



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

September 20, 2022



**MEMORANDUM**

**FOR** : The Regional Executive Director  
MIMAROPA Region  
Ermita, Manila

**THRU** : The ARD, Technical Services  
MIMAROPA Region  
Ermita, Manila

**FROM** : The OIC-PENR Officer  
Mamburao, Occidental Mindoro

**SUBJECT** : SUBMISSION OF ACTIVITY DESIGN FOR THE CONDUCT OF  
ROUND TABLE DISCUSSION ON THE MEMORANDUM OF  
COOPERATION WITH BD CORRIDOR PROJECT PARTNERS

Respectfully forwarded herewith is the Memorandum dated September 14, 2022 of the Project Manager of the Mindoro Biodiversity Corridor Project regarding the activity design for the conduct of the Round Table Discussion on the Memorandum of Cooperation with BD Corridor Project Partners under the DENR-UNDP/GEF "Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines (BD Corridor Project), to be held tentatively on November 10-11, 2022, in Oriental Mindoro at a venue to be announced.

The said activity aims to achieve a clear understanding of LGUs and NGAs of the implementation components of the project, especially Component 1, determine the framework elements for incorporation in the overall IEM approach for the Mindoro Corridor, and develop a draft of the Memorandum of Cooperation with co-determined and agreed provisions entailing commitments and/or agreements of the LGUs and NGAs for the project implementation.

For information, recommendation, and approval.

  
**ERNESTO E. TAÑADA**

Attached:

1. Activity design for the RTD on MoC (3 copies)



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

September 14, 2022

**MEMORANDUM**

FOR : The OIC, PENR Officer  
Mamburao, Occidental Mindoro

THRU : The In-Charge, Technical Services Division

FROM : The Project Manager  
Mindoro Biodiversity Corridor Project

SUBJECT : SUBMISSION OF ACTIVITY DESIGN FOR THE CONDUCT  
OF ROUNDTABLE DISCUSSION ON THE  
MEMORANDUM OF COOPERATION WITH BD  
CORRIDOR PROJECT PARTNERS OF THE DENR –  
UNDP/GEF “INTEGRATED APPROACH IN THE  
MANAGEMENT OF MAJOR BIODIVERSITY CORRIDORS  
IN THE PHILIPPINES”

In line with service and the thrust of the “Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines” or the BD Corridor Project, Component 1 and its theme “*Effective coordination and governance framework for integrated ecosystem management in the Philippine biodiversity corridor system*”, herein attached is an Activity Design for the conduct of a Round Table Discussion on the Memorandum of Cooperation with BD Corridor Project Partners to be held tentatively on November 10-11, 2022 in Oriental Mindoro at a venue to be announced.

For information, recommendation and approval.

  
SHALIMAR G. ILEJAY





Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

September 14, 2022

**MEMORANDUM**

FOR : The OIC, PENR Officer  
Mamburao, Occidental Mindoro

THRU : The In-Charge, Technical Services Division

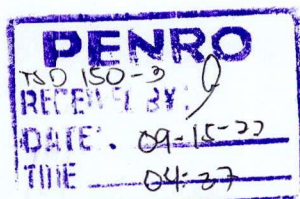
FROM : The Project Manager  
Mindoro Biodiversity Corridor Project

SUBJECT : SUBMISSION OF ACTIVITY DESIGN FOR THE CONDUCT OF  
ROUNDTABLE DISCUSSION ON THE MEMORANDUM OF  
COOPERATION WITH BD CORRIDOR PROJECT PARTNERS  
OF THE DENR-UNDP/GEF "INTEGRATED APPROACH IN  
MANAGEMENT OF MAJOR BIODIVERSITY CORRIDORS IN  
THE PHILIPPINES" ON SEPTEMBER 29 TO 30, 2022, AT THE  
FILIPINIANA HOTEL, CALAPAN CITY, ORIENTAL MINDORO

In line with service and thrust that Component 1 and its theme: *"Effective coordination and governance framework for integrated ecosystem management in the Philippine biodiversity corridors system"*, the objective is to set mechanisms for support integrated approaches to planning, management, monitoring, enforcement, coordination, and decision-making for biodiversity actions.

