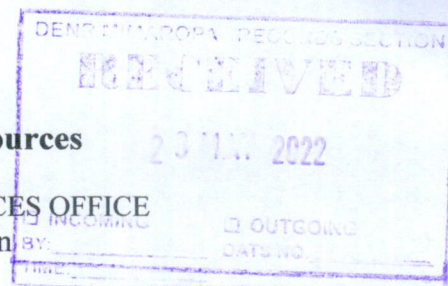




Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
Telfax No. (048) 434 - 8791
Email Add: penropalawan@denr.gov.ph



May 10, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L & S Bldg., Roxas, Blvd., Ermita, Manila

THRU : The Assistant Regional Director
for Technical Services

FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **COMPLIANCE MONITORING ON BESAGA BEACH FRONT
COTTAGES WITH FLAGT NO. DENR-MIMAROPA-11302030-002
LOCATED IN BARANGAY PORT BARTON, SAN VICENTE,
PALAWAN**

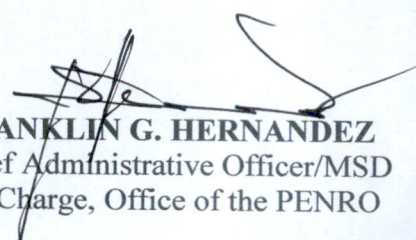
Respectfully forwarded is the memorandum dated April 4, 2022 from CENRO Roxas, Palawan relative the above subject.

Per memorandum, CENRO Roxas conducted the compliance monitoring activity on March 24, 2022 at the above-mentioned FLAgT Holder. It was found out that the permittee is compliant to the terms and conditions stipulated in the agreement.

Further, in relation to DENR Case No. 5904 intended for the relocation of survey of lots 4512, 4513 and 4514, Cad. 860-D occupied by the aforementioned FLAgT holder, the results with map enclosure dated March 18, 2022 was already submitted to the Regional Office for information and appropriate action (*please refer to the attached copy of unsigned the same documents.*)

For information and record.

For the PENRO:


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/MSD
In-Charge, Office of the PENRO

Copy Furnished:
CENRO Roxas, Palawan
File/2022-011ACG/MES Doc. Ref. No. 2022-3124

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By _____
Date: MAY 16 2022 CN 22-1201



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA REGION

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Bgy. Sta. Monica, Puerto Princesa City, Palawan

Telfax No. (048) 434-8791

Email Add: penropalawan@denr.gov.ph

March 21, 2022

MEMORANDUM

TO : The Regional Executive Director
1515 L & S Bldg.
Roxas Blvd., Ermita, Manila

ATTENTION : The Assistant Regional Director for Technical Services
The Chief, Surveys and Mapping Division

FROM : The OIC-Provincial of Environment and
Natural Resources Officer-Palawan

SUBJECT : **RELOCATION SURVEY OF LOTS 4512, 4513 AND 4514,
CAD.860-D SUBJECT OF THE ORDER AMENDING THE
FOREST LAND USE AGREEMENT FOR TOURISM
(FLAgT) PURPOSES ISSUED TO EMILIE L. BESAGA**

Forwarded is the report of the Survey Team dated March 18, 2022 submitted in compliance to the Memorandum of That Office dated January 20, 2022 relative DENR Case No. 5904 informing among others the results of the relocation survey of Lots 4512, 4513 and 4514, Cad.860-D aided with a plan depicting the actual claim of the parties concerned and delineation of boundary corners.

For his evaluation and advise of action on the matter.

FELIZARDO B. CAYATOC

Copy Furnished:

1. Ms. Emilie Besaga
c/o Brgy. Captain
Purok Pag-asa, Brgy. Port Barton
San Vicente, Palawan
2. Sps. Felipe and Luzviminda Acosta
No. 12, Km. 3, Wescom Road
Puerto Princesa City
3. CENRO Roxas, Palawan

Sta. Monica, Puerto Princesa City
Telefax (048) 433-5638/email add: denrpalawan@yahoo.com



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA REGION
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
Telfax No. (048) 434-8791
Email Add: penropalawan@denr.gov.ph

March 18, 2022

MEMORANDUM

FOR : The Regional Executive Director
1515 L & S Bldg.
Roxas Blvd., Ermita, Manila

