

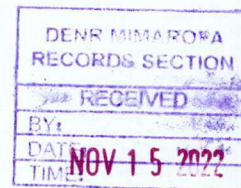


Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638



October 19, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA
1515 L&S Bldg., Roxas Blvd.
Ermita, Manila

THRU : The OIC, ARD for Technical Services

FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **CONTRACT OF SERVICE AND ACCOMPLISHMENT
REPORTS OF CMEMP EXTENSION OFFICERS OF DENR
PALAWAN FOR THE 3RD QUARTER CY 2022**

Respectfully submitted are copies of contract of service and accomplishment reports of the following CMEMP Extension Officers of DENR Palawan for the 3rd quarter CY 2022, thus:

1. Demi Patricia A. Decena – PENRO Palawan
2. Prince BJ L. Medina – PENRO Palawan
3. Niña Liza B. Navanes – Rasa Island Wildlife Sanctuary
4. Maria Lilibeth E. Arojo – Malampaya Sound Protected Landscape and Seascape
5. Mariel M. Paladan – El Nido-Taytay Managed Resource Protected Area

Please be informed that Mr. Prince BJ L. Medina, charged under the fund of hiring of CMEMP Extension Officer for Tubbataha Reefs Natural Park (TRNP), has terminated his contract effectively on September 20, 2022 (*see attached copy of his resignation letter*).

These serve as **Means of Verification (MOV)** of the target activities under the Coastal and Marine Ecosystems Rehabilitation Sub-program – Management of Coastal and Marine Resources/Areas - Hiring of CMEMP Extension Officers.

For information and record.

“For the PENRO”

[Signature]
RHODORA B. UBANI

Supervising ECOMS/CDS Chief
In charge, Office of the PENRO

[Signature]
DENR-PALAWAN
PENRO-RECORDS
RELEASED

By *[Signature]*
Date: 11 NOV 2022 CN 22-3023





Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan
E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638

August 1, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION OFFICER
OF DENR PENRO PALAWAN FOR THE MONTH OF JULY CY 2022**


Respectfully submitted is the accomplishment report of the undersigned for the month of ~~July~~
CY 2022. Please be informed that the undersigned conducted and accomplished the following activities:

1. Assisted in the conduct of Communication, Education and Public Awareness regarding Snake Island NCMCR Protection and Management at Brgy. Manalo on July 1, 2022;
2. Assisted in the conduct of Communication, Education and Public Awareness regarding Snake Island NCMCR Protection and Management at Brgy. Tagburos on June 4, 2022;
3. Assisted in the conduct of DENR-PENRO Palawan Mid-Year Assessment at Citystate Asturias on July 5-6, 2022;
4. Facilitated in the conduct of GEM Mid-Year Assessment at the PENRO Training Hall on June 7-8, 2022;
5. Assisted in the conduct of Protected Area Suitability Assessment (Public Consultation and Key Informant Interview) for Presidential Proclamation No. 2152 at Barangays Dalayawan, Balogo, Madoldolon, Osmena, Araceli, Palawan on July 11-15, 2021;
6. Assist in the conduct of final consultation re:proposed Port Barton Protected Area at Brgy Port Barton San Vicente, Palawan on July 20, 2022;
7. Assisted in the conduct of Protected Area Suitability Assessment (Public Consultation and Key Informant Interview) for Presidential Proclamation No. 2152 at Barangay Port Barton, San Vicente, Palawan on July 21, 2021;
8. Assist in the conduct of re-deployment activity of ARMS unit at Snake Island-NCMCR on July 27, 2022
9. Performed other related functions as instructed or organized by immediate supervisor.
For information and record.

Prepared by:


PRINCE B. L. MEDINA

Noted by:


RHODORA B. UBANI
Supervising ECOMS/CDS Chief



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region
Bgy. Sta. Monica, Puerto Princesa City, Palawan
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Telfax No. (048) 433-5638 / (048) 433-5638

September 1, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION OFFICER
OF DENR PENRO PALAWAN FOR THE MONTH OF AUGUST CY
2022**

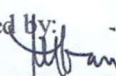
Respectfully submitted is the accomplishment report of the undersigned for the month of May
CY 2022. Please be informed that the undersigned conducted and accomplished the following activities:

1. Assisted and participated in the Presentation of Final Report on Protected Area Suitability Assessment (PASA) for Presidential Proclamation 219 at Aziza Hotel Palawan on August 2, 2022;
2. Assisted in the coordination with LGU Narra regarding Integrated Coastal Management (ICM) Target Activities at Narra, Palawan on August 10, 2022;
3. Assisted in the conduct of Crocodile population count, mapping of habitat ranges and Communication Education and Public Awareness (CEPA) at Brgy. Malitub, Bataraza, Palawan on August 10-11, 2022;
4. Attended the Seabirds Webinar via Zoom Meeting on August 19, 2022;
5. Assisted in the conduct of Exit Meeting of Protected Areas Issues and Concerns at PENRO Training Hall on August 19, 2022;
6. Assisted in the conduct of ARMS Monthly Monitoring at Snake Island NCMCR on August 24, 2022;
7. Finalized the CDS Newspaper for the First and Second Quarter;
8. Drafted and encoded eight (8) letters, reports, and memoranda acted upon by supervisor for endorsement to all concerned agencies/individuals;
9. Performed other related functions as instructed or organized by immediate supervisor.
For information and record.

Prepared by:


PRINCE B. L. MEDINA

Noted By:


RHODORA B. UBANI
Supervising ECOMS/CDS Chief



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638

October 1, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION OFFICER
OF DENR PENRO PALAWAN FOR THE MONTH OF SEPTEMBER
CY 2022**

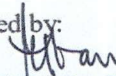
Respectfully submitted is the accomplishment report of the undersigned for the month of September CY 2022. Please be informed that the undersigned conducted and accomplished the following activities:

1. Attended Zoom Meeting with the IEC Team regarding the conduct of Nationwide Tree Planting Activity on September 5, 2022;
 2. Attended Turtle Biopsy Workshop via Zoom on September 6, 2022;
 3. Assisted and finalized data on Protected Area Suitability Assessment (PASA) for Presidential Proclamation 2152 on September 10, 2022;
 4. Attended and assisted in the conduct of Rollout on ICM Guidelines at PENRO Training Hall on September 13, 2022;
 5. Attended and assisted in the conduct of Cluster 4 Integrated River Basin Management and Development Master Plan (IRBMDMP) Operational Planning Workshop at Aziza Paradise Hotel on September 14-16, 2022;
 6. Attended in the 2nd Marine Protected Area (MPA) Summit at A&A Hotel Palawan on September 19-20, 2022;
 7. Drafted and encoded fourteen (14) letters, reports, and memoranda acted upon by supervisor for endorsement to all concerned agencies/individuals;
 8. Performed other related functions as instructed or organized by immediate supervisor.
- For information and record.

Prepared by:


PRINCE BJ L. MEDINA

Noted by:


RHODORA B. UBANI

Supervising ECOMS/CDS Chief

RESIGNATION LETTER

Prince BJ L. Medina
Naval Village, Brgy. San Miguel
Puerto Princesa City, Palawan

September 20, 2022

Provincial Environment and Natural Resources Office
Brgy. Sta Monica, Puerto Princesa City, Palawan

Dear PENRO Felizardo B. Cayatoc,


Please accept this letter as notice of my formal resignation from my position as CMEMP Extension Officer under the Conservation and Development Section. My last day of employment will be September 20, 2022.

I make this announcement with a heavy heart, as I have sincerely enjoyed my time at DENR-PENRO Palawan. With the guidance and mentorship of the CDS personnel under your leadership, this position has been one of my most rewarding work experiences. I will greatly miss my teammates and colleagues across all sections and units.

I am deeply appreciative of the numerous opportunities your office has provided to build skills in numerous areas. I leave knowing I am better equipped to face the challenges of my next position. I look forward to reconnecting in the future.

I wish you and the Company the very best going forward.

Sincerely,


PRINCE BJ L. MEDINA

RECEIVED
09-20-2022



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROTECTED AREA MANAGEMENT OFFICE – RASA ISLAND WILDLIFE SANCTUARY
National Highway, Antipuluan, Narra, Palawan
Contact No.: 048 716 1224
Email: rasaislandwildlifesanctuary@gmail.com

August 1, 2022

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer
Quezon, Palawan

THRU : The Protected Area Superintendent
Rasa Island Wildlife Sanctuary

FROM : The Undersigned

SUBJECT : SUBMISSION OF DETAILED ACCOMPLISHMENT REPORT FOR THE
MONTH OF JULY 2022

Respectfully submitted is the Detailed Accomplishment Report of the undersigned for the month of July 2022, to wit:

SUBJECT/ACTIVITY	INCLUSIVE DATES	LOCATION	REMARKS (if any)
Assisted in the receiving and releasing of documents regarding activities of RIWS.	July 1-29, 2022	PAMO - RIWS	
Assisted in the conduct of habitat survey activity in Rasa Island Wildlife Sanctuary.	July 5-28, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of patrolling and monitoring activity in Rasa Island Wildlife Sanctuary.	July 5-28, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of Katala Synchronize Population Count Activity in the adjacent areas of Rasa Island Wildlife Sanctuary.	July 4-29, 2022	Antipuluan, Panacan I and Panacan II, Narra, Palawan	
Assisted and facilitated in the conduct of Rasa Island Wildlife Sanctuary's 2 ND PAMB en banc meeting.	July 7, 2022	Sunlight Hotel, Puerto Princesa City	
Assisted and facilitated in the conduct of Rasa Island Wildlife Sanctuary-Management Board's Special Committee meeting	July 22, 2022	PAMO - RIWS	
Assisted and facilitated in the preparation and conduct of coastal clean-up activity in coordination with BLGU	July 29, 2022	Linda Island, Bgy. Caguisan, Narra, Palawan	
Reported at PAMO – RIWS office and prepared accomplishment reports.	July 1-29, 2022	PAMO - RIWS	

For your information, record and further instruction.


