

Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Bgy. Sta. Monica, Puerto Princesa City, Palawan Telfax No. (048) 434 - 8791

Email Add: penropalawan@denr.gov.ph

" TOPA PECO

2 7 MAY 2022

1 INC NO D CUTGOING DATS NO.

May 23, 2022

MEMORANDUM

FOR

The Regional Executive Director

DENR MIMAROPA 1515 L&S Bldng. Roxas Blvd., Manila

FROM

The Provincial Environment and

Natural Resources Officer

SUBJECT

WATER PERMIT APPLICATION OF ESTRELLA VILLAGE

NATURAL WATER USERS ASSOCIATION LOCATED AT BRGY.

ESTRELLA VILLAGE, NARRA, PALAWAN

Respectfully forwarded is the Water Permit Application of Estrella Village Natural Resource Association located at Brgy. Estrella, Narra, Palawan together with its pertinent documents. Hence this office concurs with the recommendation of the CENRO Concern.

For information and consideration

For the PENRO:

Chief Technical Services Division

In-Charge Office of the PENRO

DENR-PALAWAN PENRO-RECORDS

Copy Furnished: The Community Environment and Natural Resources Officer Quezon, Palawan

DAIF Ref. No. 2022-4055 TSD-RPS-Utilization JRP



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0997-982-3016

Email: cenroquezon@denr.gov.ph

May 04, 2022

DENR PENRO

MEMORANDUM

FOR : The Regional Executive Director

1515 L&S Building, Roxas Blvd.

Ermita, Manila

THRU: The Provincial Environment and

Natural Resources Officer

Sta. Monica, PPC

FROM: The Community Environment and

Natural Resources Officer

Quezon, Palawan

SUBJECT: WATER PERMIT APPLICATION OF ESTRELLA VILAGE

NATURAL WATER USERS ASSOCIATION LOCATED AT BGY.

ESTRELLA VILLAGE, NARRA, PALAWAN

Forwarded is the Water Permit Application of Estrella Village Natural Water Users Association represented by its Chairperson Leonila S. Crisosto located at Bgy. Estrella Village, Narra, Palawan.

Please be informed that the association will use ground water (spring) located within Unclassified Public Forest for potable purposes which is expected to cater one hundred seventy on (171) households.

Attached are the pertinent documents, to wit;

- 1. Water Permit Application
- 2. Notice of Water Permit Application
- 3. Letter of Intent
- 4. Resolution No. 005-22
- 5. Mayor's Permit (2022)
- 6. Sanitary Permit to operate with attached Test Results
- 7. Certificate of Annual Inspection
- 8. Business Permit
- 9. Barangay Clearance
- 10. Fire Safety Inspection Certificate
- 11. Memorandum of Agreement
- 12. Kasunduan
- 13. DOLE Certification
- 14. BIR Registration
- 15. Constitution and By- Laws
- 16. Inspection Report
- 17. Map showing the location of Water Source
- 18. Geo-tagged photos





Republic of the Philippines Department of Environment and Natural Lasources MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Bgy. Alfonso XIII, Quezon, Palawan
Contact No.: 0997-982-3016

Email: cenroquezon@denr.gov.ph

Considering that the association has complied with the requirements, it is then recommended that the application be approved.

For your information and approval.

Republic of the			WATER PERMIT		
NATIONAL WATER RE		APPLICA			
8th Floor, NIA Building, EDS	SA, Diliman, Quezon City	Diliman, Quezon City Filed in the Office of Date			
BEFORE ACCOMPLISHING	THIS FORM IN QUADRUPLIC	ATE, READ THE A	CCOMPANYING INSTRUCTIONS		
Name of Applicant		5. Filing &	Legal Research fee Payable to		
ESTRELLA VILLAGE NATURAL W	ATER	Nationa	Water Resources Board		
USERS ASSOCIATION		a. Phil. Po	a. Phil. Postal Money Order Nos.		
Mailing Address ESTRELLA VILLAGE, NARRA, PA	LAWAN	b. NWRB	Official Receipt No		
2a. Telephone No. 0936-130-0573		Date	MATERIAL AND		
3. Tax Account No.	4. Citizenship	Email Addr	ess		
Name of Water Source GROUND WATER (SPRING)	7. Location of Diversion GROUND WATER (SPRING) ESTRELLA VILLAGE, NARR	Point TO A. PALAWAN	8. Method of Diversion RAMP PUMP USING GRAVITATIONAL FORCE		
9. Months of Low-Flow	10. Water Needed in Lit	THE RESIDENCE OF THE PARTY OF T	11. Purpose		
NONE	200 Liters/secon		POTABLE WATER		
12. If for Agriculture, Area of Land and (Crops Raised	13. If for Dom	estic Water Supply. Population Served		
N/A		171	HOUSEHOLDS		
14. If for Industry, Brief Description on h		ver, Rated Cap	acity 16. Other Uses		
will be Used N/A	in Kilowa		N/A		
		I/A	[1]		
17. Name of Person/s Holding or Claim		ater including t	he Amount and Nature of Use		
Downstream and Upstream of Propu LEONILA S. CRISOSTO, Chairm	11 11111	ral Water User	e Association		
I hereby certify that the information given above and in documents submitted are true and correct					
to the best of my knowledge and t			& - itinid		
LEONILA'S CRISOST		DIOA			
Signature of Applicant	Bu COMMISSION CONTRACTOR CONTR	-	Public/Administering Officer		
TO BE FILLED BY NWRB AGENT		rectary	r abnormationing Officer		
18. CHECKLIST on General Information	and Description	e. Locatio	n plan of areas to be developed		
a. Ownership/right to land estab			ng the layout of proposed works		
b. Citizenship as a Filipino esta		Transferant T	ation of Incorporation if applicant is		
 c. Brief description of proposed d. Location plan of water source 			ociation or corporation oformation as specified under Sect. 4		
of diversion using a scale of			and Regulations implementing the		
		Water			
19. Diversion Point	20. Possible	THE PERSON NAMED AND PARTY OF THE PE	to public and/or provate interest:		
Latitude: 9°21'20.5" N		NONE			
Longitude: 112° 23' 41.5" E					
Prepared by:	ano	Submitted by:	ROSALYN S. DASM ID		
Date: 11/47 64, 2022		Date: May 5,2	022 mvii		
21. Water Discharge (To be filled by h					
a. 80% of time equalled or exceeded	b. Mean of monthly dis	charge L/S	c. Amount of Water recommended for approval		
22. Other comments and recommendat	ions:				
Prepared by:		0.1			
Date:		Submitted by:	outpmitted by:		

NOTICE OF WATER PERMIT APPLICATION		
No.		
Date: By:		
with pertinent information included herewith, has been filed		
posed appropriation may file with this Office, a written and		
2. Mailing Address		
BGY. ESTRELLA VILLAGE, NARRA, PALAWAN		
Method of Diversion		
RAMP PUMP USING GRAVITATIONAL FORCE		
Water Needed in Liters per Second		
200 Liters per second		
8. Purpose		
FOR POTABLE WATER		

LEONARD T. CALUYA CENR Officer DENR-CENRO, Quezon Quezon, Palawan

Sir:

Greetings!

The Estrella Village is in need of potable water for household use of the residents, hence we had come-up to an idea, with the help of a Non-government group to develop an organization to find water source for consumption of the village residents hence, Estrella Village Natural Water Users Association is established.

In this regard, Estrella Village Natural Water Users Association is requesting your good Office to please accommodate our Water Permit Application to legalize the project.

We hope for your positive response. Thank you very much and God bless!

Respectfully yours,

LEONILA S. CRISOSTO

Chairman

Estrella Village Natural Users Association

ESTRELLA VILLAGE NATURAL WATER USERS ASSOCIATION Barangay Estrella Village, Narra, Palawan

EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS OF ESTRELLA VILLAGE NATURAL WATER USERS HELD IN THIS OFFICE AT LOT 4, BLOCK 10, PUROK 1, BARANGAY ESTRELLA VILAGGE, NARRA, PALAWAN ON APRIL 24, 2022 AT ABOUT 2:00 IN THE AFTERNOON.

