

Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region 4(2)

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DATS NO.

07 OCT 2022

September 28, 2022

MEMORANDUM

FOR

The Regional Executive Director

DENR MIMAROPA Region 1515 L & S Bldg., Roxas Blvd.,

Ermita, Manila

THRU

The Assistant Regional Director

for Management Services

FROM

The OIC, PENR Officer

SUBJECT:

APPLICATION FOR MAGNA CARTA LEAVE UNDER (R.A.9710)

AND PENRO CLEARANCE OF FORESTER I CRISAMEL P.

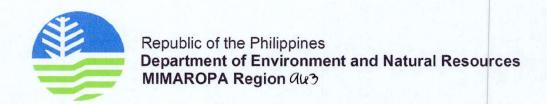
MIRANDA

Respectfully submitting the application leave for Magna Carta with supporting documents and Office Clearance of Forester Crisamel P. Miranda due to her Operation last September 16, 2022 to wit:

- 1. Magna Carta Leave Application (R.A. 9710)
 - a. Pathology Consultation Report
 - b. Record of Operation
 - c. Surgical Memorandum
 - d. Discharge Summary
 - e. Medical Certificate
- 2. PENRO Clearance

For information and approval.

ARNOLDO A. BLAZA, JR



September 28, 2022

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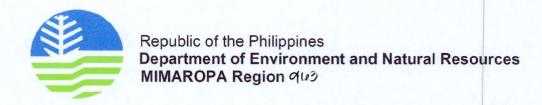
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ARNOLDO A. BLAZA, JR.

Tabing-Dagat, Odiongan, Rombion 5505 Email Add: penrorombion@denr.gov.ph Tel. No. 567-2188



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region 400

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Republic of the Philippines

Department of Environment and Natural Resources

Provincial Environment and Natural Resources Office

Odiongan, Romblon

OFFICE/DEPARTMENT 2. NAME: (Last)	(First) (Middle)
DENR MIRANI	A CRISAMEL PASTOR
DATE OF FILING September 15, 2022 4. POS	TION 5. SALARY P 26, 012.00
6. DETAILS	OF APPLICATION
TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Vacation/Special Privilege Leave:
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. N	. 292) Within the Philippines
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Abroad (Specify)
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	In case of Sick Leave:
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)	In Hospital (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No	Out Patient (Specify Illness)
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	In case of Special Leave Benefits for Women:
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	(Specify Illness)
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	In case of Study Leave:
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No	292) Completion of Master's Degree
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)	BAR/Board Examination Review Other
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)	purpose: ayab 8 - aya
Adoption Leave (R.A. No. 8552)	Monetization of Leave Credits
Others:	Terminal Leave
September 16, 2022-November 14, 2022	(Signature of Applicant)
7. DETAILS OF A	CTION ON APPLICATION
CERTIFICATION OF LEAVE CREDITS	7.B RECOMMENDATION
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Vacation Leave Sick Leave	For approval
Total Earned	For disapproval due to
Less this application	by the Papeng Ratengay/Kagawad or
Balance	Laber Office of Court of the children of the Court of the
GENNA F. FALLARIA	DONNA MAYOR-GORDOVE, CESO IV
AO IV (HRMO II)	Assistant Regional Director
	for Management Service
APPROVED FOR:	7. D DISAPPROVED DUE TO:
approved for: days with pay Special Leave Benefits Way Women (R	a. 4410)
days without pay	
others (Specify)	-
	LYN E. CLAUDIO, CESO IV
	Regional Executive Director



Republic of the Philippines

Department of Environment and Natural Resources

Provincial Environment and Natural Resources Office

Odiongan, Romblon

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Department of Environment and Natural Resources

Provincial Environment and Natural Resources Office

Odiongan, Romblon

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DENR	care on the nature of the injuries to	MIRANDA	CRISAMEL	PASTOR
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Others:			Terminal Leave	
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	GEMMA F FALLARIA			YOR-GORDOVE, CESO IV
AO IV (HRMO II)			sistant Regional Director Management Services	
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		LORMELYNE	CLAUDIO, CESO IV	
			Executive Director	



