



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Provincial Environment and Natural Resources Office

DENR MIMAROPA RECORDS SECTION
RECEIVED
16 SEP 2022
☐ INCOMING ☐ OUTGOING
DATE NO.

12 September 2022

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region

THRU : The Assistant Regional Director
Management Services

FROM : The In-Charge, Office of the PENRO
Calapan City, Oriental Mindoro

SUBJECT : IMPLEMENTATION OF HEALTH AND WELLNESS
ACTIVITIES/PROGRAMS IN RESPONSE TO COVID-19

Attached herewith are the proof of procurement and a copy of the recipients of medical supplies in response to Covid-19 for the province of Oriental Mindoro.

This Office including the two (2) CENR Offices distributed hygiene kits (alcohol and disposable face masks) and medical supplies (ascorbic acid +zinc and paracetamol) to regular and casual employees. This Office finds it necessary to emphasize the importance of good health among its employees for the successful implementation of all its programs and projects despite the limitations brought about by the pandemic. This also aimed to safeguard the health and well-being of its workforce.

Attached is a copy of Purchase Order and photo documentation during the distribution of medical supplies.

For information and reference.


ALMA E. GIBE



PURCHASE ORDER

Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Supplier : CHOZ-A-MEDZ CORP.	P.O. No. : P-2022-06-017
Address : ROAD 5, 7A, PROJECT 6, QUEZON CITY, METRO MANILA	Date : June 30, 2022
Tin:	Mode of Procurement : PUBLIC BIDDING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DENR-PENRO, ORIENTAL MINDORO	Delivery Term : _____
Date of Delivery : Within 45 days upon received of Purchase Order	Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	units	Thermal Scanner (with automatic alcohol, at least 4 ft. Led screen)	5	2,040.00	10,200.00
2	units	Blood Pressure Monitor Apparatus (digital/automatic)	6	1,020.00	6,120.00
3	units	Wheel Chair, Standard(Manual heavy duty, adult)	5	3,570.00	17,850.00
4	units	Oximeter, Pulse Oximeters (dual color, LED display, low perfusion :0.2, Anti-shaking, alarm valve adjusted in friendly menu, 6 display mode, Big-font display	6	510.00	3,060.00
5	units	Weighing Scale, Physician Scale with Height Measurement (heavy duty)	3	5,100.00	15,300.00
6	units	Hand Dryer, Automatic Hand Dryer Machine	12	1,530.00	18,360.00
7	units	Foot bath disinfecting mat with Tray Foot Bath	12	510.00	6,120.00
8	units	Oxygen Tank 15 lbs with 1 regulator and 1 cannula	3	8,160.00	24,480.00
9	units	Disinfectant Spray, Portable Fog Machine (3L, at least 800W, ULV 10-160 um Fogger UV Ultra Low Capacity)	3	8,160.00	24,480.00
10	gallon	Disinfectant Fog Solution	30	1,224.00	36,720.00
11	units	Air Purifier & humidifier with UV-C light, (ozonizer and hepa filter)	10	6,630.00	66,300.00
12	pcs	Spray Bottle 250ml (alcohol refiller)	300	51.00	15,300.00
13	gallon	Disinfectant Liquid	30	255.00	7,650.00
14	gallon	ALCOHOL, Isophrophyl Alcohol with moisturizer, Vitamin E and Tea Tree Oil)	30	408.00	12,240.00
15	box	Paracetamol (analgesic, antipyretic, 500mg, 500's (branded)	60	2,550.00	153,000.00
16	box	Vitamin C with Zinc (500mg/10mg, Sodium Ascorbate film coated, 100's (branded)	300	1,020.00	306,000.00
17	box	Disposable Face Mask (50's)	300	102.00	30,600.00
First Aid Medicine & Medical Cabinet Supplies					
18	rolls	Absorbent Gauze 10's	30	102.00	3,060.00
19	box	Disposable Gloves	3	357.00	1,071.00
20	rolls	Europlast 10's	15	102.00	1,530.00
21	pcs	Pen Torch Light	3	204.00	612.00
22	box	Safety pin (432 pcs)	3	204.00	612.00
23	pcs	Shear Scissors	3	204.00	612.00
24	pcs	Triangular Bandage	9	153.00	1,377.00
25	bottles	Hydrogen Peroxide (10vol. 500ml)	3	153.00	459.00
26	units	Thermometer (digital)	3	204.00	612.00
27	bottles	Antiseptic wound solution (providone-iodine solution 60ml)	3	102.00	306.00
				TOTAL	Php 764,031.00

(Total Amount in Words)

SEVEN HUNDRED SIXTY FOUR THOUSAND AND THIRTY ONE PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
ATTY. FERDINAND T. PANG
CHOZ-A-MEDZ CORP.
Signature over Printed Name of Supplier

