



Republic of the Philippines  
Department of Environment and Natural Resources  
**Provincial Environment and Natural Resources Office**

**MIMAROPA Region**

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

Telfax No. (048) 433-5638 / (048) 433-5638

DENR MIMAROPA RECORDS SECTION

**RECEIVED**

17 SEP 2022

☐ INCOMING

☐ OUTGOING

BY:

DATE NO.

September 6, 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA  
1515 L&S Bldg., Roxas Blvd.  
Ermita, Manila

**FROM :** The Provincial Environment and  
Natural Resources Officer

**SUBJECT :** **PROGRESS REPORT ON TECHNICAL ASSISTANCE TO LGU  
IN MAINSTREAMING THE INTEGRATED COASTAL  
MANAGEMENT (ICM) TO CLUP**

Forwarded is the memorandum dated August 15, 2022 from the Unit Head, Protected area Management and Biodiversity Unit- Conservation and Development Section (CDS) along with the Progress Report on the Technical Assistance to LGU in Mainstreaming the Integrated Coastal Management (ICM) to Comprehensive Land Use Plan (CLUP).

Please be informed that coordination with the Local Government Unit (LGU) of Narra was conducted on August 10, 2022 and series of workshops will be conducted as part of the updating of the CLUP of the municipality (tentative schedule attached).

Further be informed that a re-echo on the roll out of BMB Technical Bulletin No. 2022-02 will be conducted on September 13, 2022.

This serves as Means of Verification (MoV) for the target activity under CMEMP – Technical Assistance on Integrated Coastal Management (ICM).

For information and record.



**FELIZARDO B. CAYATOC**

DENR-PALAWAN  
PENRO-RECORDS  
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By: *Shae*

Date: \_\_\_\_\_

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August 15, 2022

**MEMORANDUM**


**FOR** : The Provincial Environment and  
Natural Resources Officer

**THRU** : The Chief  
Conservation and Development Section

**FROM** : The Unit Head  
Protected Area Management and Biodiversity Unit

**SUBJECT** : **PROGRESS REPORT ON TECHNICAL ASSISTANCE TO LGU  
IN MAINSTREAMING THE INTEGRATED COASTAL  
MANAGEMENT (ICM) TO CLUP**

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BY:   
DATE: 08-16-2022 22:47

This pertains to the target activity on mainstreaming the Integrated Coastal Management (ICM) to Comprehensive Land Use Plan (CLUP) under the Coastal and Marine Ecosystems Management Program (CMEMP).

Please be informed that series of activities in relation to the said target was conducted. Coordination with the Provincial Planning and Development Office (PPDO) of the Provincial Government as to the status of all the municipalities' CLUP was conducted through letter dated March 30, 2022 (letter attached).

On May 10, 2022, the BMB Technical Bulletin No. 2022-02 "Guide in Mainstreaming the Integrated Coastal Management (ICM) approach to the Local Government Units' Comprehensive Land Use Plan (CLUP)" was issued and this office waited for the schedule of the roll out on the said technical bulletin. On July 11-16, 2022, a roll out on the technical bulletin was conducted, however, it was limited to the participants of the Water Quality Training cum Consultation Workshop on the Implementation of Water Quality Monitoring within NIPAS Marine Protected Areas. Hence, this office requested for a re-echo of the said technical bulletin through memorandum dated August 8, 2022 (attached) to fully understand the guidelines and to properly conduct the activity.

On August 10, 2022, coordination with the Local Government Unit (LGU) of Narra was conducted. The undersigned together with CMEMP Extension Officers Demi Patricia Decena and Prince BJ Medina coordinated with the Municipal Planning and Development Office (MPDO), Municipal Environment and Natural Resources Office (MENRO) and the Municipal Agriculture Office (MAO) as to the status of their Integrated Coastal Management Plan and the series of activities/workshops to be conducted for the updating of their Comprehensive Land Use Plan (CLUP).



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Upon coordination with the Local Government Unit (LGU) of Narra, a Technical Working Group (TWG) was already created, in which CENRO Quezon was a member, and an orientation was conducted on August 9, 2022.

Further, the schedule of the re-echo of the TB 2022-02 will be conducted on September 13, 2022 at the PENRO Training Hall, Puerto Princesa City. Attached also is the tentative schedule of workshops for the updating of the Comprehensive Land Use Plan (CLUP) of the Municipality of Narra.

For information and record.

