Documentor
2. Scope of work	<p>To oversee and guide the team members in the collection, analysis and consolidation of cultural data as well as in the production of cultural resource mapping outputs (e.g., maps, graphs, reports, online resources, and other communications).</p> <p>The participatory cultural mapping involves qualitative research methods such as ethnography, historiography, participant observation and interviewing.</p> <p>The lead mapper and documentor shall guide the team in the detailed and in-depth gathering of information on the socio-cultural practices of the indigenous cultural communities through interaction with the community members and participation in the collective social life.</p> <p>The mapper and documentor shall also lead in the collection and record of various existing intangible heritage resources of their assigned community following a prescribed format of documentation, with data from key informants of the Indigenous Cultural Community.</p> <p>Further, the mapping team shall analyze and establish the levels of significance and rationale of the recorded sources, patterns of usage and functions, condition of preservation for their continued protection and preservation.</p>
3. Duration of work	6 months
4. Duty of Station	<p>Protected Area Management Office</p> <p>The mapper and documentor will be conducting fieldwork where data collection is involved in the respective protected areas</p>
5. Qualifications	<ul style="list-style-type: none"> <li>● Has experience in fieldwork data gathering activities.</li> <li>● Must be culturally sensitive in doing research.</li> <li>● Must be able to count, do measurements and has knowledge of descriptive statistics.</li> <li>● Must speak the local language/dialect.</li> </ul>



	<ul style="list-style-type: none"> <li>● Both the mapper and documentor, as the researchers, must be grounded on the socio-cultural practices/items present in the PA.</li> <li>● Must be willing to engage with members of the community in the course of the research.</li> <li>● Ideally has previous experience in NCCA cultural mapping</li> </ul>	
<b>6. Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>● Collect materials written about the site (RRL).</li> <li>● Conduct interviews and focus group discussion with the IPs/ICCs.</li> <li>● Gather data on the indigenous knowledge systems and practices using a relational approach.</li> <li>● Conduct both quantitative and qualitative research.</li> <li>● Map and describe the heritage resources of the community.</li> <li>● Map and describe the stories and practices of IP communities that may be relevant to the production of environmental conservation plans</li> </ul>	<ul style="list-style-type: none"> <li>● Collect materials written about the site (RRL).</li> <li>● Collect both quantitative and qualitative data from the interviews and FGDs with the IPs/ICCs.</li> <li>● Analyze and consolidate the data gathered on the indigenous knowledge systems and practices.</li> <li>● Document the history of heritage resource, elaborate its significance.</li> <li>● Document the stories and practices of IP communities that may be relevant to the production of environmental conservation plans</li> </ul>



Department:  
Agency/Project:  
Name of Protected Area:  
Operating Unit:  
Organization Code (UACS)

[illegible]





BMB Npd &lt;npd@bmb.gov.ph&gt;

## Highlights and ways forward on the conducted consultation meeting for SCMD

7 messages

BMB Npd &lt;npd@bmb.gov.ph&gt;

Tue, Mar 8, 2022 at 1:35 PM

To: MIBNP PAMO <mibnppao.occmn04@gmail.com>, Jan Lloyd Balon <jibalon@up.edu.ph>, karlamagundayao@gmail.com, "Mt. Kitanglad PAMB" <kitangladpamb@gmail.com>, r10.mtmalindang.pa@gmail.com, PA-Camiguin MTHNM <mthnm.camiguin@gmail.com>, junmaurice\_61@yahoo.com, Shaira Mae Pagayawan <smppagayawan.xi@gmail.com>, mtaponaturalpark@gmail.com, PASu MANP Cotabato <manppasuxii@gmail.com>, Emmilie Ibonia <pasuamws@gmail.com>  
Cc: franklyn0110 <frbuenafior@gmail.com>, Ryan Cuanan <ryan.cuanan@bmb.gov.ph>, Reneo Vicente <reneo.vicente@bmb.gov.ph>

Dear Sirs/Mesdames,

We are providing the highlights and agreements on the conducted consultation meeting for the Socio-cultural mapping and documentation in ASEAN Heritage Parks Project held on 03 March 2022.

May we kindly remind you of your submission of the Work and Financial Plan FY2022 **on or before 11 March 2022**.

If you have further clarifications and assistance, you may contact Ms. Rachele Malijan or Mr. Reneo Vicente of the National Parks Divisions.