Present

Leonila S. Crisosto - Chairman

Policarpio G. Valdez - Vice Chairman/BOD Member

Romeo G. Dela Cruz - BOD Member Reynaldo S. Mendoza - BOD Member Celderico E. Enano - BOD Member Maria Cecilia E. Embellado - BOD Member

Jun Pao
BOD Member/IP Representative

Noli J. Doliente Sr. - Manager
Glenda R. Jatico - Treasurer
Ismael G. Sumagaysay Sr. - Secretary

RESOLUTION NO. 005-22

A RESOLUTION RESPECTFULLY REQUESTING THE OFFICE OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES TO GRANT THE ASSOCIATION A WATER PERMIT FOR ITS LEGAL EXISTENSE AND OPERATIONS IN DIVERTING SPRING WATER FOR COMMUNITY CONSUMPTION

WHEREAS, Estrella Village Natural Water Users Association is a duly organized People Organization registered with the Department of Labor and Employment (DOLE), Puerto Princesa City with Registration number PAL 2020-0117 dated December 3, 2022;

WHEREAS, the Association was a recipient of a doll-out water project from the Institute of the Development of Education and Ecological Alternatives, the Local Government of Narra, Palawan and the REDD PLUS;

WHEREAS, the Board of Directors and Management Staff of the Association desire to comply necessary documents needed for its legal existence and operations;

NOW THEREFORE, ON UNANIMOUS ACCORD, be it;

RESOLVE AS IT IS HEREBY RESOLVED, to respectfully request the Office of the Department of Environment and Natural Resources to grant the Association the Water Permit for its legal existence and operations in diverting Spring Water for community consumption.

RESOLVE FURTHER AND FINALLY, that copy of this resolution furnished the DENR Office for its consideration and approval.

Jan

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minde

UNANIMOUSLY APPROVED

I HEREBY CERTIFY TO THE TRUTHFULNESS and CORRECTNESS of the said resolution.

ISMAEL G. SUMAGAYSAY, SR Secretary

ATTESTED BY:

LEONILA S. CRISOSTO
Chamman

CONCURRED:

POLICARPIO G. VALDEZ Vice Chairman/BOD Member

REYNALDO S. MENDOZA BOD Member

MARIA CECILIA E. EMBELLADO BOD Member

NOLI J. DOLIENTE SR. Manager ROMEO G. DELA CRUZ BOD Member

CELDERICO E. ENANO BOD Member

JUN PAO BOD Member/IP Representative

GLENDA R. JATICO
Treasurer

APPROVED BY:

LEONILA S. CRISOSTO
Chairman



Republic of the Philippines
Province of Palawan
MUNICIPALITY OF NARRA



OFFICE OF TOSE INVAVOES

SPROTECT NATALA

MAYOR'S PERMIT

Status: RENEW

Business Plate No.:

BP-2022-1268-0 Mayor's Permit No.

is hereby granted to

ESTRELLA VILLAGE NATURAL WATER ASSOCIATION

Trade Name

ESTRELLA VILLAGE, NARRA, PALAWAN

Address of Business Establishment

To operate and engage in the business/es of:

KIND OF BUSINESS

WATER SERVICES

Within the Municipality of Narra, Palawan, Philippines, pursuant to the provision of Municipal Ordinance No. 2017-811 or the Revenue Code of Narra. This Permit shall be posted conspicuously at the place where the Business is/are being conducted and shall be presented and/or surrender to competent authorities upon demand. NOT TRANSFERABLE AND NOT VALID WITHOUT THE PAYMENT OF MAYOR'S PERMIT FEES AND TAXES. In case of closure of business, surrender this permit to the MUNICIPAL PERMITS AND LICENSING for the Official Retirement.

SUBJECT FOR COMPLIANCE OF THE FOLLOWING DOCUMENTS: LOCATIONAL CLEARANCE/RPT CLEARANCE/SEC/CDA/CCTV COMPLIANCE CERTIFICATION/OCCUPANCY PERMIT/SANITARY PERMIT/TOURISM CLEARANCE/FIRE SAFETY INSPECTION CERTIFICATION/SSS/PHILHEALTH/PAG-IBIG/DTI

This PERMIT expires on Saturday. December 31. 2022 and may be REVOKED AND CANCELLED ANYTIME for violation and/or non-compliance with pertinent ordinance, rules and regulation or if public order and safety requires.

Issued this **Wednesday**, **February 16**, **2022**in the Municipality of Narra, Palawan, Philippines.

Year	2021	2022
CTC NO	25911813	10962670
Issued At	Narra, Palawan	Narra, Palawan
Issued On	02-03-2021	02-07-2022
Amount Paid	25.00	30.00
O.R.N.O.	2579938	0971841
Issued At	MTO-Narra, Palawan	MTO-Narra, Palawan
Issued On	02-03-2021	02-16-2022
Amount Paid	4,883.00	5,694.00

CERANDY B. DANAO

Municipal Mayor

Warning: Erasure and/or Alteration will invalidate this Permit





Republic of the Philippines Province of Palawan Municipality of Narra



OFFICE OF THE MUNICIPAL HEALTH OFFICER

SANITARY PERMIT TO OPERATE

Sanitary Permit No: WRS-030

Issued to,	ESTRELLA VILLAGE NATURAL WATER ASSOCIATION
133000 00)	(Registered Name) WATER SERVICES
Address	(Type of Establishment) BRGY. ESTRELLA VILLAGE. NARRA. PALAWAN
	FEBRUARY 9, 2022
Date of Expiration	DECEMBER 31, 2022
Laws or Regulation	is not transferable and will be revoked for violation of the Sanitary Rules, of P.D. 522, P.D. 856 and Municipal Ordinance 2017-759.
Recommending	Approval:
MA	RC JOSEPH N. MAPALAD
	Sanitary Inspector IV
Approved:	

GINA R. TAGYAB, M.D. Municipal Health Officer



GS MEDICAL LABORATORY SERVICES

Sarmiento Medical Clinic Building, Highway Road, Poblacion, Narra, Palawan 0917-150-4474



Address:

Physician:

Name of Patient: DELA CRUZ, RONEO

ESTRELLA VILLAGE NARRA, PALAWAN

Birthday:

Age: 60 Sex: M 4/5/1961 Lab No:

Date Received: Date Released: 2/9/2022 2/9/2022

SEROLOGY RESULT

TESTS	RESULT
DENGUE IgG	
DENGUE IgM	
DENGUE NSI Ag	
TYPHIDOT (IgG/ IgM)	
Anti - HAV IgG (Qualitative)	NON-REACTIVE
Anti - HAV IgM (Qualitative)	NON-REACTIVE
PREGNANCY TEST	
HBsAg hepa B (Qualitative)	
Anti - HCV Hepa C (Qualitative)	CALLA
Anti - HBs hepa B antibodies (Qualitative)	(D)
RPR	8

^{*}Please correlate Clinically

Mary Grace F. Cala-or, RMT

Lic. No: 0070111 Chief Medical Technologist Perla E. Palao, M.D.

Lic No: 0068886 Pathologist



ENVIRONMENTAL-HEALTH LABORATORY SERVICES COOPERATIVE

21 Chestnut St . West Fairview, Quezon City Tel Nos.: 8931-0838 • 3428-2698 • 8666-2984 Mobile No.: (0923) 363-9629 / (0922) 860-6434

"Your Partner in Quality"

MICROBIOLOGICAL TEST RESULT

Invoice # 255075 TR # 2210332 SR # 22024063

Date Issued : February 15, 2022

Estrella Village Natural Water User Ass.

Estrella Village, Narra, Palawan

Contact Person / Attention : Estrella Village Natural Water User Ass.

Sample Description / Source

: Spring / Faucet - Source

Date / Time Collected

: February 09, 2022 09:40 AM

Date/Time Received by Laboratory: February 10, 2022

07:20 PM

Date/Time Tested

February 10, 2022

07:40 PM

Test	Unit	Method of Analysis	Results	PNSDW* Standards	Remarks	
Total Coliform	per 100mL	Enzyme Substrate Coliform Test	trate Coliform Test Absent		PASSED	
Escherichia coli	per 100mL	er 100mL Enzyme Substrate Coliform Test Absent	Absent	Absent	PASSED	
Heterotrophic Plate Count	CFU/mL	Pour Plate Method	36	less than 500	PASSED	

Note: Test result applies only to the sample submitted to the laboratory for analysis.

Reference: Standard Methods for the Examination of Water & Wastewater, American Public Health Association,

American Water Works Association, 22nd ed., 2012 *Philippine National Standards for Drinking Water - 2017

This test report shall not be reproduced except in full, without written approval of the laboratory.

Mary Grace B. Ayala, RM 19-00352

Microbiologist

Marilou I. Sumera, RCh 04041 Laboratory Head



ENVIRONMENTAL-HEALTH LABORATORY SERVICES COOPERATIVE

50 Holy Spirit Drive, Don Antonio Heights, Quezon City Tel No.: 428-2698 • 986-6110 • 666-2984 • Telefax: 931-0838 Mobile No.: (0923) 3639629 "Your Partner in Quality"

MICROBIOLOGICAL TEST RESULT

Invoice # 246125 TR # 2180450 SR # 21123856

Date Issued : December 13, 2021

Water Services

Estrella Village, Narra Palawan

Contact Person / Attention : EVNWUA

Sample Description / Source

: Spring / Others

Date / Time Collected

: December 08, 2021

10:05 AM

Date/Time Received by Laboratory: December 09, 2021

05:15 PM

Date/Time Tested

December 09, 2021

05:30 PM

Test	Unit	Method of Analysis	Results	PNSDW* Standards	Remarks
Heterotrophic Plate Count	CFU/mL	Pour Plate Method	less than 1	less than 500	PASSED

Note: Test result applies only to the sample submitted to the laboratory for analysis.