  
**MARJORIE JOY M. ORTEGA**





Republic of the Philippines  
Department of Environment and Natural Resources  
**Provincial Environment and Natural Resources Office**  
**MIMAROPA Region**

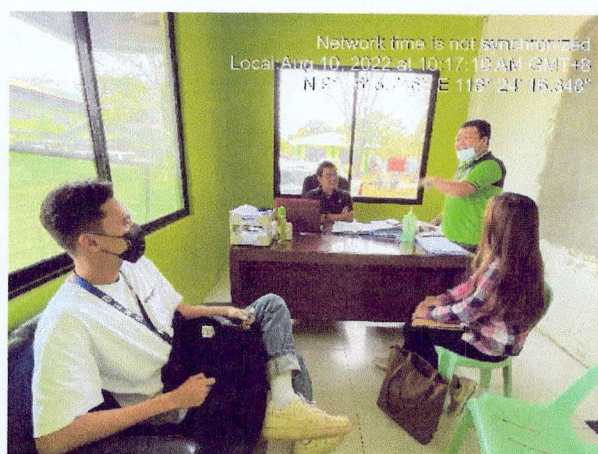
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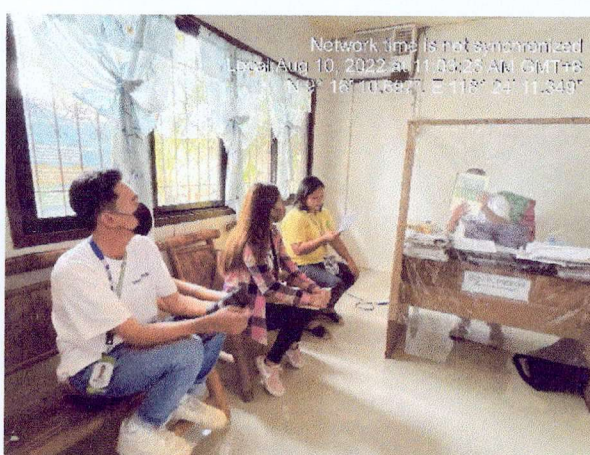
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Courtesy Call to the Office of the Mayor



Coordination with the Municipal Planning and Development Office (MPDO)



Coordination with the Municipal Agriculture Office (MAO)





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Telfax No. (048) 433-5638 / (048) 433-5638

March 30, 2022

**ENGR. AIREEN L. MARCAIDA**

Officer-In-Charge

Provincial Planning and Development Office

Provincial Capitol Bldg., Puerto Princesa City, Palawan

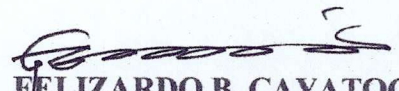
Dear Engr. Marcaida;

Greetings!

This pertains to the target activity of this office under Management of Coastal and Marine Resources specifically provision of technical assistance to Local Government Units (LGUs) on mainstreaming the Integrated Coastal Management (ICM) Plan to their Comprehensive Land-use Plan (CLUP).

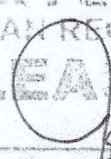
Relative thereto, may we request for a list of municipalities which is currently updating their Comprehensive Land-use Plan (CLUP).

Thank you for your continuous support.

  
**FELIZARDO B. CAYATOC**  
PENRO



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BY:   
DATE: APR 01 2022 CH 22-2723



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CDS File ch nngj

August 8, 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA  
1515 L&S Bldg., Roxas Blvd.  
Ermita, Manila

**ATTN :** The Chief  
Coastal Resources and Foreshore Management Section

**FROM :** The Provincial Environment and  
Natural Resources Officer

**SUBJECT :** **REQUEST FOR A RE-ECHO ON BMB TECHNICAL BULLETIN  
NO. 2022-22**

This has reference to the issued BMB Technical Bulletin No. 2022-22 dated May 10, 2022 "Guide in Mainstreaming the Integrated Coastal Management (ICM) Approach to the Local Government Units' Comprehensive Land Use Plan (CLUP)".

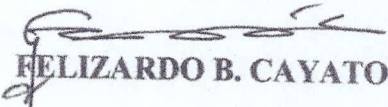
A national roll out on the said technical bulletin was conducted on July 11-16, 2022 in Olongapo, Zambales, however, it was attended only by the participants of the Water Quality Training cum Consultation Workshop on the Implementation of Water Quality Monitoring within NIPAS Marine Protected Areas.


Considering that this office has a target on Management of Coastal and Marine Resources/Areas- Technical Assistance on Integrated Coastal Management (ICM) for CY 2022, we would like to request for a face-to-face re-echo on the roll out of the said Technical Bulletin.

The above request would help us to fully understand the guidelines and to properly conduct the said target.

For information and consideration.



  
**FELIZARDO B. CAYATOC**

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By:   
Date: 12 AUG 2022 02-7310/2022





Republic of the Philippines  
Department of Environment and Natural Resources  
**Provincial Environment and Natural Resources Office**  
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Telfax No. (048) 433-5638 / (048) 433-5638

August 8, 2022

**HON. GERANDY B. DANAOS**

Municipal Mayor

Narra, Palawan

**THRU:** The Municipal Environment and Natural Resources Officer &  
The Municipal Planning and Development Coordinator

Dear Mayor Danao,

Greetings!

