



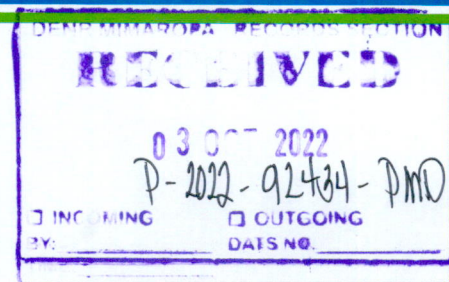
**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR 4B-MIMAROPA

**FROM :** The OIC-Director  
Policy and Planning Service

**SUBJECT :** REQUEST OF FUND ALLOCATION FOR THE REPAIR/  
IMPROVEMENT OF PERIMETER FENCE (PHASE 2) OF  
CENRO ROXAS OFFICE LOCATED AT SAND MARIANO ROXAS,  
ORIENTAL MINDORO

**DATE :** 27 SEP 2022



This refers to the FY 2022 Work and Financial Plan from DENR MIMAROPA Region requesting for Central Office-Based Fund (COBF) amounting to **Two Million Pesos (PhP2,000,000)** to cover the repair/improvement of the perimeter fence (Phase 2) of CENRO Roxas, Oriental Mindoro.

Upon technical review by the General Services Division the cost estimates are within acceptable values and endorsed for funding and implementation. However, the Financial Management Service informed that the fund can be charged under Maintenance and Other Operating Expenses (MOOE), FY 2021 Continuing, P/A/P: General Management and Supervision with only **Three Hundred Eighteen Thousand Pesos (PhP318,000)** available fund. //

In view of this, kindly revise the Work and Financial Plan of your request based on the said available fund and submit it the soonest possible time, for final evaluation and endorsement.

For consideration.

  
**MELINDA C. CAPISTRANO**