Reference: Standard Methods for the Examination of Water & Wastewater, American Public Health Association,

American Water Works Association, 22nd ed., 2012 *Philippine National Standards for Drinking Water - 2017

This test report shall not be reproduced except in full, without written approval of the laboratory.

Mary Grace B. Ayala, RM 19-00352

Microbiologist

Marilou I. Sumera, RCh 04041

Laboratory Head



ENVIRONMENTAL-HEALTH LABORATORY SERVICES COOPERATIVE

50 Holy Spirit Drive, Don Antonio Heights, Quezon City Tel No.: 428-2698 • 986-6110 • 666-2984 • Telefax: 931-0838 Mobile No.: (0923) 3639629 "Your Partner in Quality"

PHYSICAL / CHEMICAL TEST RESULT

Water Services

Estrella Village, Narra Palawan

Contact Person / Attention : EVNWUA

Sample Description / Source

Date / Time Collected

: Spring / Faucet

: December 08, 2021 10:05 AM

Date/Time Received by Laboratory: December 09, 2021 / 05:15 PM Date/Time Analyzed

: December 11, 2021 / 09:00 AM

Parameters	Unit	Method of Analysis ^a	Results	PNSDW ^b Standards	Remarks
Physical					
Color	cu	2120 Visual Comparison-Chloroplatinate	4	10	PASSED
Turbidity	NTU	2130 Nephelometric	0.0	5	PASSED
Chemical					
Residual Chlorine*	mg/L	4500-Cl DPD Ferrous Titrimetric	0	0.3-1.5**	-
pH @ 25.0 °C	-	4500-H+ Electrometric	8.5	6.5-8.5**	PASSED
Lead	mg/L	3113 Electrothermal Atomic Absorption Spec	0.0007	0.01	PASSED
Cadmium	mg/L	3113 Electrothermal Atomic Absorption Spec	ND(MDL=0.0003)	0.003	PASSED
Arsenic	mg/L	3113 Electrothermal Atomic Absorption Spec	ND(MDL=0.0006)	0.01	PASSED
Nitrate*	mg/L	4500-NO3- Electrode Method	0.19	50	PASSED
Total Dissolved Solids	mg/L	2540 Gravimetric	292	600**	PASSED

Note: Test result applies only to the sample submitted to this laboratory for analysis.

This test report shall not be reproduced except in full, without the written approval of the laboratory.

ND - Not Detected, MDL - Method Detection Limit

Not PAB accredited
 Limit applies only to sample description presented above.

a Standard Methods for the Examination of Water & Wastewater, American Public Health Association, American Water Works Association, 22nd ed. 2012

b Philippines National Standards for Drinking Water - 2017

Aileen C. Filipino, RCh 0013117

Chemist

Mark P. Teran, RChT 0000906

Chem. Lab. Supervisor

Marilou I. Sumera, RCh 04041 Laboratory Head

Invoice # 246125

TR # 2180450

SR # 21123857

Date Issued: December 23, 2021



ENVIRONMENTAL-HEALTH LABORATORY SERVICES COOPERATIVE 50 Holy Spirit Drive, Don Antonio Heights, Holy Spirit, Q.C. No. 600572

OFFICIAL RECEIPT RECEIVED from	NON VAT Reg. TIN: 202-963-260-000 Telefax: 931-0838 • 428-2698 • 666-2984 • 986-61: Cell Nos. 0923-3639629 Voter Service Spring	Date 12/29 , 20.4
Address	Trusta Thrus Handred	Omns
	m. 146125	Pesos (P
in full/partial payment of		Sr. Citizen TIN
Total Sales	Bacteriological Test	OSCA/PWD ID No. Signature
Less: SC/PWD Discount	Physico / Chemical Test	
Total Due	☐ Biological Test	
Less: Withholding Tax	Others, specify	D
Payment Due		By: Authorized Signature
1000 Bkits (B0k3) 581301 - 631500 BIR Authorits to Brist No. OCNSAU0001897233 Date (Ssued '0' # # 7011' Valid until: 06-30-2026 VANESSA PLATA FEINTING SERVICES B B3 Molause St., Dupan Duyan, Q.C. VAT Reg. 10. 261-653 494-000	"THIS DOCUMENT IS NOT VALID FOR CLAMING INPUT TAXES" "THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP."	Printer's Accreditation # 040MP2019000000026 Date Issued: April 26, 2019 Expiry Date: April 25, 2024

Republic of the Philippines Province of Palawan MUNICIPALITY OF NARRA

CERTIFICATE OF ANNUAL INSPECTION

Fee Paid \$274.60
Official Receipt: 0971842
Date Paid: \$46.14,70>>

Feb. 16,7077

Date Issued

This Certificate of Annual Inspection is issued/granted pursuant to pertinent provision of the National Building Code (PD 1096) and its Implementing Rules and Regulations.

Name of Owner/Lessee Estrella Village Natural Waters Users association
Character of Occupancy water Services Group
Located at/along Estrella Village, Name, Palawan

The Owner/Lessee shall properly maintain the building/structure to enhance architectural well-being, structural stability, electrical, mechanical sanitation, plumbing, electronics, interior design and fire-protective properties and shall not be occupied or used for purposes other than its intended use as stated above.

No alteration/ Addition/Repairs/New Electrical/Electronics and/or Mechanical/Plumbing/Sanitary installations shall be made thereon without a permit therefor.

The architect or engineer who drew up the plans and specifications for the building/structure is aware that under article 1723 of the Civil Code of the Philippines he is responsible for damages if within fifteen (15) years from the completion of the structure, the same should collapse due to defect in the plans or specifications or defects in the ground. He is therefore enjoined to conduct annual inspections of the structure to ensure that the conditions under which the structure was designed are not being violated or abused.

A certified copy hereof shall be posted within the premises of the building and shall not be removed without authority from the Building Official.

ENGR. EDGARDO S. PARCO
BUILDING OFFICIAL
(Signoture Quer Printed Name)
Date # 10 (1) 172

NOTE:

The owner/occupant of the building under the character of occupancy, group b to j shall notify in writing the office of the Building Official for the granting/issuance of an annual inspection certificate after one (1) year from the date of the issuance of this certificate and yearly thereafter



Republic of the Philippines Province of Palawan Municipality of Narra Barangay Estrella Village



OFFICE OF THE PUNONG BARANGAY

BUSINESS PERMIT RY-2022

Sangguniang Barangay Estrella Village Narra, Palawan

Rosalina E. Canaveral Punong Barangay

Wenifredo A. Alcantara Barangay Kagawad

Dionisio V. Munoz Barangay Kagawad

Edwin B. Camus Barangay Kagawad

Minerva G. Baalan Barangay Kagawad

Nida B. Laguinlin Barangay Kagawad

Roger P. Selga Barangay Kagawad

Trece S. Ba-alan Barangay Kagawad

Romco P. Ogsoc IPMR

Aljun M. Chavez SK Chairman

Margie C. Pacquin Barangay Secretary

Rimar S. Casabar Barangay Treasurer TO WHOM IT MAY CONCERN:

This is to certify that the business or trade activity described below.

ENNAWUA WATTR SERVICE
(Business Name or trade activity)

ESTRELLA VILLAGE
Location

LEONILA CRISOSTO

(Owner / Manager)

BARANGAY ESTRELLA VILLAGE, NARRA, PALAWAN (Address)

Proposed to be establish in/ this barangay and its being applied for a Barangay clearance to be used in securing a corresponding Mayor's Permit has been found to be:

X In conformity with the provisions of existing Ordinances rules and regulations being enforced in this Barangay.

X Not among those business or trade activities banned to be established in this barangay.

In view of this foregoing, this barangay thru the undersigned.

X Interposes no objection for the issuance of the corresponding Mayor' Permit being applied for.

ROSALINA E. CANAVERAL PUNONG BARANGAY

Barangay Treasurer | CN-2022-Note: Don't accept without Barangay Logo



Republic of the Philippines Province of Palawan Municipality of Narra Barangay Estrella Village



OFFICE OF THE PUNONG BARANGAY RY-2022

BARANGAY CLEARANCE

Sanggunlang	E2
oangumanu	parangav
Estrella Village, N	carres Deleumen
or executed and the	THE PARTY WASHINGTON

Rosalina E. Canaveral Punong Barangay

Wenifredo A. Alcantara Barangay Kagawad

Dionisio V. Muñoz Barangay Kagawad

Edwin B. Camus Barangay Kagawad

Minerva G. Baalan Barangay Kagawad

Nida B. Laguinlin Barangay Kagawad

Roger P. Selga Barangay Kagawad

Trece S. Ba-alan Barangay Kagawad

Romeo P. Ogsoc IPMR/Barangay Kagawad

> Aljun M. Chavez SK Chairperson

Mrs. Margie C. Pacquin Barangay Secretary

Mrs. Rimar S. Casabar Barangay Treasurer

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that (MR./MS) EVNAWUA, a resident of Barangay Estrella Village, Narra, Palawan has no pending criminal case or civil case filed against him/her in this office up to this date.