This pertains to the target activity of this office to provide technical assistance on the mainstreaming of Integrated Coastal Management (ICM) approach to the Comprehensive Land Use Plan (CLUP) of LGUs in the Province.

This office coordinated with the Provincial Planning and Development Office (PPDO) regarding the status of CLUP of LGUs and since the Municipality of Narra will be updating their CLUP, this office would like to extend technical assistance in this endeavor.

The Biodiversity Management Bureau (BMB) issued a technical bulletin as guide in ensuring the mainstreaming of ICM in the LGU's CLUP. The 1<sup>st</sup> phase is the inception phase which entails preparatory works and activities including the mapping of river systems and profiling the Environment and Natural Resources of the area.

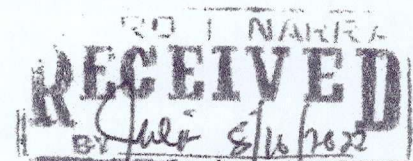
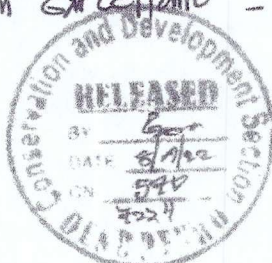
In connection with this, may we respectfully request for available data needed for the above mentioned activity such as maps of the river systems and ENR Profile of the Municipality of Narra.

Personnel of this office will be coordinating with your office on the matter.

Thank you.

Enr. Ronaldo Felizardo - 0917-773-4747  
MPDC

Enr. Ervin Garcellano - 0919-008-3863  
AMPDC



Very truly yours,

**FELIZARDO B. CAYATOC**

PENRO

DENR-PALAWAN  
PENRO-RECORDS

**RELEASED**

By: [Signature]  
Date: 19 AUG 2022 12-7224



# **STEPS/ACTIVITIES GUIDE IN THE CLUP FORMULATION IN ACCORDANCE WITH HLURB COOKBOOK**

STEPS	ACTIVITIES	SCHEDULE	RESPONSIBLE PERSON/S
Workshop 1	1. Legal Basis based on HLURB Cookbook Volume 1	Sept. 1-2 (Thursday-Friday)	Ervin G.
	2. Volume 1 - SEPP/Profiling		Irene D.
	3. Volume 1 - Situational Analysis		Irene D.
Workshop 2	4. Inventory of Existing Land and Water Uses and Prevailing Development Trends (Input from Concerned NGA and LGU Offices and Data gathering by Barangay)	Sept. 8-9 (Thursday-Friday)	Ervin G.
	4.1 Existing General Land and Water Uses and Prevailing Development Trends with Map		Engr. Dennis B.
	4.2 Existing Rural Settlement Area Uses and Prevailing Development Trends with Map		Engr. Narden M.
	4.3 Existing Urban Land Uses and Prevailing Development Trends with Map		John Erick L.
	4.4 Existing Water Uses and Prevailing Development Trends with Map		
Workshop 3	5. Development Potentials	Sept. 15-16 (Thursday-Friday)	Ervin G.
	6. Development Constraints		Engr. Dennis B.
	7. Functional Role of the Municipality		Ervin G.
	8. Vision, Goals and Objectives (CDP)		Engr. Dennis B.
	9. Development Strategies		Ervin G.
			Engr. Dennis B.
Workshop 4	10. Concept/Structure Plan of Spatial Development with Map	Sept. 22-23 (Thursday-Friday)	Ervin G.
	10.1 Settlement Area		Engr. Dennis B.
	10.2 Protection Area		Engr. Narden M.
	10.3 Production Area		John Erick L.
	10.4 Infrastructure Area		
Workshop 5	11. Mainstreaming of DRR and CCA/CDRA with Maps	Sept. 29-30 (Thursday-Friday)	Ervin G.
	11.1 Profile/Realities		Engr. Dennis B.
	11.2 Mitigation/Prevention		Engr. Narden M.
	11.3 Adaptation		John Erick L.
Workshop 6	12. Proposed Land and Water Uses and Development Activities (Input from Concerned NGA and LGU Offices and Data gathering by Barangay)	Oct. 6-7 (Thursday-Friday)	Ervin G.
	12.1 Proposed General Land and Water Uses and Development Activities with Map		Engr. Dennis B.
	12.2 Proposed Rural Settlement Area Uses and Development Activities with Map		Engr. Narden M.
	12.3 Proposed Urban Land Uses and Development Activities with Map		John Erick L.
	12.4 Proposed Water Uses and Development Activities with Map		
	13. List of Location Maps	Oct. 10 (Monday)	Ervin G.
	14. List of Infrastructure Maps	Oct. 10	Engr. Dennis B.