NINA LIZA B. NAVANES
Coastal Extension Officer

Attested by:

MA. TERESA V. AYSON
OIC PAMO, RIWS



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROTECTED AREA MANAGEMENT OFFICE – RASA ISLAND WILDLIFE SANCTUARY
National Highway, Antipuluan, Narra, Palawan
Contact No.: 048 716 1224
Email: rasaislandwildlifesanctuary@gmail.com

September 1, 2022

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer
Quezon, Palawan

THRU : The Protected Area Superintendent
Rasa Island Wildlife Sanctuary

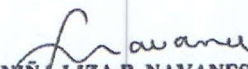
FROM : The Undersigned

SUBJECT : **SUBMISSION OF DETAILED ACCOMPLISHMENT REPORT FOR THE
MONTH OF AUGUST 2022**


Respectfully submitted is the Detailed Accomplishment Report of the undersigned for the month of August 2022,
to wit:

SUBJECT/ACTIVITY	INCLUSIVE DATES	LOCATION	REMARKS (if any)
Assisted in the receiving and releasing of documents regarding activities of RIWS.	August 1-31, 2022	PAMO - RIWS	
Assisted in the conduct of habitat survey activity in Rasa Island Wildlife Sanctuary.	August 16-19, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of patrolling and monitoring activity in Rasa Island Wildlife Sanctuary.	August 16-19, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of Katala Synchronize Population Count Activity in the adjacent areas of Rasa Island Wildlife Sanctuary.	August 2-29, 2022	Antipuluan, Panacan I and Panacan II, Narra, Palawan	
Joined and participated in the Orientation of DAO 2021-13 or the Guidelines for the Development and Recognition of BDFEs in NIPAS and other Conservation Areas	August 4-5, 2022	PAMO - RIWS	
Joined and assisted in the conduct of field monitoring activity in Rasa Island Wildlife Sanctuary	August 16-19, 2022	Rasa Island Wildlife Sanctuary	
Joined and participated in the conduct of Arch GIS lecture in CENRO Quezon	August 19, 2022	CENRO Quezon	
Assisted in the conduct of Biodiversity Monitoring Activity in Rasa Island Wildlife Sanctuary	August 2-30, 2022	Rasa Island Wildlife Sanctuary	
Reported at PAMO – RIWS office and prepared accomplishment reports.	August 1-31, 2022	PAMO - RIWS	

For your information, record and further instruction.


NINA LIZA B. NAVANES
Coastal Extension Officer

Attested by:

MA. TERESA V. AYSON
DIC PAMO RIWS




Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROTECTED AREA MANAGEMENT OFFICE – RASA ISLAND WILDLIFE SANCTUARY
National Highway, Antipuluan, Narra, Palawan
Contact No.: 048 716 1224
Email: rasaislandwildlifesanctuary@gmail.com

October 3, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
Quezon, Palawan

THRU : The Protected Area Superintendent
Rasa Island Wildlife Sanctuary

FROM : The Undersigned

SUBJECT : **SUBMISSION OF DETAILED ACCOMPLISHMENT REPORT FOR THE MONTH OF SEPTEMBER 2022**

Respectfully submitted is the Detailed Accomplishment Report of the undersigned for the month of September 2022, to wit:

SUBJECT/ACTIVITY	INCLUSIVE DATES	LOCATION	REMARKS (if any)
Assisted in the receiving and releasing of documents regarding activities of RIWS.	September 1-30, 2022	PAMO - RIWS	
Assisted in the conduct of habitat survey activity in Rasa Island Wildlife Sanctuary.	September 5-23, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of patrolling and monitoring activity in Rasa Island Wildlife Sanctuary.	September 6-22, 2022	Rasa Island Wildlife Sanctuary	
Assisted in the conduct of Katala Synchronize Population Count Activity in the adjacent areas of Rasa Island Wildlife Sanctuary.	September 2-23, 2022	Antipuluan, Panacan I and Panacan II, Narra, Palawan	
Facilitated and assisted in the conduct of 3 rd RIWS PAMB en banc meeting	September 15, 2022	Balai Emma Resort, Antipuluan, Narra, Palawan & Via Zoom	
Assisted in the conduct of Focus Group Discussion (FGD) activity	September 16, 2022	Caguisan, Narra, Palawan	
Joined and participated in the conduct of International Coastal Clean-up activity	September 17, 2022	Panacan II and Antipuluan, Narra, Palawan	
Facilitated and assisted in the conduct of Information Education Communication (IEC) campaign activity for the installment of bouys in the boundary of RIWS	September 2, 9, and 12, 2022	Panacan I, Panacan II, and Antipuluan, Narra, Palawan	
Assisted in the conduct of Biodiversity Monitoring System (BMS) activity in RIWS	September 7, 10, and 14, 2022	Rasa Island Wildlife Sanctuary	
Reported at PAMO – RIWS office and prepared accomplishment reports.	September 1-30, 2022	PAMO - RIWS	

For your information, record and further instruction.


NINA LIZA B. NAVANES
Coastal Extension Officer

Attested by:

MA. TERESA V. JAYSON
PASU, RIWS



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan
E-mail: penropalawan@denr.gov.ph
Telfax No. (048) 433-5638 / (048) 433-5638

August 1, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION OFFICER
OF DENR PENRO PALAWAN FOR THE MONTH OF JULY CY 2022**

Respectfully submitted is the accomplishment report of the undersigned for the month of July CY 2022. Please be informed that the undersigned conducted the following activities:

1. Assisted in the conduct of Communication, Education and Public Awareness (CEPA) re: Snake Island – National Coastal and Marine Center for Research (SI-NCMCR) at Barangay Tagburos, PPC on July 4, 2022;
2. Attended the CMEMP Mid-Year Assessment via Zoom on July 5, 2022;
3. Assisted in the conduct of Public Consultation and Key Informant Interview (KII) re: Presidential Proclamation No. 2152 at four (4) barangays of Araceli, Palawan on July 12-14, 2022;
4. Assisted in the conduct of Key Informant Interview (KII) regarding the Presidential Proclamation No. 2152 in San Vicente, Palawan on July 20, 2022;
5. Assisted in the re-deployment of Autonomous Reef Monitoring Structure (ARMS) at Snake Island-National Coastal and Marine Center for Research (SI-NCMCR) on July 27, 2022;
6. Drafted memoranda re: CMEMP and Wildlife reports for/to RED and CENROs
7. Consolidated monthly reports of TRNP, ENTMRPA, MSPLS and RIWS on CMEMP target activities.
8. Performed other related functions as instructed or organized by immediate supervisor.

For information and record.

Prepared by:

Demetria A. Decena
DEMI PATRICIA A. DECENA

Noted by:

Rhodora B. Ubani
RHODORA B. UBANI
Supervising ECOMS/CDS Chief



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638

October 03, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION
OFFICER OF DENR PENRO PALAWAN FOR THE MONTH OF
SEPTEMBER CY 2022**

Respectfully submitted is the accomplishment report of the undersigned for the month of September CY 2022. Please be informed that the undersigned conducted the following activities:

1. Conducted monitoring and evaluation of CMEMP activities of ENTMRPA on September 01, 2022;
2. Participated in the Virtual Marine Turtle Necropsy Workshop on September 06, 2022;
3. Attended the ENRC Regular Meeting on Pangolin Conservation at PCSD Conference Hall on September 14, 2022;
4. Attended the face-to-face meeting with SIBOL regarding the discussion of the design of a cave museum for PPSRNP at Cacaoayan Forest Park Restaurant on September 16, 2022;
5. Facilitated the conduct of International Coastal Clean-up at Snake Island – National Coastal and Marine Center for Research on September 18, 2022;
6. Assisted the CDD personnel in the conduct of site assessment/validation of ENTMRPA activities on September 28, 2022;
7. Attended the PAMB ExeCom Meeting for ENTMRPA at S Resort Hotel El Nido on September 29, 2022;
8. Conducted monitoring and evaluation of CMEMP target activities of MSPLS on September 30, 2022
9. Facilitate the production of Green Fins collaterals;
10. Drafted memoranda re: CMEMP and Wildlife reports for/to RED and CENROs
11. Consolidated monthly reports of TRNP, ENTMRPA, MSPLS and RIWS on CMEMP target activities.
12. Performed other related functions as instructed or organized by immediate supervisor.

For information and record.