June 30, 2022

Date

Very truly yours,

[Signature]
MARY JOE F. MAYPA

Signature over Printed Name of Authorized Official

PENRO
Designation

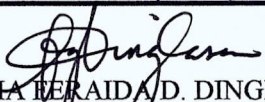
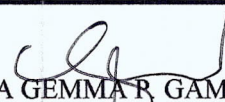
INVENTORY CUSTODIAN SLIP

Entity Name: DENR-PENRO Oriental Mindoro

Fund Cluster : _____

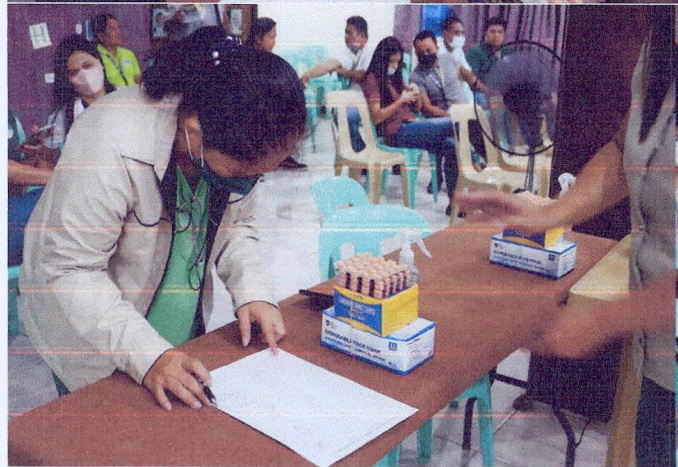
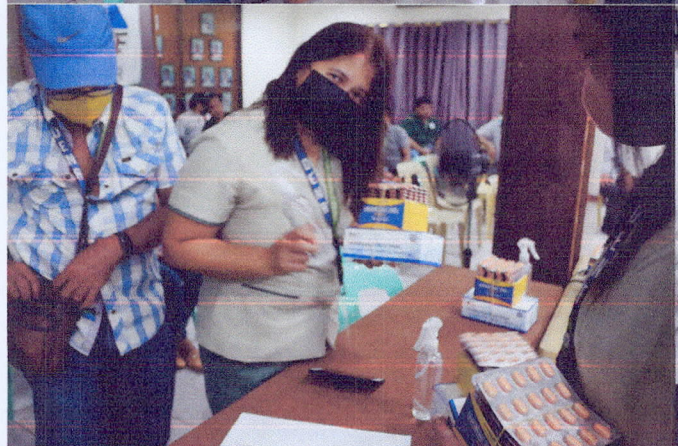
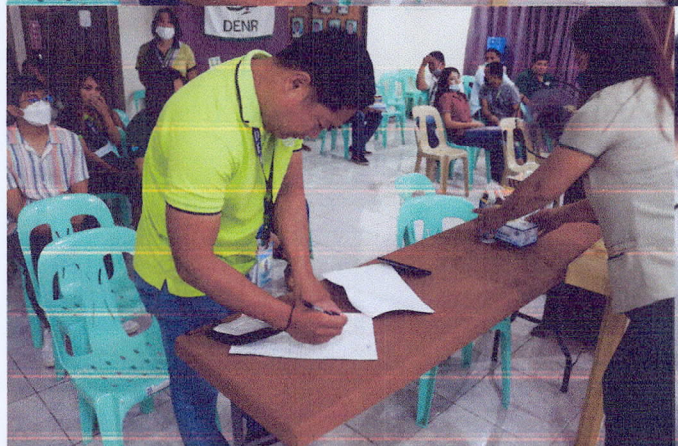
ICS No : _____

Quantity	Unit	Amount		Description	Inventory Item No.	Estimated Useful Life
		Unit Cost	Total Cost			
1	units	4,000.00	1,020.00	Blood Pressure Monitor Appratus (digital/automatic)	LOC-2022-MedSE-016	2 years
1	units	1,600.00	510.00	Oximeter, Pulse Oximeters (dual color, LED display, low perfusion :0.2, Anti-shaking, alarm valve adjusted in friendly menu, 6 display mode, Big-font display	LOC-2022-MedSE-005	2 years
1	units	6,000.00	5,100.00	Weighing Scale, Physician Scale with Height Measurement (heavy duty)	LOC-2022-MedSE-006	5 years
4	units	3,500.00	1,530.00	Hand Dryer, Automatic Hand Dryer Machine	LOC-2022-MedSE-007	2 years
1	units	9,000.00	8,160.00	Oxygen Tank 15 lbs with 1 regulator and 1 cannula	LOC-2022-MedSE-001	5 years
1	units	7,000.00	8,160.00	Disinfectant Spray, Portable Fog Machine (3L, at least 800W, ULV 10-160 um Fogger UIV Ultra Low Capacity)	LOC-2022-MedSE-012	2 years
3	units	6,000.00	6,630.00	Air Purifier & humidifier with UV-C light, (ozonizer and hepa filter)	LOC-2022-MedSE-022	2 years