This Clearance is issued upon request of the above-named person for the purpose of BUCINECC PERMIT for whatever legal purpose it may serve him/her best.

Given this 1 day of FEPPVAPY, 2022 at Barangay Estrella Village, Narra, Palawan.

Left Right Thumb mark mark

Signature over printed name

Prepared by:

Margie C. Pacquin for Murebro Brgy. Secretary

> ROSALINA E. CAÑAVERAL Punong Barangay

Control No.
O.R No. 0131178
Date Issued: 7-FFB - 2021
Place Issued: Brgy. Estrella Village



Republic of the Philippines

Department of the Interior and Local Government

BUREAU OF FIRE PROTECTION

NARRA FIRE STATION-PALAWAN

Brgy Antipuluan Narra, Palawan Hotline No. 0919-462-4775

Email-Address nama isin@yahee.com



FSIC NO. R 4B-65-076929

February 8, 2022 Date

FIRE SAFETY INSPECTION CERTIFICATE

☐ FOR BUSINESS PERMIT (NEW/RENEWAL)
☐ FOR CERTIFICATE OF ANNUAL INSPECTION (PEZA)

TO WHOM IT MAY CONCERN:

by virtue of the provisions of RA 9514 o	otherwise known as the Fire Code of the Philippines of 2008.
the application for FIRE SAFETY INSPECTION C	ERTIFICATE ofWATER SERVICES
	(Name of Establishment)
ELL STREET, ST	
owned and managed by A VILLAGE NATURA	AL WATER USERS ASSOCIA with postal address at
(Name of	Owner/Representative)
- Boy Estrolla Ville	age Narra, Palawan
	(Address)
is hereby GRANTED after said building structure has fully complied with the fire safety and protecti and its Implementing Rules and Regulations.	or facility has been duly inspected with the findings that it ion requirements of the Fire Code of the Philippines of 2008
This certification is valid until Februa	ary 8, 2023
Violation of Fire Code provisions sha proceeding and shall hold the owner liable to the p	all cause this Clearance null and void after appropriate penalties provided for by the said Fire Code.
Fire Code Fees: Amount Paid:	RECOMMEND APPROVAL:
O.R. Number: 04F-21076483 Date: 0-Feb-2022	FO3 Jay AFT CHIEF, ASES
	APPROVED:
	CITY/MUNICIPAL FIRE MARSHAL

NOTE: "This Certificate does not take the place of any license required by law and is not transferable.

Any change in the use of occupancy of the premises shall require a new certificate."

THIS CERTIFICATE SHALL BE POSTED CONSPICUOUSLY

PAALALA: "MAHIGPIT NA IPINAGBABAWAL NG PAMUNUAN NG BUREAU OF FIRE PROTECTION SA MGA KAWANI NITO ANG MAGBENTA O MAGREKOMENDA NG ANUMANG BRAND NG FIRE EXTINGUISHER"

"FIRE SAFETY IS OUR MAIN CONCERN"

DISTRIBUTION: Light Blue-Green (Applicant/Owner's copy) Pink (BPLO's copy) Blue (BFP's copy)

2-QSF-FSE 3-005 Rev. Ø1 (03 14 19)

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This instrument, made and executed by and between the Sangguniang Barangay of Estrella Village, Narra, Palawan, represented herein by its Punong Barangay, HON, ROSALINA E. CAÑAVERAL, of legal age, married, Filipino citizen and residing at Purok 3, Line 8, Bgy. Estrella Village, Narra, Palawan, herein after referred to as the **FIRST PARTY**;

and

Estrella Village Natural Water Users Association (EVNWUA), represented herein by its President and Chairman of the Board, LEONILA S. CRISOSTO, of legal age, married, Filipino citizen and residing at Purok 7, Bgy. Estrella Village, Narra, Palawan herein after referred to as the **SECOND PARTY**;

WITNESSETH:

That, Bgy. Estrella Village was a recipient of a potable water project implemented by the Institute for the Development of Education and Alternatives (IDEAS) and Advance REDD PLUs, counter parted by the Local Government of Narra, Palawan;

That, the said water project was turn-over to the organized people's organization, the Estrella Village Natural Water Users Association (EVNWUA) to manage the operations of the project pursuant to Barangay Resolution No. 28, S' 2012;

That, during consultation meeting held on November 18, 2020 at Senior Citizens' Center between Sangguniang Barangay Members, Officers and Board of Directors of the Estrella Village Natural Water Users' Association (EVNWUA) and Officers of the Estrella-Tagbanato Indigent Persons Association and with representatives from IDEAS, Mr. Roger Garinga and Mr. Rodel Vicente, from Indigent Person Municipal Representative, Sangguniang Bayan of Narra, Palawan, the following were agreed upon:

A. The Sangguniang Barangay:

- Shall look into the operational and financial and financial needs of the water project to ensure its sustainability and provide assistance whenever necessary as the barangay water project is of public service.
- 2. Public buildings and facilities in the barangay like schools, Barangay Hall, Market and centers shall avail free charge of five (5) cu. meters of water consumed each and shall only be charged for the succeeding volumes consumed thereafter at P8.00 per cu. meter which will take effect on 2022 Budget Year.
- 3. Requires the Association to effect disconnection of the water services after two (2) months of consumer member fails to now the hill upon sending prior

So part

Alledo July



- 4. To furnish Sangguniang Barangay copy of the Financial Statement submitted to the DOLE and BIR, every fiscal year.
- 5. Must have one (1) representative from the Sangguniang Barangay to attend
- every Board Meeting of the Association as "Ex-Officio" member.

 6. The Association to effect charging of water services among consumer members at 10 cu. meter as minimum and additional \$8.00/cu. meter in excess at 1000 por meter thereafter.

B. The Estrella Village Natural Water Users Association (EVNWUA)

- 1. Enacts and implements ordinances and approve resolutions for the best interest of the water project in accordance with the guidelines on codifical, approving and signing authority (CASA) to be established.
- 2. To establish plans and programs to ensure efficient and effective delivery of water services to every member-consumer in the community.
- 3. Assist and coordinate efforts with government agencies concerned on the restoration and preservation of the watershed areas, especially in areas applied for and granted of water rights.
- 4. To coordinate efforts with Government Offices (GOs) and Non-Government Offices (NGOs) for livelihood trainings and seminars to uplift the living condition of the people in the community.

IN WITNESS WHEREOF, the parties have hereunto set their signatures this day of DECEMBER 2020 at Narra, Palawan.

HON. ROSALINA E. CAÑAVERAL

First Party CTC # Issued on

LEONILA S. CRISOSTO Second Party CTC # 259118/3

Issued on 02-03-202/

SIGNED IN THE PRESENCE OF:

HON. WENIFREDO ALCANTARA

Bgy. Kagawad

Bgy. Kagawad

ROMEO DEL BOD Member, EVNWUA

POLICARPIO VALDEZ

BOD Member, EVNWUA

REYNALDO S. MENDOZA

BOD Member, EVNWUA

HON. MINERVA BAALAN

HON. DIÖNISIO MUÑOZ

Bgy. Kagawad

HON. EDWIN CAMUS

Bgy. Kagawad

HON ROOER SELGA

Bey. Kagawad

HON. NIDA LAGUINLIN

Bgy. Kagawad

HON. THECE BA-ALAN

Bgy. Kagawad

prince

HON. ROMEO OGSOC Bgy. Kagawad/IP Rep.

HON. ALVIN M. CHAVEZ

SK Chairman

CELDERICO ENANO BOD Member, EVNWUA

Ht2mbelladi

MA. CECILIA E. EMBELLADO

BOD Member, EVNWUA

Do

JUN PAO

BOD Member, EVNWUA/IP Rep.

NOLI J. DOLIENTE SR.
Project Manager, EVNWUA

neer as

GLENDA JATICO

Secretary, EVNWUA

ISMAEL G SUMAGAYSAY Treasurer, EVNWUA

NOTARY PUBLIC

Subscribed and sworn to before rne of 1 DEC 2020 at

NARRA PALAWAN

Page No. W Book No. 272 Series 2020



ATTY. NIXON T. RAMIRE?

