



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Bgy. Sta. Monica, Puerto Princesa City, Palawan
Telfax No. (048) 434 - 8791
Email Add: penropalawan@denr.gov.ph

MIMAROPA RECORDS SECTION	
RECEIVED	
27 OCT 2022	
<input checked="" type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
DATE NO. _____	

October 19, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA
1515 L&S Bldg.
Roxas Blvd., Manila

THRU : The OIC, Assistant Regional Director
For Technical Services

FROM : The Provincial Environment
& Natural Resources Officer

SUBJECT : **APPLICATION FOR CERTIFICATE OF REGISTRATION AS LUMBER DEALER (CRLD) OF MS. BETTINA P. PINEDA LOCATED AT BARANGAY POBLACION, TAYTAY, PALAWAN**

Respectfully forwarding is the memorandum dated October 05, 2022 from CENRO Taytay, Palawan with enclosure, re: application for registration as Lumber Dealer (New) of BIBO WOODCRAFT owned and represented by Ms. Bettina P. Pineda with place of operation at Sitio San Lorenzo, Poblacion, Taytay Palawan.

Attached herewith are the pertinent documents supporting the application of the proponent excluded the Mayor's permit to be grant upon approval of Certificate of Registration as lumber dealer by that office, hence recommending for the issuance / approval of the above cited application.

For your information, consideration and approval.

Copy Furnished:
The Community Environment and
Natural Resources Officer
Puerto Princesa City

DAIF Ref. 2022-9049
TSD-RPS-Utilization
rac


FELIZARDO B. CAYATOC

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By dre
Date: 21 OCT 2022 N 22-2841



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
By the National Highway, Poblacion, Taytay, Palawan 5312
Mobile: 0926-505-9335 TM 0912-171-3889 TNT
Email: cenrotaytay@denr.gov.ph


MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

FROM : The Community Environment and
Natural Resources Officer

SUBJECT : **APPLICATION FOR CERTIFICATE OF REGISTRATION AS
LUMBER DEALER (CRLD) OF MS. BETTINA P. PINEDA
LOCATED AT SITIO BARANGAY POBLACION, TAYTAY,
PALAWAN**

DENR PENRO
PALAWAN RECORDS
RECEIVED

BY: 
DATE: 1005-2021 22.9049

Respectfully submitting is the application for Certificate of Registration as Lumber Dealer (CRLD) of Ms. Bettina P. Pineda located at Sitio San Lorenzo, Barangay Poblacion, Taytay, Palawan.

Attached are the accomplished requirements based on Republic Act No. 1239, series of 1955 and FAO 26, series of 1956, DAO 1994-08 as follows;


1. Accomplished application form;
2. Proof of Payment;
3. Certified copy of registration from Department of Trade and Industry;
4. Annual Income Tax Return 2020;
5. Certification of adequate cash deposit from a bank;
6. Business Plan;
7. Lumber Supply Contract (LSC) from legitimate suppliers

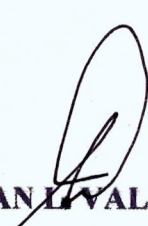
Please be informed that the applicant cannot be granted a mayor's permit unless he can ~~some~~ approved lumber dealer. Thus, the applicant is seeking consideration for Certificate of Registration (New) as Lumber Dealer (CRLD)

In view hereof, respectfully recommends for issuance of the Certificate of Registration (New) as Lumber Dealer to the applicant.

For evaluation and consideration.

DENR CENRO
TAYTAY, PALAWAN
RELEASED

BY: 
DATE: SEP 23 2022 CN 2769


ALAN L. VALLE
fi



NEW OR RENEWAL BIBO WOODCRAFT / BETTINA P. PINEDA
PLACE AND DATE POBLACION, TAYTAY, PALAWAN (state which)
Make your writing legible. Fill spaces properly to avoid delay.
APPLICATION FOR REGISTRATION AS LUMBER DEALER (NEW)

The Regional Executive Director

LORMELYN E. CLAUDIO, CESON

Sir/MADAM :

1. I/We BETTINA P. PINEDA, _____ years of age, a citizen
of the PHILIPPINES with postal address at SAN LORENZO
POBLACION TAYTAY, PALAWAN hereby apply for registration
as LUMBER DEALER

2. I am NOT government employee and
N/A receive compensation of N/A
from the government. If a government employee, a written permission from the Department
Head must be submitted.

