



MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region

FROM : The OIC-Director
Policy and Planning Service

SUBJECT : **FY 2022 WORK AND FINANCIAL PLAN FOR REPAIR AND IMPROVEMENT OF FASPS OFFICE BUILDING AND REPAIR OF MOTOR VEHICLE IN PENROS OCCIDENTAL MINDORO AND ORIENTAL MINDORO, DENR MIMAROPA REGION**

DATE : 18 OCT 2022



This refers to the FY 2022 Work and Financial Plan from DENR MIMAROPA requesting for Central Office-Based Fund (COBF) amounting to **One Million and Three Hundred Thousand Pesos (PhP1,300,000.00)** to cover the repair and improvement of the BD Corridor Project Office which was severely damaged by Typhoon Odette, as well as, repair and maintenance of Occidental and Oriental Mindoro service vehicles intended for the project.

Upon evaluation, we understand that you intend to repair two (2) vehicles: one (1) for PENRO Occidental Mindoro and one (1) for PENRO Oriental Mindoro. While you attached two (2) canvasses, only one (1) canvass bears complete information and matches with the amount **PhP150,000** reflected in the attached Work and Financial Plan.

In this regard, kindly submit the canvass of the other vehicle to contain information such as “Name and Type of Vehicle”, “Plate Number” and the “Total Repair/Labor Cost” to facilitate final evaluation and endorsement of your request.

For consideration.


MELINDA C. CAPISTRANO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region



PLANNING C.O.

MEMORANDUM

FOR : MELINDA C. CAPISTRANO
The OIC, Director Policy and Planning Service

ANGELITO V. FONTANILLA
The Director, Financial and Management Service

FROM : THE REGIONAL EXECUTIVE DIRECTOR

SUBJECT : FY 2022 WORK AND FINANCIAL PLAN FOR REPAIR AND
IMPROVEMENT OF FASPS OFFICE BUILDING AND REPAIR
OF MOTOR VEHICLE IN PENROS OCCIDENTAL MINDORO
AND ORIENTAL MINDORO, DENR MIMAROPA REGION

DATE : SEP 29 2022

In compliance with your memorandum dated 01 September 2022 regarding the above-cited subject, we are respectfully re-submitting the Work and Financial Plan (WFP) incorporating the comments and recommendations as well as the other pertinent documents.

For your utmost consideration.


LORMELYN E. CLAUDIO, CESO IV



Department of Environment
and Natural Resources
MIMAROPA Region



Doc ID: 91529

Department of Environment and Natural Resources
FY 2022 Physical and Financial Plan
(In Thousand Pesos)

Agency/Bureau: DENR MIMAROPA REGION

PROGRAM /ACTIVITY /PROJECT	Unit Cost	PERFORMANCE INDICATORS	REGIONAL OFFICE/ PROVINCE/ MUNICIPALITY	FY 2021		FY 2022 Physical Performance/ Targets				FY 2022 Financial Performance/ Targets				TOTAL
				Accomplishment		Q1		Q2		Q3		Q4		TOTAL
				Physical	Financial	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	
Conduct of Special Studies, Design and Development in Support of Forestry, Mining and Environmental Management Operations, Including Climate Change Resilience			Regional Total											
			Occidental Mdo											1,150
			Oriental Mdo											150
1. Improvement of third floor-Espejo Buling, PENRO		No. of building improved	Occidental Mdo									1	1	953
2. Repair and maintenance of vehicle		No. of motor vehicle repaired	Occidental Mdo									1	1	150
			Oriental Mdo									1	1	150
		No. of motor vehicle maintained	Occidental Mdo									1	1	
			Oriental Mdo									1	1	
3. Project Monitoring and Supervision			Occidental Mdo											47

Prepared by:

JONAS PROLERA, SALUDO
OIC Chief, Planning and Management Division

RUBY C. BAUTISTA
Chief, Finance Division

Recommending Approval:

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

Approved by:

ATTY. JONAS R. LEONES, CESO I
Undersecretary for Policy, Planning
and International Affairs

ATTY. ANALIZA REBUERTA-TEH, CESO I
Undersecretary for Finance, Information
and Climate Change

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Odiong, Roxas Oriental Mindoro
Contact No: 09219998238



Archimedes A. Guano
Estimator/Service Advisor



July 18, 2022

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region

FROM : The OIC, PENR Officer

SUBJECT : **REQUEST FOR FUNDING FOR THE REPAIR AND IMPROVEMENT
OF FASPS OFFICE BUILDING AND REPAIR OF THE MOTOR
VEHICLE AMOUNTING TO PHP 1,150,000.00**

Respectfully submitted is the herein request for funding for the repair and improvement of FASPS Office (BD Corridor Project Office) which was severely damaged by the recent typhoon as well as the repair of motor vehicle intended for the project. Please be informed that there are some parts of the service vehicle that needs to be replaced so as to ensure road worthy and safety.