Received from:	Received by:
 MARIA TERRAIDA D. DINGLASAN <i>Signature Over Printed Name</i> Supply Officer/PENRO <i>Position/Office</i> AUG 10 2022 <i>Date</i>	 MYLA GEMMAR GAMBOA <i>Signature Over Printed Name</i> FT II/Acting Property Officer <i>Position/Office</i> AUG 10 2022 <i>Date</i>

DISTRIBUTION OF HYGIENE KIT





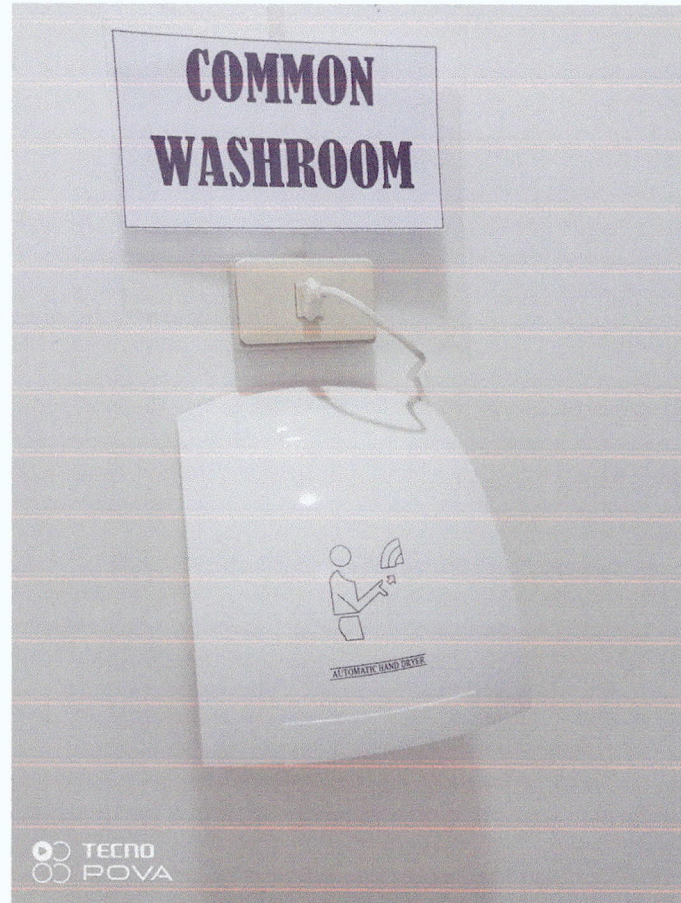
AIR PURIFIER & HUMIDIFIER



WEIGHING SCALE, PHYSICIAN SCALE WITH HEIGHT MEASUREMENT



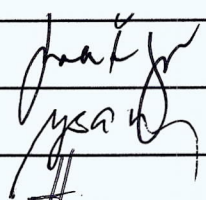
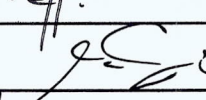
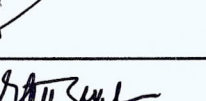
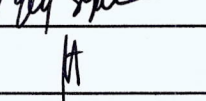
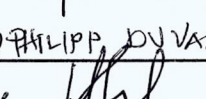
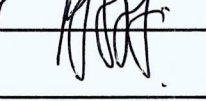
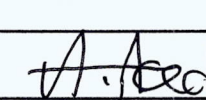
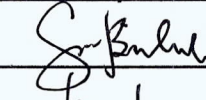
AUTOMATIC HAND DRYER MACHINE



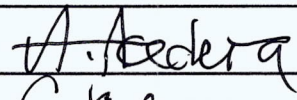
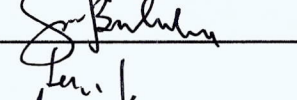
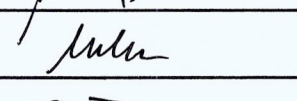
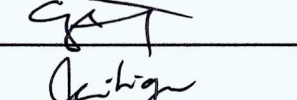
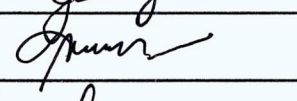
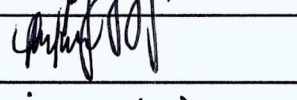
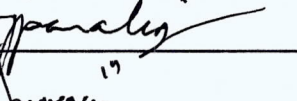
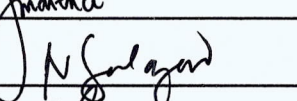
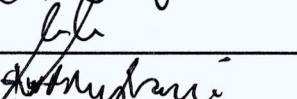
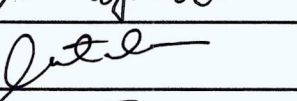
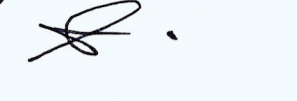
PORTABLE FOG MACHINE