ATTENTION : The Assistant Regional Director for Technical Services
The Chief, Surveys and Mapping Division

THRU : The OIC-Provincial of Environment and
Natural Resources Officer

FROM : The Survey Team

SUBJECT : **RELOCATION SURVEY OF LOTS 4512, 4513 AND 4514
SUBJECT OF THE ORDER AMENDING THE FOREST LAND
USE AGREEMENT FOR TOURISM (FLAgT) PURPOSES
ISSUED TO EMILIE L. BESAGA**

In compliance to the memo-instruction from the Regional Executive Director dated January 20, 2022 relative DENR Case No. 5904 duly resolved with Order of Finality, the survey team created under PENRO Special Order No. 2022-018 dated February 22, 2018 together the Regional team and representative of the parties conducted the relocation/verification survey of Lot 4512, 4513 and 4514, Cad.860-D, located at Barangay Port Barton, San Vicente, Palawan.

The team is tasked to ascertain the position and descriptions of the existing monuments, fences, walls and other permanent structures inside the subject lots. After data gathering through research, the following were observed:

- There is a an approved FLAgT plan (**No. DENR IV-MIMAROPA-11302030-0002**) certified by Jose M. Difuntorum, Chief Forest Resources Conservation Division, recommended by Armando P. Rutaquio, Regional Technical Director for Forestry, and approved by Vicente S. Paragas, CESO III, Regional Executive Director Region IV-B. It consists of one (1) lot covering an area of 1.4 hectares with nine (9) corners. (*Annex I*)
- The FLAgT was awarded to Ms. Emilie Besaga on November 18, 2005 for a period of twenty five (25) years to expire on November 30, 1930. (*Annex II*)

Sta. Monica, Puerto Princesa City
Telefax (048) 433-5638/email add:denrpalawan@yahoo.com

- When plotted against the cadastral map the FLAgT lot falls to Lot 4512, 4513 and 4514, Cad.860-D.

The survey started by reading side shots made randomly on the existing monuments particularly BLLM No. 19 and 25, fence corner of Lot 4509, 4510, 4511 and PS monuments of Lot 4505, to serve as additional reference for checking purposes.

Per results of the survey the following were determined (see Annex III):

1. The corners of subject lots were all marked with stake to delineate its boundaries.
2. Lot 4513, Cad.860-D falls entirely within the salvage zone of 25.00 meters wide designated by the LGU.
3. All Existing structures of Ms. Besaga were identified and observed. It falls inside Lot 4512 and 4514.

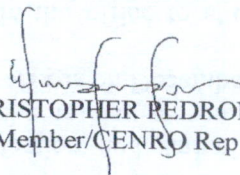
Attached are pictures of documentation for the entire survey activities. In view of the foregoing, it is hereby recommended that this report be forwarded to the Regional Office for information and appropriate action.