NOTAR! PUBLIC

Until December 31 2021

IBP No.001833/12-2-19/PALAWAN
PTR No.1479679/12-2-19/PALAWAN
BAR ROll No. 48818

KASUNDUAN

SA KAALAMAN NG LAHAT:

Ang kasulutang ito ay ginawa at pinagkasunduan ng Estrella Village Natural Water Users Association (EVNWUA) na pinangungunahan ni Leonila S. Crisosto, Presidente at Chairman ng Board of Directors, nasa wastong gulang, may asawa, mamamayan ng Pilipinas at naninirahan sa Purok 7, Bgy. Estrella Village, Narra, Palawan, tinutukoy ditto bilang UNANG PANIG,

Estrella Village - Tagbanato IP Association, samahan ng mga katutubong naninirahan sa nasasakupan ng Bgy. Estrella Village na pinangungunahan ni Jun Pao, Presidente ng Samahan, nasa wastong gulang, may asawa, katutubong mamamayan ng Pilipinas at naninirahan sa Purok 6, Bgy. Estrella Village, Narra, Palawan, tinutukoy ditto bilang PANGALAWANG PANIG.

PINAPATUNAYAN:

NA, ang mamamayan ng Bgy. Estrella Village ay pinagkalooban ng proyektong patubig na pinagkaloob ng Institute for the Development of Education and Alternatives (IDEAS) ng Pamahalaang Bayan ng Narra, Palawan.

NA, ang Estrella Village Natural Water Users Association (EVNWUA) na inorganisang samahan ng mamamayan ng Bgy. Estrella Village ay siyang pinagkatiwalaang mamahala sa operasyon ng nasabing proyekto.

NA, ang pinagkukuhanan o "source" ng inuming tubig ay mula sa bukal na matatagpuan sa publikong lupain at bilang pagkilala sa batas ng mga katutubo, isang pagpupulong ang ginanap noong ika-18 ng Nobyembre 2020, sa Senior Citizens Center sa pagitan ng mga opisyales ng UNANG PANIG at ng PANGALAWANG PANIG na dinaluhan kasama ang representante ng IDEAS, si Mr. Roger Garinga at si Mr. Rodel Vicente, IPMR, Sangguniang Bayan ng Narra, Palawan, at pinagkasunduan ang mga sumusunod:

Ang UNANG PANIG ay

- Magkakaloob sa PANGALAWANG PANIG ng isang (1) porsyento (1%) sa kabuuang kita mula sa singil sa serbisyo ng patubig bilang "gratuity"
- 2. Ang PANGALAWANG PANIG ay libre sa inuming tubig sa kanilang tahanan.
- 3. Maglaan sa PANGALAWANG PANIG ng isang (1) pwesto sa Lupon ng Pamunuan (Board of Directors) ng samahan na hindi na idadaan sa boto ng asembleya.

Ang PANGALAWANG PANIG ay:

- 1. Tutulong sa pangangalaga ng kagubatan at tubig-kanlungan lalo't higit sa seguridad ng nasasakupang bahaging may karapatan ang UNANG PANIG.
- 2. Makikisangkot sa mga pagsasanay-pangkabuhayan na maisasagawa ng samahan para mapaunlad ang antas ng pamumuhay.
- 3. Makikisangkot sa mga gawain ng samahan (EVNWUA) para sa pagpapaunlad ng serbisyo nito.

SA PAGPAPATUNAY, nilagdaan ng magkabilang PANIG ang kasunduang ito ngayong ika-4 ng Enero 2021, dito sa Bgy. Estrella Village, Narra, Palawan.

LEONILA S. CRISOSTO Unang Panig

CTC# 2511213

1ssd on 02/03/01

JUN PAO Pangalawang Panig

CTC# 27911814

1ssd on 02/03/21

May Argenbellado





- 1. POLICARPIO VALDEZ
- 2. ROMEO DELA CRUZ
- 3. REYNALDO MENDOZA
- 4. CELDERICO ENANO
- 5. MA. CECILIA EMBELLADO TAR INDUITORS
- 6. NOLI DOLIENTE JR. __
- 7. GLENDA JATICO goth w

ESTag - A

- 1. JOSEPH ALASAN TO
- 2. NORMANDO BUNGCAS _
- 3. ROMEO OGSOC _
- 4. RESTY LASTING
- 5 Delia on Ogsoc Augen
- U-Enlinda Sous E.P
- 7. June Nartiso marciso

Sugar



Republic of the Philippines DEPARTMENT OF LABOR AND EMPLOYMENT MIMAROPA Region



PALAWAN FIELD OFFICE

QF-TSSD-OP10-02 Rev. 1 11/6/2018

Registration Number: PAL 2020 - 0117

Know all men by these presents:

BY VIRTUE of the Provisions of Presidential Decree No. 1365, Article 243 of the Labor Code of the Philippines, as amended, by Presidential Decree No. 1367 and the approved rules on the registration of Workers Association the

ESTRELLA VILLAGE NATURAL WATER USERS ASSOCIATION

Bgy. Estrella Village, Narra, Palawan

has this day been registered as a legitimate Workers Association in the Philippines with all the rights and privileges appurtenant thereto for the purpose of enhancing and defending their interest and for their mutual aid and protection, subject to all provisions of existing laws and regulations relating to workers association.

This Certificate of Registration may be cancelled automatically or after due notice and hearing for cause, as provided by law.

In witness whereof, I have hereunto affixed my signature with the seal of the Department of Labor and Employment-MIMAROPA Region in Palawan, this 3rd day December of 2020.

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:

MA. SOCORRO U. MARQUEZ Officer In-Charge

DOLE Palawan Field Office Building, Lot 16 Blk. 7, Puerto Princesa Government Center, South National Highway cor. Rafols Road, Santa Monica, Puerto Princes City, Palawan

Telephone / Fax: (048) 433 - 2208 E- mail: dolepalawanfieldoffice@gmail.com

"We move visibly together and better"

2303 REVISED: APRIL 2019



OCN: 036RC2021000000021 Date OCN Generated: August 18, 202

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 600-914-000-00000 NAME OF TAXPAYER
ESTRELLA VILLAGE NATURAL WATER
USERS ASSOCIATION

TIN ISSUANCE DATE August 18, 2021

REGISTERING OFFICE

x Head Office

Branch

REGISTERED ADDRESS

ESTRELLA VILLAGE 5303 NARRA PALAWAN PHILIPPINES



I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

2303 REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANHAN NG RENTAS INTERNAS REVENUE REGION 10 1005 - CITY OF MANILA REVENUE DISTRICT OFFICE NO. 036- PUERTO PRINCESA

OCN: 036RC20210000000215 Date OCN Generated: August 18, 2021

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE
600-914-000-00000

REGISTERING OFFICE

X Head Office

REGISTERED ADDRESS
ESTRELLA VILLAGE 5303 NARRA PALAWAN PHILIPPINES

TIN ISSUANCE DATE
August 18, 2021

Branch

Branch

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	January 1, 2022	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	October 1, 2021	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) guarters of the taxable year.
TAXPAYER TYPE/S	NON-STOCK NON-PROFIT ORGANIZATIONS (E.G., POLITICAL PARTIES, HOMEOWNERS: ASSOC., BUSINESS LEAGUES, ETC.)			

	AND AND AND TANKS AND	CATEGORY	REGISTRATION DATE
TRADE NAME 1	ESTRELLA VILLAGE NATURAL WATER US	ERS	August 18, 2021
(PSIC)	94990-ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C.	COMPANY OF SEPTEMBER OF SEPTEMBER SE	A CONTROL OF THE STATE OF THE S
Line of Business	ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C.	Primary	A CONTROL CONT

REMINDERS:

- An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
- Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
- For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before
 the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes
 earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
- Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
- 5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

This establishment MUST issue

for each service rendered/sale of goods. RECEIPT/INVOICE

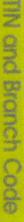
WATER SERVICES

PUSITIONS NOTICE

ESTRELLA VILLAGE NATURAL WATER USERS ASSOCIATION

Pegistered Norre

600-914-000-00000





THE CITY OF SECULAR SECULAR SECULAR SECULAR SECULAR SECULAR SECURAR SE

REPORT VIOLATORS TO ANY OF THE POLLOWING FOR NON-INSUANCE OF RECEPTION COICE 2 TO 4 YEARS IMPRISONMENT

- Telephone No. 8981-7030
- L COMOCI LEGION OF PT
- ☐ commissioner@bir.gov.ph
- L ANY MR OFFICE

This NOTICE must be posted within this establishment in an area conspicuous to the public view

SALIGANG BATAS

ARTICLE I PANGALAN

ARTICLE II na sapat Magbiaau Section I. Layunin ng Samahan havan na maa mera nanimirahan Su paparatin na lagutatan 3. Sisabing taga pa pribadang sektor spara ahensua Sa Tabia taga-pagummy) r spara Sa maga paummunay rag pamahalaan Wans mapacinto ano autras mamanusan

ARTICLE III Mga Pagpupulong

Section I. Taunang Pagpupulong (General Assembly) – Ang taunang pagpupulong ng lahat ng iyembro ay gaganapin tuwing ikatlong lingo ng January na kung saan ito gaganapin ay pagpapasyan na lamang ng mga opisyales.

