



Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
Bgy. Sta. Monica, Puerto Princesa City, Palawan  
Telfax No. (048) 434 - 8791  
Email Add: [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

DENR MIMAROPA REGIONAL OFFICE  
RECEIVED  
27 OCT 2022  
INCOMING BY \_\_\_\_\_  
OUTGOING BY \_\_\_\_\_  
DATE NO. \_\_\_\_\_

October 17, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR - MIMAROPA, 1515 L&S Building  
Roxas, Blvd., Ermita, Manila

**FROM** : The Provincial Environment and  
Natural Resources Officer

**SUBJECT** : **WATER PERMIT APPLICATION OF ARAMAYWAN NARRA  
WATER SOURCE LOCATED AT BARANGAY ARAMAYWAN,  
NARRA, PALAWAN**

Forwarded is the Memorandum from CENRO-Ouezon, Palawan dated October 7, 2022 relative to the above-cited water permit application.

Report disclosed that the aforesaid applicant have formally requested assistance from that Office to conduct site inspection intended for their water permit application. On May 31, 2022 LMI Djoanna Natividad conducted ocular inspection and have submitted inspection report with attached geo-tagged photos. The CENRO also informed Hon. Gerandy Danao thru letter dated June 13, 2022 advising to submit duly accomplished application form for their Water Permit Application along with the pertinent documentary requirements. However, when a representative of CENRO coordinated with that Municipal Economic Enterprise Development Office (MEEDO), they found out that they opted to directly submit their application to the National Water Resource Board (NWRB).

In view hereof, CENRO-Ouezon, Palawan is requesting that the Water Permit Application of Aramaywan Narra Water Source be credited to their 2022 accomplishment.

For your information and consideration.

**FELIZARDO B. CAYATOC**

DENR-PALAWAN  
PENRO-RECORDS  
**RELEASED**  
By: *Choe*  
Date: 24 OCT 2022 *22-2846*





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: [cenroquezon@denr.gov.ph](mailto:cenroquezon@denr.gov.ph)

October 7, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
1515 L&S Building, Roxas Blvd.  
Ermita, Manila

**THRU** : The Provincial Environment and  
Natural Resources Officer  
Sta. Monica, PPC

**FROM** : The Community Environment and  
Natural Resources Officer  
Quezon, Palawan

**SUBJECT** : **WATER PERMIT APPLICATIONS OF ARAMAYWAN  
NARRA WATER SOURCE LOCATED AT BGY.  
ARAMAYWAN, NARRA, PALAWAN**

DENR PENRO  
PALAWAN RECORDS  
**RECEIVED**  
BY: *[Signature]*  
DATE: 10-12-2022 22:9396

This pertains to the target of DENR-CENRO, Quezon for Water Permit Application.

The target of acceptance and transmittal of Two (2) Water Permit Applications was scheduled on the 2<sup>nd</sup> and 3<sup>rd</sup> quarter of C.Y. 2022.

This Office has already endorsed to PENRO one (1) Water Permit Application of Estrella Village Natural Water Users Association on May 06, 2022.

On May 16, 2022, this Office received request for site inspection of the Project of Aramaywan Narra Water Source located at Bgy. Aramaywan, Narra, Palawan for Level III water system under the Management of Municipal Economic Enterprise Development Office (MEEDO). (*Copy attached as Annex "A"*).

On June 10, 2022, report of LMI Djoanna D. Natividad was officially received with attached geo-tagged photos of the conducted site inspection on May 31, 2022. (*Copy attached as Annex "B1" and "B2"*).

Subsequently, on June 13, 2022 the CENRO prepared letter to Hon. Gerandy B. Danao, Municipal Mayor of Narra, Palawan, advising him to submit WPA to this Office with attached copy of application form and checklist of requirements. (*Copy attached as Annex "C"*).

Representative of this Office coordinated with the MEEDO of Narra, Palawan offering assistance on what making them too long to submit the application, only to find out that they opted to directly submit their application to the National Water Resource Board (NWRB) thru the Provincial Office.