DONNA BELLE E. LUENGO
Engr. II/PENRO-Palawan
Team Leader

REIAN BUENAFE
Engr. II/SMD

O'SONIEL MOISES TUDDAO
PIT II-SMD

LEONARDO JAURIGUE
Member/PENRO-Palawan


CHRISTOPHER PEDRONES
Member/CENRO Rep

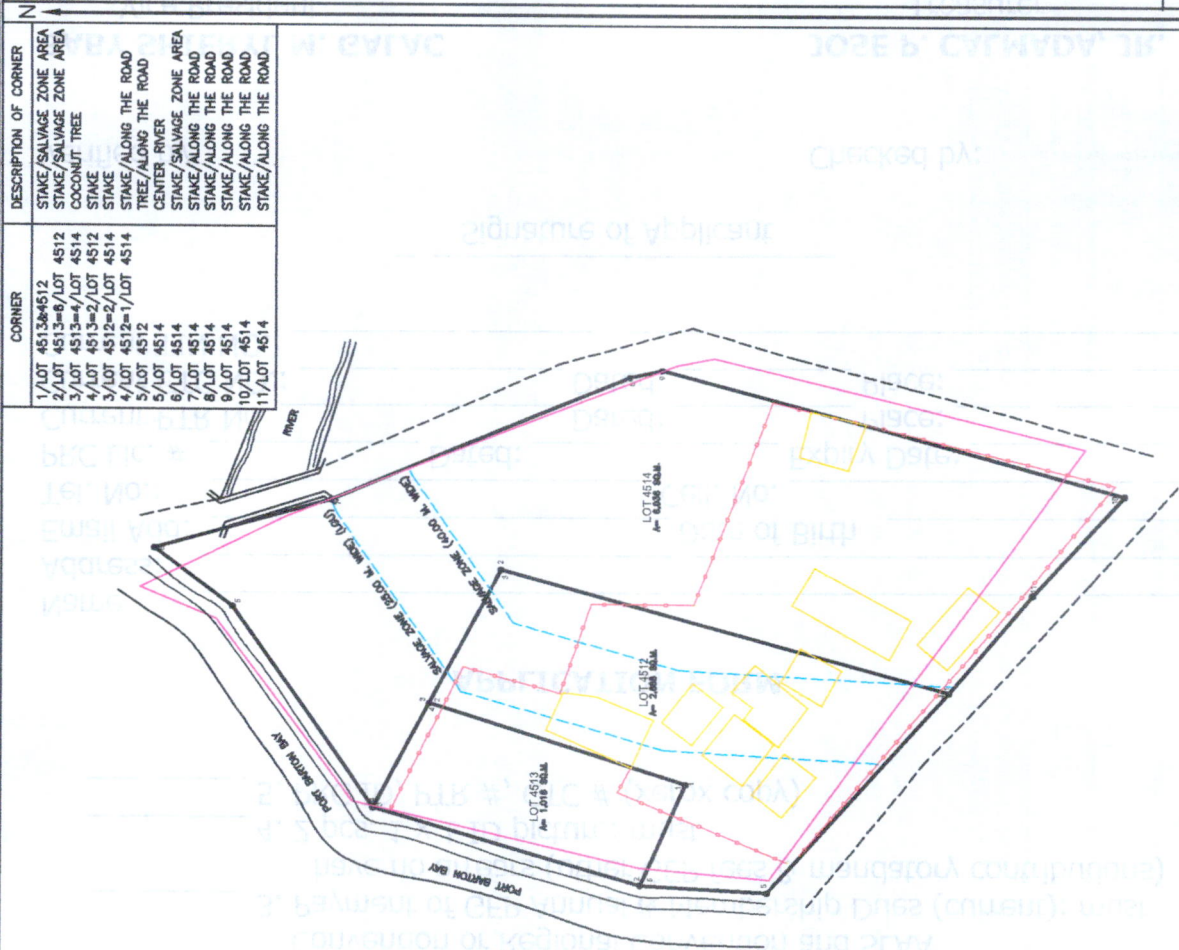
TECHNICAL DESCRIPTION		
LINES	BEARINGS	DISTANCES
Lot 4512		
1-2	N 17° 42' E	48.10 m.
2-3	S 62° 54' E	28.01 m.
3-4	S 15° 35' W	83.24 m.
4-5	N 48° 44' W	49.22 m.
5-6	N 03° 04' E	22.83 m.
6-1	S 66° 53' E	20.22 m.
Lot 4513		
1-2	N 66° 53' W	20.22 m.
2-3	N 16° 12' E	49.86 m.
3-4	S 62° 38' E	21.75 m.
4-1	S 17° 42' W	48.10 m.
Lot 4514		
1-2	N 15° 35' E	83.24 m.
2-3	N 62° 54' W	28.01 m.
3-4	N 62° 38' W	21.75 m.
4-5	N 55° 49' E	44.88 m.
5-6	N 37° 16' E	17.62 m.
6-7	S 15° 57' E	32.83 m.
7-8	S 23° 13' E	58.08 m.
8-9	S 12° 49' E	5.91 m.
9-10	S 15° 21' W	85.64 m.
10-11	N 48° 06' W	24.41 m.
11-1	N 51° 04' W	23.57 m.
The lines from BLWM-1 CAD 860-D to Corner Marked "1":		
LOT NO.	BEARINGS	DISTANCES
4512	S 41° 38' W	15,357.24 m.
4513	S 41° 38' W	15,357.24 m.
4514	S 41° 28' W	15,381.10 m.