Attached herewith is the proposed work and financial plan together with detailed cost estimate of the needed repair of the building and the detailed assessment of the motor vehicle.

For information and approval


ERNESTO E. TAÑADA



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
MIMAROPA Region
Mamburao, Occidental Mindoro

July 18, 2022

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region
1515 L & S Building, Roxas Blvd.,
Ermita, Manila

FROM : The OIC, PENR Officer

SUBJECT : **FLOOR PLAN AND DETAILED COST ESTIMATE OF BD
CORRIDOR PROJECT OFFICE AND REPAIR OF MOTOR
VEHICLE AMOUNTING TO P 1,150,000.00**

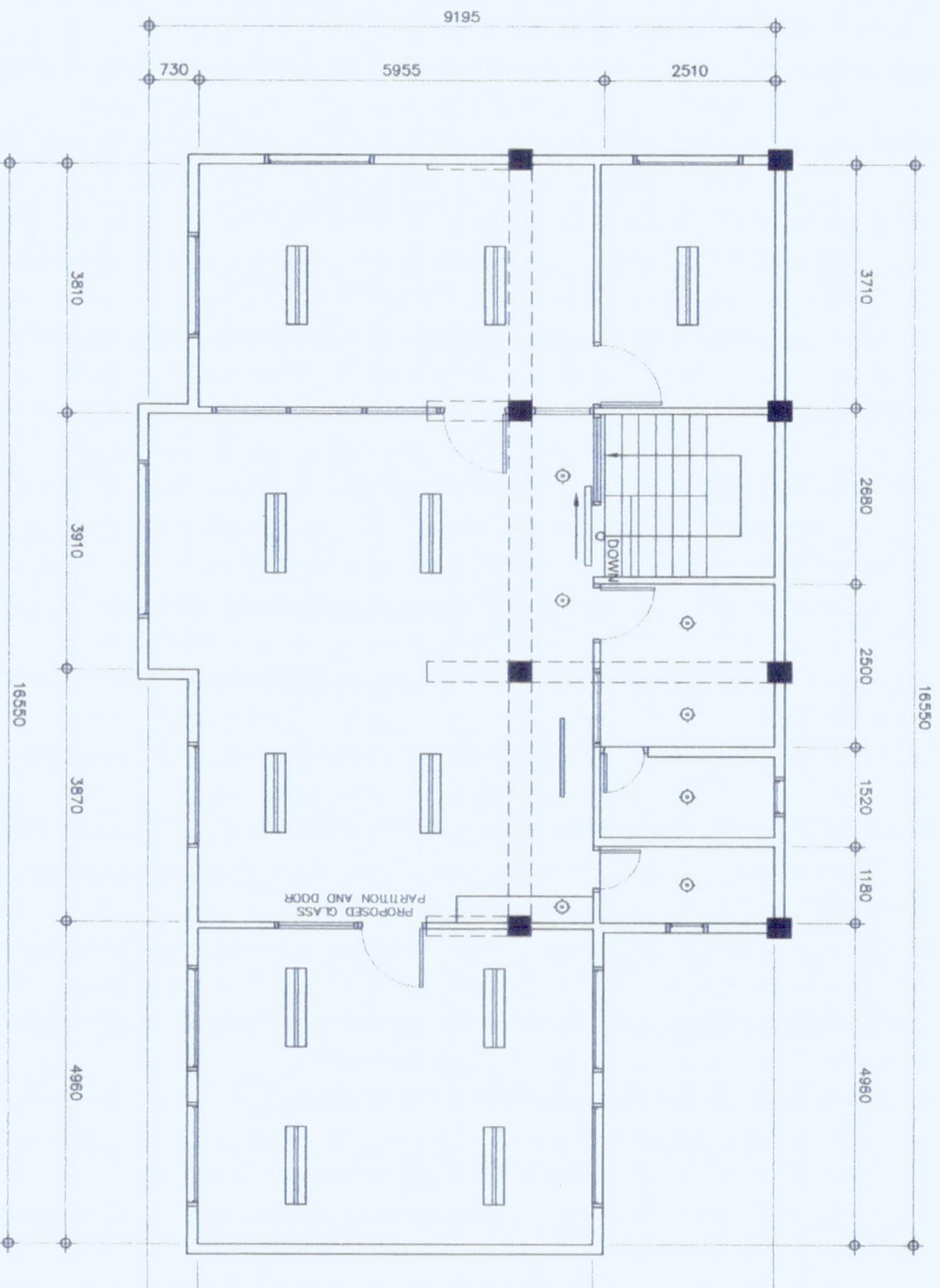
Respectfully submitted is the herein Floor Plan and detailed cost estimate of the Proposed improvement of the BD Corridor Project Office located at 3rd Floor, Espejo Building and the repair of Motor Vehicle for BD Corridor amounting to One Million One Hundred Fifty thousand Pesos Only (P 1,150,000.00)