Sa taunang pagpupulong ang Chairman ng Board of Members ay syang mangunguna at magsasagawa ng pag-uulat tungkol sa operasyon, lahat ng mga aktibidades, at proyekto na isinasagawa ng Asosasyon sa loob ng isang taon.

Section II. Espesyal na pagpupulong- Ang Board of Members sa pamamagitan ng Pangulo o isang petisyon mula sa sobra sa kalahati (1/2) ng kalahatang miyembro ay maaaring magpatawag ng espesyal na pagpupulong ng pangkalahatang miyembro (General Assembly) kung may pangangailangan na isagawa ito.

Section III. Pagpapabatid ng pagpupulong- Ang lahat ng miyembro ay kailangang mapdalhan ng kalihim ng imbitasyon tatlong (3) araw bago ang pangkalahatang pagpupulong na kung saan ay napapaloob ang mga tatalakayin(Agenda).

Section IV. Quorum para sa mga opisyales ng asosasyon (Board Meeting)-Majority o 50% +1 ng board of members ay maaaring magsagawa ng isang pagpupulong o magpatawag ng General Assembly.

Section V. Quorum para sa pangkalahatang Miyembro (General Assembly) – Majority o 50% +1 ng pangkalahatang miyembro na dumalo ay may kapagyarihan na magsagawa ng desisyon sa pamamagitan ng pagboto sa mga usapin na inihanda sa pagpupulong.

Section VI. Mga Alituntunin at pagkakasunod -sunod ng pagpupulong;

- a. Pagbasa ng mga pangalan ng dumalo (Roll call)
- b. Pagpapatunay na may quorum (Attendance)
- c. Pagbasa ng agenda
- d. Pagbasa at pag-aproba ng minutes ng nakaraang meeting
- e. Report ng pangulo
- f. Election ng mga officers(kapag napapanahon ang election)
- g. Mga iba pang dapat pag-usapan(other matters)
- h. Adjournment

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ARTICLE IV OPISYALES.

Section I. Opisyales- Ang mga opisyales ng asosasyon ay binubuo ng 7 mga Board of Members na iboboto sa pangkalahatang pagpupulong ng mga miyembro. Ang Board of Members ay pipili sa kanilang hanay kung sino ang magiging Chaiman at Pangulo. Ang Pangulo naman ang mamimili kung sino ang magiging Pangalawang Pangulo, Kalihim at Ingat Yaman ay coterminous sa panunungkulan ng Pangulo.

Section II. Termino ng mga Opisyales- Ang lahat ng mga opisyales na iboboto ay manunungkulan sa loob ng dalawang taon (2) at bababa lamang kung may bagong halal na mga opisyales na papalit sa kanilang tungkulin. Ang Pangalawang pangulo, Kalihim at Ingat yaman ng asosasyon.

ARTICLE V TUNGKULIN AT KAPANGYARIHAN NG MGA OPISYALES

Section I. Board of Members-Ang Board of Members ay magsasagawa ng plano at polisiya ng Asosasyon na may pag-aproba ng pangkalahatang miyembro.

Section II. Pangulo- Ang Pangulo ang siyang mangunguna sa lahat ng pagpapatupad ng plano, mga polisiya at aktibidades o negosyo ng asosasyon.

Section III. Pangalawang Pangulo- Ang pangalawang pangulo ay aalalay sa mga ipapatupad na mga plano, mga proyekto at mga gawain ng iaatang ng Pangulo sa kanya.

Sa pagliban ng Pangulo, ang Pangalawang-Pangulo ay siyang hahalili at magpapatupad ng lahat ng tungkulin at kapangyarihan ng Pangulo.

Section IV. Kalihim- Ang Kalihim ay siyang magdadala ng mga balita o impormasyon patungkol sa pagpupulong ng lahat ng miyembro ng Asosasyon.

Ang Kalihim ay siya ring magtatago ng listahan ng mga miyembro, gumawa ng mga sulat at magtago ng mga dokumento ng asosasyon.

Section V. Ingat-Yaman- Ang Ingat-Yaman ay siyang mamamahala ng libro ng Pananalapi, mangongolekta ng mga bayarin ng mga miyembro at sa iba pang pagkakakitaan ng asosasyon.

Ang Ingat-Yaman ang siyang magbabayad sa lahat ng gastusin o bayarin ng asosasyon na may pag-sangayon o aproba ng Pangulo.

Ang Ingat-Yaman ay magsasagawa ng paguulat or report patungkol sa kalagayan ng kaperahan sa taunang pagpupulong ng mga ng asosasyon.

Section VI. Pagtanggal ng Opisyales (REMOVAL) - sinumang hinalal ng asosasyon na opisyales ay maaring tangalin sa kanyang puwesto sa pamamagitan ng majority vote o 50% plus 1 ng mga dumalo sa pangkalahatang pagpupulong na ipapatawag ng asosasyon sa isang regular or espesyal na meeting.

ARTICLE VI MGA MIYEMBRO

Section Miyembroasosasyon bukas ay Bay. Estrata sa lahat na may sariling na nais makinatang Sa bigyo Ma

Section II. Karapatan ng miyembro- Ang mga sumusunod ay mga karapatan ng isang miyembro ng asosasyon:

- 1. Isagawa ang karapatang pagboto sa lahat na mga usapin ng asosasyon.
- Ihalal o piliin anumang posisyon ng asosasyon.
- 3. Gumamit o makinabang sa mga pag-aari ng asosasyon.
- 4. Buksan at alamin ang laman ng lahat na libro o records ng asosasyon.

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Section III. Gawain at responsibilidad ng mga miyembro

 Sumunod at gawin ang ipinaguutos ng Saligang Batas na ito at sa mga kautusan o polisiya ng gagawin ng asosasyon sa mga darating na araw.

Mag-attend sa lahat ng meeting ng asosasyon.

3. Magbayad ng mga napagkasunduang bayarin ng asosasyon.

ARTICLE VII Suspensyon at Pagtanggal ng miyembro

Ang sino mang miyembro ay maaring suspendihin at tanggalin bilang miyembro ng asosasyon.

Section I. Paghain ng Reklamo(Complaint) - Ang sino mang miyembro ay maaaring suspendihin o tanggalin sa pamamagitan ng paghain o pagsumite ng isang nakasulat na reklamo laban sa akusado sa Kalihim ng asosasyon.

Section II. Pagtasa ng Reklamo (Hearing) - Ang isang reklamo o akusa laban sa sinumang miyembro ay paguusapan sa isang regular o espesyal na meeting ng pangkalahatang pagpupulong (General Assembly) na mangangailangan lamang ng majority vote o 50% plus 1 na boto ng mga dumalong miyembro upang ito ay suspendihin o tanggalin bilang miyembro ng asosasyon.

ARTICLE VIII KAPERAHAN O PONDO (FUND)

Section I. Kaperahan/Pondo - Ang kaperahan/pondo ng asosasyon ay magmumula sa membership fees, gift, grants or donations at kita mula sa negosyo. Ang lahat na nalikom na pera ay kailangang ideposito sa mga banko na may PASSBOOK na NAKAPANGALAN SA ASOSASYON bago ito magamit para sa lahat ng gastusin o bayarin ng asosasyon.

Section II. Paggamit ng Pera - Lahat ng gastusin na kukunin sa pera ng asosasyon ay kailangang may kaukulang voucher na pirmado ng Pangulo at Ingat-Yaman.

Section II. Pasimula at pagsasara ng libro ng Pondo/ Kaperahan - Ang pasimula at pagsara ng libro ng kaperahan ay tuwing Enero 1 hanggang Disyembre 31 ng bawat taon.

ARTICLE IX PAG-AMENDA NG SALIGANG BATAS

Section I. Amenda- Ang saligang batas na ito ay maaaring palitan o ang anumang probisyon nito ay maaaring tanggalin o dagdagan sa pamamagitan ng majority vote o 50% plus 1 na boto ng mga dumalong miyembro sa ipinatawag na regular o espesyal na pangkalahatang pagpupulong (General Assembly) para amendahan ang saligang batas.

PAGTANGGAP (ADOPTION)

Ang Saligang Batas na ito ay aming tinatangg Estala Village Natural Water Deurs' Association ngayong ika-17 Estala Village , Natura , Palaw	gap na maging batayan 7 ng Pebrer 0 , 2020 sa van.	ng Brgy
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Katibayan ang mga lagda sa ibaba ng lahat ng miyembero ng samahan.