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GEMMA F. FALLARIA AON (HRMO II)		As	AYOR-GORDOVE, CESO IV sistant Regional Director r Management Services	
7.C APPROVED FOR: days with pay days without pay others (Specify)	2.62.89	LORMEI VN E	7. D DISAPPROVED DUE TO:	lindsinuosa benzieren work princytrena
			Executive Director	

Herbert Z. Manaois, MD, DPSP

Anatomic and Clinical Pathology Contact Details: herbertmanaois@yahoo.com

PATHOLOGY CONSULTATION REPORT

NAME

: MIRANDA, CRISAMEL

AGE

: 41 years old

SEX

: Female

PHYSICIAN : DR. M. S. V. BENEDICTO PROCEDURE: Subtotal hysterectomy

SPECIMEN : Uterus

SPECIMEN NO.

: HT22-861

DATE SUBMITTED: 17 September 2022

DATE REPORTED: 26 September 2022

PATHOLOGIC DIAGNOSIS:

Uterus:

Uterus with adenomyosis and proliferative endometrium Endocervix with nabothian cysts Adenomyoma (separately recovered tissues)

GROSS AND MICROSCOPIC DESCRIPTION:

The specimen consists of a previously sectioned uterine body measuring 5.0 x 5.0 x 3.0 cm. The anterior and posterior endomyometrium measures 0.8 cm and 2.5 cm. The uterine canal measures 2.0 cm in length and is lined by 0.1 cm dark brown endometrial lining. A light brown irregular area is noted at the posterior serosal surface of the uterine body measuring 4.0 x 2.5 x 2.5 cm. The cervix measures 3.0 x 2.5 x 2.0 cm. Separately recovered from the same container are two light brown firm irregular tissues measuring 9.0 x 9.0 x 6.0 cm and 13.5 x 10.0 x 4.0 cm. Section of these tissues show cream white solid smooth cut surface. Representative sections taken for study.

A1-A2 - anterior and posterior endomyometrium with irregularities

A3-A4 - cervix

A5-A7 - larger separately recovered tissue

A8-A10 - smaller separately recovered tissue

Microscopic examination shows rests of endometrial glands and stroma embedded in the myometrium and in the separately recovered tissues.

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ROMBLON F. AL HOSPITAL חב לייור אייריבים

DMINISTRATIVE OFFICER IN DATE: 9/07/2022

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Operation for samplex

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ROMBLON F. ... I HOSPITAL 04000 400000

DMINISTRATIVE OFFICER IN DATE: 937 2022

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Operation and

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Major Operation and Annique 9/17/2022 Middle Name First Name Attending Physician CRISAMEZ Pm Breds 4 Imission No. Last Name Cin MI RASIDA Second Assist Room No. Time Ended Time Started 9.47Am 11.22 Am Dr. Benetit Induction Time Surgeon Asie . " 9.32 Am Post-operative Diagnosis Edwarfing week Kdenrym : Pa Anesthesiologist D. Calingo Heroryon's with Aderonyon's Palm Heroryon's with Aderonyon's Palm Done Pre- operative Diagnosis Suttitul Hyperectory with Albertyns Procedure Done Julished gjudend anstorn) Doepen al atterper) Bloke Westen zalim pe the ord can makine vistual mode on Application of self networks retrocks at and surfue by
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RECORDS SECTION
DATE: 937022

ROMBLON F. 41 HOSPITAL

MINISTRATIVE OFFICER IN RECORDS SECTION DATE: 937 2022

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Operation for somplex Major Operation schnique

ast Name MRANDA	First N	Tame 8AnEZ	Middle Name	A company of the comp	9/17/2021
Room No. Age	Sex Z	Cin	4 Jmission No.	The second secon	reads)
Surgeon Orn. Benedit	A.	3		R.	Time Ended
Anesthesiologist Q. Coling	F-V	Asir'. 'n	Induction Time	Time Started	11:22 Am
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ADMINISTRATIVE OFFICER IN
RECORDS SECTION
DATE: 907022