Attached herewith the activity design of the said workshop that will be conducted on September 29 to 30, 2022, at the Filipiniana Hotel, Calapan, Oriental Mindoro.

For information, recommendation, and approval.

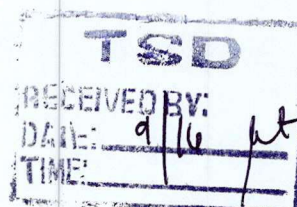


Attached:

1. Activity design for the RTD (3 copies)



  
SHALIMAR G. ILEJAY





# BIODIVERSITY CORRIDOR PROJECT



## Integrated Approach in Management of Major Biodiversity Corridors in the Philippines

### ACTIVITY DESIGN

**TITLE :** Round Table Discussion on Memorandum of Cooperation with  
BD Corridor Project Partners

**DATE :** November 10-11, 2022 (Tentative)

**VENUE :** Oriental Mindoro (Venue to be announced)

#### I. INTRODUCTION AND RATIONALE

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment Facility (GEF) and support from the United Nations Development Programme (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor Project**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. It is aimed at addressing the increased degradation of habitats from deforestation and conversion to agriculture and expanding infrastructure development, pollution, invasive alien species (IAS) and climate change which are threatening critical habitats and ecosystems and their attendant biodiversity.

Implementation of the project’s objective translates into the four components with the modalities for effective coordination and governance; integrated design and implementation framework; community-based and sustainable management system; and knowledge management, gender mainstreaming, learning, monitoring and evaluation. Under **Component 1** and its theme: “*Effective coordination and governance framework for integrated ecosystem management in the Philippine biodiversity corridors system*”, the objective is to set mechanisms to support integrated approaches to planning, management, monitoring, enforcement, coordination, and decision-making for biodiversity actions.

Streamlining of the component provides the mechanisms to conduct roundtable discussion (RTD) at the corridor level. The RTD involves the Provincial Governments of Occidental and Oriental Mindoro, and National/Regional Government Offices of selected agencies, which will entail the presentation of the specifications of the component toward a harmonized integrated ecosystem management (IEM). This will also discuss expected outputs for incorporation in the overall framework for the corridor, scan policies with the impacts on biodiversity streamlining, and come up with a legal instrument to substantiate participation and cooperation of agencies in the achievement of the component’s objectives.

#### II. OBJECTIVES

1. Familiarize the participants on the specific outputs under Component 1;



2. Present and discuss the IEM approach and framework elements for implementation in the Mindoro Corridor; and
3. Determine the inputs of participating LGUs and NGAs for the inclusion of provisions through a legal instrument (i.e., Memorandum of Cooperation (MoC)) to be agreed with the Corridor Project Management Unit (CPMU).

### III. EXPECTED OUTPUTS

1. Clear understanding of adjoining LGUs and NGAs of the implementation components of the project, especially Component 1;
2. Determined framework elements for incorporation in the overall IEM approach for the Mindoro Biodiversity Corridor (MBC); and
3. Draft of legal instrument with co-determined and agreed provisions entailing commitments and/or agreements of the LGUs and NGAs for the project implementation.

### IV. METHODOLOGY

The meeting will involve presentations of the project components – highlighting Component 1, elements of the framework for the MBC-specific IEM framework, and salient provisions of the legal instrument. An open forum will be the venue to discuss important and/or unclear points in the presentations.

#### *Pre-meeting Activities*

- a. Coordination works through advanced letters to invite and request the attendance of the targeted participants (i.e., NGAs and LGUs) will be sent out. The confirmation of the participants will be the basis for the logistic, provision, and lodging requirements for the conduct of the meeting;
- b. Preparation of draft of MoC and send out to target participants for initial review and comments/inputs; and
- c. Prepare a project briefer, highlight Component 1, for overview of the project that will be presented during the activity proper.