NAME		POSITION	SIGNATURE
1	Alcancia, Noeme P.	Land Management Officer I	
2	Alvarez, Delia T.	Land Management Officer III	
3	Asi, Amor D.	Forester III	
4	Bagatua, Gil D.	Admin Aide IV (Driver)	
5	Bigtas, Dalia G.	Special Investigator I	
6	Caspe, Marilyn S.	Admin Asst. I (CO I)	
7	Cornel, Florencio A.	Admin Aide IV (Driver)	
8	Cruz, Ceejay G.	Admin Officer I (Cashier I)	
9	Cuasay, Nestor N.	Development Mgt. Officer IV	
10	De Castro, Teodulfo A.	Forest Technician II	
11	De Ocampo, Reynaldo N.	Utility Worker I	
12	Dinglasan, Ma. Feraida D.	Admin Officer I (SO I)	
13	Dumadag, Rick U.	Forester II	
14	Florida, Buena P.	Admin Officer IV (HRMO II)	
15	Florida, Nelson S.	Forest Ranger	
16	Fortu, Bea Natasha R.	Forester I	
17	Gamboa, Myla Gemma P.	Forest Technician II	
18	Gardoce, Ma. Christine D.	Forest Ranger/Admin Staff	
19	Gibe, Alma E.	PENRO	
20	Hio, Elegio C.	Forest Technician II	
21	Hulleza, Rhadjie A.	Forest Ranger	
22	Landicho, Marites B.	Credit Officer I	
23	Mamigo, Gerry C.	CDO II	
24	Masongsong, Cedrick M.	Admin Aide VI	
25	Matre, Jezreel John M.	Planning Officer I	
26	Mendoza, Frances Margarette A.	Attorney III	
27	Mendoza, Maria Restia G.	Admin Aide VI	
28	Mira, Nestor Jr. G.	Planning Officer II	
29	Moreno-Mesina, Elizabeth D.	Engineer III	
30	Morillo, Joel D.	Forester II	

34	Rojas-Tolentino, Ma. Kristine V.	Forest Ranger	
35	Sanchez, Rosamia J.	Admin Aide VI	
36	Sikat, Nelson S.	Admin Asst. III (CO II)	
37	Sixon, Erwin Val R.	Forest Ranger	
38	Suarez, Ronaldo L.	Information Systems Analyst II	
39	Supleo, Maricel V.	Chief Admin Officer	
40	Tuason, Lillie Mae S.	Land Management Inspector	
41	C/O AUDITOR'S OFFICE	}	PHILIPP DU VAN G. MENDOZA
42	C/O AUDITOR'S OFFICE		
43	C/O AUDITOR'S OFFICE		

CONTRACT OF SERVICE:

1	Acedera, Anegelito D.	Driver	
2	Bislombre, Sharmaine M.	Project Monitoring and Eval. Officer	
3	Castillo, Stella Maris V.	Admin Assistant	
4	Collera, Ma. Corazon S.	Utility Worker	
5	Cortez, Edwin C.	Utility Worker	
6	Kaibigan, Jay Wilhelm Zeus Lourd	Data Encoder	
7	Meman, Alistar Earl M.	Database Manager/ IT Specialist	
8	Mendoza, Mary Niña P.	Office Support Staff	
9	Mendoza, Philipp Duvan G.	Office Support Staff (Data Encoder)	
10	Morillo, Myline M.	Project Support Office Staff	
11	Panaligan, Alber J.	Project Support Staff	
12	Pudiquet, Maria Florence P.	Data Encoder	
13	Salazar, Nesiree A.	Accounting Clerk	
14	Tandang, Movin L.	Project Monitoring and Eval. Officer	
15	Tatlonghari, Deryl O.	Admin Assistant	
16	Untalan, Christine R.	Admin Assistant	

17. BIKWAG, MARIE

STS II





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office
Camia St., San Mariano, Roxas, Oriental Mindoro
Contact No.: 0917 876 9985 / 0917 169 0232
VOIP: (043) 289-7118
Email: cenroroxas_orientalmin@yahoo.com