ROMBLON F. 41 HOSPITAL

Operation of omplex

MINISTRATIVE OFFICER IN RECORDS SECTION

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ADMINISTRATIVE DEFICER IN
RECORDS SECTION
DATE: 933022

MINIMA PROVINCIAL HOSPITAL

Liwanag, Odiongan, Romblon

SURGICAL MEMORANDUM

RECORDS SECTION

DATE: 9/20/202,

9:32

s. givs

F- 11:22

Patient's Name	Date of Operation:
Miranda, Crisqimel	September 17, 2022
Surgeon: 1st Assistant Dr. M. Benedich Dr. G. Fr	
Anesthesiologist: Dr. Calinca An	esthesia: CSEA
Scrub Nurse GFontabla Circulating	Nurse/Personnel MN Saplala TEaveldan
Sponge Count: Yes () No () Drain Inserted O.K. By 1	Pack Inserted (Specify)
Proposed Operation: 777-1	
Pre-Operative Diagnosis (es)	1 Adenonyon
Operative Diagnosis: Adminging	Vick Adenosyon Pehr Alle
Operation Performed: Suththe #	geteretong mil Soleswyses
Tissue Removed:	
Disposition of Tissue removed () Medical Report () Laboratory () Other specify
Path Request Accomplished by:	
REMARKS:	
Cond Datings / CA WARD /)	BP() LR()
Send Patient WARD () What May by Calum, M.D.	Jame Sie Bretti, M.D.
Anesthesi logist's	Surgeon's Signature

MOMBLON PROVINCIAL HOSPITAL

Liwanag, Odiongan, Romblon

SURGICAL MEMORANDUM

DEDMEDES A 202

ADMINISTRATIVE DEFICER A

RECORDS SECTION

DATE: 9 20 2027

5. 9:45 Am F. 11:22

The first wild in All months in	Date of Operation:
Patient's Name Miranda, Crisamel	September 17, 2022
Surgeon: 1st Assistant	2nd Assistant
Dr. Ms Benedicto Dr. G. Formaden	
Anesthesiologist: Dr. Calingo Anesthesia:	CSEA
Scrub Nurse GFontabla Circulating Nurse/Perso	UFGRELAGE
Sponge Count: Yes () No () Drain Inserted O.K. By 1	Pack Inserted (Specify)
Proposed Operation: 7A74	
Pre-Operative Diagnosis (es) Ademynis mith	Adenoryon
Operative Diagnosis: Advanging wick	Adomonyona, Pelis
Operation Performed: Suthful Hydra	tong unit Allemy
Tissue Removed:	
Disposition of Tissue removed () Medical Report () Laborat	ory () Other specify
Path Request Accomplished by: 22 130-1-1-1	
REMARKS:	
Send Patient WARD() BP()	LR()
Jungla har	ie Sid Breth M.D.
Renor Man & Calange M.D. Anesthesiologist's	Surgeon's Signature

MBLON PROVINCIAL HOSPITAL

Liwanag, Odiongan, Rombion

SURGICAL MEMORANDUM

ADMINISTRATIVE OFFICER IN RECORDS SECTION DATE: 9 (2012)

A - 9:32

s. 9:45 fm

F- 11:22

Patient's Name	Dorbo of One overhior
Miranda, Crisamel	Date of Operation: September 17, 2022
Dr. M. Benedich Dr. G. Formaden	Assistant
Anesthesiologist: Dr. Calinan Anesthesia: e	SEA
THO NTAIN O CIrculating Nurse/Personnel	
Sponge Count: Yes () No () Drain Inserted Pac O.K. By 1	Nerted (Specify)
Proposed Operation: 7A7_1	
Pre-Operative Diagnosis (es) Ademigna mit A Operative Diagnosis:	lenonion
Operative Diagnosis: Adeninging with A	Consignon Peli He
Operation Performed: Souththe Hydewitting	
Tissue Removed:	
Disposition of Tissue removed () Medical Report () Laboratory	() Other specify
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REMARKS:	
Send Patient WARD() BP()	LR()
Kennya Mar & Calines M.D. Dame &	I Fresh M.D.
Anarthanithanial	eon's Signature