Prepared by:

Demetria A. Decena
DEMI PATRICIA A. DECENA

Noted by:

Rhodora B. Ubani
RHODORA B. UBANI

Supervising ECOMS/CDS Chief



September 01, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer

FROM: The CMEMP Extension Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION OFFICER OF DENR PENRO PALAWAN FOR THE MONTH OF AUGUST CY 2022**

Respectfully submitted is the accomplishment report of the undersigned for the month of August CY 2022. Please be informed that the undersigned conducted the following activities:

1. Assisted in the meeting with stakeholders regarding the result of Protected Area Suitability Assessment (PASA) for Presidential Proclamation No. 219 at Aziza Hotel on August 02, 2022;
2. Assisted in the Waterbirds Assessment at Snake Island-National Coastal and Marine Center for Research (SI-NCMCR) on August 05, 2022;
3. Assisted in coordination with LGU Narra regarding the Integrated Coastal Management in Narra, Palawan on August 10, 2022;
4. Conducted crocodile population survey, habitat mapping and Communication, Education and Public Awareness (CEPA) at Barangay Malitub, Bataraza, Palawan on August 11-12, 2022;
5. Attended the Seabird Forum on August 19, 2022 via Zoom;
6. Assisted in the monthly Autonomous Reef Monitoring Structure (ARMS) monitoring at Snake Island – NCMCR on August 24, 2022;
7. Assisted in the exit conference with PENRO, TSD, PAMBCDD regarding the issues and concerns of protected area at PENRO Training Hall on August 19, 2022;
8. Assisted in the presentation of PASA for Presidential Proclamation No. 2152 to the Sangguniang Bayan of San Vicente on August 30, 2022;
9. Assisted in the conduct of ocular validation on Lake Manguao for the inland wetlands target on August 31, 2022;
10. Conducted monitoring and evaluation of all CMEMP target activities of ENTMRPA on August 31, 2022;
11. Drafted memoranda re: CMEMP and Wildlife reports for/to RED and CENROs
12. Consolidated monthly reports of TRNP, ENTMRPA, MSPLS and RIWS on CMEMP target activities.
13. Performed other related functions as instructed or organized by immediate supervisor.

For information and record.

Prepared by:

Demipatricia A. Decena
DEMI PATRICIA A. DECENA

Noted by:

Rhodora B. Ubani
RHODORA B. UBANI
Supervising ECOMS/CDS Chief



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
By the National Highway, Poblacion, Taytay, Palawan 5312
Mobile: 0926-505-9335 TM 0912-171-3889 TNT
Email: cenrotaytay@denr.gov.ph

August 1, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer- Palawan
Sta. Monica, Puerto Princesa City

FROM : The Community Environment and Natural Resources Officer
This jurisdiction

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION
OFFICER FOR THE MONTH OF JULY CY 2022**

Respectfully forwarded is the memorandum dated August 1, 2022 of Protected Area Superintendent (PASu) Clarissa P. Pador relative to our accomplishment on the target Maintenance and Protection of Coastal and Marine Ecosystem- Hiring of CMEMP Extension Officer under 001 Management of Coastal and Marine Resources/Areas activity of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan. This will serve as **Means of Verification (MoV)** on the aforementioned subject.

For his information and record.

ALAN VALLE

DENR CENRO
TAYTAY, PALAWAN
RELEASED

Cc: PAMO-MSPLS

BY: *fu*
DATE: AUG 01 2022 2186



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)

Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan

Email add: pamomspls@gmail.com/Contact #: 0938-786-3728 (SMART)



August 1, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
This jurisdiction


FROM : The In Charge, CDS/Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape (MSPLS)
Taytay-San Vicente, Palawan

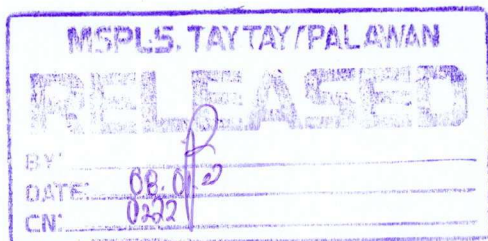
SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION
OFFICER FOR THE MONTH OF JULY CY 2022**

This pertains to the target activity on the Maintenance and Protection of Coastal and Marine Ecosystem (e.g. reduction of threats and enforcement)-Hiring of CMEMP Extension Officer under 001 Management of Coastal and Marine Resources/Areas of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

Respectfully forwarded is the memorandum dated August 1, 2022 of CMEMP Extension Officer Maria Lilibeth E. Arojo concerning the above subject. This will serve as **Means of Verification (MoV)** on the said target activity and report will be continuously submitted for monitoring and endorsement of this Office.

For information and record.


CLARISSA P. PADOR





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)
Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan
Email add: pamomspls@gmail.com/Contact #: 0938-786-3728 (SMART)



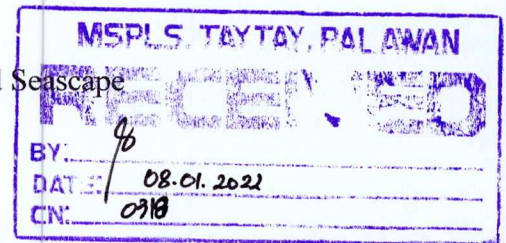
August 1, 2022

MEMORANDUM

FOR : The Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape
Taytay, Palawan

FROM : The CMEMP Extension Officer
MSPLS

SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION OFFICER FOR THE MONTH OF JULY CY 2022**



This pertains to the conducted activity of the undersigned under the CMEMP component of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

Please be informed that for the month covered, the undersigned accomplished the following activities:

1. Consolidated reports regarding patrolling under Maintenance and Protection of Coastal and Marine Ecosystem of MSPLS for the month of May 2022 to June 2022;
2. Accomplished the matrix for the accomplishment of target activities of MSPLS under Coastal and Marine Ecosystem Management Program for the 2nd quarter of CY 2022;
3. Consolidated reports under CMEMP targets activities as MOV's for the 2nd quarter of CY 2022;
4. Facilitated the conduct of ground truthing within the habitats of corals, mangroves and seagrass in MSPLS;
5. Consolidated reports of the monitoring of mangroves within MSPLS;
6. Consolidated reports of the monitoring of seagrass within MSPLS;
7. Consolidated reports of the monitoring of corals within MSPLS;
8. Consolidated report of the conducted ground truthing within MSPLS;
9. Facilitated the consolidation of reports during the conduct of the target activities of MSPLS as MOV's for the 2nd quarter of CY 2022;
10. Coordinated stakeholder's and partner's regarding the implementation of the target activities of MSPLS;
11. Assisted in the preparation of endorsement regarding the target activities of MSPLS;
12. Assisted on the conduct of inspection and investigation on the illegal occupation and construction within the timberland area of Sitio Calapa, Bgy. Banbanan, Taytay,
13. Assisted in the preparation of the PAMB minutes of MSPLS;
14. Facilitated the preparation of documents and materials needed for the up-coming activities (Irrawaddy Month, BMS & PAMB meeting) of MSPLS;

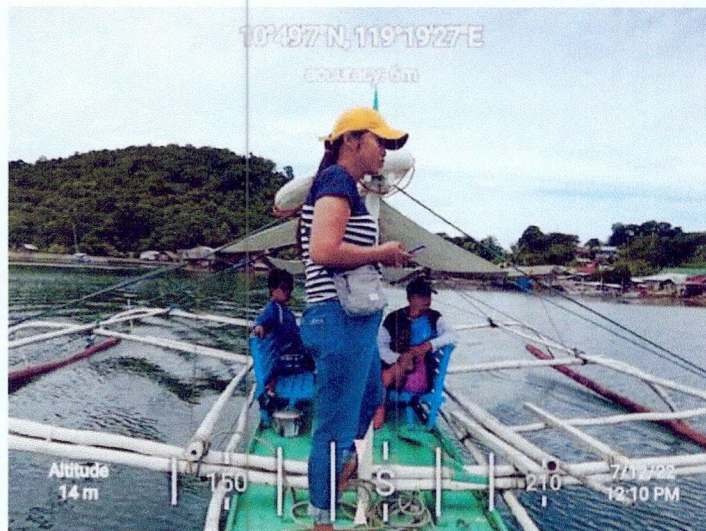
15. Assisted in the preparation of vouchers and other documents for the expenses of MSPLS and;
16. Facilitated the charging of vouchers and expenses of MSPLS in the online utilization system.

Attached is the copy of photo documentation of the activity.

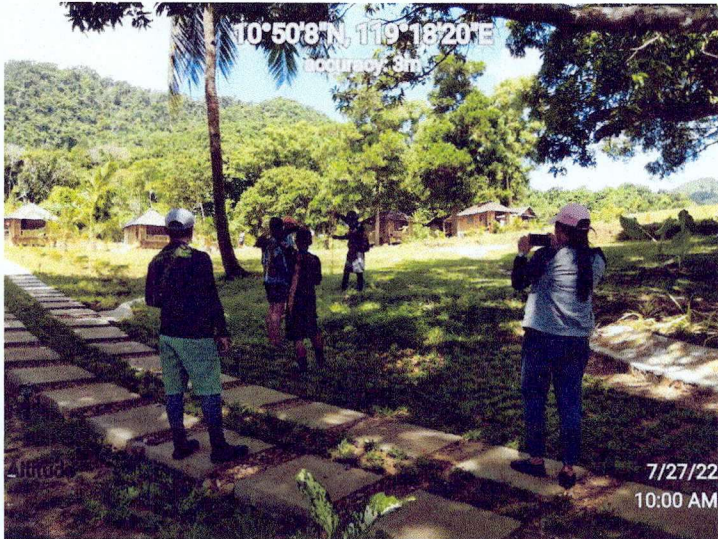
For information and record.


MARIA LILIBETH E. AROJO

Photo Documentation



The undersigned and PAMO personnel during the conduct of ground truthing within the habitats of corals, mangroves and seagrass.