TECHNICAL DESCRIPTION		
LINES	BEARINGS	DISTANCES
FLAG		
1-2	N 05° 00' E	23.23 m.
2-3	N 13° 00' E	52.83 m.
3-4	N 54° 00' E	41.40 m.
4-5	N 23° 00' E	14.85 m.
5-6	S 27° 00' E	28.97 m.
6-7	S 22° 00' E	75.68 m.
7-8	S 12° 00' E	6.59 m.
8-9	S 14° 00' W	66.34 m.
9-1	N 54° 48' W	97.34 m.
The lines from cor. 1 of Lot 4505 to Corner Marked "1":		
LOT NO.	BEARINGS	DISTANCES
FLAG	N 04° 00' W	154.39 m.

LEGEND:

- Casastre Lot
- FLAG (Besaga)
- Structures (Besaga)
- Fence (Besaga)
- Marked Corners

CORNER	DESCRIPTION OF CORNER
1/LOT 4513&4512	STAKE/SALVAGE ZONE AREA
2/LOT 4513=6/LOT 4512	STAKE/SALVAGE ZONE AREA
3/LOT 4513=4/LOT 4514	COCONUT TREE
4/LOT 4513=2/LOT 4512	STAKE
5/LOT 4512=1/LOT 4514	STAKE/ALONG THE ROAD
6/LOT 4512	CENTER RIVER
7/LOT 4514	STAKE/SALVAGE ZONE AREA
8/LOT 4514	STAKE/ALONG THE ROAD
9/LOT 4514	STAKE/ALONG THE ROAD
10/LOT 4514	STAKE/ALONG THE ROAD
11/LOT 4514	STAKE/ALONG THE ROAD



RELOCATION PLAN

LOT 4512, 4513 & 4514, CAD.860-D
SAN VICENTE CADASTRE
AS PREPARED FOR
EMELIE BESAGA &
SPS. FELIPE & LUZVIMINDA ACOSTA
SITUATED IN THE
RURBAN CODE
BARANGAY OF : PORT BARTON
MUNICIPALITY OF : SAN VICENTE
PROVINCE OF : PALAWAN
ISLAND OF : PALAWAN
CONTAINING AN AREA OF 9,740 SQ. M.

ZONE NO.:
PPCS-PTMPPS 82:
BEARING: TRUE
SCALE 1: 1000

CERTIFICATION

I hereby certify that this is a correct plan of the survey made in accordance with the provisions of RA 5520 as amended, and the rules and regulations of the Department of Environment and Natural Resources.

I further certify that this plan accurately reflects the boundaries of the property as shown on the map, and that the survey was conducted in accordance with the provisions of RA 5520 as amended, and the rules and regulations of the Department of Environment and Natural Resources.

March 10, 2022
Date survey:

DONNA BELLE L. LUEBGO
REGISTERED ENGINEER
PRO. NO. 10651 Date: 09-08-10
PRO. NO. 10651 Date: 09-08-10
PRO. NO. 10651 Date: 09-08-10

Republic of the Philippines
Department of Environment and Natural Resources

VERIFICATION

I certify that this survey plan is verified and found to conform with survey data / records on file in this office.
THIS PLAN SHALL NOT BE USED FOR LAND REGISTRATION.

DATE: _____
PURPOSE: _____

Additional Information After Date of Verification



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
Barangay III (Poblacion), Roxas, Palawan
Contact No. 09171606578 / 09175028647
Email address: cenroroxaspalawan@denr.gov.ph

04 APR 2022


MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City, Palawan

FROM : The Community Environment and
Natural Resources Officer
Roxas, Palawan

SUBJECT : **COMPLIANCE MONITORING ON BESAGA BEACH FRONT
COTTAGES WITH FLAGT NO. DENR-MIMAROPA-11302030-
002 LOCATED IN BARANGAY PORT BARTON, SAN VICENTE,
PALAWAN**

**DENR PENRO
PALAWAN RECORDS
RECEIVED**


BY: 
DATE: 04-04-2022 CN 22-3284

Respectfully forwarded is the report relative to the above subject.

Please be informed that this Office conducted compliance monitoring on March 24, 2022 at the abovementioned FLAgT holder. Furthermore, the holder is compliant with the terms and conditions as stipulated in their approved FLAgT.