COMBLON PROVINCIAL HOSPITAL

Liwanag, Odiongan, Romblon

SURGICAL MEMORANDUM

ADMINISTRATIVE OFFICER IN RECORDS SECTION DATE: 9/20/2027

F- 11:22

Patient's Name	
Miranda, Crisamel	Date of Operation:
	September 17, 2022 d Assistant
Dr. Calingo Anesthesia: C	SEA
Scrub Nurse GFontabla Circulating Nurse/Personnel	mn saplala
Sponge Count: Yes () No () Drain Inserted Page O.K. By 1	OFOreldan ck Inserted (Specify)
Proposed Operation: 7A1	
Pre-Operative Diagnosis (es) Ademyna mit	den on in
Operative Diagnosis: Advanging with A	teringina Peli ta
Operation Performed: Suththe Hydroctone	
Tissue Removed:	
Disposition of Tissue removed () Medical Report () Laboratory	() Other specify
Path Request Accomplished by:	
REMARKS:	
Send Patient WARD() BP()	LR()
Renig Mar & Calings M.D. Dane	Borell, M.D.
Anesthesi logist's Surge	eon's Signature

CERTIFIED XFOX COPY

OFFICE OF THE SOMERNOR

ROMBLOW PROVINCIAL HOSPITAL

Odiongan, Rombion

DEUMEUR STORE OFFICER IN RECORDS SECTION

Name: MINNEL
Address: LAISIMIL

Age: Hospital No. 16/1 9-16-16
Sex: Ward/Room:

DISCHARGE SUMMARY

Date Admitted9-16-7676	Date Discharge 9/19/22
Attending Physician: DR RUNINUS	1 the state of the
Admitting Diagnosis: Admonyo	is wife tolerown
Final Diagnosis: 5/0 Sout 71	I thereto h strongment stronger
Chief Complaints: (4) refer on	
Brief Clinical History and Pertinent P.F.	ten by AA - 1/1 pelo now
A REST MANAGEMENT OF THE PROPERTY OF THE PROPE	(t) memo chay
Laboratory Findings (Including ECG, X-ray and	d other diagnostic procedures)
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Course in the Ward (Include Medications)	(GPT) (N)
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Disposition (Indicate home medication spec	cial instruction and follow-up)
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0/100	Dun Ar mad
7/18/012	MARIE SCENT VERA F. BENEDICIO, MD.
Date Accomplished	Date Residence In-charge
	LIC. NO. 94408

BEUMEUR SHOZ

ADMINISTRATIVE PERICER III

RECORDS SECTION

PATE: 974/3022

DISCHARGE SUMMARY

9-16-1016	Date Discharge 9/19/22
Date Admitted	
CLEANING TO THE CONTRACTOR OF	wife thereony
Comitting Diagnosis.	therewohn & spromyment story
Final Diagnosis:	and the second s
Chief Complaints: (+) pulse pro-	1 PA > 1+1 pelos van
Brief Clinical History and Pertinent P.F.	en to fthe the
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Laboratory Findings (Including ECG, X-ray and oth	ner diagnostic procedures)
Laboratory	
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Course in the Ward (Include Medications)	
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Name (with the date of the second of the sec	Annual Control
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Disposition (Indicate home medication special	HISTI GOVERN
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9/18202	MARIE SCENT VERA F. BENEDICIO, MD.
Date Accomplished	Date Residence In-charge
Date Accombigated	LIC. HO. 94408