August 31, 2022

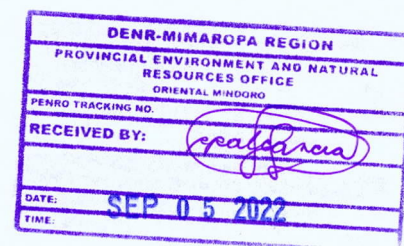
MEMORANDUM

FOR : The Regional Executive Director
1515 L&S Bldg., Roxas Blvd., Ermita, Manila

THRU : The PENR Officer
Suqui, Calapan City, Or. Mindoro

FROM : The CENR Officer
San Mariano, Roxas, Or. Mindoro

SUBJECT : **REPORT ON THE FIRST SEMESTER PROCUREMENT OF MEDICAL SUPPLIES AND EQUIPMENT IN RESPONSE TO COVID-19 OF CENRO ROXAS, ORIENTAL MINDORO**



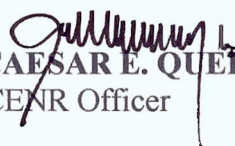
Forwarded is the report on the procurement of medical supplies and equipment in response to Covid-19 of CENRO Roxas.

The procured medical supplies, thru PENR Office Oriental Mindoro, were distributed to the personnel of CENRO Roxas, Or. Mindoro. Medical equipment procured were Four (4) Air Purifier & humidifier, four (4) Automatic Hand dryers, one (1) heavy duty Weighing Scale/Physician Scale, three (3) Wheelchairs and one (1) Portable Disinfectant Spray/Fog Machine.

Please be informed that the procurement of additional medical supplies and equipment will be entered in the second semester of CY 2022.

Attached also is the report of the In-Charge, General Services Unit, list of recipients of medical supplies, photo documentations of procured supplies and equipment.

For her information and record


ENGR. CAESAR E. QUEBEC
CENR Officer



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office
Camia St., San Mariano, Roxas, Oriental Mindoro
Contact No.: 0917 876 9985 / 0917 169 0232
VOIP: (043) 289-7118
Email: cenroroxas_orientalmin@yahoo.com

August 31, 2022

MEMORANDUM

FOR : The CENR Officer

THRU : The Chief, Planning, Management and Support Section

FROM : In-Charge, General Services Unit

SUBJECT : **REPORT ON THE FIRST SEMESTER PROCUREMENT OF MEDICAL SUPPLIES AND EQUIPMENT IN RESPONSE TO COVID-19 OF CENRO ROXAS, ORIENTAL MINDORO**

Respectfully submitted is the report on the procurement of medical supplies and equipment in response to Covid-19 of Human Resource Development activity under General Administration and Support as stipulated in the approved Work and Financial Plan FY-2022 for the first semester of CENRO Roxas.

The recipients of the procured medical supplies, thru PENR Office Oriental Mindoro, are personnel (regular and Job Orders) of CENRO Roxas, Or. Mindoro. These include One (1) refilled bottle of Alcohol (Isopropyl Alcohol with moisturizer, Vitamin E and Tea Tree Oil), One (1) Box of Vitamin C with Zinc (100's 500mg/10mg, Sodium Ascorbate film coated), 40 pcs of Paracetamol (Biogesic, analgesic, antipyretic, 500mg) and One (1) Box of Disposable Face Mask (50's). The remaining medical supplies of personnel and First Aid medical supplies are safekept in the designated Medical Cabinet to which was stored in General Services Unit.

Medical equipment procured such as four (4) Air Purifier & humidifier with UV-C light, (ozonizer and hepa filter) and four (4) Automatic Hand dryers were distributed to four buildings of this office while one (1) heavy duty Weighing Scale/Physician Scale with Height Measurement was placed in Molave Building. Three (3) Wheelchairs and one (1) Portable Disinfectant Spray/Fog Machine (3L 1000W, ULV 10-160 um Fogger UIV Ultra Low Capacity) were placed in the Guest Room of the office.

Please be informed that the procurement of additional medical supplies and equipment will be entered in the second semester of CY 2022.

Attached also is the list of recipients of medical supplies, photo documentations of procured supplies and equipment.

For his information and record

DALE MELCHOR A. ALAGAO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office
Camia St., San Mariano, Roxas, Oriental Mindoro
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Distribution of medical supplies to the personnel of CENRO Roxas, Or. Mindoro



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Distribution of medical supplies to the personnel of CENRO Roxas, Or. Mindoro



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Remaining Medical Supplies were placed in the designated Medicine/Medical Cabinet stored at the General Services Unit of CENRO Roxas, Or. Mindoro



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Three (3) Wheelchairs stored in the Guest Room of CENRO Roxas, Or. Mindoro



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One (1) Weighing/Physician Scale placed at Molave Building