The undersigned assisted on the conduct of inspection and investigation on the illegal occupation and construction within the timberland area of Sitio Calapa, Bgy. Banbanan, Taytay, Palawan.

I hereby certify that the photos taken during the conduct of the above activities are true and correct.


MARIA LILIBETH E. AROJO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
By the National Highway, Poblacion, Taytay, Palawan 5312
Mobile: 0926-505-9335 TM 0912-171-3889 TNT
Email: cenrotaytay@denr.gov.ph

RECEIVED

September 1, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer- Palawan
Sta. Monica, Puerto Princesa City

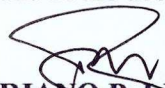
FROM : The Community Environment and Natural Resources Officer
This jurisdiction

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION
OFFICER FOR THE MONTH OF AUGUST CY 2022**

Respectfully forwarded is the memorandum dated September 1, 2022 of Protected Area Superintendent (PASu) Clarissa P. Pador of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

Please acknowledge the receipt hereof. Thank you.


For and in the absence of the CENRO:


MARIANO P. LILANG, JR.
Development Management Officer IV

(PAI 2022-08, P3)

Cc: PAMO-MSPLS

**DENR CENRO
TAYTAY, PALAWAN
RELEASED**

BY: 
DATE: **SEP 05 2022** CH **2569**



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)
Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan
Email add: pamomspls@gmail.com/Contact #: 0938-786-3728 (SMART)



September 1, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
This jurisdiction

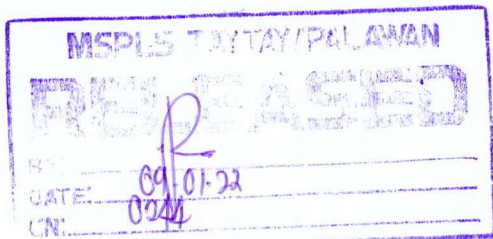
FROM : The Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape (MSPLS)
Taytay-San Vicente, Palawan

SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION
OFFICER FOR THE MONTH OF AUGUST CY 2022**

Respectfully forwarded is the memorandum dated September 1, 2022 of CMEMP Extension Officer Maria Lilibeth E. Arojo concerning the above subject. Please be informed that the activities conducted by the CMEMP E.O is under the Maintenance and Protection of Coastal and Marine Ecosystem of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

For information and record.

CLARISSA P. PADOR





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)
Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan
Email add: pamomsppls@gmail.com/Contact #: 0938-786-3728 (SMART)



September 1, 2022

MEMORANDUM

FOR : The Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape
Taytay, Palawan

FROM : The CMEMP Extension Officer
MSPLS

SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION OFFICER FOR THE MONTH OF AUGUST CY 2022**



This pertains to the conducted activity of the undersigned under the CMEMP component of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

Please be informed that for the month covered, the undersigned accomplished the following activities:

1. Consolidated reports of patrolling under Maintenance and Protection of Coastal and Marine Ecosystem of MSPLS;
2. Consolidated reports under CMEMP targets activities;
3. Facilitated the conduct of ground truthing within the habitats of corals, mangroves and seagrass in MSPLS;
4. Consolidated report of the conducted regular habitat surveys within MSPLS;
5. Consolidated report of the conducted ground truthing within MSPLS;
6. Conducted seagrass assessment within MSPLS;
7. Conducted mangrove assessment within MSPLS;
8. Coordinated stakeholder's and partner's regarding the implementation of the target activities under CMEMP;
9. Assisted in the conduct of transect walk and swim as part of the Biodiversity Monitoring System (BMS) of MSPLS for the 2nd Semester of CY 2022;
10. Assisted in the Focus Group Discussion (FGD) meeting in Bgys. New Guinlo and Banbanan, Taytay, Palawan.
11. Consolidated report of Biodiversity Monitoring System (BMS);
12. Facilitated the preparation of documents and materials needed for the repair and maintenance of facilities of MSPLS;

13. Assisted in the preparation of vouchers and other documents for the expenses of MSPLS and;
14. Facilitated the charging of vouchers and expenses of MSPLS in the online utilization system.

Attached is the copy of photo documentation of the activity.

For information and record.


MARIA LILIBETH E. AROJO

Photo Documentation

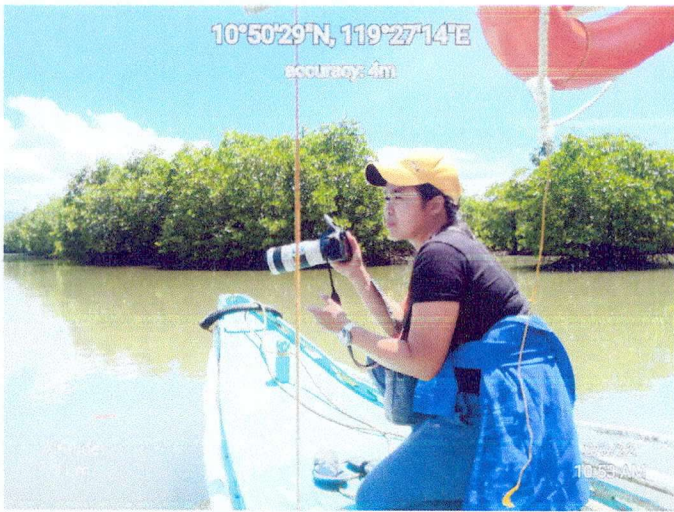


Figure I. The undersigned and PAMO personnel during the conduct of ground truthing within the habitats of corals, mangroves and seagrass.

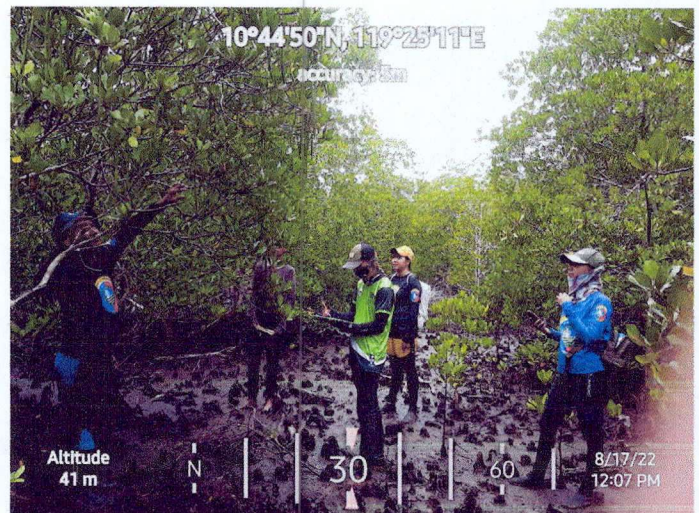


Figure II. The undersigned and PAMO personnel during the conduct of assessment within the habitats of mangroves and seagrass.



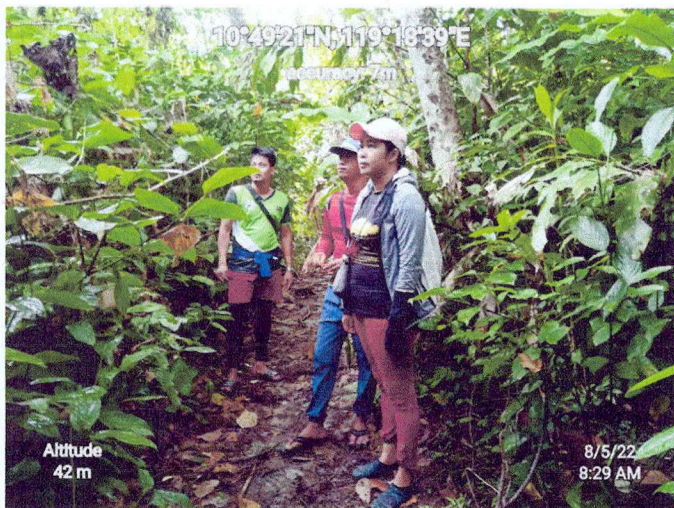


Figure III. The undersigned and PAMO personnel during the conduct of Biodiversity Monitoring System (*Transect walk, Transect swim and FGD meeting*).

I hereby certify that the photos taken during the conduct of the above activities are true and correct.

MARIA LILIBETH E. AROJO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

October 3, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer- Palawan
Sta. Monica, Puerto Princesa City

FROM : The Community Environment and Natural Resources Officer
This jurisdiction

SUBJECT : **ACCOMPLISHMENT REPORT OF CMEMP EXTENSION
OFFICER FOR THE MONTH OF SEPTEMBER CY 2022**

Respectfully forwarded is the memorandum dated October 3, 2022 of Protected Area Superintendent (PASu) Clarissa P. Pador of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.


This Office recommends to continuously monitor the activity under Maintenance and Protection of Coastal and Marine Ecosystem (e.g. reduction of threats and enforcement) for review and endorsement.

For his information and record.