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DISCHARGE SUMMARY

Date Admitted 9-16-1676	Date Dischar	ge 9/19/22
Attending Physician: QR RENINCIO		
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	and the second s	Herogramment Alver
Chief Complaints: (4) pulse and	adionalitikasen asuusa andiolumusen tõheen kermasuuruselele muuri perin prodinnoss	
Brief Clinical History and Pertinent P.F. ten	1- AR	1 +1 pelo san
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Laboratory Findings (Including ECG, X-ray and other diag	gnostic procedures)	
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Course in the Ward (Include Medications)	JENT > 8	
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Disposition (Indicate home medication special instruct	ion and ionow-up)	
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9/18/2022	The A.	7 - 12 - 6
///3 = 1	MARIE SCENT	VERA F. BENEDICIO, MD.
Date Accomplished		ence In-charge
	LIC . NO .	94408

CERTIFIED XFROX COPY

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DMINISTRATIVE DEFICER IN

RECORDS SECTION

PATE: 937 2022

Ward/Room:

DISCHARGE SUMMARY

LANSAMIL

Date Admitted	Date Discharge 9/19/22
Attending Physician: DR RENTALLIO	
	time tolenow
Final Diagnosis: 5/0 Southful	Hyperoty & Horningman Kling
Chief Complaints: (4) offer and	0 0 // 0
Brief Clinical History and Pertipent P.F.	by At and of pelon and
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Laboratory Findings (Including ECG, X-ray and other o	liagnostic procedures)
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Disposition (Indicate home medication special instru	uction and follow-up)
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7/18202	MARIE SCENT VEKA F. BENEDICTO, MD.
Date Accomplished	Date Residence In-charge
	LIC HO.94408



REPUBLIC OF THE PHILIPPINES OFFICE OF THE GOVERNOR ROMBLON PROVINCIAL HOSPITAL Odiongan, Romblon

MEDICAL CERTIFICATE

TO WHOM IT MAY CONCERN:

This is to certify that CRISAMEL P. MIRANDA	, 41	years old
Of GABAWAN, ODIONGAN, ROMBLON	examine	d/Confined
in this hospital on/from SEPTEMBER 16, 2022 to SEPTEM	/BER 19,20	22_with the
following findings/diagnosis= 41 GO ADENOMYOSIS WIT	H ADENOM	YOMA;
PELVIC ADHESION		
SUBTOTAL HYSTERECTOM	Y WITH ADE	ENOMYOSIS
X-X		
NOTE:ADVISED TO REST FOR DAYS		
NOT VALID WITHOUT OFFICIAL SEAL		

MARIE SCENT VERA F. BENEDICTO, M.D.

OBSTETRICIAN/GYNECOLOGIST

LIC. NO.94408



REPUBLIC OF THE PHILIPPINES OFFICE OF THE GOVERNOR ROMBLON PROVINCIAL HOSPITAL Odiongan, Romblon

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TO WHOM IT MAY CONCERN:

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following findings/diagnosis= 41 GO ADENOMYOSIS WIT PELVIC ADHESION	
SUBTOTAL HYSTERECTOMY X-X	WITH ADENOMYOSIS
NOTE:ADVISED TO REST FOR DAYS	
NOT VALID WITHOUT OFFICIAL SEAL	

MARIE SCENT VERA F. BENEDICTO, M.D.

OBSTETRICIAN/GYNECOLOGIST

LIC. NO.94408



OFFICE OF THE PHILIPPINES OFFICE OF THE GOVERNOR ROMBLON PROVINCIAL HOSPITAL Odiongan, Romblon

MEDICAL CERTIFICATE

TO WHOM IT MAY CONCERN:

This is to certify that CRISAMEL P. MIRANDA	, 41	years old
Of GABAWAN, ODIONGAN, ROMBLON	examine	d/Confined
in this hospital on/from SEPTEMBER 16, 2022 to SEPTE	MBER 19,202	22_with the
following findings/diagnosis= 41 GO ADENOMYOSIS WITH PELVIC ADHESION SUBTOTAL HYSTERECTOM X-X		
NOTE:ADVISED TO REST FOR 60 DAYS		
NOT VALID WITHOUT OFFICIAL SEAL		

MARIE SCENT VERA F. BENEDICTO, M.D.