ERNESTO E. TAÑADA

REPAIR/REHABILITATION OF UNDP OFFICE

SCOPE OF WORK

- REPLACEMENT OF CEILING
- REPAINTING OF WALLS AND CEILINGS
- REPLACEMENT OF FLOOR TILES
- REPLACEMENT OF FASCIA BOARD AND GUTTER
- REPAIR/REPLACEMENT OF DEFECTIVE GLASS DOOR AND WINDOWS
- INSTALLATION OF GLASS DOOR AND PARTITION WALL
- REPLACEMENT OF WATER CLOSETS AND FAUCETS
- ELECTRICAL AND LIGHTING



PROPOSED FLOOR PLAN AND LIGHTING LAYOUT
SCALE : NTS.

DETAILED ESTIMATES

PROJECT : MINDORO BIODIVERSITY OFFICE REPAIR

LOCATION : Mamburao, Occidental Mindoro

ITEM No.	PARTICULARS	QTY	UNIT COST	TOTAL
I. MOBILIZATION / DEMOBILIZATION				
A. MATERIALS / VEHICLE				
	Lumpsum		Ps	10,000.00
			SUB-TOTAL Ps	10,000.00
B. LABOR				
1	Foreman	2 days	600.00	1,200.00
2	Laborer	2 days	350.00	1,400.00
			SUB-TOTAL Ps	2,600.00
			TOTAL Ps	12,600.00
II. SAFETY & HEALTH				
	Lumpsum		Ps	5,000.00
			SUB-TOTAL Ps	5,000.00
B. LABOR				
1	Safety & Health Personnel		Ps	5,000.00
			SUB-TOTAL Ps	5,000.00
			TOTAL Ps	10,000.00
III. SCAFFOLDINGS				
A. MATERIALS				
	Lumpsum	Ps	Ps	10,000.00
			SUB-TOTAL Ps	10,000.00
B. LABOR				
1	Foreman	14 days	Ps 600.00	8,400.00
2	Skilled Workers	14 days	500.00	14,000.00
2	Laborers	14 days	350.00	9,800.00
			SUB-TOTAL Ps	32,200.00
			TOTAL Ps	42,200.00
IV. CEILING WORKS				
A. MATERIALS				
	4.5mm thick Ficem Board	57 pcs	Ps 650.00 Ps	37,050.00
	Double Furring	120 pcs	180.00	21,600.00
	Carrying Channel	60 pcs	170.00	10,200.00
	Wall Angle	50 pcs	100.00	5,000.00
	Furring Clip	700 pcs	8.00	5,600.00
	Hardiflex Screw	5000 pcs	1.00	5,000.00
	3/16" x 1" Blind Rivets	3 boxes	600.00	1,800.00
			SUB-TOTAL Ps	86,250.00
B. LABOR				
1	Foreman	7 days	Ps 600.00	4,200.00
4	Skilled Workers	7 days	500.00	14,000.00
4	Laborers	7 days	350.00	9,800.00
			SUB-TOTAL Ps	28,000.00
			TOTAL Ps	114,250.00
V. ROOFING & TINSMITHRY				
A. MATERIALS				
	0.5mm Pre Painted Gutter	50 pcs	Ps 500.00 Ps	25,000.00
	0.5mm Pre Painted Valley Gutter	4 pcs	Ps 600.00 Ps	2,400.00
	1/2 x 12" Hardi Sanepa	50 pcs	500.00	25,000.00
	2" Text Screw	500 pcs	5.00	2,500.00
	3/16" x 1" Blind Rivets	2 boxes	450.00	900.00
	Roof Sealant	4 lit	550.00	2,200.00
			SUB-TOTAL Ps	58,000.00
B. LABOR				
1	Foreman	7 days	Ps 600.00	4,200.00
2	Skilled Workers	7 days	500.00	7,000.00
4	Laborers	7 days	350.00	9,800.00
			SUB-TOTAL Ps	21,000.00

