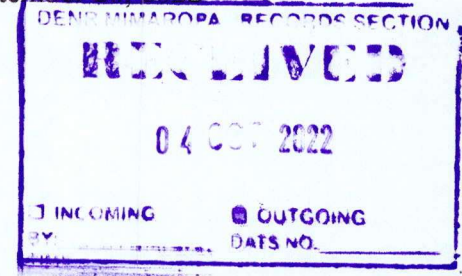




Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

September 20, 2022



**MEMORANDUM**

**FOR** : The Regional Executive Director  
MIMAROPA Region  
Ermita, Manila

**THRU** : The ARD, Technical Services  
MIMAROPA Region  
Ermita, Manila

**FROM** : The OIC-PENR Officer  
Mamburao, Occidental Mindoro

**SUBJECT** : SUBMISSION OF ACTIVITY DESIGN FOR THE CONDUCT OF  
TRAINING NEEDS ASSESSMENT FOR THE LGUs OF  
OCCIDENTAL AND ORIENTAL MINDORO

Respectfully forwarded herewith is the Memorandum dated September 14, 2022 of the Project Manager of the Mindoro Biodiversity Corridor Project regarding the activity design for the conduct of Training Needs Assessment for the LGUs of Occidental and Oriental Mindoro under the DENR-UNDP/GEF "Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines (BD Corridor Project), to be held tentatively on October 24 to 28, 2022, in Oriental Mindoro at a venue to be announced.

The said activity aims to identify the training needs of the LGUs, develop a workable schedule and identify local networks that can sustain the training needs of the project's stakeholders.

For information, recommendation, and approval.

  
**ERNESTO L. TAÑADA**

Attached:

1. Activity design for the TNA with LGUs (3 copies)



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

September 14, 2022

**MEMORANDUM**

FOR : The OIC, PENR Officer  
Mamburao, Occidental Mindoro

THRU : The In-Charge, Technical Services Division

FROM : The Project Manager  
Mindoro Biodiversity Corridor Project

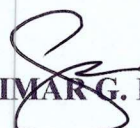
SUBJECT : SUBMISSION OF ACTIVITY DESIGN FOR THE CONDUCT OF  
TRAINING NEEDS ASSESSMENT OF THE DENR-UNDP/GEF  
"INTEGRATED APPROACH IN MANAGEMENT OF MAJOR  
BIODIVERSITY CORRIDORS IN THE PHILIPPINES" ON  
OCTOBER 24 TO 28, 2022, AT THE SOUTHDRIVE BEACH  
RESORT, BULALACAO, ORIENTAL MINDORO

In line with service and thrust that is under the Component 1 of the project which aims to identify the training needs of the LGU, identify the training needs of the project at the corridor level, identify the indicative schedule of trainings, and identify local networks that can sustain the training needs of various stakeholders, the Mindoro Biodiversity Corridor (MBC) conduct of High Conservation Value Areas (Workshop).

Attached herewith the activity design of the said workshop that will be conducted on October 24 to 28, 2022, at the Southdrive Beach Resort, Bulalacao, Oriental Mindoro.

For information, recommendation, and approval.



  
SHALIMAR G. ILEJAY

Attached:

1. Activity design for the TNA (3 copies)



## **Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**

### **ACTIVITY DESIGN**

**TITLE :** Training Needs Assessment for the LGUs of Occidental Mindoro and Oriental Mindoro

**DATE :** October 24-28, 2022 (Tentative)

**VENUE :** Oriental Mindoro (Venue to be announced)

### **I. INTRODUCTION AND RATIONALE**

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled **“Integrated Approach in Management of Major Biodiversity Corridors in the Philippines”** or **BD Corridor Project**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. It is aimed at addressing the increased degradation of habitats from deforestation and conversion to agriculture and expanding infrastructure development, pollution, invasive alien species (IAS) and climate change which are threatening critical habitats and ecosystems and their attendant biodiversity.