OBSTETRICIAN/GYNECOLOGIST

LIC. NO. 94408



REPUBLIC OF THE PHILIPPINES OFFICE OF THE GOVERNOR ROMBLON PROVINCIAL HOSPITAL Odiongan, Romblon

MEDICAL CERTIFICATE

TO WHOM IT MAY CONCERN:

This is to certify that CRISAMEL P. MIRANDA	, 41 years old
Of GABAWAN, ODIONGAN, ROMBLON	examined/Confined
in this hospital on/from SEPTEMBER 16, 2022 to SEPT	EMBER 19,2022 with the
following findings/diagnosis= 41 GO ADENOMYOSIS W	ITH ADENOMYOMA;
PELVIC ADHESION	
SUBTOTAL HYSTERECTO	MY WITH ADENOMYOSIS
X-X	
NOTE:ADVISED TO REST FOR DAYS	
NOT VALID WITHOUT OFFICIAL SEAL	

MARIE SCENT VERA F. BENEDICTO, M.D.

OBSTETRICIAN/GYNECOLOGIST

LIC. NO. 94408

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM

(Instructions at the back)

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1	PURPOSE	separateus, u	gried i	MINOL S	E OTY SSSYGIQITIS	
			going o	<u> </u>	September 15, 202	
то	: DEPARTMENT OF ENVIRONMENT AN	ND NATHDAL I	RESOUR	CES	Date of Application	n
10	I hereby apply for clearance from money Purpose: ☐ Transfer ☐ Resigna ☐ Retirement ☐ Leave	, property and v		ed accour Please s	ntabilities for: specify: Special Leave E men/Magna Carta (R.A.	
	Effectivity/Inclusive Period: September	16, 2022 to Nov	ember 1	4, 2022	l deve reurement (
	ice of Assignment: PENRO ROMBLON	d from a attact to t	eleare nay		RISAMEL P. MIRANDA	
Pos	sition/SG/Step: FORSTER I/SG-11/S-3	e employees	oth fault i	Nam	e and Signature of Emplo	yee
11	CLEARANCE FROM WORK-RELATED ACCO We hereby certify than this applicant is cleared MALVIN R. ROCERÓ Chief, Technical Services Division	ed of work-relat	ted accou	Seggs TH	from this Unit/Office/Dep Legisland IELMO S. HERNAMDE: Management Services Div	z
III	CLEARANCE FROM MONEY AND PROPERT	Y ACCOUNTA		ioo meni	ned ett edualeeld	
	Name of Unit/Office/Department	Cleared	Not Cleared	Name of	Clearing Officer/Official	Signature
1.	Administration Sector					
	Supply and Property Procurement and a. Management Services	spanding to	00 (00) 00 (00)	TOTAL TENEDRAL STREET	RSALYN M. ROYO Officer I (Supply Officer)	Hungo
	b. Human Resource Welfare & Assistance	fice. They m	their df	Admin	MMA F. FALLARIA . Officer IV (HRMO II)	Jan -
	c. Agency-accredited Union/Cooperative	of approved	seigoo	Land I	AN T. SENDIONG Management Officer/ ENREU President	James .
2.	Library				LIVICEO FIESIDEIL	M
	a. Records	it wolfor lisrie	əlsoitin		n. Officer I (Records)	The state of the s
	b. Cashiering Services				LYN S. AREVALO n. Officer I (Cashier)	Edrarevalo
3.	Finance and Assets Management	I			· · · · · · · · · · · · · · · · · · ·	
	a. Financial Services		T		RENCE GRACE F. DOMINGO ant III/ Chief, Admin and	JR)
	b. Transaction, Processing & Billing Services		1		Finance Section	I
4.	c. Payroll & Remittance Services Professional and Institutional Development					
-1.	Troicssional and missianonal Development	l -				
	a. Scholarship Services					
IV	CERTIFICATION OF NO PENDING ADMINIST	RATIVE CASE	•			
	a. Internal Affairs Office/Legal Affairs Office					
	with pending administrative casewith ongoing investigation (no fo					
٧	CERTIFICATION					
	A Pego 2 of 2	RNOLDO A. BI	AZA, JR			