ALAN VALLE

Cc: PAMO-MSPLS

**DENR CENRO
TAYTAY, PALAWAN
RELEASED**

BY: 
DATE: OCT 03 2022 2 2856



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)
Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan
Email add: pamomspls@gmail.com/Contact #: 0938-786-3728 (SMART)



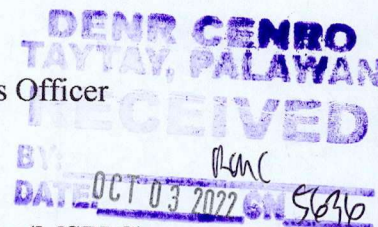
October 3, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
This jurisdiction

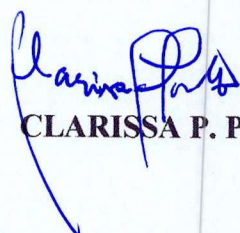
FROM : The Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape (MSPLS)
Taytay-San Vicente, Palawan

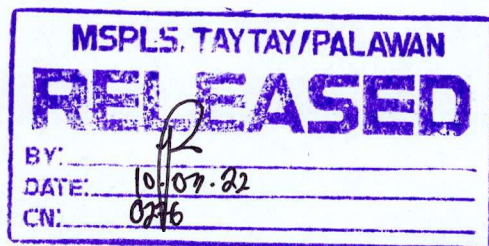
SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION
OFFICER FOR THE MONTH OF SEPTEMBER CY 2022**



Respectfully forwarded is the memorandum dated October 3, 2022 of CMEMP Extension Officer Maria Lilibeth E. Arojo concerning the above subject. Please be informed that the activities conducted by the CMEMP E.O is under the Maintenance and Protection of Coastal and Marine Ecosystem of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

For information and record.


CLARISSA P. PADOR





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

PROTECTED AREA MANAGEMENT OFFICE
MALAMPAYA SOUND PROTECTED LANDSCAPE AND SEASCAPE (MSPLS)

Taytay-San Vicente, Palawan
Barangay Old Guinlo, Taytay, Palawan

Email add: pamomspls@gmail.com/Contact #: 0938-786-3728 (SMART)



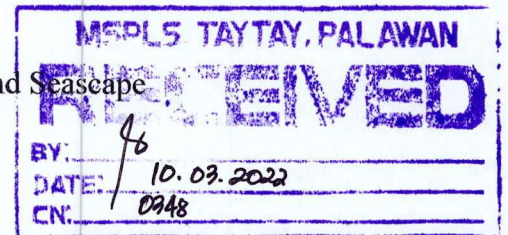
October 3, 2022

MEMORANDUM

FOR : The Protected Area Superintendent
Malampaya Sound Protected Landscape and Seascape
Taytay, Palawan

FROM : The CMEMP Extension Officer
MSPLS

SUBJECT : **ACCOMPLISHMENT REPORT OF THE CMEMP EXTENSION OFFICER FOR THE MONTH OF SEPTEMBER CY 2022**



This pertains to the conducted activity of the undersigned under the CMEMP component of Malampaya Sound Protected Landscape and Seascape (MSPLS), Taytay-San Vicente, Palawan.

Please be informed that for the month covered, the undersigned accomplished the following activities:

1. Consolidated reports of patrolling under Maintenance and Protection of MSPLS for the month of June to August 2022 as MOV's for the 3rd quarter of CY 2022;
2. Consolidated reports of the monitoring of corals, mangroves and seagrass as MOV's for the 3rd quarter of CY 2022;
3. Consolidated reports of the conducted regular habitat surveys within MSPLS as MOV's for the 3rd quarter of CY 2022;
4. Accomplished the matrix for the accomplishment of target activities under CMEMP as MOV's for the 3rd quarter of CY 2022;
5. Accomplished the matrix of quarterly monitoring template of CMEMP as MOV's for the 3rd quarter of CY 2022;
6. Consolidated all data gathered during the conduct of target activities under CMEMP;
7. Conducted seagrass assessment/monitoring within MSPLS;
8. Conducted regular habitat surveys within MSPLS;
9. Consolidated report of the conducted ground truthing within MSPLS;
10. Coordinated stakeholder's and partner's regarding the implementation of the target activities under CMEMP;
11. Consolidated report of Biodiversity Monitoring System (BMS) as MOV's for the 2nd Semester of CY 2022;
12. Participated in the International Coastal Clean-Up day 2022;
13. Assisted in the conduct of Protected Area Management Board (PAMB) meeting of MSPLS;
14. Assisted in the conduct of Communication Education and Public Awareness (CEPA) in celebration of the Irrawaddy Dolphin Month and 22nd MSPLS Anniversary;
15. Facilitated the preparation of documents and materials for the repair and maintenance of equipment (speedboat).
16. Assisted in the preparation of vouchers and other documents for the expenses of MSPLS and;
17. Facilitated the charging of vouchers and expenses of MSPLS in the online utilization system.

Attached is the copy of photo documentation of the activity.

For information and record.

MARIA LILIBETH E. AROJO

Photo Documentation



Figure I. The undersigned and PAMO staff conducted seagrass assessment/monitoring and regular habitat surveys within MSPLS.



Figure II. The undersigned assisted in the conduct of PAMB meeting, Irrawaddy Dolphin Month Celebration and 22nd MSPLS Anniversary.



Figure III. The undersigned participated in the International Coastal Clean-Up day 2022.

I hereby certify that the photos taken during the conduct of the above activities are true and correct.

MARIA LILIBETH E. AROJO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

October 27, 2022

MEMORANDUM

FOR : The Provincial Environment and Natural Resources Officer- Palawan
Sta. Monica, Puerto Princesa City


FROM : The Community Environment and Natural Resources Officer
This jurisdiction

SUBJECT : **3RD QUARTER NARRATIVE REPORT ON COASTAL AND
MARINE ECOSYSTEM MANAGEMENT PROGRAM (CMEMP)
OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED
AREA (ENTMRPA), EL NIDO, PALAWAN**

Respectfully forwarded is the memorandum dated October 26, 2022 of Protected Area Superintendent (PASu) Mildred A. Suza of El Nido-Taytay Managed Resource Protected Area (ENTMRPA), El Nido, Palawan. Submitting the narrative report of accomplishment report for the third (3rd) quarter of CMEMP Extension Officer Mariel M. Paladan. The undersigned notes that the report is likely a summary of activities done rather than a narrative.


Please acknowledge the receipt hereof. Thank you.

For and in the absence of the CENRO:


MARIANO P. LILANG, JR.
Development Management Officer IV
Per DAO-2022-09, page 3

Cc: PAMO-ENTMRPA

**DENR CENRO
TAYTAY, PALAWAN
RELEASED**

BY: 
DATE: OCT 28 2022 CN 3177



Republic of the Philippines
Department of Environment and Natural Resources
MEMAROPA Region
Community Environment and Natural Resources
EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA
Calle Real, Barangay Masagana, El Nido, Palawan, 5313
Contact No. GLOBE (0917-1103-262)
Email: denrpao_elnidopal@yahoo.com / entmrpa@gmail.com

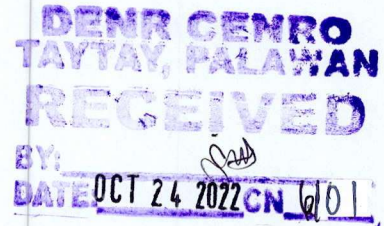
October 20, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
Taytay, Palawan

FROM : The Protected Area Superintendent
El Nido-Taytay Managed Resource Protected Area

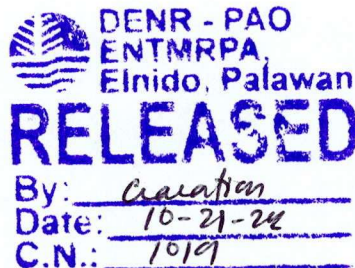
SUBJECT : **NARRATIVE ACCOMPLISHMENT REPORT OF COASTAL AND MARINE ECOSYSTEM MANAGEMENT PROGRAM (CMEMP) ACTIVITIES FOR THE 3RD QUARTER OF CY 2022**



Forwarded is the memorandum dated October 3, 2022 of CMEMP Extension Officer Mariel M. Paladan regarding the above subject.

Please be informed that this office conducted the implementation of CMEMP related activities for the 3rd quarter of CY 2022 such as Biodiversity Monitoring System (BMS), Monitoring/Assessment of Seagrass, Corals, and Mangroves, Crown of Thorns extraction, Coastal Clean-up, and Habitat Monitoring.

For information and record.



Mildred A. Suza
MILDRED A. SUZA



October 3, 2022

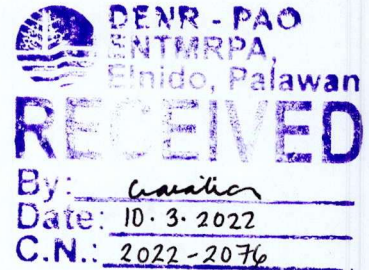
MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
Taytay, Palawan

THRU : The Protected Area Superintendent
El Nido-Taytay Managed Resource Protected Area

FROM : CMEMP Extension Officer
El Nido-Taytay Managed Resource Protected Area

SUBJECT : NARRATIVE ACCOMPLISHMENT REPORT FOR THE 3RD QUARTER OF YEAR 2022



Respectfully submitted hereunder is the narrative accomplishment report of the undersigned for the 3rd quarter of year 2022;

1. Conducted seagrass monitoring at Snake Island and Dibuluan Island, Bgy. Bebeladan, El Nido, Palawan on July 8, 2022.
2. On July 12, 2022 the undersigned conducted photo site under Biodiversity Monitoring System (BMS) at So. Silaga, Bgy. Corong-corong; So. Litsud, Bgy. Corong-corong; Bgy. Manlag; and So. Lamoro, Bgy. Pasadeña.
3. Conducted Focus Group Discussion (FGD) on July 14, 2022 at So. Calitang, Bgy. Bucana and So. Dagal-dagal, Bgy. Corong-corong.
4. Participated on the conducted Crown of Thorns (COTs) extraction spearheaded by Municipal Tourism Office (MTO) at Masagana MPA, El Nido, Palawan.
5. On August 3, 2022 the undersigned conducted Identification of Coral Rehabilitation Site at Snake Island, Turtle Island, and Popolcan Island Barangay Bebeladan, El Nido, Palawan and conducted mangrove monitoring at Sitio Manlalic, Barangay Manlag, El Nido, Palawan. Also conducted coastal clean-up at Big Lagoon, Barangay Bebeladan, El Nido, Palawan
6. Conducted Focus Group Discussion (FGD) at Sitio Lamoro, Barangay Pasadeña and Sitio Dagal-dagal, Barangay Corong-corong, El Nido, Palawan on August 9, 2022.
7. Conducted Transect Walk at Cadlao Trail, Cadlao Island, Sitio Bolalacao, Barangay Pasadeña and Sitio Manlalic, Barangay Manlag, also conducted Transect Swim at Pasandigan Cove, Cadlao Island, Barangay Buena Suerte, El Nido, Palawan. Also conducted monitoring of corals at Buri Island, Sitio Calitang, Barangay Bucana, El Nido, Palawan.