3. My place or proposed place of business operation is in SAN LORENZO
POBLACION, TAYTAY PALAWAN

4. The expected annual gross volume of my business operation is 50,000 klt #
valued at \$ 2,400,000.00

5. The total number of men employed or to be employed is (5) 2
with corresponding total of 2 dependents.

6. Kinds of equipment used or to be used, state type, make, size and value _____

7. I am selling or intend to sell my products (wholesale or retail) to LOCAL CONSUMERS
If dealer is an alien, a photo static or Xerox copy of his/her permit to engage in retail business
must be submitted.

8. My experience as N/A is N/A

9. My previous Certificate of Registration No. N/A
issued on _____ to expire/expired on _____

Name of Supplier/s	TLA No.	ACC Expiry Date	Valued Applied
<u>PRIMIND J. VIMARMA</u>	<u>POR- NIMARMA</u>	<u>POBL. TAYTAY PAL.</u>	<u>150,000.00 klt #</u>
_____	<u>2020-068</u>	_____	_____
_____	_____	_____	_____

10. The latest regular and/or provisional Wood Processing Plant No. N/A was granted to me by the Director, FMB on N/A will expire on N/A

11. Should the application be accepted, I dedicate myself to comply faithfully with all the terms and conditions of my permit and with all rules, regulations and instructions issued in connection with Republic Act No. 460 and P.D. 705.

12. I understand that the filing of this application together with the submission of complete requirements (as attached) and on my voluntary remittance of the fees in advance do not authorize me to operate the processing plant without the regular and provisional permit applied for actually issue to me.

13. I finally understand that the making of false statement or materials commission of the facts intentionally done, altering, changing or modifying the consideration of any of the condition mentioned in said application may cause the cancellation of the license/permit without prejudice on the part of the government to cause the prosecution of the guilty party.

Bettina P. Pineda

Signature of Applicant

Taytay, Palawan

Postal Address

Fees _____
O. R. No. _____
Date _____

Bond _____
No. _____
Date _____

AFFIDAVIT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF PALAWAN) S.S.
CITY/MUNICIPALITY OF _____)

I BETTINA P. PINEDA, the applicant, first having been solemnly sworn upon my oath, depose and say, that I have thoroughly read the foregoing application, and each and every statement in said application is true and correct to the best of my knowledge and belief.

Bettina P. Pineda
Signature of Applicant


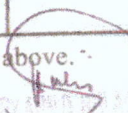
BEFORE ME in _____ indicated on this _____ day of _____, personally appeared the same person whose name and signature with his/her Community Tax Certificate Number _____ issued on _____ at _____.

Doc. No. : 133
Page No. : 28
Book No. : 56
Series of : 2021



Notary Public

ATTY. PHILIP RAY L. MANGKIL, CPA, CREB, CREA, IA, EMP
NOTARY PUBLIC UNTIL 31 DECEMBER 2021
PTR NO. 2572483/12-30-20/PAL
IBP NO. 153205/01-15-21/PAL.
ROLL OF ATTORNEYS NO. 54960
MCLE COMPLIANCE NO. VI-0029180/1.14.2022

	Official Receipt of the Republic of the Philippines		
	Nº 1412215 E		
	Date DEC 27 2021		
Agency GENR CENRG TAYTAY, PALAWAN		Fund	
Payor Bethina P. Pineda			
Nature of Collection	Account Code	Amount	
Application fee		P 600.00	
Registration fee		480.00	
Cash fee		36.00	
Forfeiting bond (cash)		1,000.00	
TOTAL		P 2,116.00	
Amount in Words Two thousand one hundred sixteen			
pesos only			
<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Money Order	Drawee Bank	Number	Date
Received the amount stated above. - <div style="text-align: center;">  Collecting Officer </div>			
NOTE: Write the number and date of this receipt on the back of check or money order received.			