Page 1 of 2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM

(Instructions at the back)

	PURPOSE					
	Careming to outer agencies,	Separated La	gried is	ie ceuning	September 15, 202	2
				etecila	Date of Application	1
ТО				the state of the s	tabilities for	
	I hereby apply for clearance from mor Purpose: ☐ Transfer ☐ Resig		ork-relati		pecify: Special Leave E	Benefits
	□ Retirement □ Leave			for Wor	nen/Magna Carta (R.A.	9710)
	Effectivity/Inclusive Period: Septemb	er 16, 2022 to Nov	ember 14	4, 2022	Themenal's Appl	
Off	ice of Assignment: PENRO ROMBLON	-s -mon , bs	olean	es - are	At rounday	
	Theuned an entreme				RISAMEL P. MIRANDA	
Pos	sition/SG/Step: FORSTER I/SG-11/S-3	ats zaayolome e		Nam	e abd Signature of Employ	/ee
11	CLEARANCE FROM WORK-RELATED AC				The will work to	
	We hereby certify that this applicant is cle	eared of work-relate	ed accou			
	MALVIN R ROCERO				ELMOS. HERNANDE	
111	Chief, Technical Services Division CLEARANCE FROM MONEY AND PROPE	DTV ACCOUNTAG	OIL ITIES	Contract of the Contract of th	Management Services Div	rision
III		- Starth-most-with	Not	NO. 1/2 MA	nantido adintaman.	
	Name of Unit/Office/Department	Cleared	Cleared	Name of (Clearing Officer/Official	Signature
1.	Administration Sector		T	I	Sanyour Baya T	-C $-$
	Supply and Property Procurement and	esponding to the	поо во	Carry Designation St. 50	RSALYN M. ROYO Officer I (Supply Officer)	home
	a. Management Services	io los sinsmigui	per vas	SSGOGBI	IMA F. FALLARIA	16
	b. Human Resource Welfare & Assistance	nce. They must	D Nent		Officer IV (HRMO II)	- Star
				1	AN T. SENDIONG	
	c. Agency-accredited Union/Cooperative	approved clea	copies		Management Officer/ ENREU President	Jane 13
2.	Library				TALEST TOOLGOIR	47
	and and the first of the first		77001 27		VIR J. CABARON	Are.
	a. Records	shall follow the c	tificate	00 001131	n. Officer I (Records)	1 too
					LYN S. AREVALO n. Officer I (Cashier)	Edsarevak
3.	b. Cashiering Services Finance and Assets Management	L			in Officer ((Oderner)	
	a. Financial Services			FLO	RENCE GRACE F.	10)
					DOMINGO	UN.
	b. Transaction, Processing & Billing Services			1	ant III/ Chief, Admin and Finance Section	
	a Dourell & Remittenes Services					
4.	c. Payroll & Remittance Services Professional and Institutional Development					
	a. Scholarship Services					
IV	CERTIFICATION OF NO PENDING ADMINI	ISTRATIVE CASE	<u> </u>	1		
	a. Internal Affairs Office/Legal Affairs Office					
	with pending administrative ca	ase				
	with ongoing investigation (no	o formal charge yet)				
V	CERTIFICATION					
		\11/E)			
		Lauto T	7			
		ARNOLDO A. BE	AZA, JR	ζ.		
		OIC, PENR (nicer			
		U				Page 1 of 2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM

(Instructions at the back)