For information and record.


PABLO L. CRUZ

**DENR-CENRO ROXAS
RELEASED**
DATE: 04/04/2022
BY: 
DOC. NO. 2022-04-0458



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
Barangay III (Poblacion), Roxas, Palawan
Contact No. 09171606578 / 09175028647
Email address: cenroroxaspalawan@denr.gov.ph

March 30, 2022

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City, Palawan

FROM : The Compliance Monitoring Team

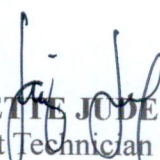
SUBJECT : **COMPLIANCE MONITORING ON BESAGA BEACH FRONT
COTTAGES WITH FLAGT NO. DENR-MIMAROPA-11302030-
002 LOCATED IN BARANGAY PORT BARTON, SAN VICENTE,
PALAWAN**



Please be informed that on March 24, 2022 at around 1:00 P.M., the team conducted compliance monitoring activity at Besaga Beach Front Cottages with FLAgT No. DENR-MIMAROPA-11302030-002 located in Barangay Port Barton, San Vicente, Palawan. Further, the FLAgT holder is compliant with the terms and conditions as stipulated in their approved FLAgT.

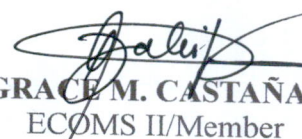
For information and record.

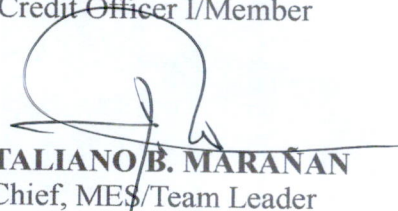

ALONSO A. TABANGAY
Forest Ranger /Member


ANNJELETTE JUDE F. QUEZADA
Forest Technician I/Member


RIZZA AMOGUES
Forest Technician I/Member


MARIA ANGELICA B. DELA PEÑA
Credit Officer I/Member


GRACE M. CASTAÑAS
ECOMS II/Member


VITALIANO B. MARAÑAN
Chief, MES/Team Leader

COMPLIANCE MONITORING SHEET FOR FORESTRY TENURE (FLAgT)

Monitoring Date: March 24, 2022	Monitoring Time: 1:00 P.M.
---------------------------------	----------------------------

A. BASIC INFORMATION:

Name of Company: Besaga Beach Front Cottage	
Location of Area (Sitio, Bgy., Mun.): Barangay Port Barton, San Vicente, Palawan	Area in Sq. Meter: 14,00.00
Business Address: (email, messenger acct. & contact number): emelie.l.besaga@gmail.com/ 0915262543	
Amount of Annual Government Share: Php 1,575.00	Date Paid/OR No.: March 29, 2022/ OR NO. 1409092-E
Year of last revaluation (Per Section 16 DAO 2002-28): None	
Nature of Land-use (Per Section 4 of DAO 2004-28): Tourism	
Tenure Instrument Number: FLAgT No. DENR-IV MIMAROPA-11302030-02	Date of Issuance: Nov. 18, 2005
Kind of Tenure Instrument: FLAgT	Expire Date: Nov. 30, 2030
Contact Person/Designation: Emelie Besaga/owner	
Name of Pollution Control Officer (PCO): Emelie Besaga	
PCO Accreditation No.: COA No. 2017-R4B-01766	Effectivity:
Contact No.: 0915 262 5413	Email: emelie.l.besaga@gmail.com

B. COMPLIANCE TO EXISTING ENR LAWS, RULES AND REGULATION

Conditions	Yes	No	Remarks
1. NCIP/Cert of Pre Condition/Date Issued		√	N/A
2. Free and Prior Informed Consent/Date Issued		√	N/A
1. Compliant to ECC-PD 1586, Philippine Environmental Impact Assessment/DAO 2003-30	√		
2. Compliant to RA 6969, Toxic and Hazardous Waste Act of 1999/DAO 1992-29	√		
3. Compliant to RA 8749, Clean Air Act of 1999/DAO 2000-81	√		
4. Compliant to RA 9003, Ecological Solid Waste Management Act of 2000/DAO 2001-34	√		
5. Compliant to RA 9275-Clean Water Act of 2004/DAO 2003-10	√		
6. Compliant to PD 705, Forestry Reform Code of the Philippines	√		
7. Compliant to water Code of the Philippine/Article No. 51-PD 1067 (No Permanent Structure within Easement Zone) a.) Within 3 meters in Urban Areas b.) Within 20 meter in Agricultural (A&D) Areas c.) Within 40 meters in Timberland Areas	√		

