



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

DENR MIMAROPA REGIONAL OFFICE	
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DATE NO.	

October 7, 2022

MEMORANDUM

FOR : **The Regional Executive Director**
MIMAROPA Region

ATT'N. : **The Assistant Regional Director and**
Chairperson, Regional HRMPSB

FROM : **The In-Charge, PENRO Oriental Mindoro**
Calapan City, Oriental Mindoro

SUBJECT : **APPEAL OF FORESTER I LEHEN B. BAUTISTA REGARDING**
THE DISQUALIFICATION OF HER APPLICATION FOR
FORESTER II AT DENR - CENRO SOCORRO

Forwarded is the memorandum of CENR Officer Caesar E. Quebec of CENRO Roxas on the appeal letter of Forester I Lehen B. Bautista regarding the disqualification of her application for the Forester II position at CENRO Socorro, Oriental Mindoro. Be informed that the HRMPSB did not consider Forester Bautista a qualified applicant for the Forester II position because of her Satisfactory performance rating indicated in the submitted IPCR from July to September, 2021.

Attached is a copy of the appeal letter of Forester I Bautista and regret letter issued to her.

For information and recommendation.


TSD CHIEF ALMA E. GIBE



DENRPENR02210000051

Tracking No. 2210000183



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office
Camia St., San Mariano, Roxas, Oriental Mindoro
Contact Nos.: 0917 876 9985/0917 113 5572
VOP: (043) 289-7118
Email: cenroroxas_orientalmin@yahoo.com

October 04, 2022

MEMORANDUM

FOR : The In-charge, PENRO Oriental

ATTN : The Chief, Management and Services Division
Administrative Officer IV (HRMO II)/Provincial HRMPSB Head

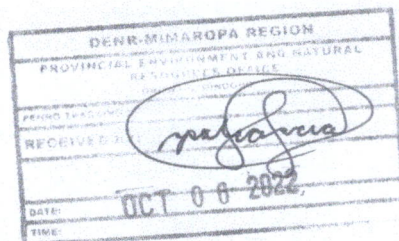
FROM : The CENR Officer

SUBJECT : **APPEAL LETTER OF FORESTER LEHEN B. BAUTISTA RE: LETTER DATED SEPTEMBER 22, 2022 CONCERNING THE APPLICATION FOR FORESTER II AT DENR CENRO SOCORRO**

Respectfully forwarding herewith the appeal letter of Forester Lehen B. Bautista regarding the letter dated September 22, 2022 that is sent via personal email on September 28, 2022 concerning the application for Forester II position at DENR CENRO Socorro, Oriental Mindoro.

For reconsideration.

ENGR. CAESAR E. QUEBEC





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Department of Environment and Natural Resources
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October 04, 2022

BUENA P. FLORIDA
Administrative Officer IV (HRMO II)
Provincial HRMPSB Secretariat

Dear Ma'am Florida:

This has reference to your letter dated September 22, 2022 and sent via my personal email on September 28, 2022.

You have stated in your letter the reason for disqualification for my application specifically for Forester II with salary Grade 15 at CENRO Socorro.

In line with this, please allow me to relay justification/explanation regarding this matter. On February 02, 2022 I was hesitant to sign for my rated IPCR for July-December 2021 because of the failed ratings under the other functions specifically "Conduct of Watershed Characterization and Vulnerability Assessment" that has an average rating of 2.00 which obviously affected my final average rating. Thereupon, I asked the concerned personnel (CENRO level) if it is ok, not to include the aforesaid activity in my rated IPCR the mere fact that it was just under the "Other Functions" and my involvement to the aforesaid activity was not that frequent. Unfortunately, they said that, it could not be omitted in the rated IPCR because my name was included in the Special Order (SO) which I do not have and/or have not yet seen the approved copy of it.

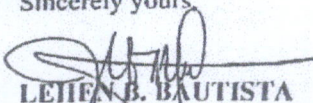
On February 03, 2022 my rated IPCR was one of the three IPCRs unsigned, thus I signed the document in order to get rid of late submission and not to compromise the others. Unexpectedly, on July 5 2022 vacant position within Oriental Mindoro is posted. Dolefully, it was the first time that I had a Satisfactory Rating since I entered DENR.

Also, as per instruction the rated IPCR July-December 2021 shall be one of the essential documents to be attached in the application. Consequently, I have attached the aforesaid document regardless of its rating, indeed for compliance.

Ma'am, I am hoping and humbly asking for your kindness and favorable reconsideration for my application.

Thank you and God Bless.

Sincerely yours,


LEHEN B. BAUTISTA
Forester

CC:
The In-charge, DENRO Oriental
The Chief, Management and Services Division
DENR DENRO
Sugbo, Cebu City, Or. Mdo.



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

September 22, 2022

MRS. LEHEN B. BAUTISTA
San Mariano, Romas, Oriental Mindoro

Dear Mrs. Bautista,

This pertains to your application for Forester II position with Salary Grade 15 at CENRO Socorro.

In connection with this, please be informed that the Human Resource Merit, Promotion and Selection Board (HRMPSB) decided during their meeting held on September 6, 2022 not to take further action on your application for the reason that you did not meet the required qualification for promotion (Very Satisfactory performance rating). As stated in the DENR Merit Selection and Promotion Plan (MSPP) only applicants with Very Satisfactory rating shall be qualified for promotion.

Thank you very much.

Very truly yours,

BUENA P. FLORIDA
Administrative Officer IV (HRMO II)
Provincial HRMPSB Head Secretariat