				TOTAL Ps	79,000.00
VI. DOORS & WINDOWS					
A. MATERIALS					
Alum framed sliding glass window	50 sq. ft.	Ps	400.00	Ps	20,000.00
Alum framed glass door	1 set		12,500.00		12,500.00
Alum framed glass partition	33 sq. ft.		340.00		11,220.00
				SUB-TOTAL Ps	43,720.00
B. LABOR					
1 Foreman	5 days	Ps	600.00		3,000.00
2 Skilled Workers	5 days		500.00		5,000.00
2 Laborers	5 days		350.00		3,500.00
				SUB-TOTAL Ps	11,500.00
				TOTAL Ps	55,220.00
VII. TILE WORKS					
A. MATERIALS					
600mm x 600mm Granite Tiles	350 pcs	Ps	280.00	Ps	98,000.00
300mm x 300mm Non-skid Floor Tiles	100 pcs		55.00		5,500.00
Sand	4 cum		550.00		2,200.00
Portland Cement	30 bags		270.00		8,100.00
Tile Adhesive	30 bags		450.00		13,500.00
Tile Grout	10 packs		120.00		1,200.00
				SUB-TOTAL Ps	128,500.00
B. LABOR					
1 Foreman	15 days	Ps	600.00		9,000.00
4 Skilled Workers	15 days		500.00		30,000.00
4 Laborers	15 days		350.00		21,000.00
				SUB-TOTAL Ps	60,000.00
				SUB-TOTAL Ps	188,500.00
VIII. PLUMBING WORKS					
A. MATERIALS					
Water Closet	2 sets	Ps	12,500.00	Ps	25,000.00
Lavatory Faucet	2 pcs		1,000.00		2,000.00
Faucet	2 pcs		500.00		1,000.00
Floor Drain Strainer	4 pcs		450.00		1,800.00
				SUB-TOTAL Ps	29,800.00
B. LABOR					
1 Foreman	5 days	Ps	600.00		3,000.00
2 Plumber	5 days		500.00		5,000.00
2 Laborers	5 days		350.00		3,500.00
				1 Ps	11,500.00
				TOTAL Ps	41,300.00
IX. ELECTRICAL WORKS					
A. MATERIALS					
20W LED Flourescent Lamp	11 sets	Ps	1,600.00	Ps	17,600.00
12W LED Bulb	7 pcs		150.00		1,050.00
2 Gang Convenience Outlet	20 sets		130.00		2,600.00
2 Gang Switch	6 sets		130.00		780.00
1 Gang Switch	4 sets		95.00		380.00
Electrical Wires	1 lot		20,000.00		20,000.00
Electrical Conduits, Fittings, etc	1 lot		10,000.00		10,000.00
				SUB-TOTAL Ps	52,410.00
B. LABOR					
1 Foreman	7 days	Ps	600.00		4,200.00
2 Electricians	7 days		500.00		7,000.00
2 Laborers	7 days		350.00		4,900.00
				SUB-TOTAL Ps	16,100.00
				TOTAL Ps	68,510.00
X. PAINTING WORKS					
MATERIALS					
Semi Gloss Latex Paint	7 pails	Ps	3,250.00	Ps	22,750.00
Flat Latex White	7 pails		2,820.00		19,740.00
Flat Wall Enamel	4 pails		2,850.00		11,400.00
Quick Drying Enamel	3 gals		780.00		2,340.00
Hardi Putty	10 gals		380.00		3,800.00
Glazing Putty	5 gals		650.00		3,250.00
Paint Thinner	10 gals		450.00		4,500.00

Tinting Color	1 lit	500.00	500.00
Sand Paper	50 ft	75.00	3,750.00
Paint Roller w/ Pan	6 set	150.00	900.00
Paint Brush	12 pcs	75.00	900.00
		SUB-TOTAL Ps	73,830.00
B. LABOR			
1 Foreman	14 days	Ps 600.00	8,400.00
3 Painters	14 days	500.00	21,000.00
3 Laborers	14 days	350.00	14,700.00
		SUB-TOTAL Ps	44,100.00
		TOTAL Ps	117,930.00