*[Signature]*





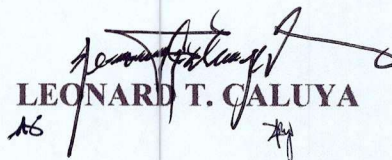
Republic of the Philippines  
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In as much as the CENRO had worked for the above stated request for inspection, it is recommended that the submitted WPA to the NWRB be counted as accomplishment of CENRO considering that Posting of Notices will be delegated by National Water Resource Board (NWRB) to CENRO. It is further requested that the attached Annexes will form part as our MOVs.

Likewise, considering that CENRO Office has no control over the choice of applicant, the target for acceptance of *Water Permit Application (WPA)* be rectified and limited only to *Posting of Notices of Application*.

For your information, consideration and approval.

  
LEONARD T. CALUYA







Republic of the Philippines  
Province of Palawan  
MUNICIPALITY OF NARRA

OFFICE OF THE MUNICIPAL MAYOR

[mayordanao@gmail.com](mailto:mayordanao@gmail.com)

May 10, 2022

Forester LEONARD T. CALUYA  
CENRO  
Quezon Palawan

RF-4  
5-16-2022  
ALU  
PA-1009

Sir:


Warmest Greetings!



We may request your technical assistance in conducting site inspection of the project: Aramaywan River Water System located at Aramaywan, Narra Palawan as one of the Level III Water System under the management of Municipal Economic Enterprise Development Office- Narra Water Supply System intended for the application of water permit.

Thank you for your support and God bless!

Yours Truly,

  
Gerandy B. Danao  
Municipal Mayor







Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0997-982-3016  
Email: [cenroquezon@denr.gov.ph](mailto:cenroquezon@denr.gov.ph)

RPS,

June 10, 2022

**MEMORANDUM**

*for review & prepare letter  
to MEEDO Narra to apply for  
Water Permit. P 6/10/22*

**FOR** : The Community Environment and  
Natural Resources Officer

**THRU** : Rosalyn S. Jasmin  
LMO II / In-Charge, RPS

**FROM** : The Undersigned

**SUBJECT** : **INSPECTION REPORT RE: REQUEST FOR TECHNICAL  
ASSISTANCE IN CONDUCTING SITE INSPECTION OF  
ARAMAYWAN WATER SYSTEM FOR APPLICATION OF  
WATER PERMIT**



In connection to the above-noted subject, hereunder is our report based on ground verification, to wit;

- That the area is within **TIMBERLAND** (Forestland) as per Project No. 10-M of Land Classification Map No. 2739 located in Barangay Aramaywan, Narra, Palawan.
- That said Water System was first manage by the KALAHI Foundation in coordination with the Bgy. LGU since 2014.
- That the Municipal Office of Narra under the direct management of the Municipal Economic Enterprise Development Office (MEEDO) has now taken over the Aramaywan Water System Management. This is to develop the said water source for the most convenience of the residents/consumers.
- That the said Water Source is intended for potable water and consumption of at least three hundred (300) households of Bgy. Aramaywan, Narra, Palawan.
- It is then recommended that the requestee be advised to submit legal documents subject for the application of Water Permit.

Attached herewith are the geo-tagged photos taken at the area.

For his information and further instruction.

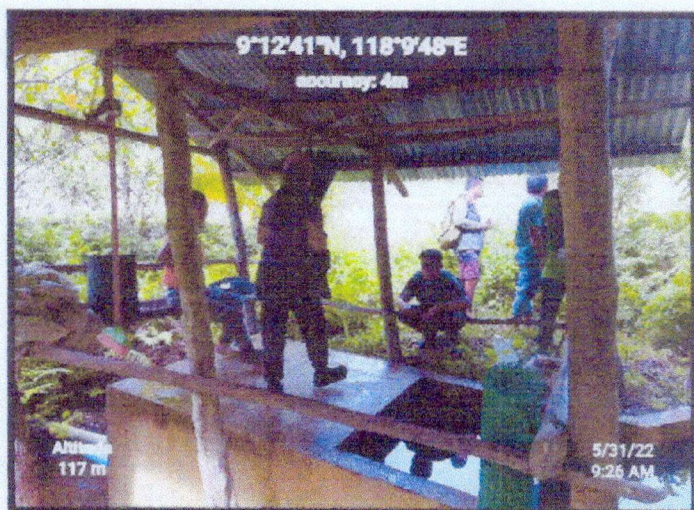
*[Signature]*  
**DJOANNA D. NATIVIDAD**  
Land Management Inspector