8. Participated on the conduct of Marine Turtle Necropsy Training on September 6, 2022.
9. Conducted overnight habitat monitoring of marine turtles on September 12-13, 2022 at Small Lagoon, Bgy. Bebeladan, El Nido, Palawan
10. On September 17, 2022, the undersigned conducted and participated in International Coastal Clean-up at Bgy. Corong-corong, El Nido, Palawan.
11. Presented the result of Biodiversity Monitoring System (BMS) in PAMB-EXECOM on September 29, 2022.
12. Prepared and submitted memo reports and Means of Verifications (MOVs) of all the activities accomplished.


MARIEL M. PALADAN



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA REGION
PROVINCIAL ENVIRONMENT AND NATURAL
RESOURCES OFFICE

July 01, 2022

JOB ORDER

Ms. Demi Patricia A. Decena
Barangay Sta. Monica, Puerto Princesa City

2022-07-26-418

Madam:

Approval for undertaking the job/work activities as indicated below for the period **JULY 01-DECEMBER 31, 2022** is hereby requested:

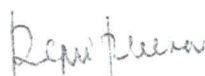
JOB SPECIFICATIONS	TOTAL COST: ₱ 134,010.00 ₱ 22,335.00/month
<ol style="list-style-type: none">1. Perform regular monitoring of MPAs in relation to MPA maintenance and protection;2. Assist in all activities of Coastal and Marine Ecosystems Management Program (CMEMP);3. Assist in the conduct of special events such as Month of the Ocean, International Coastal Clean-up and other environmental events;4. Conduct of Communication, Education and Public Awareness (CEPA) activities regarding marine wildlife specially the flagship species and its habitat;5. Document CMEMP meetings organized by the office and other meetings attended;6. Assist in Green Fins activities;7. Conduct monitoring and assessment of wildlife habitats;8. Response in the rescue and release of marine wildlife species;9. Assist in the conduct of Protected Area Suitability Assessment for Presidential Proclamation No.215210. Perform other related functions as instructed or organized by immediate supervisor.	

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job indicated above.

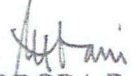
This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this JOB ORDER is from Fund 101 and the Requesting/Recommending Officer shall assume full responsibility on the source of Fund specified herein

CONFORME:


DEMI PATRICIA A. DECENA

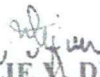
REQUESTING OFFICER:



RHODORA B. UBANI
Supervising ECOMS/Chief, CDS

VERIFIED AND RECORDED BY:


MAILANI L. REGALADO
Administrative Officer IV (HRMO II)

CERTIFIED AS TO APPROPRIATION:

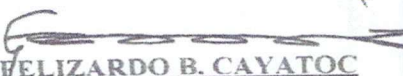

MERLIE V. DE JESUS
Budget Officer


CATHY R. FLORES
Accountant I

RECOMMENDING APPROVAL:


FRANKLIN G. HERNANDEZ
Chief, Management Services Division

APPROVED:


FELIZARDO B. CAYATOC
PENRO

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

2022-07-26-418

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) PENRO, PALAWAN, a national government agency with office address at Barangay Sta. Monica, Puerto Princesa City, represented by FELIZARDO B. CAYATOC, in his capacity as Provincial Environment and Natural Resources Officer, herein referred to as the **FIRST PARTY**.

-and-

DEMI PATRICIA A. DECENA, of legal age, Filipino, and with residence address at Barangay Sta. Monica, Puerto Princesa City, Palawan hereinafter referred to as the **SECOND PARTY**.

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work **not performed by the permanent personnel** of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified her intention, to provide the services needed; to which the First Party has accepted

WHEREAS, the Second Party hereby attest that she is not related within the third degree of consanguinity of affinity to the 1) hiring authority; and or 2) representative of the First Party; that she has not been previously dismissed from government service by reason of an administrative offense; and she has not reached the compulsory retirement age of sixty-five (65) years;

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be credited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period July 01, 2022 to December 31, 2022 subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as **CMEMP Extension Officer** and shall perform the following:

- a) Perform regular monitoring of MPAs in relation to MPA maintenance and protection;
- b) Assist in all activities of Coastal and Marine Ecosystems Management Program (CMEMP);
- c) Assist in the conduct of special events such as Month of the Ocean, International Coastal Clean-up and other environmental events;
- d) Conduct of Communication, Education and Public Awareness (CEPA) activities regarding marine wildlife specially the flagship species and its habitat;
- e) Document CMEMP meetings organized by the office and other meetings attended;
- f) Assist in Green Fins activities;
- g) Conduct monitoring and assessment of wildlife habitats;
- h) Response in the rescue and release of marine wildlife species;

Penri Puno

Jeffrey

- i) Assist in the conduct of Protected Area Suitability Assessment for Presidential Proclamation No. 2152;
- j) Perform other related functions as instructed or organized by immediate supervisor.

Section 3. For every services rendered under this contract, the Second Party shall receive TWENTY-TWO THOUSAND THREE HUNDRED THIRTY-FIVE PESOS (P 22,335.00) per month of service rendered inclusive of tax, to be paid on a monthly basis, chargeable against Management of Coastal and Marine Resources/Area – Hiring of CMEMP Extension Officer Fund.

In case of absence/s of the Second Party, the basis of deduction from the compensation shall be the daily rate.

In case of fund limitation, the compensation of the Second Party shall be reduced proportionately to accommodate the number of Job Orders needed and shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. She will be subjected for the submission of the Performance Evaluation Sheet on or before January 4, 2023.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed accomplishment report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance

Section 5. If travel is necessary and recommended by her immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the Fund 101, subject to the usual accounting and auditing rules and procedures.

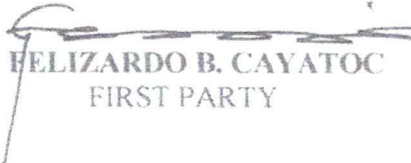
Section 6. This Contract may be terminated:

- a) By either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination; or,
- b) *Ipso facto*, by reason of supervening events such as the issuance of lawful orders, rules and regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this July 01, 2022 in the City of Puerto Princesa, Philippines.

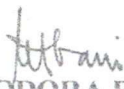
DENR-PENRO, PALAWAN

BY:


HELIZARDO B. CAYATOC
FIRST PARTY

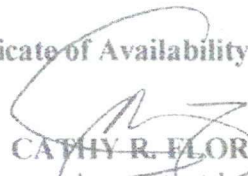

DEMI PATRICIA A. DECENA
SECOND PARTY

Signed in the presence of:


RHODORA B. UBANI
Supervising Ecosystems Management Specialist
Chief, CDS


WAMALAYDA S. TALABUCON
Planning Officer III

Certificate of Availability of Funds:


CATHY R. FLORES
Accountant I

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	TIN No. 135-057-174	
2. DEMI PATRICIA A. DECENA	TIN No. 331-493-109	

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this JUL 26 2022 of July 2022 at PUERTO PRINCESA CITY Philippines

NOTARY PUBLIC

Doc. No. 785 ;
Page No. 78 ;
Book No. XXXI ;
Series of 2022



ATTY. ONOFRE B. MANGOTARA
Notary Public
NPL No. 0032-005 Until Dec 31, 2023
PTR No. 0031067/01.03.2022
IBP No. 093642/12.01.2021
Attorney's Roll No. 27750
MCLE Compliance No. VII-0007106
Valid Until April 14, 2025





Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
EMAIL : penropalawan@denr.gov.ph <mailto:denrpenropalawan@gmail.com>
Tel/Fax No. (048) 433-5638/434-8791

JOB ORDER

MS. NIÑA LIZA B. NAVANES
Bgy. Malatgao, Narra, Palawan

Sir/Madam:

Please perform the following job/work activities on a daily basis for the period July 1, 2022 to December 31, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

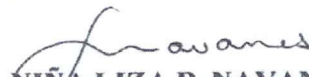
JOB DESCRIPTION	22,335.00 PER MONTH	TOTAL COST: 134,010.00
a. Document, record, track all CMEMP activities in RIWS and take note of the best practices and gaps for planning considerations and further improvement;		
b. Assist in the preparation of other documents such as draft policies, powerpoint presentations, and work and financials plans, etc., and maintenance/updating of data storage and retrieval system (database);		
c. Conduct CEPA activities relative to the importance of protection and conservation of our natural resources within RIWS and its adjacent areas;		
d. Assist in the general activities of CENRO Quezon related to CMEMP;		
e. Conduct field monitoring activities of RIWS, preparation and submission of reports thru channel;		
f. Assist in the preparation and documentation of PAMB Meeting;		
g. Submit accomplishment reports of all activities undertaken to CENRO thru PASu; and		
h. Perform other functions as maybe assigned by his/her immediate supervisor from time to time.		

