



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Odiongan, Romblon 380

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September 7, 2022

MEMORANDUM

FOR : The Regional Executive Director

THRU : The Assistant Regional Director
For Management Services

ATTN. : The Chief, Administrative Division

FROM : The OIC, PENR Officer

SUBJECT : **NOMINATION OF PARTICIPANTS TO ATTEND THE ONLINE SEMINAR ON INTERNAL CONTROL SYSTEM FOR PROPERTY AND SUPPLY MANAGEMENT (APPRAISAL AND DISPOSAL) OFFERED BY AGIA ON NOVEMBER 9-11, 2022**

In the interest of the service and in order to learn the systems in the management of supplies and properties in the government and to understand the control measures in the appraisal and disposal of government properties, the following PENRO Romblon personnel are hereby nominated to attend the online seminar on Internal Control System for Property and Supply Management (Appraisal and Disposal) offered by the Association of Government Internal Auditors, Inc. (AGIA) on November 9-11, 2022.

- | | | |
|------------------------|---|-------------------------------------|
| 1. Thelmo S. Hernandez | - | Chief, Management Services Division |
| 2. Monaliza G. Peralta | - | Planning Officer I |
| 3. Andy I. Regla | - | Forest Ranger |

For your consideration and approval.


ARNOLDO A. BLAZA, JR.



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19 August 2022

Dear _____:

Greetings from the Association of Government Internal Auditors!

We are inviting participants from your office to attend our on-line seminars or Webinars for the 4th Quarter of CY 2022. These are seminars open not only to internal auditors but also to those who perform accounting, budgeting, procurement, risk management, disposal, and other related administrative functions.

The seminars are part of AGIA's commitment to assist government officials and employees to become more responsive and effective public servants in line with Memorandum Circular No. 89 dated August 18, 2005, and in compliance with Section 3 of Administrative Order No. 70 series of 2003, both issued by the Office of the President, mandating the AGIA to ensure that all internal audit works in all government agencies be conducted in conformity with the standards of the internal audit profession.

The AGIA is an Accredited Continuing Professional Development (CPD) Provider by the CPD Council for Accountancy issued by the Professional Regulation Commission, Accreditation No. 2009-022.

Inclusive Dates	Time	Course Title	No. of Hours	Seminar Fee (On-line)	Seminar Fee (Face to Face) LIVE-OUT
October 5 - 7	8am - 5pm	BASIC INTERNAL CONTROL CONCEPTS AND INTERNAL AUDITING PRINCIPLES AND PRACTICES	24	3,750.00	---
October 5 - 7	8am - 5pm	BASIC ACCOUNTING AND INTERNAL CONTROL FOR NON-ACCOUNTANTS	24	3,750.00	---
October 12 - 14		ANNUAL NATIONAL CONVENTION cum SEMINAR AGIA @ 63: Nagkakaisa Tungo sa Marangal, Makabago at Maunlad na Pilipinas Venue: ICON Iloilo Convention Center, Megaworld Blvd., Mandaue City, Iloilo City		HYBRID EVENT	<u>Live-in Rate:</u> 12,000.00 <u>Live-out Rate:</u> 8,000.00 <u>Online/Virtual</u> 4,500.00
✓ October 17 - 20	8am - 12nn	UPDATES ON TAX RULES AND REGULATIONS	16	2,500.00	---
October 18 - 20	8am - 5pm	RISK MANAGEMENT	24	3,750.00	---
✗ October 18 - 20	8am - 5pm	GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES (Face to Face)	24	---	6,000.00
October 24	8am - 5pm	COSO BASED AUDITING: RISK ASSESSMENT	8	1,250.00	---
✓ October 26 - 28	8am - 5pm	GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES	24	3,750.00	---
October 26 - 28	8am - 5pm	CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM	24	3,750.00	---
November 8 - 11	8am - 12nn	THE PHILIPPINE BUDGETING SYTEM	16	2,500.00	---
November 8 - 11	1pm - 5pm	OPERATIONS AUDIT	16	2,500.00	---
November 9 - 11	8am - 5pm	INTERNAL CONTROL SYSTEM FOR PROPERTY AND SUPPLY MANAGEMENT (Appraisal and Disposal)	24	3,750.00	---
November 15	8am - 5pm	COSO BASED AUDITING: CONTROL ACTIVITIES AND MONITORING	8	1,250.00	---
November 15 - 17	8am - 5pm	THE PHILIPPINE BIDDING DOCUMENTS	24	3,750.00	---

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