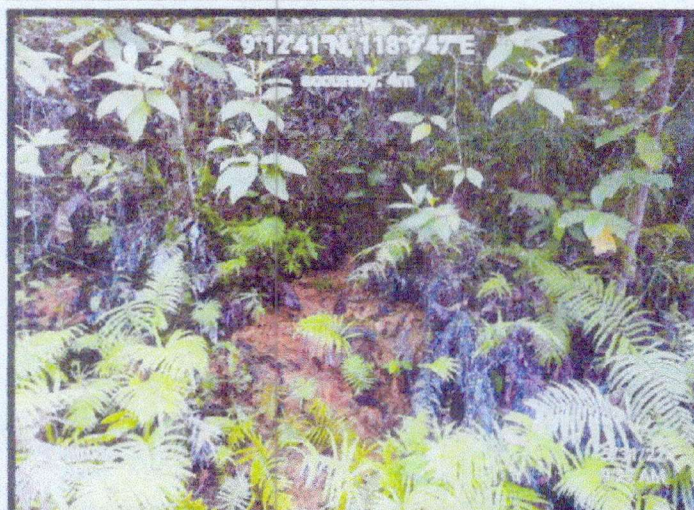


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Geo-tagged photos during the conduct of inspection and showing the area/reservoir of the Aramaywan Water System located at Bgy. Aramaywan, Narra, Palawan



Photos showing the water tank of the Aramaywan Water System



Photos showing the Ground Water Source

*[Handwritten signature]*



RECEIVED



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Contact No.: 0917-160-4920  
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June 13, 2022

Hon. Gerandy B. Danao  
Municipal Mayor  
Narra, Palawan



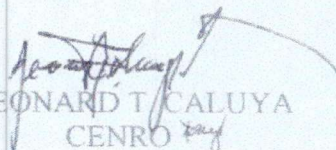
Dear Mayor,

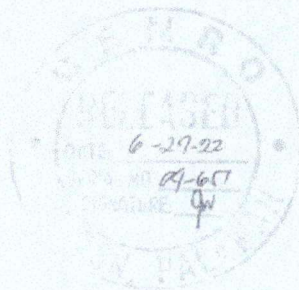
This pertains to the MEEDO project on Water System Management using Aramaywan River Water System located at Barangay Aramaywan, Narra, Palawan intended to cater the need for potable water of at least three hundred (300) household of the community,

This Office respectfully advise you to submit your water permit application to this Office. Attached is the application form and checklist of requirements.


We trust that you are properly informed.

Very truly yours,

  
LEONARD T. CALUYA  
CENRO





 Republic of the Philippines <b>NATIONAL WATER RESOURCES BOARD</b> 8th Floor, NIA Building, EDSA, Diliman, Quezon City		<b>WATER PERMIT APPLICATION</b> No. _____ Filed in the Office of _____ Date _____	
BEFORE ACCOMPLISHING THIS FORM IN QUADRUPLICATE, READ THE ACCOMPANYING INSTRUCTIONS			
1. Name of Applicant		5. Filing & Legal Research fee Payable to National Water Resources Board	
2. Mailing Address		a. Phil. Postal Money Order Nos. _____	
2a. Telephone No. _____		b. NWRB Official Receipt No. _____	
3. Tax Account No. _____		Date _____	
4. Citizenship _____		Email Address _____	
6. Name of Water Source	7. Location of Diversion Point	8. Method of Diversion	
9. Months of Low-Flow	10. Water Needed in Liters/Second	11. Purpose	
12. If for Agriculture, Area of Land and Crops Raised		13. If for Domestic Water Supply, Population Served	
14. If for Industry, Brief Description on how Water will be Used	15. If for Power, Rated Capacity in Kilowatts	16. Other Uses	
17. Name of Person/s Holding or Claiming Rights to the Use of Water including the Amount and Nature of Use Downstream and Upstream of Proposed Point of Diversion			
I hereby certify that the information given above and in documents submitted are true and correct to the best of my knowledge and belief.		Subscribed and sworn to before me on this date	
_____ Signature of Applicant		_____ Notary Public/Administering Officer	
<b>TO BE FILLED BY NWRB AGENT</b>			
18. CHECKLIST on General Information and Description		e. <input type="checkbox"/> Location plan of areas to be developed indicating the layout of proposed works	
a. <input type="checkbox"/> Ownership/right to land established		f. <input type="checkbox"/> Certification of Incorporation if applicant is an association or corporation	
b. <input type="checkbox"/> Citizenship as a Filipino established		g. <input type="checkbox"/> Other information as specified under Sect. 4 Rules and Regulations implementing the Water Code	
c. <input type="checkbox"/> Brief description of proposed project/development			
d. <input type="checkbox"/> Location plan of water source and point of diversion using a scale of 1:50,000			
19. Diversion Point Latitude : _____ Longitude : _____	20. Possible adverse effect to public and/or private interest:		
Prepared by: _____ Date: _____	Submitted by: _____ Date: _____		
<b>21. Water Discharge (To be filled by NWRB Hydrologist/Staff)</b>			
a. 80% of time equalled or exceeded	b. Mean of monthly discharge L/S	c. Amount of Water recommended for approval	
22. Other comments and recommendations:			
Prepared by: _____ Date: _____		Submitted by: _____ Date: _____	