It is hereby understood that in accepting the JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total cost of the job indicated.

This Job Order is subject to the Provision of E.O. 366, the Rationalization Plan and may be terminated any time. It may likewise be terminated once the services are not performed satisfactorily.

The source of fund of this job order is from **OO1 – COASTAL EXTENSION OFFICER** and the requesting/recommending office shall assume full responsibility on the source of fund specified herein.

CONFORME:


NIÑA LIZA B. NAVANES
CMEMP Extension Officer

REQUESTING/RECOMMENDING OFFICER:


LEONARD T. CALUYA
CENRO

CERTIFIED AND RECORDED BY:


FRANKLIN G. HERNANDEZ
Chief, Administrative Officer
Management Services Division

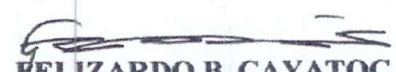
CERTIFIED AS TO APPROPRIATION:


MERLIE V. DE JESUS
Budget Officer II/Budget Unit

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant I/In-Charge, Acctg. Unit.

APPROVED:


FELIZARDO B. CAYATOC
PENRO

WITNESSES:


MA. TERESA V. AYSON
SrEMS/OIC-PASu, RIWS


ENGR. ROSITA F. CASTULO
Development Management Officer IV



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
EMAIL : penropalawan@denr.gov.ph <mailto:denrpenropalawan@gmail.com>
TelFax No. (048) 433-5638/434-8791

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

2022-08-01-407

The **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)-PENRO PALAWAN**, a government agency duly represented by **PENRO FELIZARDO B. CAYATOC**, of legal age, *Filipino*, and with office address at Bgy. Sta. Monica, Puerto Princesa City, herein referred to as the "FIRST PARTY",

- and -

NIÑA LIZA B. NAVANES of legal age, *Filipino*, and with residence address at Bgy. Malatgao, Narra, Palawan, hereinafter referred to as the "SECOND PARTY".

- WITNESSETH -

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the 1) hiring authority; and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; and he/she has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party;

WHEREAS, the Second Party shall perform work at the time and schedule to be determined by the First Party including but not limited to conducting fieldwork activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period **JULY 1, 2022 to DECEMBER 31, 2022** subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as **COASTAL EXTENSION OFFICER** and shall perform the following:

- a. Document, record, track all CMEMP activities in RIWS and take note of the best practices and gaps for planning considerations and further improvement;
- b. Assist in the preparation of other documents such as draft policies, powerpoint presentations, and work and financials plans, etc., and maintenance/updating of data storage and retrieval system (database);
- c. Conduct CEPA activities relative to the importance of protection and conservation of our natural resources within RIWS and its adjacent areas;
- d. Assist in the general activities of CENRO Quezon related to CMEMP;
- e. Conduct field monitoring activities of RIWS, preparation and submission of reports thru channel;
- f. Assist in the preparation and documentation of PAMB Meeting;
- g. Submit accomplishment reports of all activities undertaken to CENRO thru PASu; and
- h. Perform other functions as maybe assigned by his/her immediate supervisor from time to time.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount **TWENTY-TWO THOUSAND THREE HUNDRED THIRTY-FIVE PESOS (22,335.00)** for every month of



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
EMAIL : penropalawan@denr.gov.ph denrpenropalawan@gmail.com
TelFax No. (048) 433-5638/434-8791

services rendered inclusive of 5% premium and tax, to be paid on a monthly basis, chargeable against **OO1 – COASTAL EXTENSION OFFICER** fund.

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of the Office. He/She will be subjected for the submission of the Performance Evaluation Sheet on or before January 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- Detailed Accomplishment Report;
- Certified True Copy of Contract; and
- Proof of Daily Record of Attendance

Section 5. If travel is necessary and recommended by his/her immediate supervisor, the Second Party shall be entitled to daily travelling and transportation expenses, chargeable against **OO1 – COASTAL EXTENSION OFFICER** fund, subject to the usual accounting and auditing rules and procedures.

Section 6. This contract may be terminated:

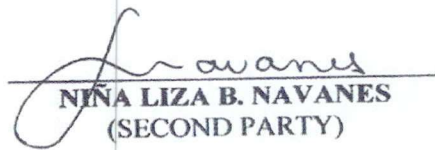
- By either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination; or
- Ipsa facto*, by reason of supervening events such as the issuance of lawful orders, rules, regulations and similar issuances.

IN WITNESS WHEREOF, both parties hereunto set their hands this JUL 05 2022 day of _____ 2022
in the City of Puerto Princesa, Palawan.

Department of Environment and
Natural Resources

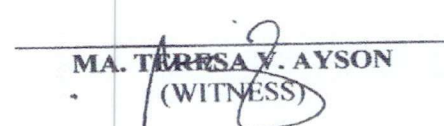
BY:


FELIZARDO B. CAYATOC
(FIRST PARTY)


NINA LIZA B. NAVANES
(SECOND PARTY)

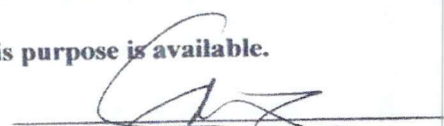
SIGNED IN THE PRESENCE OF:


LEONARD T. CALUYA
(WITNESS)


MA. TERESA V. AYSON
(WITNESS)

CERTIFICATE OF AVAILABILITY OF FUNDS:

This is to certify that a fund for this purpose is available.


CATHY R. FLORES
Accountant I/In-Charge, Acctg. Unit.



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
EMAIL : penropalawan@denr.gov.ph <mailto:denrpenropalawan@gmail.com>
TelFax No. (048) 433-5638/434-8791

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}
CITY _____ } SS.

BEFORE ME, this JUL 05 2022 day of _____, 2022 in the City of
Puerto Princesa, Palawan personal appeared:

<u>Name</u>	<u>BIR Tax Identification No.</u>	<u>Date/Place of Issuance</u>
FELIZARDO B. CAYATOC	<u>135 - 057 - 174</u>	<u>PUERTO PRINCESA CITY</u>
NIÑA LIZA B. NAVANES	<u>360 - 117 - 108</u>	<u>PUERTO PRINCESA CITY</u>

All known to me and to me known to be the same persons who executed the foregoing instrument, consisting of _____ pages, including this page on which the acknowledgement is written, and acknowledged to me that the same is their free and voluntary act and deed and of entities they present.

WITNESS MY HAND AND SEAL at the date and place written above.



NOTARY

ATTY. RICHALEX G. JAGMIS
NOTARY PUBLIC
Until December 31, 2023
NPL No. 2022-009
IBP No. 002045/12-01-2021/PALAWAN
PTR No. 0735993/11-23-2021/PALAWAN
MCLE No. VII-0005422/10-26-2021
Bar Roll No. 48819

Doc No. 243
Page No. 50
Book No. 298
Series of 2022



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

July 1, 2022

JOB ORDER

TO: Ms. Maria Lilibeth E. Arojo
Taytay, Palawan

2022-08-09-519
✓

Ma'am,

Please perform the following job/work activities on a daily basis for the period from July 1, 2022 to December 31, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 134, 010.00 or 22, 335.00/ month

- Document, record and track all Coastal and Marine Ecosystems Management Program (CMEMP) activities of MSPLS and take note of the best practices and gaps for planning consideration and further improvement;
- Assist in the preparation of monthly accomplishment report/progress report on CMEMP implementation of MSPLS;
- Assist in the preparation of other documents such as draft policies, powerpoint presentations, work and financial plans, etc. of MSPLS;
- Assist in the data gathering for the inventory of coastal habitats for potential livelihood opportunities including vulnerability to pressure and driver within MSPLS;
- Assist in the field monitoring activities and mapping of selected areas of MSPLS;
- Assist in the regular monitoring of MPAs in relation to MPA maintenance and protection within MSPLS;
- Assist in the monitoring of water quality and violations of relevant environmental laws within MSPLS;
- Assist in the general activities of Office related to CMEMP of MSPLS;
- Prepares and submit monthly accomplishment report to the PASu of MSPLS; and
- Perform other related functions as instructed or assigned by immediate supervisor or CENRO.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily

The source of fund of this job order is from **001 MANAGEMENT OF COASTAL AND MARINE RESOURCES- HIRING OF CMEMP EXTENSION OFFICER FOR MSPLS TAYTAY-SAN VICENTE** fund of **DENR-CENRO TAYTAY, PALAWAN**, as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.