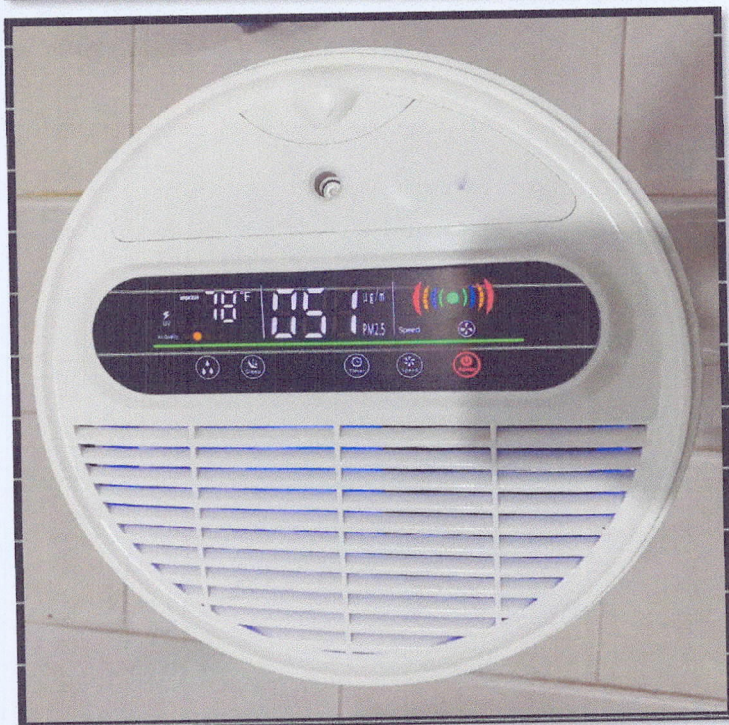
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One (1) Portable Disinfectant Spray/Fog Machine use for disinfecting the Office premises