I	PURPOSE					
	caristering to outer agencies, i eave of absence shall prepare.	verpolateur Verpolateur	Guerra Guerra	mmer s kan asa	September 15, 202	22
i i			a British	etonik	Date of Applicatio	n
то	I hereby apply for clearance from money Purpose: ☐ Transfer ☐ Resignate	, property and v		ed accour Please	specify: Special Leave E	
	□ Retirement □ Leave				men/Magna Carta (R.A	. 9710)
**********	Effectivity/Inclusive Period: September	16, 2022 to Nov	ember 14	4, 2022		
Off	ice of Assignment: PENRO ROMBLON			918 818	CRISAMEL P. MIRANDA	
Pos	sition/SG/Step: FORSTER I/SG-11/S-3	ansyclome s	inat the		ne and Signature of Emplo	
11	CLEARANCE FROM WORK-RELATED ACCO					
	We hereby certify that this applicant is cleare MALVIN R. ROCERO Chief, Technical Services Division	ed of work-relat	ted accou	sagga T	from this Unit/Office/Dep HELMO S. HERNANDE Management Services Div	z
III	CLEARANCE FROM MONEY AND PROPERT	Y ACCOUNTA	BILITIES	op inen	fred ant ednetesio	
	Name of Unit/Office/Department	Cleared	Not Cleared	Name of	Clearing Officer/Official	Signature
1.	Administration Sector					
	Supply and Property Procurement and a. Management Services	sponding to	anco ec		RSALYN M. ROYO Officer I (Supply Officer)	thurse
	b. Human Resource Welfare & Assistance	nice: They in	ineir öf		MMA F. FALLARIA n. Officer IV (HRMO II)	Jun
	de ance as follows, program to	bevorgąs k	se goo	Land	LAN T. SENDIONG Management Officer/	Homes
2.	c. Agency-accredited Union/Cooperative Library			[υ	ENREU President	13
	a. Records beign boundament to help a	two is to low t	6383701		EVIR J. CABARON in. Officer I (Records)	Haban
	b. Cashiering Services				LYN S. AREVALO in. Officer I (Cashier)	Edrane vak
3.	Finance and Assets Management			•		
	a. Financial Services b. Transaction, Processing & Billing Services			Account	DRENCE GRACE F. DOMINGO tant III/ Chief, Admin and Finance Section	
	Down B. Dawittanaa Caasiaaa				Tillance Section	1
4.	c. Payroll & Remittance Services Professional and Institutional Development					
	a. Scholarship Services					
IV	CERTIFICATION OF NO PENDING ADMINIST	RATIVE CASE	:			
	a. Internal Affairs Office/Legal Affairs Office					
	with pending administrative casewith ongoing investigation (no for					
٧	CERTIFICATION					
	AF	RNOLDO A. BI				

INSTRUCTIONS:

- 1. Employees who are retiring, being separated, transferring to other agencies, leaving the Philippines and going on maternity leave of absence shall prepare this form in quadruplicate.
- 2. This clearance should be duly accomplished before paying the last salary or any money due the employees. (Specify which type of clearance: maternity leave, retirement, transfer, etc.)
- 3. If the employees are cleared from a unit/office/department, the clearing/authorized official may attach to this clearance the pertinent document/s that shall prove that the employees are cleared of any obligation or accountability from their office, if any, and tick the box under the "Cleared" column before affixing their signatures.
- 4. If the employees appear to have uncleared accountability/ies from a unit/office/department, the clearing/authorized official shall attach to this clearance the pertinent document/s that shall prove that the employees have remaining obligation or accountability from their office further indicating the necessary action/s that the employee must satisfy in order to be cleared, and tick the box under the "Uncleared" column. The clearing/authorized official must only sign this clearance corresponding to their name once the employee have complied the necessary requirements and cleared of all the obligation/s and accountability/ies from their office. They must also tick the box under the "Cleared" column.
- 5. The HRMO shall distribute copies of approved clearance as follows: original to the employee; duplicate to be attached to the payroll or voucher; triplicate to human resource unit file; and fourth copy to accounting/auditing office.
- 6. Processing of clearance certificate shall follow the order of number indicated.