CONFORME:

REQUESTING/RECOMMENDING OFFICER:

MARIA LILIBETH E. AROJO

ALAN E. VALLE
CENRO

VERIFIED AND RECORDED BY:

CERTIFIED AS TO APPROPRIATION:

FRANKLIN G. HERNANDEZ

Chief Administrative Officer, Management Services Division

MERLIE V. DE JESUS

Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

APPROVED:

CATHY R. FLORES

Accountant I/In-charge, Acctg. Section

FELIZARDO B. CAYATOC

PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

This Contract made and entered by and between:

2022-08-09-519

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of PENRO Palawan, herein referred to as the FIRST PARTY,

- And -

MARIA LILIBETH E. AROJO of legal age, Filipino and with residence address at Barangay Poblacion, Taytay, Palawan hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period **July 1, 2022 to December 31, 2022** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **CMEMP Extension Officer** and shall perform the following:

- a. Document, record and track all Coastal and Marine Ecosystems Management Program (CMEMP) activities of MSPLS and take note of the best practices and gaps for planning consideration and further improvement;
- b. Assist in the preparation of monthly accomplishment report/progress report on CMEMP implementation of MSPLS;
- c. Assist in the preparation of other documents such as draft policies, powerpoint presentations, work and financial plans, etc. of MSPLS;
- d. Assist in the data gathering for the inventory of coastal habitats for potential livelihood opportunities including vulnerability to pressure and driver within MSPLS;
- e. Assist in the field monitoring activities and mapping of selected areas of MSLS;
- f. Assist in the regular monitoring of MPAs in relation to MPA maintenance and protection within MSPLS;

- g. Assist in the monitoring of water quality and violations of relevant environmental laws within MSPLS;
- h. Assist in the general activities of Office related to CMEMP of MSPLS;
- i. Prepares and submit monthly accomplishment report to the PASu of MSPLS; and
- j. Perform other related functions as instructed or assigned by immediate supervisor or CENRO.

Section 3. For every services rendered under this Contract, the Second Party shall receive a monthly compensation of **Twenty-two Thousand Three Hundred Thirty-five Pesos (P 22, 335.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 MANAGEMENT OF COASTAL AND MARINE RESOURCES- HIRING OF CMEMP EXTENSION OFFICER FOR MSPLS TAYTAY-SAN VICENTE** fund of **DENR-CENRO TAYTAY, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject of the availability of funds, the salary of Second Party shall be paid with in the first week of the succeeding month. Provided that all documentary requirements will submitted on time.

Monthly premium such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. She will be subjected for the submission of the Performance Evaluation Sheet on or before January 15, 2023.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

Section 5. If travel is necessary and recommended by her immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **001 MANAGEMENT OF COASTAL AND MARINE RESOURCES- HIRING OF CMEMP EXTENSION OFFICER FOR MSPLS TAYTAY-SAN VICENTE** fund of **DENR-CENRO TAYTAY, PALAWAN,** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated:

- a) By either party for any reason as may be deemed appropriate the Contract shall be pre-terminated by July 31, 2022 should there be instructions to continue until December 31, 2022 before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination; or,
- b) *Ipsa facto*, by reason of supervening events such as the issuance of lawful orders, rules and regulations and similar issuances.

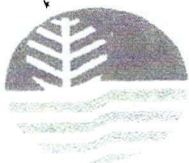
IN WITNESS WHEREOF, both parties have hereunto set their hands this July 1, 2022 in Puerto Princesa City, Philippines.

Department of Environment and Natural Resources

By:


FELIZARDO B. CAYATOC
 First Party


MARIA LILIBETH E. AROJO
 Second Party



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

July 1, 2022

JOB ORDER

TO: MS. MARIEL M. PALADAN
Bgy. Poblacion, Aborlan, Palawan

2022-08-31-576

Sir:

Please perform the following job/work activities on a daily basis for the period from July 1, 2022 to December 31, 2022 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATIONS

TOTAL COST: P 134,010.00 /or P 22,335.00/month

- Document, record and track all Coastal and Marine Ecosystems Management Program (CMEMP) activities of ENTMRPA and take note of the best practices and gaps for planning consideration and further improvement;
- Conduct Biodiversity Monitoring System (BMS) within ENTMRPA;
- Conduct monitoring of marine ecosystem such as mangrove, coral, sea grass and fish resources in the Protected Area (PA);
- Conduct regular habitat surveys/monitoring within ENTMRPA;
- Conduct COT extraction and coastal clean-ups within ENTMRPA;
- Prepare monthly accomplishment report/progress report on CMEMP implementation; BMS Activities; monitoring of marine ecosystem such as mangrove, coral, sea grass and fish resources; regular habitat surveys/monitoring; COT extraction and coastal Clean-ups Activities within ENTMRPA;
- Assist in the data gathering for the inventory of coastal habitats for potential livelihood opportunities including vulnerability and pressure and driver within ENTMRPA;
- Assist in implementation of maintenance and protection of coastal and marine ecosystems within PA;
- Assist in field monitoring activities and mapping of selected areas of ENTMRPA;
- Assist in the regular monitoring of MPA in relation to MPA maintenance and protection within ENTMRPA;
- Assist in the monitoring of water quality and violations of relevant environmental laws within ENTMRPA;
- Assist in Green Fins implementation;
- Assist in the conduct of Community, Education and Public Awareness (CEPA) and advocacy campaigns;
- Perform other related functions as instructed or assigned by PASu or CENRO concerned.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from 001 HIRING OF CMEMP EXTENSION OFFICERS FOR ENTMRPA fund of DENR-CENRO TAYTAY, PALAWAN, as per ABM/letter of advice of allotment No. _____ dated _____ and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.

CONFORME:

MARIEL M. PALADAN

REQUESTING/RECOMMENDING OFFICER:

ALAN V. VALLE
CENRO

VERIFIED AND RECORDED BY:

FRANKLIN G. HERNANDEZ

Chief Administrative Officer Management Services Division

CERTIFIED AS TO APPROPRIATION:

MERLIE V. DE JESUS
Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

CATHY R. ELIORES

Accountant in Charge, Acctg. Section

APPROVED:

FELIZARDO B. CAYATOC
PENRO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

2022-08-31-576

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the **FIRST PARTY**,

- And -

MARIEL M. PALADAN of legal age, Filipino and with residence address at Bgy. Poblacion, Aborlan, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period **July 1, 2022 to December 31, 2022**, subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **CMEMP EXTENSION OFFICER** and shall perform the following:

- a. Document, record and track all Coastal and Marine Ecosystems Management Program (CMEMP) activities of ENTMRPA and take note of the best practices and gaps for planning consideration and further improvement;
- b. Conduct Biodiversity Monitoring System (BMS) within ENTMRPA;
- c. Conduct monitoring of marine ecosystem such as mangrove, coral, sea grass and fish resources in the Protected Area (PA);
- d. Conduct regular habitat surveys/monitoring within ENTMRPA;
- e. Conduct COT extraction and coastal clean-ups within ENTMRPA;
- f. Prepare monthly accomplishment report/progress report on CMEMP implementation; BMS Activities; monitoring of marine ecosystem such as mangrove, coral, sea grass and fish resources; regular habitat surveys/monitoring; COT extraction and coastal Clean-ups Activities within ENTMRPA;

- g. Assist in the data gathering for the inventory of coastal habitats for potential livelihood opportunities including vulnerability and pressure and driver within ENTMRPA;
- h. Assist in implementation of maintenance and protection of coastal and marine ecosystems within PA;
- i. Assist in field monitoring activities and mapping of selected areas of ENTMRPA;
- j. Assist in the regular monitoring of MPA in relation to MPA maintenance and protection within ENTMRPA;
- k. Assist in the monitoring of water quality and violations of relevant environmental laws within ENTMRPA;
- l. Assist in Green Fins implementation;
- m. Assist in the conduct of Community, Education and Public Awareness (CEPA) and advocacy campaigns;
- n. Perform other related functions as instructed or assigned by PASu or CENRO concerned.

Section 3. For services rendered under this Contract, the Second Party shall receive a monthly compensation of **Twenty-Two Thousand Three Hundred Thirty-Five pesos (P 22,335.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF CMEMP EXTENSION OFFICERS FOR ENTMRPA** fund of **DENR-CENRO TAYTAY, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. She will be subjected for the submission of the Performance Evaluation Sheet on or before January 15, 2023.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

Section 5. If travel is necessary and recommended by her immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **INTEGRATED PROTECTED AREA FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA)** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated:

- a) By either party for any reason as may be deemed appropriate the Contract shall be pre-terminated by July 31, 2022 should there be instructions to continue until December 31, 2022 before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination; or,
- b) *Ipso facto*, by reason of supervening events such as the issuance of lawful orders, rules and regulations and similar issuances.

Department of Environment and Natural Resources

By:


FELIZARDO B. CAYATOC
 First Party


MARIEL M. PALADAN
 Second Party

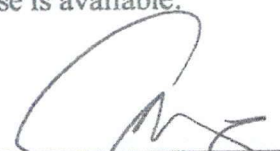
SIGNED IN THE PRESENCE OF:


ALAN C. VALLE
CENRO


FRANKLIN G. HERNANDEZ
Chief Administrative Officer/
Management Services Division

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:


CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
1. FELIZARDO B. CAYATOC	135-057-174	PPC
2. MARIEL M. PALADAN	07952859	February 11, 2022 Aborlan, Palawan

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.




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JUL 04 2022

WITNESS MY HAND AND SEAL, this _____ day of _____, 2022
at PUERTO PRINCESA CITY, PALAWAN, Philippines.


NOTARY PUBLIC
ATTY. RICHALEX G. RAMOS
NOTARY PUBLIC
Until December 31, 2023
NPL MC 2022-0009
IBP No. 002045/12-01-2021/PALAWAN
PTR No. 0735993/12-23-2021/PALAWAN
MCLE No. VII-0005422/10-06-2021
Bar Roll No. 48819