



Republic of the Philippines  
**Department of Environment and Natural Resources**  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 8536-0215 / (+632) 5310-1369  
Email: region4b@mgb.gov.ph



October 20, 2022

**MEMORANDUM**

**FOR :** THE REGIONAL EXECUTIVE DIRECTOR  
DENR MIMAROPA REGION

**FROM :** THE OIC, OFFICE OF THE REGIONAL DIRECTOR  
This Office

**SUBJECT :** TRAVEL ORDER OF THE REGIONAL DIRECTOR OF  
MINES AND GEOSCIENCES BUREAU MIMAROPA  
REGION

We are respectfully forwarding herewith the travel order of the MGB MIMAROPA Regional Director, Glenn Marcelo C. Noble, covering his travel to Occidental Mindoro on October 25-28, 2022.

For the Regional Executive Director's favorable approval.

*By Authority of the Regional Director:*

*Elengrace R. Galiste*  
**ELLENGRACE R. GALISTE**  
Chief, Mine Management Division

*AG*

*pu*

102122-RQ4B-2668



Memorandum  
10/21/2022



MINES AND GEOSCIENCES BUREAU  
MIMAROPA Region

**"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."**

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Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**  
7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Date: October 20, 2022

**TRAVEL ORDER**  
(NO. \_\_\_\_\_)

NAME: GLENN MARCELO C. NOBLE  
POSITION: Director II  
OFFICIAL STATION: Manila  
DEPARTURE DATE: October 25, 2022

Salary: \_\_\_\_\_  
DIV/SEC/UNIT: ORD  
DESTINATION: Occidental Mindoro  
ARRIVAL: October 28, 2022

PURPOSE OF TRAVEL: **To attend the 4th DENR ONE MIMAROPA Regional Management Conference**

PER DIEMS/EXPENSES ALLOWED: \_\_\_\_\_  
ASSISTANTS OR LABORERS ALLOWED: \_\_\_\_\_  
APPROPRIATIONS TO WHICH TRAVEL SHOULD BE CHARGED: A.01.a.3  
REMARKS OR SPECIAL INSTRUCTIONS: \_\_\_\_\_

## CERTIFICATIONS:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this  
Div./Sec./Unit

Approved:

LORMELYN E. CLAUDIO, CESO IV  
Regional Executive Director  
*10* DENR MIMAROPA Region

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

GLENN MARCELO C. NOBLE  
Official/Employee

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