



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

DENR MIMAROPA RECORDS SECTION	
RECEIVED	
20 OCT 2022	
<input checked="" type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
BY: _____	DATS NO. _____

FMS Form No. 34

Date : October 17, 2022

TRAVEL ORDER

(No. _____)

Name : **ALAN L. VALLE**
Position : **CENRO**
Departure Date : **October 24, 2022**

Salary : _____
Div./Sec./Unit: **CENRO**
Official Station **DENR-CENRO**
Taytay, Palawan
Arrival Date **November 2, 2022**

Destination : **San Jose, Mindoro and**
Regional Office

Purpose of Travel : **To attend management conference at san Jose, Mindoro and follow up GEM targets, accom-**
plishments and issues and concerns pertaining to the Legal Easement and other related
matters at the Regional Office.

Per Diems/Expenses Allowed : _____
Assistants or Laborers Allowed : _____
Appropriations to which travel should be charged : _____
Remarks or special instructions : _____

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/
employee of this Div./Sec./Unit.

Recommending Approval:

Approved by:

DONNA MAYOR-GORDOVE
Assistant Regional Director-Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash
advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day
period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002
dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.

ALAN L. VALLE
Official / Employee



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Regional Executive Director

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I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O. No. 248 dated May 29, 1995.

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DENR-CENRO

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