

1010

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
OFFICE OF THE PENRO
Mamburao, Occidental Mindoro

TRAVEL ORDER

No.: _____

Name: **CELSO B. ALMAZAN**

Position: **SVEMS**

Departure Date: **October 16, 2022**

Destination: **Iloilo City**

Purpose of Travel: **to attend AUUF 101 TRAINING AND WORKSHOP**

Date: **October 5, 2022**

Salary (PhP): _____

Div/Sec/Unit: **TSD**

Official Station: **PENRO**

Arrival: **October 22, 2022**

Per Diems/Expenses Allowed: **2,200**

Appropriations to which travel should be charged: _____

Remarks or Special Instructions: _____

CERTIFICATION:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of the Div/Sec/Unit.

Recommended by:

ERNESTO E. TAÑADA

OIC, PENRO

Approved:

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

AUTHORIZATION:

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 Circular 97-002 dated February 10, 1997 and Sec. 16 EO no.248 dated May 29, 1995.

CELSO B. ALMAZAN

Official/Employee



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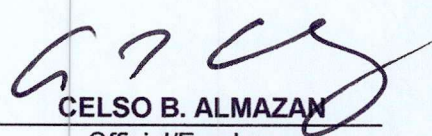
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