LUMBER SUPPLY CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT made and entered into by and between BATO MULTI PURPOSE COOEPRATIVE(BMPC) OF BARANGAY BATO, TAYTAY PALAWAN represented by Mr. Primitivo J. Villarma Owner/Manager, of Legal Age, with business address at Barangay Bato Taytay ,Palawan hereinafter referred to as the First Party and BIBO HANDICRAFTS represented by BETTINA P. PINEDA owner/ Manager, of legal age , Filipino with business address at **Barangay Poblacion Taytay** ,Palawan hereinafter referred to as the Second Party.

That the **FIRST PARTY** is a holder of a Cutting Permit **Number DENR MIMAROPA 2020-068** granted by DENR MIMAROPA on December 28, 2020, while the SECOND PARTY is a holder of **Certificate Of Business Name Registration No.3135423** granted by The Department of Trade and Industry (DTI) and to expire on September 9, 2026.

That the **First Party** hereby agrees and promise to supply the SECOND PARTY with

Volume Net: 150 Cu.M
Local Planted Species Acacia Mangium

That the SECOND PARTY likewise agrees and will accept and pay the sawn lumber mentioned above at prevailing price which will be fixed and agreed upon by both parties upon receipt by the SECOND PARTY from the First Party and the Shipment/Transport of the same including the preparation of DENR shipment certificate and all needed papers in connection thereto, shall be under the exclusive responsibility of the Second Party.

The term of this contract covers a period of Three(3) years beginning from the date of signing by both parties of this agreement, unless sooner terminated for reason of force majeure, legal action and agreement of both parties, or upon consumption of the volume contracted or whichever comes first.

IN WITNESS WHEREOF, we affix our signature this 09 DEC 2021 2021 at Taytay Palawan

FIRST PARTY

SECOND PARTY


PRIMITIVO J. VILLARMA


BETTINA P. PINEDA

TIN ID 198-379-428

TIN ID 912-860-558

Place of Issue:

Place of Issue:

Date of :

Date of issue

Signed in the presence of:

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES

Province of Palawan) s.s.

Municipality of Taytay

X- - - - -X

BEFORE ME, personally Appeared **Primitivo J. Villarma and Bettina P. Pineda** with TIN ID No , date and place of issue indicated immediately below their respective names above, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free, voluntary act and deed.

Doc: 76
Page: 17
Book No.: 56
Series of 2021



NOTARY PUBLIC

ATTY. PHILIP RAY L. NANGKIL, CPA, CREB, CREA, IA, ENP
NOTARY PUBLIC UNTIL 31 DECEMBER 2021
PTR NO. 2572483/12-30-20/PAL
IBP NO. 153205/01-15-21/PAL
ROLL OF ATTORNEYS NO. 54960
MCLE COMPLIANCE NO. VI-0029180/4.14.2022

Recommending Approval:


ENGR. ALLAN L. VALLE
CENRO


FOR. FELIZARDO B. CAYATOC
PENRO

Approved by

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director



This certifies that

BIBO WOODCRAFT
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

BETTINA PACIFICO PINEDA

is valid from 09 September 2021 to 09 September 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 23 August 2021 in the Philippines.


RAMON M. LOPEZ
Secretary

CERTIFIED TRUE COPY
FROM THE ORIGINAL COPY

Business Name No. 3135243

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



ACRX834812685008


KRISTINE JOYCE A. SUPERIOR /TDS
DEPARTMENT OF TRADE AND INDUSTRY
-PAL-

Documentary Stamp Tax Paid Php 30.00

PAID UNDER

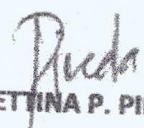
OR NO: 0626242
DATED: 8/23/2021
AMOUNT: 30.00

