



October 5, 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA Region

**THRU :** The Assistant Regional Director for Management Services

**ATTENTION :** Chief, Finance Division

**FROM :** The In-Charge, Office of the PENRO

**SUBJECT :** **JUSTIFICATION FOR LAPSED NCA/NTA  
AMOUNTING TO ₱ 2,737,324.02 FOR THE  
QUARTER ENDED SEPTEMBER 30, 2022**

Please be informed the following reasons/justifications on the unutilized/lapsed NCA and NTA amounting to ₱ 2,737,324.02 for the quarter ended September 30, 2022, to wit:

Particulars	Amount	Reasons/Justifications
Hiring of Legal Researcher for the second semester CY 2022	₱ 188,322.00	No applicant for the hiring of Legal Researcher despite of various posting of Notice of Hiring
Implementation of Enhanced National Greening Program	₱ 1,522,840.00	The partners/stakeholders are not yet done with the physical accomplishment targeted for the third quarter CY2022, thus completion of supporting documents for claims and payments was not yet done.
Procurement of Medical Supplies in the implementation of Health and Wellness activities/programs in response to the Covid-19	₱ 223,745.00	The physical target based on the Work and Financial Plan (WFP) for the procurement of medical supplies was 100% accomplished. The remaining balance amounting to ₱ 223,745.00 represents savings and was not yet utilized due to following reasons: 1) Time constraints in the preparation of documents and posting in the PhilGEPS is scheduled in the fourth quarter; and 2) Conflict in schedules with other environmental and special events/activities of the office which involves Administrative Section in major roles.

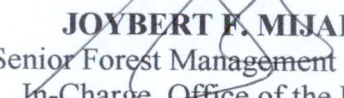


Republic of ~~Philippines~~  
Department of Environment and Natural Resources  
**PENRO Marinduque**

Particulars	Amount	Reasons/Justifications
Demarcation of 43 monuments and Fabrication/Installation of 283 signages	₱ 1, 327, 935.33	The unobligated allotment amounting to ₱ 1,327, 935.33 represents savings in the conduct of demarcation of 43 monuments and fabrication/installation of 283 signages.
Communication, Education and Public Awareness (CEPA) based on Protected Area (PA) Management Plan	₱ 300,000.00	The activities were done by staff and personnel of Protected Area Management Office (PAMO), thus, there was no expenses incurred in the implementation of the said project. The payment for the printing of brochures, pamphlets and species booklet as well as claims for travelling expenses will be charged on the fourth quarter.

For your information and consideration.

“For and in the absence of the PENRO”

  
**JOYBERT F. MIJARES**  
Senior Forest Management Specialist  
In-Charge, Office of the PENRO