PANGALAN	POSISYON/TUNGKULIN	LAGDA
RONILLA S CRISOSTO ROUCKROU VALDEZ ROMEO DU CRUZ PLEMMALDO S MENDOZA OFUZERICO E ENANO CECILIA E EMBELIADO JUN PAO GLENDA JATICO ISMARL G SUMAGAMSAM NOLI J. DOUENTE, Sr.	BOD chairman/Ares. BOD VICE Chair / Via Ares. BOD Member -dodododo- / It pup. Secretary Treasurer Manager	Manual ado

	ANGELINA ALCHMTARA
	RIMOY ARBIVAS
	TRECE BAALAN JIMMY BRISTOL HEUTH BUHLAN EVELYN COPAPAS PLODESSA DELA GRAD
	JIMMY BRISTOL
'	HEVERY BUHLAN
Bt.	EVELYN COPAPAS
*	propessa dela granz
	NAPOLISON dula CIZUZ
	NAPOLEON due COUR SATURNINO DOUENTE
4	NAMOY BRANISTA
*	MARISSA FALIATAGANA
	SILVERIO GAPUZ MARIO GARCIA
	MARIO GARCIA
	MONICO JOAQUIN ATHOS LINAS
	ATHOS LINAS
	HENRY HUAS
	FERNANDO MARTINES
	DIOSDADO MINAVES
	REYMAX MENTEBON LEVY OVILLA
	LEVY OVILLA
	KENAN PINYAWAN
	CONPLADO IKBLAON
	ANSFLAND SWIMANGKI
Nade .	EMILIA SUMANGZI
-	IMELDA SUMANGKI EMERIZA TIL
	EMPRIZA IN
4	JOILY UMANITO
	AMOS BINAN
	ANTSPACIO BINTAN PETER BUNDAL
1	PETER BUNDAL
	GURIA CASTULO LUCIDIO de GUZMAN
	LUCEUM AL GUZMAN
	MARVORIE PATUTAGANA FE FRANCISCO
	TE FUNOSCO
	MYRCHLINA FRANCISCO EVA JARDINEZ
	DVA ONDINEZ
	PACITA PACAUN
	MARGIE PHIEMOLA
	MAY ANN REA NEUSON SALADAR
ne .	SOFIA TOMELDAN
۲.	MANLITA YBANEZ
	JOMAR CARALIPIO
-	LENN DIEGO
-	DANILO ETMIDO
-	FRANCISCO BEMEDO
-	NEMANDO ESCOSA
-	OUVER ESPINO
***	MANUEL SPINOSA
-	SNIAN GABAMNO
-	JANET ROMETO
-	WINTEDA ABROGAR
***	LOPETO ACOSTA
	NERISSA ANDAGA
1	ELMER ASTRARO
	CABANAO, LAZ
	NIDA LAGUINLIN .
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Certified correct by:

Secretary GUENDA JATICO

Attested by:

President UEONIU C. CRISOSTO

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
Province of Palawan S.S.
Municipality of Narra

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day, year and place above written.

Page No. W Book No. Z-A; Series 2020



NOTARY PUBLIC Until December 31 2021 IBP No.001833/12-2-19 PALAYVAN PTR No.1479679/12-2-19/PALAYVAN Bar Roll No. 48818

CONSTITUTION AND BY-LAWS

ARTICLE I.

MEMBERS AND MEMBERSHIP

- SECTION 1. **Members** The members of the association shall be composed of an consumers availing the services of potable water catered by the association.
- SECTION 2. **Membership** The Board of Directors shall determine the qualification of applicant for membership.
 - a. The applicant must fill-up and submit the application form to the management for appropriate action.
 - b. Must present proof of ownership of homelot / farmlot where the house to be connected of water supply is located, like land title, BARC Certificate/ Bgy. Clearance and Residence Certificate. If tenant, must present written agreement between land/home owner.
 - c. Must pay membership fee.
- SECTION 3. Rights of the Members Members shall have the following rights:
 - a. The right to vote on all matters relating to the affairs of the association,
 - b. Eligible to any elections and appointive office of the association.
 - c. Participate in all meetings of the association.
 - d. Inspect/examine records/book of the association during office hours.
- SECTION 4. Duties, Responsibilities and Privileges of Members
 - a. Observe and obeys the established rules and regulations of the association
 - b. Pays the water bill regularly.
 - c. Assists in the promotions of the goals and objective s of the association.
 - d. Reports to its officers any knowledge of occurrences/incidents that affects the operations and interest of the association.
 - e. Avails for any livelihood seminars to be conducted by any government agencies. Non-government organizations and etc. through coordinated efforts of the association.

ARTICLE II

OFFICERS

SECTION 1. The officers of the association shall be the Board of Directors, which they shall be elected by the General Assembly. The Board of Directors shall elect from among themselves who would be the Chairman and Vice Chairman. They shall create different committees and staff positions and appoint compatible persons to fill in the offices to run the affairs of the association. Created committees shall later be elected by the General Assembly.

SECTION 2. Term of Office.

a. Board of Directors - The top majority four (4) (highest number of votes) elected during General Assembly meeting shall hold office for two (2) years and minority bottom three (3) shall hold office for one (1) year. Afterwhich, their office shall be declared vacant during General Assembly meeting of the preceding year. Officers involved shall also be eligible for reelection. Thereafter, they shall hold term of office for two (2) years, respectively through interim election. Persons to hold office in different committees shall also be elected by the General Assembly.

For the meantime, the Board of Trustees shall hold office until such time the association is registered with concerned agency (ies), its By-Laws and regulations are set in place and operations of its project is in order.

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SECTION 3. Functions and Powers of the Officers.

a. Board of Directors – shall be the legislative body of the association. They shall enact ordinances, promulgates Rules and Regulations for the smooth and orderly operation of the project and pass resolutions whatever necessary for the best interest of the association. The Chairman of the Board shall be the presiding officer and act as the approving authority of the legislative body and shall be the official representative of the association in all public official transactions.

b. Manager

- 1. Manages the operations of the business/projects of the association.
- 2. Appoints personnel needed for the project.
- Initiates development plans and programs of the project and recommends to the Board of Directors for appropriate action/approval.
- 4. Responsible in the maintenance of records of the business/project of the association.
- Acts and performs duties as they may be warranted in accordance with the constitution and By-Laws of the association.

c. Treasurer

- 1. Takes charge of the funds receipts and disbursement of the association.
- 2. Keeps records of book accounts of the association.
- 3. Performs such other duties and functions as may be assigned by Senior Officers.

d. Secretary

- 1. Keeps the minutes of all meetings of the association.
- Issues notices of meetings to all members of the association for their information.
- Keeps custody of all membership records and correspondence files of the association.
- 4. Performs such other duties and functions as maybe directed by senior officers.

ARTICLE III

MEETING

SECTION I. Regular General Assembly Meeting

There shall be a Regular General Assembly Meeting of the association to be conducted once a year in the month of March. Date, time and place shall be indicated in the notice of meeting to be distributed to each member seven (7) days prior to the scheduled meeting. In such meeting, the order of business shall be set as follows:

- -a. Invocation -
- b. Roll Call to determine attendance of majority of the members.
- c. Declaration of quorum by the Presiding Officers
- Reading of Minutes of the previous meeting by the Secretary and thereafter hearing and comments the Chair calls for its approval.
- e. Reading of Accomplishments Reports
 - Chairman Status of the Association
 - Manager Business of the Association
 - Treasurer Financial Statement of the Association
- Calendar of Business refers to the sequence/order of matters to be discussed in the meeting.
 - f1. Unfinished Business refers to the agenda or motion laid on the table during previous meeting and to be taken up for further discussions or approval.
 - f2. Business of the Day refers to the matters or agenda to be taken in the current meeting.
- g. Other Matters refers to any other matters or opinion from the body that maybe raised in the meeting.
- h. Election interim election of some members of the Board of Directors with expiring Term and the established committee.















 Adjournment – formal declaration of the meeting after hearing non-other matters raised or to be taken up which shall be moved and seconded from members in the body and unanimously approved.

SECTION 2 - Board of Directors Meeting

Regular Meeting of the Board of Directors and Management Staff shall be held monthly, at every 1st Sunday of the month. Special meeting shall maybe called anytime when need arises.

ARTICLE IV

FUNDS

SECTION 1. Source of Funds.

The funds of the association shall be derive from membership fees waterbill collections for the services potable water catered and donations.

SECTION 2. Disbursement of Funds.

Withdrawals from the funds of the association shall be made and signed by the Treasurer and the President / Chairman of the Board and/or manager.

SECTION 3. Fiscal Year

The Fiscal Year of the association shall be from first day of January to thirty first day of December of each year.

ARTICLE IV

AMMENDMENTS

Amendments to this By-Laws may be made and /repealed when deemed necessary to safeguard the interest of the association and shall be adopted by majority votes of the Board of Directors act any regular meetings called for the purpose.

Adopted this 5th day of July 2020 in Bgy. Estrella Village, Narra, Palawan by the affirmative votes of the undersigned members of the Board of Directors and Management Staff of the association in a Special Meeting held for the purpose.