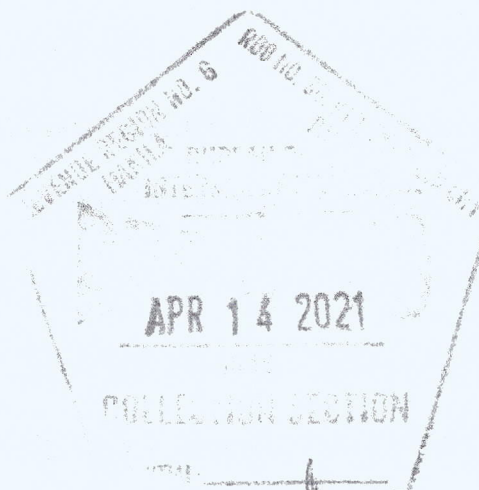
STATEMENT OF MANAGEMENT'S RESPONSIBILITY FOR ANNUAL INCOME TAX RETURN

The owner **NANA TRADING AND BIBO WOODCRAFT** is responsible for all information and representations contained in the Annual Income Tax Return for the year ended December 31, 2020. The owner is likewise responsible for all the information and representations contained in the amended financial statements accompanying the (Annual Income Tax or Annual Information Return) covering the same reporting period. Furthermore, the Owner is responsible for all information and representations contained in all the other tax returns filed for the reporting period, including, but not limited, to the value added tax and/or percentage tax returns, documentary stamps tax returns, and any all other tax returns.

In this regard, the owner affirms that attached audited amended financial statements for the year ended December 31, 2020 and the accompanying Annual Income Tax Return are in accordance with the books and records of **NANA TRADING AND BIBO WOODCRAFT** complete and corrected in all material respects. The Owner likewise affirms that:

- a) The Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code, as amended and pertinent tax regulations issuances of the Department of Finance and Bureau of Internal Revenue.
- b) Any disparity of figure in the submitted reports arising from the preparation of amended financial statements pursuant to tax accounting rules has been reported as reconciling items and maintained in the Company's books and record in accordance with the *requirements of Revenue Regulations No. 8-2007 and other relevant issuances*;
- c) The **NANA TRADING AND BIBO WOODCRAFT** Philippine tax laws for the reporting period, and all taxes and other impositions shown thereon to be due and payable have been paid for the reporting period, except those contested in good faith.


BETTINA P. PINEDA



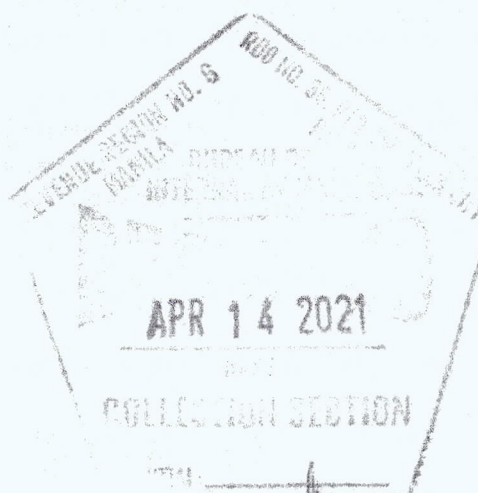
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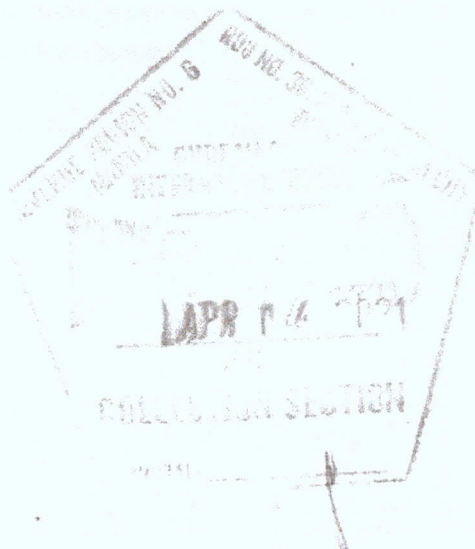

BETTINA P. PINEDA



NANA TRADING AND BIBO WOODCRAFT
BETTINA P. PINEDA
Purok Kaakbayan, Tiniguiban, Puerto Princesa City

INCOME STATEMENT
For the Year Ended December 31, 2020
With Comparative Figures for 2019