#### *Activity Proper*

- a. Presentation of project briefer and draft of the Memorandum of Cooperation. The CPMU will present the project briefer and legal instrument to facilitate the understanding of the adjoining LGUs and NGAs;
- b. Round table discussions, brainstorming and knowledge-sharing. The CPMU shall facilitate the discussion of key points in the presentations and process flow. The CPMU will document the activity and discussion for referencing of agreements and way-forward activities.

#### *Working Days (Tentative)*

Working Days	Date	Activity
Day 0	November 10, 2022	Travel time adjoining personnel away from venue
Day 1	November 11, 2022	Meeting proper
Day 2	November 12, 2022	Return to duty stations of all participants



## V. Budgetary Requirements

Summary	Assumptions			Budget (PHP)
	Provision	Unit Cost (PHP)	Unit	
Representation Expenses	<i>Day 0</i>			
	Dinner	300.00	13 pax	3,900.00
	<i>Day 1</i>			
	Breakfast	200.00	27 pax	5,400.00
	AM Snacks	150.00	27 pax	4,050.00
	Lunch	350.00	27 pax	9,450.00
	PM Snacks	150.00	27 pax	4,050.00
	Dinner	300.00	13 pax	3,900.00
	<i>Day 2</i>			
	Breakfast	200.00	13 pax	2,600.00
<i>Sub-total</i>				33,350.00
Accommodation Expenses	Room	3,700.00	13 pax	48,100.00
	Venue	5,000.00	1 room	5,000.00
<i>Sub-total</i>				53,100.00
Travel Expenses	Vehicle Rental	10,000.00	2 days	20,000.00
<i>Sub-total</i>				20,000.00
<b>GRAND TOTAL</b>				<b>106,450.00</b>

## VI. Target Participants

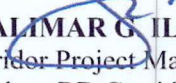
Agency/Office/Organization	Number of Target Participants
<b>Department of Environment and Natural Resources</b>	
Regional Office – MIMAROPA	1
PENR Office Occidental Mindoro	1
PENR Office Oriental Mindoro	1
Corridor Project Management Unit	6
<i>Sub-total</i>	9
<b>National Government Agencies (Regional Offices)</b>	
Department of Agriculture	2
Department of Science and Technology	2
Department of Tourism	2
Department of Trade and Industry	2
National Commission on Indigenous Peoples	2
National Economic Development Authority	2
<i>Sub-total</i>	12
<b>Provincial Local Government Unit (PLGU)</b>	
PLGU Occidental Mindoro	3
PLGU Oriental Mindoro	3
<i>Sub-total</i>	6
<b>GRAND TOTAL</b>	<b>27</b>

**VII. Provisional Program**

Date/Time	Activity	Responsible Person
<i>Day 0 (November 10, 2022)</i>		
8:00 AM	Travel from Mamburao, Occidental Mindoro to Calapan City	CPMU, Secretariat PENRO
<i>Day 1 (November 11, 2022)</i>		
8:00 – 9:00 AM	Registration of Participants	Secretariat
8:30 – 9:00 AM	Opening Program <ul style="list-style-type: none"><li>• Prayer and National Anthem</li><li>• Welcome Remarks</li><li>• Rationale and Objectives of the Meeting</li><li>• Introduction of Participants</li></ul>	Secretariat
9:00 – 10:30 AM	Presentation of Project Briefer and Contents of MoC	Facilitator
12:00 NN – 1:00 PM	<i>Lunch Break</i>	
1:00 – 2:30 PM	Discussion, brainstorming, and knowledge-sharing	Facilitator
2:30 – 4:00 PM	Review of agreements for finalization of the MoC	Facilitator / Secretariat
<i>Day 2 (November 12, 2022)</i>		
8:00 AM onwards	Return to Mamburao, Occidental Mindoro from Calapan City	Secretariat

Prepared by:

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Stakeholder Engagement Specialist  
Mindoro BD Corridor Project

  
**SHALIMAR G. ILEJAY**  
Corridor Project Manager  
Mindoro BD Corridor Project

Recommending Approval:

**DONNA MAYOR-GORDOVE, CESO IV**  
Assistant Regional Director  
Management Services

Approved by:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director