	15. List of Land and Water Uses Maps		
	15.1 Existing Land and Water Areas Maps	Oct. 10 (Monday)	Ervin G. Engr. Dennis B.
	A. Existing General Land Uses		
	B. Existing Urban Land Uses		
	C. Existing Rural Settlement Area Uses		
	D. Existing Water Uses		
	15.2 Proposed Land and Water Areas Maps		
	A. Proposed General Land Uses		
	B. Proposed Urban Land Uses		
	C. Proposed Rural Settlement Area Uses		
	D. Proposed Water Uses		
	16. List of Thematic Maps	Oct. 10 (Monday)	Ervin G. Engr. Dennis B.
	17. List of Hazard Maps	Oct. 10 (Monday)	Ervin G. Engr. Dennis B.
	18. List of Tables	Oct. 10 (Monday)	Ervin G. Engr. Dennis B.
	19. List of Priority Programs, Projects and Activities	Oct. 11 (Tuesday)	Ervin G. Engr. Dennis B.
	20. List of Figures	Oct. 11 (Tuesday)	Ervin G. Engr. Dennis B.
	21. List of Policies	Oct. 11 (Tuesday)	Ervin G. Engr. Dennis B.
	22. Glossary of terms	Oct. 11 (Tuesday)	Ervin G. Engr. Dennis B.
	23. Brochure	Oct. 12 (Wednesday)	Ervin G. Engr. Dennis B. Engr. Narden M John Erick L.
	24. Volume 2 - Draft1 CLUP Prepared	Oct. 17-21 (Monday-Friday)	Ervin G. Engr. Dennis B.
	25. Submission of Draft1 CLUP to PLUC for harmonization, comments and suggestions	Oct. 25 (Tuesday)	Ervin G. Engr. Dennis B.
	26. Draft2 CLUP (Inclusive of PLUC findings and recommendations) Prepared	Nov. 7-11 (Monday-Friday)	Ervin G. Engr. Dennis B.
	27. Submission of Draft2 CLUP (Inclusive of PLUC findings and recommendations) to PLUC for Review	Nov. 15 (Tuesday)	Ervin G. Engr. Dennis B.
	28. Final Draft CLUP Prepared	Nov. 28-Dec. 2 (Monday-Friday)	Ervin G. Engr. Dennis B.
Workshop 7	29 Drafting of Revised Zoning Ordinance	Oct. 6-7 (Thursday-Friday)	Ervin G. Engr. Dennis B. Engr. Narden M John Erick L.
	29.1 General Zones and Allowable, Not allowable and Negotiable Activities with Map	Oct. 10-14 (Monday-Friday)	
	29.2 Rural Settlement Zone and Allowable, Not allowable and Negotiable Activities with Map		
	29.3 Urban Zone and Allowable, Not allowable and Negotiable Activities with Map		
	29.4 Water Zone and Allowable, Not allowable and Negotiable Activities with Map		
	30. Volume 3 - Draft1 Revised Zoning Ordinance Prepared	Oct. 31-Nov. 4 (Monday-Friday)	Ervin G. Engr. Dennis B. Engr. Narden M.



	31. Approval and Adoption of Final Draft of CLUP by MDC	Dec. 6 (Tuesday)	Engr. Ronaldo Ervin G. Irene D.
	32. Submission to SB of CLUP with MDC Resolution	Dec. 8 (Thursday)	Ervin G. Irene D.
	33. Coordinate to SB the Draft Revised Zoning Ordinance	Dec. 9 (Friday)	Engr. Ronaldo Ervin G. Engr. Dennis B
	34. Posting/Exhibition of Proposed CLUP General Land Use Map and Urban Land Use Map (At least 7 days prior to SB Public Hearing)	Dec. 12-18 (Monday-Sunday)	Ervin G. Engr. Dennis B Engr. Narden M John Erick L.
	35. SB Public Hearing on CLUP	Dec. 21 (Wednesday)	
	36. Refinement and Finalization of CLUP per Result of SB Public Hearing	Dec. 22-23 (Thursday-Friday)	
	37. Refined CLUP (Inclusive of Result of SB Public Hearing) Prepared		
	38. Approval and Adoption of CLUP by SB		
	39. Submission of CLUP to SP with SB Resolution		
	40. Refinement and Finalization of CLUP per Findings and Recommendations of SP		
	41. Refined CLUP (Inclusive of Findings and Recommendations of SP) Prepared		
	42. Submission to SB of Refined CLUP (Inclusive of Findings and Recommendations of SP)		
	43. SB Public Hearing on Revised Zoning Ordinance	Dec. 28 (Wednesday)	
	44. Refinement and Finalization of Revised Zoning Ordinance per Findings and Recommendations of SP		
	45. Refined Revised Zoning Ordinance (Inclusive of Findings and Recommendation of SP) Prepared		
	46. Submission to SP of Refined Revised Zoning Ordinance (Inclusive of Findings and Recommendations of SP)		