	<u>2020</u>	<u>2019</u>
GROSS SALES	2,993,467.46	1,450,890.00
Less: Cost of Services		
Materials	2,418,116.34	1,008,250.00
Depreciation	50,000.00	50,000.00
Total Cost of Services	2,468,116.34	1,058,250.00
GROSS PROFIT	525,351.12	392,640.00
Less: Operating Expenses		
Communication, Light & Water	14,398.42	9,113.00
Taxes & Licenses	94,354.02	53,646.70
Office Supplies	980.00	500.00
Transportation & Travel	7,500.00	980.00
Professional Fees		
Miscellaneous	13,420.00	600.00
Total Operating Expenses	130,652.44	64,839.70
NET INCOME BEFORE TAX	394,698.68	327,800.30
Less: Provision for Income Tax	28,939.74	15,560.06
NET INCOME AFTER TAX	365,758.94	312,240.24



Purok Kaakbayan, Tiniguiban, Puerto Princesa City

INCOME STATEMENT

For the Year Ended December 31, 2020

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DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

CERTIFICATION

This is to certify that **NANA TRADING & SERVICES** has an existing deposit account with this Bank under Savings Account Number **00-5-01795-604-6** with a balance of **Six Hundred Ninety Seven Thousand Six Hundred Sixty-Seven Pesos & 10/100 Only (Php 697,667.10)**, as of this date, September 15, 2021.

The depositor hereby expressly waives the confidentiality and privilege of Secrecy of Bank Deposits contained in the Republic Act. No. 1405, as amended (Law of Secrecy of Bank Deposits) by signing the conforme below.


This certification is being issued upon the request of the above-mentioned depositor as attachment for business requirements.

It is understood that this certification may not be used as collateral and that the Bank does not guarantee that the amount indicated herein will be intact since the depositor has the right to withdraw said amount anytime.

Issued this 15th day of **September 2021** at Taytay, Palawan.


MAYETTE IZA A. SALVILLA
OIC, DBP Taytay-Palawan

Conforme:


BETTINA P. PINEDA
Depositor



(02) 8-818-9511



info@dbp.ph



www.dbp.ph



fb.com/devbankphl

DBP TAYTAY PALAWAN 697,667.10

SIMPLE BUSINESS PLAN OF BIBO WOODCRAFT

A LUMBER DEALER

INTRODUCTION

Bibo Woodcraft is owned and operated by Ms Bettina P. Pineda. It is housed in a two (2) hundred square meters lot owned by the proprietress. It is located in Sitio San Lorenzo, Barangay Poblacion, Taytay. Palawan

To achieve Bibos Vision and Mission statement its core staff conducted a discussion meeting on Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis

STRENGTHS

- * Current personnel's Devotion to the Lumber business
- * Income from lumber dealing business is helpful for starters in the lumber dealing enterprise
- * Bibo Woodcraft is Well known in the community and reputation for quality woodcraft/lumber
- * Bibo Woodcraft Personnel is Committed to product quality and success
- * Land area, work space is enough to accommodate bulk orders for lumbers
- * Personnel have attended trainings and workshops for lumber dealing management and production

WEAKNESSES

- * Do not have some of the machinery and gadgets
- * Lack of continuous Lumber dealer experience (partially due to pandemic) and new to partnership with the lumber production entities
- * Finances are limited due to increasing prices product purchase and start up costs
- * New lumber dealers are entering the market and the established dealers on construction materials are also stepping up its operations

Threats

- * Local lumber yards/ and hardware are Competitors
- * Clientele preferences vary
- * Disposable income of clienteles and what they are willing to pay for fruits and salad mixes
- * Distribution costs
- * Product liability insurance are required for the farmers markets and by some restaurants

OPPORTUNITIES

- * Local Lumber industry movement is growing
- * Lack of quality lumber
- * Chain stores shelf life of fruits are very short and lack flavor

SIMPLE BUSINESS PLAN OF BIBO WOODCRAFT

A LUMBER DEALER

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GENERAL STRATEGY

As a newbie in the lumber dealer industry, Bibo Lumber products will become known for its quality and availability of supply . This will be done via connecting with other small registered lumber yards as Bibo is committed to optimize the use of its vehicle and fuel. Apart from this pricing of products and services will be carefully crafted .

