October04,2022AROPA RECORDS SECTION

12 CCT 2022

INCOMING DUTGOING

MEMORANDUM

:

FOR

The Regional Executive Director

THRU

Assistant Regional Director

For Management Services

FROM

The OIC, PENR Officer

SUBJECT

REQUEST FOR SUBSTITUTE OR PERMANENT REPLACEMENT REPRESENTATIVE FOR TRAINING COURSE ON ISO 9001:2015 QUALITY SYSTEM

MANAGEMENT INTERNAL AUDIT

Respectfully forwarding the request of PENRO Romblon Internal Quality Audit Chairperson Arlyn D. Balibag for a substitute or permanent replacement representative for the upcoming Training Course on ISO 9001:2015 Quality Management System Internal Audit to be held in Clark, Pampanga this October 11-14, 2022.

Please be informed that this office already indorsed Engr. II Paul Anthony L. Iringan, Internal Audit Member of PENRO Romblon to attend and replace Ms. Arlyn Balibag in the said event.

For information and record.

ARNOLDO A. BLAZA, JR.