Republic of the Philippines  
**NATIONAL WATER RESOURCES BOARD**  
8th Floor, NIA Bldg., EDSA, Quezon City

NWRB-WRD-12-r0

Name and Address of NWRB Agent	<b>NOTICE OF WATER PERMIT APPLICATION</b>	
	No.	By:
<p>This is to certify that an application of WATER PERMIT with pertinent information included herewith, has been filed with this Office.</p> <p>Any person who may be adversely affected by the proposed appropriation may file with this Office, a written and subscribed protest stating the reasons for his objection.</p>		
1. Name of Applicant	2. Mailing Address	
3. Name of water source	4. Method of Diversion	
5. Location of Diversion Point	6. Water Needed in Liters per Second	
7. Period of Water Use	8. Purpose	



<b>REQUIREMENTS IN FILING PERMIT APPLICATION</b>	
A. Duly accomplished Water Permit Application and Notices	
B. Proof of ownership of, legal title to, or right to use, the property on which the water source is situated,	
C. List of beneficiaries with corresponding hectarage and tax declaration certified by Municipal/ Provincial Assessor	
D. Location Plan and vicinity map showing: <ol style="list-style-type: none"> <li>1. point of diversion of source of water ( scale 1: 10,000 or 1: 50,000 NAMRIA map)</li> <li>2. delineation of service area indicating hectarage for which water will be used</li> <li>3. nature of diversion works whether temporary or permanent</li> <li>4. in case of groundwater, location and spacing of proposed drilling sites</li> </ol>	
E. Certificate of registration from relevant agencies : <p><b>CORPORATION/PARTNERSHIP</b> - SEC Registration with articles of Incorporation &amp; By-Laws and certificate of latest Corporate Financial Structure issued by the Corporate Secretary;</p> <p><b>SINGLE PROPRIETORSHIP</b> - Certificate of Registration from DTI;</p> <p><b>COOPERATIVE</b> - Certificate of registration from CDA;</p> <p><b>WATER DISTRICT</b> - Certificate of conformance from LWUA;</p> <p><b>BARANGAY WATERWORKS ASSOCIATION</b> - Certificate of Registration</p>	
F. Environmental Compliance Certificate or Certificate of Exemption/ Certificate of Non- Coverage (DENR )	
G. Bacteriological Test/ Physical and Chemical Water Analysis ( if found negative, attached duly notarized manifestation letter stating water treatment process)	
H. Clearance from BFAD or any agency accredited from BFAD (for Bottled Water)	
I. Subdivision Plan	
J. Brief Description of project which includes: <ol style="list-style-type: none"> <li>1. how water will be used</li> <li>2. amount of water needed</li> <li>3. power expected to be generated</li> <li>4. amount of water to be discharge back to the source</li> <li>5. measures to be taken to avoid water pollution</li> <li>6. population and area to be served</li> <li>7. area of water surface needed to be served</li> <li>8. scheme of development</li> </ol>	
K. Well drilling data ( Pumping Test, Well Log Data, Water Analysis ) <i>in case of existing groundwater source.</i> NOTE : WELL DRILLERS MUST HAVE A VALID NWRB CERTIFICATE OF REGISTRATION	
L. Certificate of registration from DOE	
M. Indorsement of the Project from DOE	
N. Other requirements: ( as deemed necessary by the board)	