SPECIFIC STRATEGY

OUR PRODUCTS AND Services

Bibos lumber dealer is in the lumber dealing industry to serve the wide range of clientele that are in the housing construction projects apart from making profit from this Industry. Bibos Lumber dealer will engage the public allowed by rules and regulations of the government by offering all types of woods for furniture , houses , fences and non-residential buildings.

OUR VISION AND MISSION STATEMENT

Bibos **envisions** to become the leading brand in the lumber industry in Taytay and to establish (**our Mission**) quality wood products than being offered by other establishments.

OUR HUMAN RESOURCE

Designed to cater to the needs of the targeted clients, Bibo will accommodate both full-time and part - time staff. Bibos will be manned by Chief Operating Manager(COM), Head of Marketing Personnel(HMP), Finance Controller and Cashier, Driver and Delivery Personnel.

MARKETING STRATEGY

PRODUCT	Lumber products 's sizes, and quality will be offered and accentuated as more quality lumber and than being offered by other establishments.
PRICE	All lumber products will be priced 100% above variable costs for direct sales and 85% above variable costs for whole sale
PLACE	Sell at a Selected areas with market Days (Tabuan). We will also promote our minimum fees for delivery of products A parking and Waiting areas will be provided to the customers.
PROMOTION	Invest in signages to the Selected Barangay Roads/ Streets. Use Social Media in offering the products and services Text or Call technigues to encourage and increase repeat customers

IMPLEMENTATION STRATEGY

Production

To Implement this Plan the Woodcraft will have to rely with government registered local community Based Forest Management Agreement Holder, as the source of its main products. Bibo will also need to purchase product liability insurance.

Management

Management decisions will be made by Chief Operations Manager. The COM has the primary responsibility for managing the day to day operations of BIBO while the marketing and promoting the products and Services including the creation of logo, signage and packaging for our products will the tasks of Sales and Promotions Staff. It the cashier the Cashier that tends to the daily ibnividual orders while for bulk orders will be the COM. Drivers and delivery staff will be responsible for the delivery and hauling of wood products.