This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

A training needs assessment will be conducted for project partners particularly with the Provincial and Municipal Local Government Units in Oriental and Occidental Mindoro. It aims to identify their capacity building and training needs that cut across the various components of the BD Corridor Project in relation to their mandates under the Local Government Code (RA 7160) and



different development plans vis-à-vis the BD Corridor Project objectives including environmental protection and indigenous people rights; biodiversity and gender mainstreaming in natural resource management and integrated ecosystem management; community engagement; knowledge management; monitoring, evaluation and reporting. The result of the TNA will serve as input to the capacity development and action plan to be implemented during the duration of the project.

## II. OBJECTIVES

1. Identify the training needs of the project at the corridor level;
2. Identify the indicative schedule of trainings;
3. Identify local networks that can sustain the training needs of various stakeholders.

## III. EXPECTED OUTPUTS

PLGU and MLGU inputs to a TNA Analysis, pertinent to:

- a. the LGUs mandates under the Local Government Code: environmental laws, agriculture and fishery laws, and laws on indigenous peoples' rights;
- b. integrated ecosystem management as reflected in the Comprehensive Land Use Plan, Local Climate Change Adaptation Plan, and local investment programs;
- c. Community engagement and consensus building with stakeholders;
- d. Knowledge management;
- e. Monitoring, evaluation, reporting and learning systems;
- f. Gender mainstreaming in biodiversity/natural resource management programs, projects and activities of the LGUs in context with the localization of MCW 9710.

## IV. METHODOLOGY

The activity will employ plenary presentations, break-out group workshops, open forum and administration of questionnaires.

Working Days	Date	Activity
Day 0	October 24, 2022	Arrival of Mindoro CPMU/Consultants
Day 1-2	October 25-26, 2022	Check in/Registration/Workshop proper (Oriental Mindoro Participants)
Day 3-4	October 27-28, 2022	Check in/Registration/Workshop proper (Occidental Mindoro Participants)
Day 5	October 29, 2022	Departure /MBC and Consultants



## V. TARGET PARTICIPANTS

Agency/Office/Organization	Number of Target Participants
<b>Department of Environment and Natural Resources</b>	
Mindoro Corridor Project Management Unit	5
NPMU/Gender and Capacity Development Consultants	5
<i>Sub-total</i>	<b>10</b>
<b>Provincial Local Government Unit (PLGU)</b>	
Occidental Mindoro - PPDO, PG-ENRO, OPA, GAD Focal, Provincial Tourism	5
Oriental Mindoro - PPDO, PG-ENRO, PAgO, Gender Focal, PTIEDO	5
<i>Sub-total</i>	<b>10</b>
<b>Municipal Local Government Units</b>	
9 Municipalities Occidental Mindoro (Abra de Ilog, Calintaan, Magsaysay, Mamburao, Paluan, Rizal, Sablayan, San Jose, Santa Cruz) – MPDO, MENRO, MAO, GAD Focal, MTO	45
14 Municipalities and 1 City Oriental Mindoro - Baco, Bansud, Bongabong, Bulalacao, Gloria, Mansalay, Naujan, Pinamalayan, Pola, Puerto Galera, Roxas, San Teodoro, Socorro, Victoria) - MPDO, MENRO, MAO, GAD Focal, MTO	70
<i>Sub-total</i>	<b>115</b>
<b>TOTAL PARTICIPANTS</b>	<b>135</b>

## VI. BUDGETARY REQUIREMENTS

Summary	Assumptions			Budget (Php)
Representation Expenses	Provision	Unit Cost	Unit	
	Day 0			
	Dinner	300.00	10	3,000.00
	Day 1			
	Breakfast	200.00	60	12,000.00
	AM Snacks	150.00	60	9,000.00
	Lunch	350.00	60	21,000.00
	PM Snacks	150.00	60	9,000.00
	Dinner	300.00	60	18,000.00
	Day 2			
	Breakfast	200.00	60	12,000.00
	AM Snacks	150.00	60	9,000.00
	Lunch	350.00	60	21,000.00
	PM Snacks	150.00	60	9,000.00
	Dinner	300.00	10	3,000.00