C. IMPROVEMENTS INTRODUCED

Type of Improvement Introduced	Approximate Value of Improvement	STATUS (Permanent or Temporary)	REMARKS
Current Year 2022			
1. Land	NONE		

2. Buildings	₱ 50,000	Temporary	Light Materials
3. Infra/Machineries	NONE		
4. Plantation	NONE		
5. Other Improvements	NONE		
Previous Years (2000-2021)			
1. Land	NONE		
2. Buildings	Php 5,250,000.00	Permanent	Semi-concrete
3. Infra/Machineries	NONE		
4. Plantation	200,000	Perennial	Fruit Bearing Trees damaged due to Typhoon "Odette"
5. Other Improvements	500,000.00	Temporary	Solar Panel

D. COMPLIANCE PURSUANCE PURSUANT TO DENR ADMINISTRATIVE ORDER NO. 2004-28

Term and Conditions	Response	
	Yes or No	Remarks
14.1. The boundaries of the FLAgT area was delineated and marked on the ground within six (6) months from the issuance of the agreement?	Yes	
14.2. The FLAgT holder submitted the Site Management Plan for the protection of the environment and conservation of the area within 3 months from issuance.	Yes	
14.3. The holder secured required Environmental Compliance Certificate (ECC) and other necessary permits prior the conduct of any activity in the area?	Yes	
14.4. The holder utilized the area only for the purpose for which the FLAgT was granted. If the area was utilized for other purposes/s other than what was approved, is prior approval secured from the Secretary of his/her duly authorized representative?	Yes	No other purposes the area was utilized.
14.5. In all instance, cutting of trees within the FLAgT area shall be subject to prior clearance by the DENR in accordance with existing rules and regulation. If there are cutting of trees, is prior clearance secured from DENR Secretary of his duly authorized representative?	No	No cutting of trees.
14.6. Is the practice of Ecological Solid Waste Management properly observed and implemented? Is the Clean Water Act observed and followed (STP, Water Discharge Permit, etc.)?	Yes	
14.7. Is biodiversity in the area especially those identified as unique, rare and endangered species of Flora and Fauna strictly protected?	Yes	
14.8. Is there any change in the management, ownership or capital stock of the company or corporation or transfer of a majority of the stock or shares of the company or corporation as provider for in PD 705, as amended? If so, did the proponent immediately informed the RED or his/her duly authorized representative?	No	
14.9. The holder are willing to surrender to RED or his/her duly authorized representative the agreement if not to be renewed on the date of expiration, or if the holder is no longer interested in the area,	Yes	

or in case of cancellation, immediately after the affectivity of its cancellation?		
14.10. Is the holder fully aware that in case of death of individual FLAgT holder, the heir(s) may apply for the transfer of FLAgT within ninety (90) days upon his/her death?	Yes	
14.11. Is the tenure holder aware that the FLAgT shall not be constructing as permit to obstruct the free navigation of any stream, creek or river or marine coastal area adjoining or flowing through the area or to prohibit or interfere with the passage of people along such streams, creeks or rivers or banks thereof? Or to impeded the flow and ebb of the tide to and from the interior of the swamps?	Yes	
14.12. Did the FLAgT holder submit the Annual Report as to its compliance to the Site Management Plan?	Yes	
14.13. Is the Annual Government Share paid on or before March 31 pursuant to DAO 2021-02 which amended Section 16 of DAO 2004-28 and Section 18 of DAO 2004-59?	Yes	

E. PAYMENT OF ANNUAL GOVERNMENT SHARE/RENTAL/FOREST FEES: (O.R. copy here to attached)

Particulars	Amount	Official Receipt No.	Date Issued	Remarks (Indicate if updated or not)
Government Share/Rental	Php. 1,575.00	1409092-E	3/29/2022	Updated
Performance Bond				
Forest Charges	N/A	N/A	N/A	
Surcharges	N/A	N/A	N/A	