**MUNICIPAL USE:** submit documents listed on letters A, B, D1, D3, D4, E, F, G, I, K, N

**IRRIGATION/AGRICULTURAL USE:** submit documents listed on letters A, B, C, D1-4, E, F, K, N

**POWER GEN. USE:** submit documents listed on letters A, B, D1, D3, E, F, J1-5, J8, L, M, N

**FISHERIES USE:** submit documents listed on letters A, B, D1, D3, D4, E, F, L, J1-2, N

**INDUSTRIAL USE:** submit documents listed on letters A, B, D1, D3, D4, E, F, J1, J2, J4, J5, J8, K, N

**LIVESTOCK USE:** submit documents listed on letters A, B, D1, D3, D4, E, F, K, N

**RECREATIONAL USE:** submit documents listed on letters A, B, D1, D3, D4, E, F, G, J1, J2, J5, J7, K, N

**OTHER USE:** submit documents listed on letters A, B, D1, D4, E, F, G, H, J1, J2, J5, K, N

**\*For Bulk water suppliers** - Bulk Water Supply Agreement/Memorandum of Agreement / Joint Venture Agreement  
- submit documents listed on letters A, B, D, E, F, G, J, K, N



### INSTRUCTION FOR WATER PERMIT APPLICATIONS

- A. No person shall divert or appropriate water from any public water source such as rivers, creeks, brooks, springs, lakes, lagoons, swamps, marshes, subterranean, or groundwater and sea water, without first securing a Water Permit from the National Water resources Board.
- B. Water Permit Applications must be filed with the Office of the DPWH District Engineer, the NIA Provincial Irrigation Engineer, NPC Regional Manager or the LWUA Water District General Manager whichever is designated as agent by the Board in the province where the point of diversion is situated.
  - 1. The following may file an application for Water Permit:
    - A. Citizens of the Philippines;
    - B. Association, duly registered cooperatives or corporations organized under the laws of the Philippines at least 60 percent of the capital of which is owned by the citizens of the Philippines
    - C. Government entities and instrumentalities, including government owned or controlled corporations.
  - 2. All communications to the applicant, including the Water Permit, will be directed to the mailing address indicated. The National Water Resources Board must be notified immediately of any changes in address.
  - 3. Applicants without a TIN must first secure one from the Bureau of Internal Revenue before filing a Water Permit Application.
  - 4. Only citizens of the Philippines of legal age, as well as judicial persons, who are qualified by law to exploit and develop water resources, may apply for a Water Permit.
  - 5. The PMMO or NWRB Official Receipt Number, the date and amount paid shall be indicated.
  - 6. The official name or (local name) of the river, creek, brook, lake, etc., or the words spring or groundwater, whichever is appropriate, shall be indicated.
  - 7. The location of the diversion point indicating the sitio/Barrio and the municipality where the diversion point is located.
  - 8. Indicate method of diverting water whether by dam, pump, etc.
  - 9. Indicate the months during the year when the flow of the stream is considered low flow (say, for example, from January to April).
  - 10. Indicate the amount of water applied for, expressed in liters per second.
  - 11. The purpose of which a Water Permit is applied for whether for Domestic, Municipal, Irrigation, Power Generation, Fisheries, Livestock Raising, Industrial, Recreational or other purpose.
  - 12. If water will be used for irrigation, indicate the area of land in hectares and the crop to be raised.
  - 13. For domestic water supply, indicate the number of people served.
  - 14. For industry, such as mining, or other industrial purpose, make a brief description of the proposed project including, among others, how the water will be used, the amount of water needed for the purpose, the amount and quality of water to be discharged back to the source if any, and the proposed waste water treatment works to be provided.
  - 15. For hydraulic power development, indicate the power plant rated capacity in kilowatts.
  - 16. Specify other uses or which Water Permit is applied for.
  - 17. Indicate the names of appropriators holding or claiming rights to the used of water including the amount in liters per second and nature of use, both downstream and upstream of the proposed point of diversion.
- C. Application with incomplete information and/or insufficient documentation shall not be accepted for filing
  - 18-20. To be filled by NWRB Agent
  - 21-22. To be filled by NWRB Staff
- D. Accomplished application form must be in 4 copies and Notice of WPA must be in 10 copies