	Day 3				
	Breakfast	200.00	85		17,000.00
	AM Snacks	150.00	85		12,750.00
	Lunch	350.00	85		29,750.00
	PM Snacks	150.00	85		12,750.00
	Dinner	300.00	85		25,500.00
	Day 4				
	Breakfast	200.00	85		17,000.00
	AM Snacks	150.00	85		12,750.00
	Lunch	350.00	85		29,750.00
	PM Snacks	150.00	85		12,750.00
	Dinner	300.00	10		3,000.00
<b>Sub-Total</b>					299,000.00
Hotel accommodation	Day 0	1,100.00	10		11,000.00
	Day 1	1,100.00	60		66,000.00
	Day 2	1,100.00	10		11,000.00
	Day 3	1,100.00	85		93,500.00
	Day 4	1,100.00	10		11,000.00
<b>Sub-Total</b>					192,500.00
Vehicle rental	Transportation of participants from Abra de Ilog via Mamburao to venue in Bulalacao, and Calapan Port or San Jose Airport to venue and vise versa.				60,000.00
<b>Sub-Total</b>					60,000.00
<b>TOTAL (Php)</b>					<b>551,500.00</b>

## VII. PROVISIONAL PROGRAM

Date/Time	Activity	Responsible Person
<b>Day 0 (October 24, 2022) – Ingress</b>		
1:00 pm	Arrival at venue of CPMU and Consultants	-
2:00 – 4:00	Pre-Workshop Preparations, Meeting/Briefing	
<b>Day 1 (October 25, 2022) – TNA with Oriental Mindoro Participants</b>		
8:00 – 8:30 am	Registration of Participants	Secretariat
8:30 – 9:00	Preliminaries <ul style="list-style-type: none"> <li>Prayer and National Anthem</li> <li>Welcome Remarks</li> <li>Rationale and Objectives of Workshop</li> </ul>	Secretariat  To be identified Program Facilitator
	<ul style="list-style-type: none"> <li>Introduction of Participants</li> <li>Message</li> </ul>	


9:00 – 10:00	MBC Project Overview and MBC Project Progress Report (Targets vs Accomplishments; Successes; Challenges)	MBC PM
10:00 – 4:00 pm	Conduct of TNA on Capacity Development	Atty. Ronely Sheen Capacity Development Specialist
<b>Day 2 (October 26, 2022) –</b>		
8:00 – 8:15 am	Recap of Day 1	Consultant
8:15 – 2:00 pm	Conduct of TNA on Gender Mainstreaming	Ms. Jacqueline Bacal Gender Mainstreaming Specialist
2:00 pm	Wrap-up and next steps	MBC PM
2:30 pm	Departure of Oriental Mindoro participants; and preparation for Occidental Mindoro participants	
<b>Day 3 (October 27, 2022) – TNA workshop with Occidental Mindoro Participants</b>		
8:00 – 8:30 am	Registration of Participants	Secretariat
8:30 – 9:00	Preliminaries <ul style="list-style-type: none"> <li>• Prayer and National Anthem</li> <li>• Welcome Remarks</li> <li>• Rationale and Objectives of Workshop</li> </ul>	Secretariat  To be identified Program Facilitator
	<ul style="list-style-type: none"> <li>• Introduction of Participants</li> <li>• Message</li> </ul>	
9:00 – 10:00	MBC Project Overview and MBC Project Progress Report (Targets vs Accomplishments; Successes; Challenges)	MBC PM
10:00 – 4:00 pm	Conduct of TNA on Capacity Development	Atty. Ronely Sheen Capacity Development Specialist
<b>Day 2 (October 28, 2022) –</b>		
8:00 – 8:15 am	Recap of Day 1	Consultant
8:15 – 2:00 pm	Conduct of TNA on Gender Mainstreaming	Ms. Jacqueline Bacal Gender Mainstreaming Specialist
2:00 pm	Wrap-up and next steps	MBC PM
2:30 pm	Departure of Occidental Mindoro participants and debriefing of team	



Prepared:

  
**RHODORA CHERYL A. MONTOYA**  
Stakeholder Engagement Specialist  
BD Cor Project

Reviewed:

  
**SHALIMAR G. ILEJAY**  
Corridor Project Manager  
BD Cor Project

Recommending Approval:

**DONNA MAYOR-GORDOVE, CESO IV**  
Assistant Regional Director  
Management Services



Approved:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director