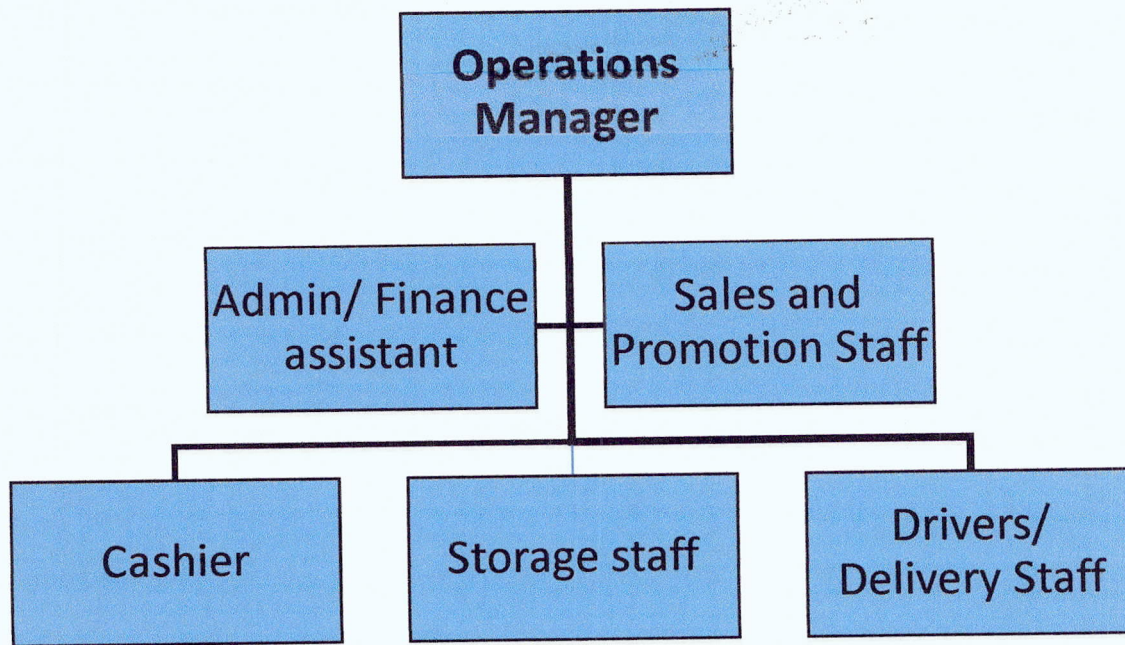


Figure 1: BIBO's
Organizational Structure

Finance/Accounting

Periodically reviewed, a projected cash flow and income statements have been done. Bibbo meet with our bank and establish a local account and line of credit for input purchases. The Lumberyard accounts will be kept through a locally bought finance software.

for  Prepared by **BETTINA P. PINEDA**
Proprietress

###

PERMIT TO ENGAGE IN PRIVATE BUSINESS


I, Bettina P. Pineda, would like to seek your permission and approval to allow me to engage in private business as lumber dealer outside my official time in the Provincial Government of Palawan – Provincial Cooperative Development Office. I am fully aware and understand the CSC MC No 24s.2017 known as Omnibus Rules on Appointments and Other Human Resource Actions specifically section 136 which states that: "No officer or employee, whether in a permanent or regular capacity, temporary, casual, or hold over, shall engage directly or indirectly of in any private business or practice of profession".

Moreover, I am willing to adhere to the mother conditions prescribed in section 136 to wit:

- A. Written permission from the head of agency shall be secured and renewed annually;
- B. Time devoted outside my office hours shall not impair in any way my efficiency as an officer or an employee nor pose a conflict or tend to conflict with my official functions and must be fixed by the head of agency; and
- C. Government facilities, equipment and supplies shall not be used while I am engaged in private business or practice of profession.

In this connection, I am submitting the following documents:

- 1. Copy of my official schedule and official time at the Provincial Government of Palawan PCDO Office.
- 2. Business Application papers.


BETTINA P. PINEDA

Recommending Approval:


VICTORIA L. LADICA
Provincial Cooperative Development
Officer



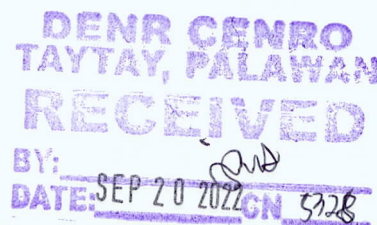
September 20, 2022

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer

FROM : Forest Technician I

SUBJECT : **REPORT ON THE CONDUCTED INSPECTION AND GEO-TAGGED PHOTOS OF THE PROPOSED LUMBER YARD APPLICATION OF MR. ROSELLER S. PINEDA LOCATED AT SITIO SAN LORENZO, BARANGAY POBLACION, TAYTAY, PALAWAN**



In connection with the lumber dealer application of Mr. Roseller S. Pineda residence of Sitio San Lorenzo, Barangay Poblacion, Taytay, Palawan.

Respectfully submitting are the geo-tagged photos of the proposed lumber yard establishment owned by Mrs. Edna L. Pineda (sister in-law) located along the National Highway of Sitio San Lorenzo, Barangay Poblacion, Taytay, Palawan.