Thank you and best regards,

**National Parks Division**

DENR - Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center

Quezon Avenue, Diliman, Quezon City

Trunkline: (02) 8924-6031 loc. 232

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**Comments\_Work-and-Financial-Plan-for-SCMD.pdf**

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Tue, Mar 8, 2022 at 1:35 PM



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## Highlights of the Consultation Meeting on the Work and Financial Plan for FY2022 for Socio-cultural Mapping and Documentation in AHPs

*March 03, 2022 - via Zoom*

Protected Area/Project Site	Summary of Discussion/Issues	Agreements/Ways Forward
1. Mts. Iglit-Baco Natural Park	The downloaded funds in November 2021 were partially utilized, however targets were not totally accomplished due to limited time	Continuing funds from last year will be utilized in the implementation of the targeted activities for FY2022.
		We recommend to allocate/utilize a large part of the remaining budget from WFP FY2021 on the acquisition of the FPIC and secondary data gathering provided that the six subtribes of the Buhid-Bangon will be mapped/documented.
	Number of mappers or documentors to be hired	MIBNP will utilize their regular funds targeted for the implementation of CEPA activities for the activities under Socio-cultural Mapping and Documentation (SCMD) in AHPs.
	Activities included for FY2022	The targeted activities for MIBNP for FY2022 includes only acquisition of FPIC, online capacity building, secondary data gathering and validation of data, hence we suggest that staff to be hired for FY2021 for the PAMO Operationalization be part of the Local Project Management Team of the SCMD Project.
		To include Capacity Building as part of the targeted activities for FY2022. MIBNP will join via zoom. This is best to be participated by the staff from the PAMO and members of the IP community.



		Data validation shall be part of the Work Plan for FY 2022.
<b>2. Mt. Kitanglad Range Natural Park</b>	<p>Following the submission of the Project Completion Report of MKRNP and the presentation of the Project Technical Adviser of the conceptual framework and sample work of sociocultural mapping, MKRNP will continue and utilize the allocated budget for FY2022 for mapping and documentation that will highlight also the intangible cultural practices in the PA.</p> <p>Work and Financial Plan FY2022</p>	<p>Part of the output expected from MIBNP is the report on the secondary data gathering.</p> <p>MKRNP will still be part of the face-to-face Capacity Building. Schedule of this activity will be communicated by BMB to Region X and PAMO of MKRNP.</p>
<b>3. Mt. Malindang Range Natural Park</b>	<p>On the acquisition of FPIC the provincial office of the NCIP suggested conducting a meeting to acquire the FPIC from the communities. This is to inform the community about the Project prior to the issuance of the consent from NCIP Regional Office.</p> <p>Community dialogues with the locals were conducted, however no decision was given whether they will allow for the activity to be conducted. According to the community, the</p>	<p>The technical adviser suggested choosing one or two communities to be mapped/documentated. These communities may be the most intact heritage to whom the FPIC shall be requested.</p> <p>The PAMO shall provide further clarifications and updates on BMB after coordinating with the Regional NCIP on the acquisition of FPIC following the suggestion to map/document one or two communities only from the Subanen tribe.</p>



	request to conduct the activity shall be raised to the en banc committee of the tribe, which shall be attended by all members to decide on the issuance of consent for the undertaking of the activity.	
	Adjustments on the work and financial plan	To quantify the targeted activities on the work and financial plan.
4. Mts. Timpoong-Hibok-hibok Natural Monument	Since there is no presence of IP residing within the PA, the communities within MTHNM are those to be mapped/documented.	The PAMO shall coordinate with the municipalities and LGU about the conduct of the Project. The LGU may provide guidance on which municipality is best to be mapped out/documented.
		The secondary data can be gathered from the Comprehensive Land Use Plan (CLUP).
	Adjustments on the Work and Financial Plan	To quantify the activities under the physical target.
5. Mt. Apo Natural Park (R11)		The PAMO shall conduct for FY2021 the secondary data gathering and data validation of data that shall be gathered.
	Revision on the work and financial plan	PAMO to provide BMB-NPD with the proposed work and financial plan following the provided template.
	For the status of the acquisition of the FPIC. A meeting was held with the Provincial NCIP and discussions were on the processes to be undertaken for the issuance of the MOA.	For Mt. Apo NP to choose one among the three present tribes residing within the PA. The technical adviser recommended choosing the tribe that still maintains the practices and has direct association with MANP.
	The allocated funds last year were not utilized. The budgetary requirements	We kindly request to provide the BMB with updates on the status of the acquisition of the



