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RUNDATE: 2022.10.17 RUNTIME: 13:01:44.66

Department of Environment and Natural Resources Mimaropa Region

Name:

SORIANO, NIÑA ROSE MERCEDES N. 🗸

Position:

Employee No.: R4M-CT-385

Daily Time Record for the period 10/01/2022 to 10/15/2022

Status:

CONTRACT OF SERVICE

Division: Machine ID:

Administrative Division

	Day	Morning		Afternoon		LOW	ОТ	UT	LT	Total	Others			
Date		ln	Out	In	Out	2011	"	31	'	, otal	Remarks	Status	Holidays	
1	Sat											RestDay	Sat	
2	Sun											RestDay	Sun	
3	Mon	06:56			16:56			CONTRACTOR OF THE PARTY OF THE						
4	Tue	05:46			5:00	V								
5	Wed	05:54			18:37		and the second							
6	Thu	05:53		1	17:16									
7	Fri	05:40			16:07						b.			
8	Sat						100		4			RestDay	Sat	
9	Sun			A								RestDay	Sun	
10	Mon	06:53		/9	17:51									
11	Tue	06:59			16:56	1								
12	Wed	05:45			16:37									
13	Thu	05:31			17:20									
14	Fri	07:01			16:04									
15	Sat						No. of the last of					RestDay	Sat	

Printed by : mark

TOTAL

Length Of Work: 0072:00

Under Time:

00:000

0000:00

Leave:

0 5

Day Work:

9

Over Time:

00:000

UT Frequency:

Late Frequency:

Lates:

0

0

Rest Day:

Legal Holiday:

Special Holiday: 0

0

Absences:

FORM 3333

I certify that the entries on this record, which were made by myself daily at the time of arrival and departure from offig

Employee's Signature

Authorized Official

REMINDER: Please return within 5 days together with the required signed official documents.

Oct 4 2022 Tues day 484 Gorgali Gorano 544 R. Gulmatico Allan Turn Angel Nica J.A. CALAYO IAN JORDAN tour 4.04 WIRKA LEAD 623 Baguras F. Loubyound 902 TEX 7108 when an. 000 < Alzen MOKA J:07 4:53 HBLAN, MICHELLE S. 5.40 8:08 5-20 80:1 1858 DVALDER Rommis N= 1 Ay N 60 401

C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)	B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets) C. OTHER FUNCTIONS AND DUTIES C. OTHER FUNCTIONS AND DUTIES					A. TARGET - RELATED ACTIVITIES						Position: Information Technology Assistant	Name: Niña Rose Mercedes N. Soriano										
IES rut of other designa		iffice outside of the				ffice outside of the		ffice outside of the t		ffice outside of the t			fice outside of the t			ffice outside of the			PBB related ba			ssistant	oriano
ations,		targets)							Other regular targets based on WFP		HINOM												
									Office Work	Nature	LYACCOM												
									Field Work (indicate TO#)	ire	PLISHMEN												
									Type of Document*/Activity (*indicate date and time the document received)		MONTHLYACCOMPLISHMENT MONITORING F	Di	Se										
	Update (Acted upon to PENROs)	Back up Files	Mindoro, Occidental Mindoro, Romblon	Transmittal to DENRO Palawan Oriental	Attended to follow- ups regarding SMD Concerns	243 Incoming Documents Encoded/Recorded/Scanning /Updated/ to RDATS	Prepare consolidated Cadastral Map	Encoding of documents in RDATS for SMD	ity Subject/Activity/Event	Details of the Activity	FORM for: OCTOBER 1-16, 2022	Division: Admin	Section: Records										
			Encoded			Encoded/Recorded/ Updated	Encoded	Encoded/Recorded/ Updated	Action Taken (indicate the status of the document/activity)														
	5/mins/docs		5/mins/docs			5/mins/docs	5/mins/docs	5/mins/docs	Time Consumed														

Signature of Employee: OCT 17 2022

Date Accomplished:

Verified by the Supervisor:

ROSARIO C. GULMATICO

Ches Administrato Division

MIMARORA Region (1):