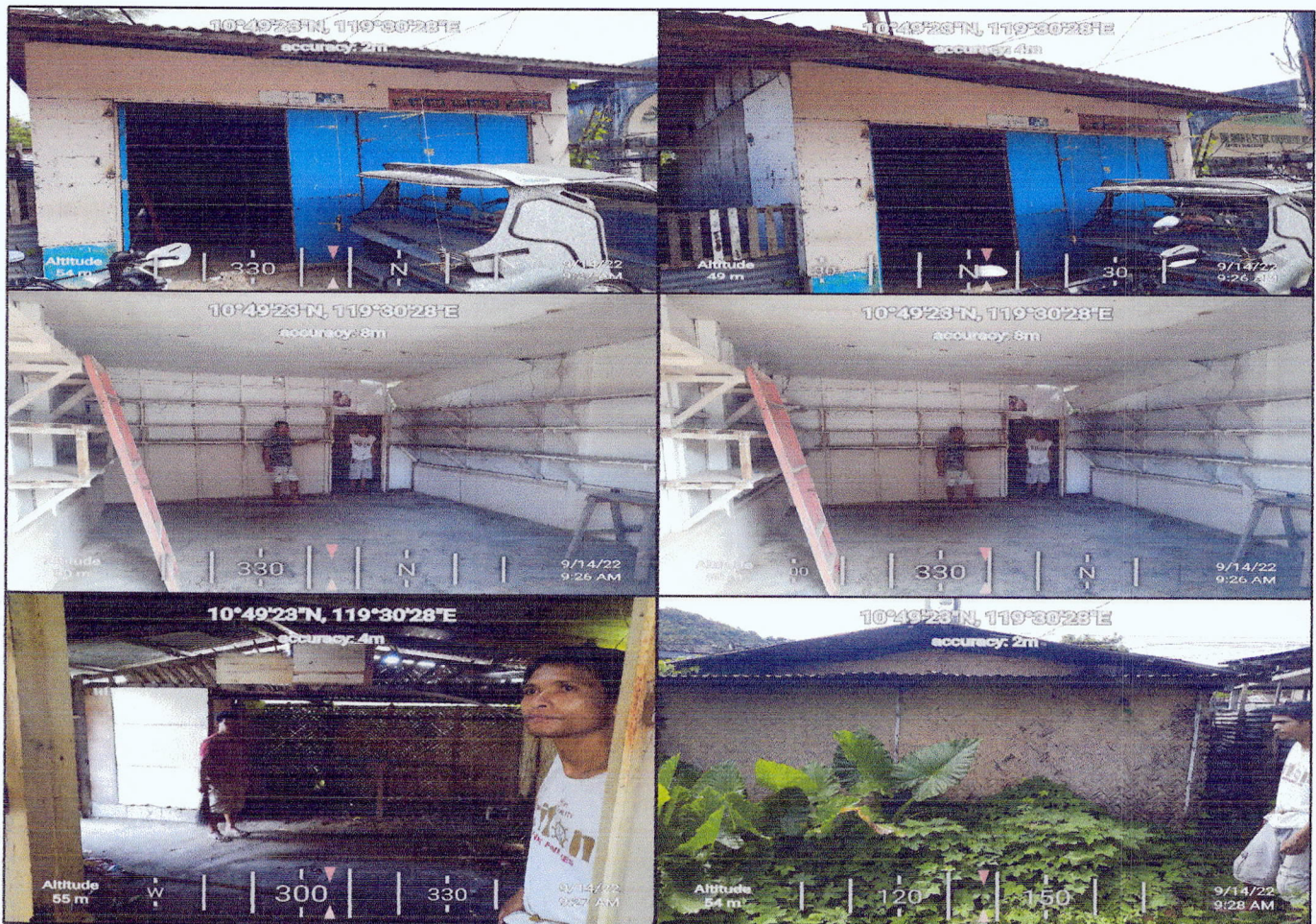
The said geo-tagged photo is one of the requirements in the application of Certificate of Lumber Dealer.

For information and record.


For. GERALD J. NAMOC



PHOTO DOCUMENTATION



September 20, 2022

CERTIFICATION

THIS IS TO CERTIFY that the above geo-tagged photos shown is the established Lumber Yard/Dealer of Mr. Roseller S. Pineda had no installed band/circular saw located along the National Highway of Sitio San Lorenzo, Barangay Poblacion, Taytay, Palawan.

Inspected by:

For. **GERALD J. NAMOC**
Forest Technician I

Checked and Verified by:

ELVID G. BASE
LMO-II/OIC, Chief RPS

SUBSCRIBE AND SWORN to before me this SEP 20 2022 at DENR-CENRO Taytay.

ALAN L. VALLE
CENRO

by the National Highway, Poblacion, Taytay, Palawan 5312

Email ad: cenrotaytaypal@yahoo.com.ph

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