



Republic of the Philippines  
**Department of Environment and Natural Resources**  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 8536-0215 / (+632) 5310-1369  
Email: region4b@mgb.gov.ph



October 12, 2022

**MEMORANDUM**

**FOR : THE REGIONAL EXECUTIVE DIRECTOR**  
**DENR MIMAROPA REGION**

**FROM : THE OIC, OFFICE OF THE REGIONAL DIRECTOR**  
**This Office**

**SUBJECT : TRAVEL ORDER OF THE REGIONAL DIRECTOR OF MGB**  
**MIMAROPA REGION**

We are respectfully forwarding herewith the travel order of the MGB MIMAROPA Regional Director, Glenn Marcelo C. Noble, covering his travel to San Fernando, Romblon on October 17 to 21, 2022.

For the Regional Executive Director's favorable approval.

*By the Authority of the Regional Director:*

*Elengrace R. Galiste*  
**ELLENGRACE R. GALISTE.**  
Chief, Mine Management Division  
OIC, Office of the Regional Director

*MS*



**"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."**

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7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Date: October 12, 2022

**TRAVEL ORDER**  
(NO. \_\_\_\_\_)

NAME: GLENN MARCELO C. NOBLE  
POSITION: Director II  
OFFICIAL STATION: Manila  
DEPARTURE DATE: October 17, 2022

Salary: \_\_\_\_\_  
DIV/SEC/UNIT: ORD  
DESTINATION: Romblon  
ARRIVAL: October 21, 2022

PURPOSE OF TRAVEL: **To conduct Consultative Dialogue and Capacity Building on Mining and Environment for Stakeholders of Sibuyan Island in San Fernando, Romblon**

PER DIEMS/EXPENSES ALLOWED: \_\_\_\_\_  
ASSISTANTS OR LABORERS ALLOWED: \_\_\_\_\_  
APPROPRIATIONS TO WHICH TRAVEL SHOULD BE CHARGED: \_\_\_\_\_  
REMARKS OR SPECIAL INSTRUCTIONS: \_\_\_\_\_

## CERTIFICATIONS:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this  
Div./Sec./Unit

Approved:

LORMELYN E. CLAUDIO, CESO IV  
Regional Executive Director  
DENR MIMAROPA Region

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

GLENN MARCELO C. NOBLE  
Official/Employee



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