Fr.

P

NOLI J. DOLIENTE SR.
BOD Chairman

POLICARPIO VALDEZ
BOD Member

ROMEO DELA CRUZ BOD Member

REYNALDO S. MENDOZA
BOD Member

CELDERICO E. ENANO
BOD Member

Ma.CECILIA EMBELLADO
BOD Member

JUN PAO

BOD Member/IP Rep.

LEONILA'S. CRISOSTO Manager GLENDA JATICO
Secretary

ISMAEL G. SUMAGAYSAY Sr.

Freasurer

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
Province of Palawan
) S.S.
Municipality of Narra

BEFORE ME, this net of 12020, at Municipality of Narra, Palawan, personally appeared the parties with their Competent Identification, and they acknowledged to me that the same is their free act and deed in SALIGANG BATAS of "ESTRELLA VILLAGE NATURAL WATER – USERS ASSOCIATION".

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day, year and place above written.

Doc. No. 294; Page No. 60; Book No. 232; Series 2020



ATTY. NIXON T RAMIREZ

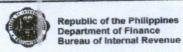
NOTARY PUBLIC

Until December 31, 2021

IBP No.001833:12-2-19/PALAWAN

PTR No.1479679/12-2-19/PALAWAN

Bar Roll No. 48818



APPLICATION FOR REGISTRATION

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". One copy must be filed with the BIR and one held by the taxpayer.

BIR Form No. 19904

For One-Time Taxpayer and Person Registering under E.O. 98 (Securing a TIN to be able to transact with any government office)		Jamuanyy220183(EINCSS)				
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QQQ - 91/1 - 9133 - Part I - Taxpayer Information						
5 Taxpe yer Type VE.O. 98 (Filipino Citizen) One-Time Transaction – Foreign National Passive Induction Earaer® Mysty Non-Resident Foreign Corporation One-Time Transaction – Filipino Citizen Non-Resident Foreign Partnership						
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6 Fore on TIN (if any) 7 Country of Residence 8 Taxp: ver's Name (if Individual) Last Name First Name Middle Name Suffix Middle Name CLAS 0517 LETUICA SHUKA 5						
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10 Taxi ayer's Name [If ESTATE , ESTATE of (First Name, Middle Name,	Last Name, Suffix) [If TRUST, FAO: (I	First Name, Middle Name, Last Name, Suffix)]				
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28 Deck ration		Stamp of BIR Receiving Office				
I c clare, under the penalties of perjury, that this application has been made in good correct, pur uant to the provisions of the National Internal Revenue Code, as amended, and the processing of my information as contemp	ne regulations issued under authority thereor. P No. 10173) for legitimate and lawful purposes.	AUG 18 2021				
TAXPAYER/AUTHORIZED REPRESENTATIVE (Signature over Printed Name)	Title/Position of Sign	BY: RECCA MAE T. LIM				
*Note: Tile BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph) Required ttachments/Documents:						
A. For individual — Any identification issued by an authorized government body (— Passport (in case of Non-Resident Alien not engaged in trade	e.g. Birth Certificate, Passport, Driver's License or business)) that shows the name, address and birthdate of the applicant				

B. For Non-Individual — Any official document issued by an authorized government body (e.g. government agency (tax authority) thereof, or a municipality) that includes the name of the non-individual and the address of its principal office in the jurisdiction in which the non-individual was incorporated or organized (e.g. Articles of Incorporation, Certificate of Residency)



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0997-982-3016

Email: cenroquezon@denr.gov.ph

May 04, 2022

MEMORANDUM

FOR :

The Community Environment

And Natural Resources Officer

THRU

Rosalyn S. Jasmin

LMO II / In-Charge, RPS

FROM

Djoanna D. Natividad

LMI

Keith R. Castillo

FTI

SUBJECT

INSPECTION REPORT RE: WATER PERMIT APPLICATION OF ESTRELLA VILLAGE NATURAL WATER USERS ASSOCIATION LOCATED AT BGY. ESTRELLA VILLAGE, NARRA, PALAWAN

In connection to the above subject, the undersigned conducted inspection/verification on the area applied on April 20, 2022 together with the members of the association headed by their Chairperson Mrs. Leonila S. Crisosto.

Although projected by the GIS Focal within **UNCLASSIFIED PUBLIC FOREST** of Bgy. Taritien, Narra, Palawan, the water source is locally known and accepted political jurisdiction of Estrella Village, Narra, Palawan and it is adjacent to Estrella River falls of Bgy. Estrella Village, Narra, Palawan.

That Estrella Village Natural Water Users Association members acquired and provided documents that is addressed at Bgy. Estrella Village, Narra, Palawan.

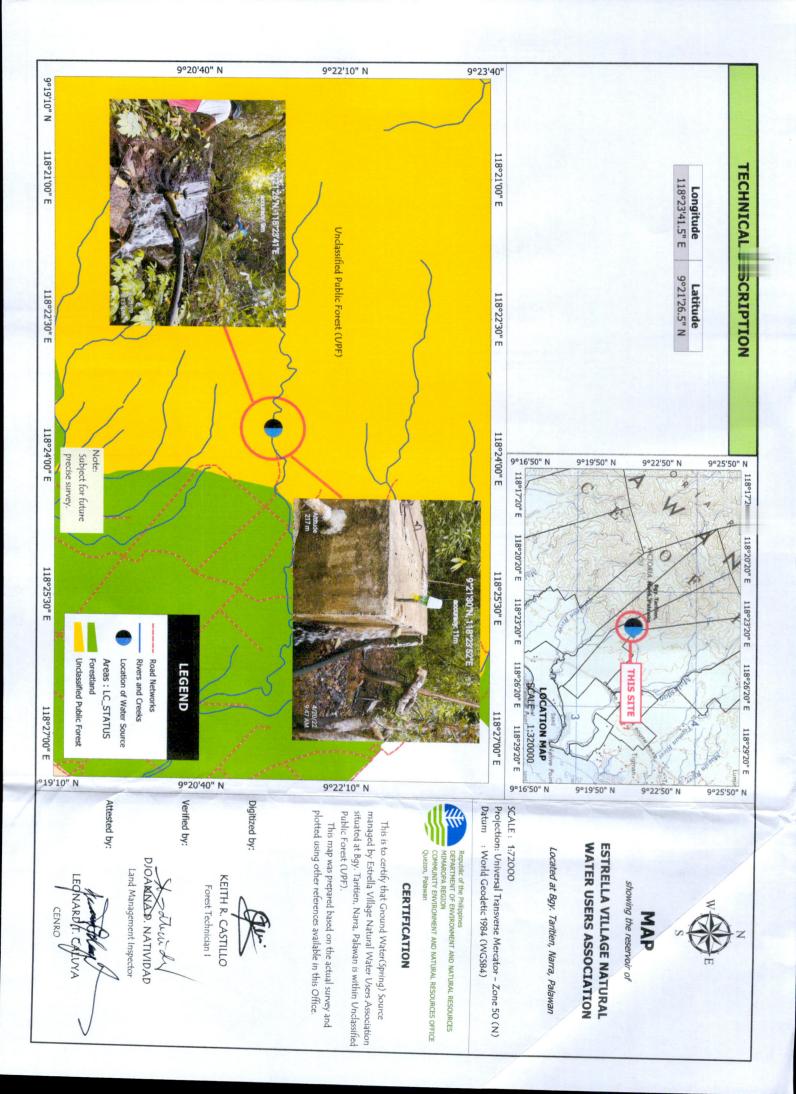
That the association will use ground water (spring) for potable purposes which is expected to cater 171 household residents of Barangay Estrella Village, Narra, Palawan.

The potable water is contained and directed the flow of water using 2" black pressurized hose down to safety tank 200 meters away from the source for clorinazation purposes before the distribution to the local community and members.

It is then recommended that Water Permit Application of Estrella Village Water Users Association be given due course.

DIOANNA D NATIVIDAD

KEITH R. CASTILLO





Republic of the Philippine esources

MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

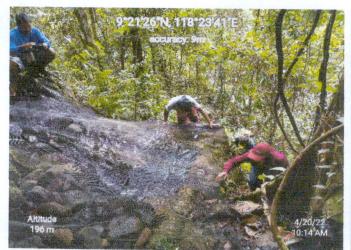
Geotagged photos showing the identified water source subjected for water permit application of Estrella Village Natural Water Users Assoc. located at Bgy. Taritien, Narra, Palawan.

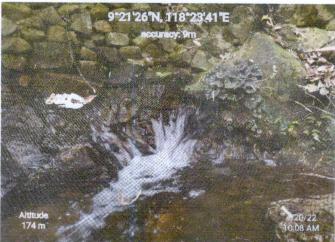




Safety Tank

First Source





Second Source