F. Other Environmental, Social activities by the holder (e.g tree planting, coastal clean-up, gift giving etc.)

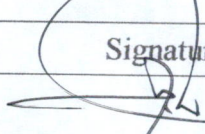
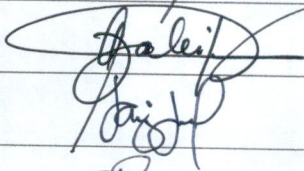
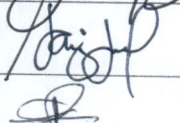

Coastal clean-up, gift giving/Community party
<i>*Nothing Follows</i>

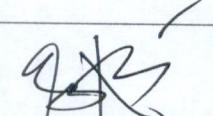
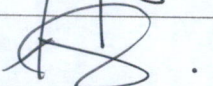
J. FINDINGS AND RECOMMENDATION

Compliant to the terms and conditions
<i>*Nothing Follows</i>

H. DETAILS AND SIGNATURE OF MONITORING TEAM

WE HEREBY CERTIFY to the correctness of the data and information as contained herein to the best of our knowledge and belief

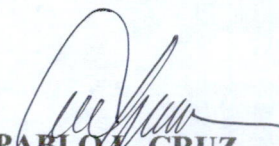
Name	Position/Designation/Office	Signature
VITALIANO B. MARAÑAN	Forester III/Chief, MES DENR CENRO Roxas, Palawan	
GRACE M. CASTAÑAS	ECOMS II/ Planning Officer DENR CENRO Roxas, Palawan	
ANNJELETTE JUDE QUEZADA	Forest Technician I DENR CENRO Roxas, Palawan	
ALONSO TABANGAY	Forest Ranger/Patrol Sector III DENR CENRO Roxas, Palawan	

RIZZA AMOGUES	Forest Technician I/RPS Representative DENR CENRO Roxas, Palawan	
MARIA ANGELICA DELA PEÑA	Credit Officer I DENR CENRO Roxas, Palawan	

I. ATTACHMENT/S

(See attached photo or geo-tagged/map and other documentations)

SUBSCRIBED AND SWORN to before me this **March 30, 2022** at DENR CENRO Roxas, Palawan.


PABLO L. CRUZ
 CENRO

Authorized Person to Administer Oath



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
Barangay III (Poblacion), Roxas, Palawan
Contact No. 09171606578 / 09175028647
Email address: cenroroxaspalawan@denr.gov.ph

PHOTO DOCUMENTATION ON THE COMPLIANCE MONITORING ACTIVITY AT
BESAGA BEACH FRONY COTTAGES WITH FLAGT NO. DENR –MIMAROPA-
11302030-002



This is to certify that the above geo-tagged photo was taken by the undersigned:


ALONSO A. TABANGAY
Forest Ranger



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
Barangay III (Poblacion), Roxas, Palawan
Contact No. 09171606578 / 09175028647
Email address: cenroroxaspalawan@denr.gov.ph

PHOTO DOCUMENTATION ON THE COMPLIANCE MONITORING ACTIVITY AT
BESAGA BEACH FRONY COTTAGES WITH FLAGT NO. DENR –MIMAROPA-
11302030-002



This is to certify that the above geo-tagged photo was taken by the undersigned:


ALONSO A. TABANGAY
Forest Ranger



Official Receipt
of the
Republic of the Philippines

Nº 1409092 E

Date 3/21/02

Agency DIND CONDO KOKAS PH.

Fund

Payor Emile Besaga 3

Nature of Collection	Account Code	Amount
Fruct Cond. Shale		P 1575.00
LA TLOT No.		
DIND II - P. 11/11/01		
11/11/01 - 11/11/01		
CV 2022		
TOTAL		P 1575

Amount in Words One thousand five hundred seventy five

<input type="checkbox"/> Cash	Drawee Bank	Number	Date
<input type="checkbox"/> Check			
<input type="checkbox"/> Money Order			

Received the amount stated above.

Collecting Officer

NOTE: Write the number and date of this receipt on the back of check or money order received.