SUMMARY OF PROJECT COST
MINDORO BIODIVERSITY OFFICE REPAIR
Mamburao, Occidental Mindoro

ITEM No.	SCOPE OF WORK	MATERIALS	LABOR	EQUIPMENT RENTAL	TOTAL
I	Mobilization / Demobilization	10,000.00	2,600.00	Ps	12,600.00
II	Safety and Health	5,000.00	5,000.00		10,000.00
III	Scaffoldings	10,000.00	32,200.00		42,200.00
IV	Ceiling Works	86,250.00	28,000.00		114,250.00
V	Roofing & Tinsmithry	58,000.00	21,000.00		79,000.00
VI	Door & Windows	43,720.00	11,500.00		55,220.00
VII	Tile Works	128,500.00	60,000.00		188,500.00
VIII	Plumbing Works	29,800.00	11,500.00		41,300.00
IX	Electrical Works	52,410.00	16,100.00		68,510.00
X	Painting Works	73,830.00	44,100.00		117,930.00
	TOTAL	497,510.00	232,000.00	Ps	729,510.00
	TOTAL DIRECT COST		Ps	729,510.00	
	OCM 15% (Except items I & II)			106,036.50	
	PROFIT 10% (Except items I)			71,691.00	
	VAT 5%			45,361.88	
	TOTAL PROJECT COST		Ps	952,599.38	

Prepared by:


ENGR. RONALD V. REYES

Approved by:


ERNESTO E. TAÑADA
OIC - PENR Officer

BANAWE OFFICE SUPPLIES/AUTO PARTS AND AUTO SERVICES

Del Pilar St. Poblacion 3, Mamburao, Occidental Mindoro

PROPRIETOR: REGAN V. BALDERAS

Customer: Shalimar G. Ilejay -Project Manager

Date: 07/18/22

BD Corridor Project

DENR-PENRO

Brgy. Pag-asa, Mamburao Occ. Mindoro

QTY.	UNIT	DESCRIPTION	PRICE	AMOUNT
1	pc	Fuel Filter		1,200
1	set	Pressure Plate/Clutch Cover/ Clutch Disc		18,500
1	pc	Release Bearing		4,500
		EGR Cleaning		4,500
1	pc	Scan		1,500
		Labor		12,000
1	set	Primary Clutch Booster		4,200
1	set	Secondary Clutch Master		3,900
4	pcs	Tires	9,800	39,200
		Aircon Repair		12,000
1	pc	Shock Mountain		1,500
1	pc	Shock Rubber Bushing		1,500
1	pc	Oil Filter		750
7	Lts.	Engine Oil	550	3,850
TOTAL:				109,100


REGAN V. BALDERAS

Over Printed Name & Signature



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

Community Environment and Natural Resources Office
Camia St., San Mariano, Roxas, Oriental Mindoro
Contact No.: 0917 876 9985 / 0917 169 0232
VOIP: (043) 289-7118
Email: cenroroxas_orientalmin@yahoo.com

July 25, 2022

MEMORANDUM

FOR : ANGELITO V. FONTANILLA
Director, Finance and Management Services
Visayas Avenue, Diliman, Quezon City

THRU : The Regional Executive Director
DENR by the Bay
1515 L & S Bldg.
Roxas Blvd., Manila

The In-Charge, PENRO Oriental Mindoro
Brgy. Suqui, Calapan City, Oriental Mindoro

FROM : CENR Officer
CENRO, Roxas, Oriental Mindoro

SUBJECT : REQUEST FOR FUNDING FOR THE REPAIR AND MAINTENANCE OF TOYOTA HI-ACE/COMMUTER VAN WITH PLATE NUMBER SKU 200

We humbly request for funding for the repair and maintenance of **TOYOTA HI ACE/ COMMUTER VAN with Plate No. SKU 200** that was transfer to PENRO Oriental Mindoro dated September 6, 2021 for the official use of DENR Personnel in monitoring the ENR Plans and Programs within CENRO Roxas administrative jurisdiction.

Attached are the Geotagged Photos for reference.

Thank you very much and hoping for consideration and approval of this request, Sir.


ENGR. CAESAR E. QUEBEC