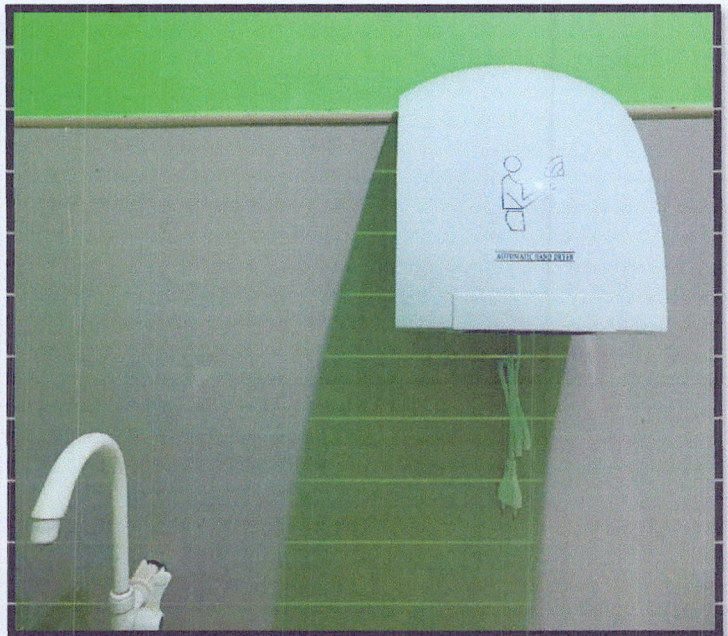
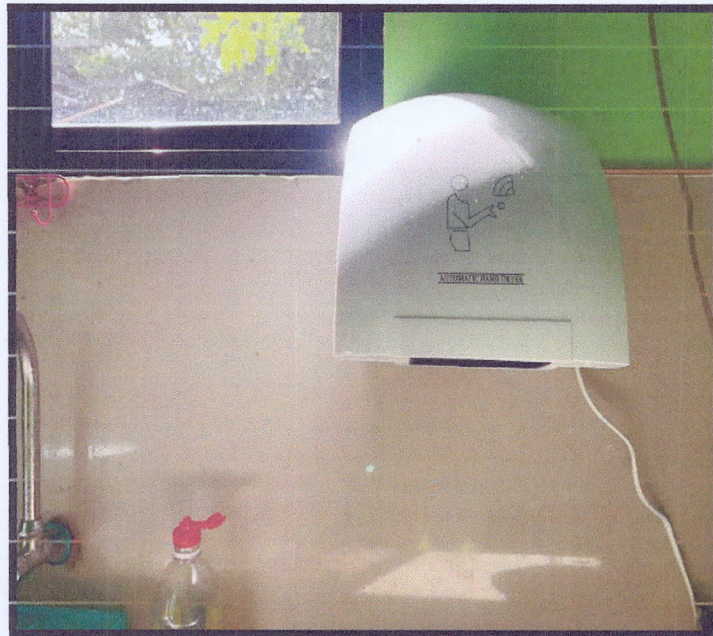
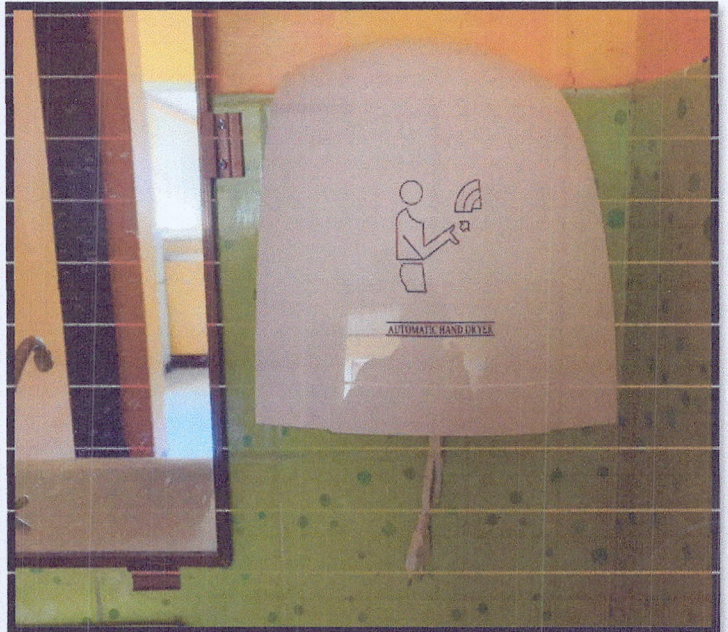
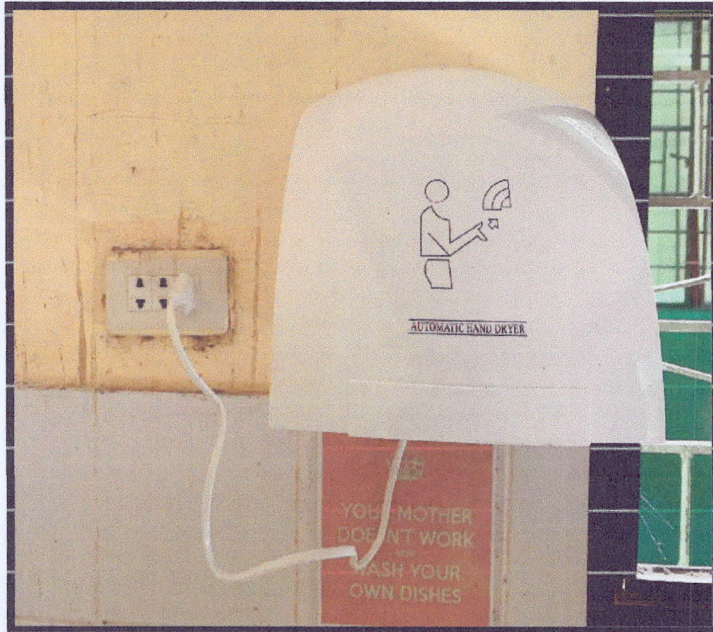
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Four (4) units of Air Purifier & humidifier with UV-C light, (ozonizer and hepa filter) distributed to four buildings of CENRO Roxas.



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Four (4) units of automatic Hand Dryer machines distributed to four buildings of CENRO Roxas.

DENR-CENRO ROXAS
San Mariano, Roxas, Oriental Mindoro
COVID SUPPLIES

NAME OF PERSONNEL		BIOGESIC (2 BANIG)	VITAMINS (1 BOX)	FACEMASK (1BOX)	ALCOHOL IN THE SPRAY BOTTLE
1	ABALOS, ANICETO M. <i>Abalos</i>	/	/	/	/
2	ALAGAO, DALE MELCHOR A. <i>Alagao</i>	/	/	/	/
3	ALFANTE, LOLITA Z. <i>- gusar</i>	/	/	/	/
4	ALMAREZ, MARITES D. <i>my</i>	/	/	/	/
5	BAUTISTA, AQUINO D. <i>Am Bautista</i>	/	/	/	/
6	BAUTISTA, LEHEN B. <i>For Job</i>	/	/	/	/
7	CABAYAO, NEIL ROCKY A. <i>For Job</i>	/	/	/	/
8	CALINOG, SIMPLICIO C. <i>-</i>	/	/	/	/
9	CAPACIO, NANETTE B. <i>enap</i>	/	/	/	/
10	CARPIO, DENNIS D. <i>Dns</i>	/	/	/	/
11	CARAY, AIREN KRISCA C. <i>- Jucay 8/17/22</i>	/	/	/	/
12	CASTILLO, ANABELLE R. <i>Castillo</i>	/	/	/	/
13	DIAZ, KATHREEN C. <i>Shirley 8/22/22</i>	/	/	/	/
14	DUNO, LOVELY JOY M. <i>-</i>	/	/	/	/
15	EUSTAQUIO, IRENEO HAMLET II J. <i>Am</i>	/	/	/	/
16	FABELLON, PETERSON F. <i>- Fabelillon</i>	/	/	/	/
17	FIRMANES, REY G. <i>- Firman</i>	/	/	/	/
18	FONTANILLA, FRANCISCO V. <i>- Fontanilla</i>	/	/	/	/
19	GABUCO, EURIDEZ M. <i>- Gabuco enap</i>	/	/	/	/
20	GALINDEZ, JIELY ROSE P. <i>- Galindez</i>	/	/	/	/
21	GALIT, CARLOTA F. <i>Retired</i>	/	/	/	/
22	GALIT, MARIE ANN F. <i>Galit</i>	/	/	/	/
23	GLORIA, ACE C. <i>gloria</i>	/	/	/	/
24	HERILLA, LARRY E. <i>Herilla</i>	/	/	/	/
25	LITAW, LINGIN U. <i>Litaw</i>	/	/	/	/