6. <b>Mt. Hamiguitan Range Wildlife Sanctuary</b>	reflected on the WFP for FY2022 will be additional for the accomplishment of the identified targeted activities such as the acquisition of FPIC.	FPIC following the coordination with the NCIP Regional Office.
	MHRWS to revise the WFP accordingly based on the targeted activities for the PA in FY2022.	MHRWS to include the primary data gathering as part of the target activities for FY2022.
	Hiring of mappers/documentors to be hired	The number of staff to be hired can be limited to one or two only since the only. The PAMO may tap the staff that will be hired for the PAMO/PAMB Operationalization for FY2022 as mappers/researchers and be part of the Local Project Management Team for MHRWS.
7. <b>Mt. Apo Natural Park (R12)</b>	On the acquisition of the FPIC, a consultation with the community will be conducted on the week of March 07, 2022.	We highly suggest that participants of the upcoming online Capacity Building are from the PAMO and the IP community.
	The provincial officer of the NCIP will be providing assistance in coordinating with the NCIP Regional Office to expedite the issuance of the FPIC.	



	<p>Hiring of mappers/documentors</p> <p>MANP will engage a consultant who graduated from NCCA to provide them assistance on the implementation of activities.</p>	<p>The mappers to be hired should have a background on social sciences.</p> <p>It is suggested to hire at least 4-5 mappers/documentors based on the criteria provided by BMB.</p> <p>With regards to the representative from NCCA, it is suggested that a honorarium can be given instead of hiring as a consultant. As part of the provisions on the MOA, the National NCCA may provide a representative from their regional office to give assistance on the operationalization of the Project.</p> <p>To identify on the WFP the needed equipment and supplies; these must be under the specific targeted activities on which they are needed.</p>
<p><b>8. Agusan Marsh Wildlife Sanctuary</b></p>	<p><b>Acquisition of FPIC:</b></p> <p>There are 4 CADTs in AMWS, for this Project the mapping and documentation will be conducted only in CADT 090.</p> <p>Last year, acquisition of FPIC was started yet community validation was not completed.</p> <p>The Field Based Investigation (FBI) was conducted. The PAMO is waiting for the work order issued by the NCIP Regional Office that shall serve as a permit to undertake community validation and the activities for SCMD.</p>	<p>The PAMO must coordinate with the Regional NCIP Office for the issuance of FPIC on non-extractive projects and seek clarification on the processes for IKSP documentation.</p> <p>The Project is in aid of their fifth bundle of right, which is the right to cultural integrity. The project would be beneficial to the community with the results of the mapping/documentation.</p>



	The financial target presented for the acquisition of FPIC seems to be for extractive or large-scale projects.	
	From the allocated budget for FY2021, AMWS hired mappers who were able to gather secondary data, yet these are still limited, particularly on the intangible cultural practices.	The IKSP to be documented are only those related to the PA.

### General Agreements/Ways Forward

1. BMB-NPD will provide a copy of the signed MOA between DENR-BMB, NCCA and NCIP once signed by the signatories as this will provide further assistance in coordination of the project sites with the Regional NCIP counterparts and expedite the issuance of FPIC.
2. BMB-NPD will provide the list of basic criteria in selecting the mappers/researchers.
3. The BMB-NPD through the technical adviser will provide a sample work on the socio-cultural mapping and documentation.
4. On the secondary data gathering, not much has been written on the practices related to ASEAN Heritage Parks. There are available ethnographies, however the data provided in these sources are not directly related to the AHPs. The conduct of primary and secondary data gathering should complement each other.
5. Prior to the conduct of Capacity Building, the FPIC must be secured first or at least a consent from the IP community/tribe must be given. Thus, the PAMO must closely coordinate with the NCIP Regional Offices regarding the acquisition of the FPIC.
6. We kindly suggest in including the staff to be hired under the PAMO and PAMB Operationalization as members of the Local Project Management Team acting as mappers/researchers.
7. For the PAMO to submit the proposed Work and Financial Plan **on or before March 11, 2022.**