San Mariano, Roxas, Oriental Mindoro

NAME OF PERSONNEL

NAME OF PERSONNEL		BIOGESIC (2 BANIG)	VITAMINS (1 BOX)	FACEMASK (1BOX)	ALCOHOL IN THE SPRAY BOTTLE
26	MAAMO, MARCELINA E.	/	/	/	/
27	MACALALAG, IVY MIGZYLLO E.	/	/	/	/
28	MANUCAY, JERRY R.	/	/	/	/
29	MAÑIBO, ELMAR	/	/	/	/
30	MONTEALEGRE, RODEL M.	/	/	/	/
31	MONTECALVO, JOSE T.	/	/	/	/
32	MONTELEJA, MA. VICTORIA T.	/	/	/	/
33	NGABIT, CHUCKLEE B.	/	/	/	/
34	NGABIT, MARIELLE M.	/	/	/	/
35	NOBLE, OLIVER A.	/	/	/	/
36	PALMEJAR, JASPER B.	/	/	/	/
37	PARIÑO, GINALYN U.	/	/	/	/
38	PUDIQUET, REYNALDO D.	/	/	/	/
39	QUEBEC, CAESAR E.	/	/	/	/
40	SAYSE, MARIA SENFROSA D.	/	/	/	/
41	TAMAYOSA, ARABELLE JOY V.	/	/	/	/
42	TUGAS, MARCING U.	/	/	/	/
43	VIROS, VENICE ANGELA D.	/	/	/	/
44	ABLAN, JEFFERSON U.	/	/	/	/
45	GREGORIO DENRY F.	/	/	/	/
46	MALIMBAN, JOENALD C.	/	/	/	/
47	SUDARA, GIOVANNI T.	/	/	/	/
48	NAQUITA, GERARDO	/	/	/	/
49	GADON, ROSELLIER D.	/	/	/	/
50	AÑONUEVO, GARRY T.	/	/	/	/

[Handwritten signatures]

DENR-CENRO ROXAS
San Mariano, Roxas, Oriental Mindoro
COVID SUPPLIES

NAME OF PERSONNEL		BIOGESIC (2 BANIG)	VITAMINS (1 BOX)	FACEMASK (1BOX)	ALCOHOL IN THE SPRAY BOTTLE
51	LUBOS, JAYSON T.	/	/	/	/
52	TUGAS, RUBEN U.	/	/	/	/
53	PARAOAN, MA. AGNES M.	/	/	/	/
54	RICO, RAZEL J.	/	/	/	/
55	DAPULA, NINO D.	/	/	/	/
56	VILLANUEVA, RUEL M.	/	/	/	/
57	FILLARCA, NELLY	/	/	/	/
58	OLAVERIA, CATHERINE C.	/	/	/	/
59	GALLOS, ADRIAN LUCKY A.	/	/	/	/
60	DAGOHOY, JOB F.	/	/	/	/
61	SUDAYE, TOTOT	/	/	/	/
62	ADES, JOSEPH A.	/	/	/	/
63	ADES, MARK ANTHONY C.	/	/	/	/
64	RAMOS, LEO O.	/	/	/	/
65	DIT-AG, DIMAN S.	/	/	/	/
66	BANAY, MARVIN H.	/	/	/	/
67	TUGAS, MARVIN U.	/	/	/	/
68	GAIN, GABRIEL G.	/	/	/	/
69	FABRO, DOMINADOR JR. S.	/	/	/	/

70 JANDA, JOSEPH S.
71.
72.

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