



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA

REGIONAL SPECIAL ORDER

No. 291
Series of 2022

SEP 21 2022

**SUBJECT: AUTHORIZING THE CONDUCT OF LEARNING EVENT ON
ORGANIZATIONAL DEVELOPMENT SKILLS ENHANCEMENT
FOR CBFM PEOPLES ORGANIZATION**

In the interest of the service and to provide capacity enhancement to some members of CBFM-People's Organizations (POs) in the Province of Marinduque, the conduct of Learning Event on Organizational Development Skills Enhancement for personnel involved in CBFM-CARP implementation and CBFM-POs on October 4-5, 2022 in Marinduque, to be attended by the following officials and personnel, is hereby authorized:

A. Regional Office

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|-----------------------------|---|--|
| 1. Julie N. Tanguilig | - | DMO IV/Assistant Chief, CDD |
| 2. Malco P. Lamigo | - | Engineer II |
| 3. Elna Y. Yoo | - | Science Research Specialist II (Speaker) |
| 4. Jaime M. Ancheta, Jr. | - | Forester III (Speaker) |
| 5. Nicko T. Ibanez | - | Statistician I (Speaker) |
| 6. Jake Fiel M. Bulanhagui | - | Monitoring and Evaluation Officer |
| 7. Joyselle Ann A. Porte | - | Monitoring and Evaluation Officer |
| 8. Lester John A. Estremera | - | DMISA II |

B. PENRO- Personnel involved in CBFM-CARP Implementation

- | | | |
|---------------------------|---|---|
| 9. Imelda M. Diaz | - | OIC, PENR Officer |
| 10. Cynthia U. Lozano | - | Chief, Technical Services Division |
| 11. Gemma P. De Los Reyes | - | In-Charge, Management Services Division |
| 12. Lorelyn P. Saet | - | Accountant II - Resource Speaker |
| 13. Joybert F. Muares | - | Sr. Forest Management Specialist |
| 14. Aleth Bundoc | - | CDO II/Chief, Conservation and Dev't. Section |
| 15. Don Gibson D. Mercado | - | Forester I/Chief, Monitoring and Enforcement |
| 16. Corazon R. Pelaez | - | Forest Technician I |
| 17. Azalea S. De Castro | - | GAD Information Officer |
| 18. Randy Pantoja | - | Forest Technician I/CBFM Coordinator |

- | | | |
|-----------------------------|---|-------------------------------|
| 19. Robert Johnson N. Larga | - | Technician Support Specialist |
| 20. Amado Mortel | - | Technician Support Specialist |
| 21. Romm L. Mariposque | - | Technician Support Specialist |
| 22-28 (7 Representatives) | - | PENR Office |

C. Peoples' Organization

- | | | |
|-----------------------------|---|--|
| 29. Maryjane P. Fernandez | - | Naampias Watershed Association, Inc. |
| 30. Ma. Perpetua P. Vizarra | - | Naampias Watershed Association, Inc. |
| 31. Samuel R. Fabul, Sr. | - | Makawayan Upland Farmers Association |
| 32. Johnny F. Fabul | - | Makawayan Upland Farmers Association |
| 33. Rene M. Rejano | - | Bigkis Lakas ng Mangingisda ng Balanacan |
| 34. Oliver L. Lazarte | - | Bigkis Lakas ng Mangingisda ng Balanacan |
| 35. Raquel L. Mirambil | - | Tumagabok Small Farmers Association |
| 36. Michelle M. Jimena | - | Tumagabok Small Farmers Association |
| 37 - 41 (5 Representatives) | - | Kamandugan Small Fishermen Organization |
| 42 - 46 (5 Representatives) | - | Malbog Upland Farmers Association |

D. Resource Speaker

- 47. Cooperative Development Authority (1)
- 48. Department of Trade and Industry (1)


Food accommodation and supplies as well as token to resource persons in relation to the conduct of the above cited activity shall be charged against CBFM-CARP Funds 101, while travelling expenses shall be charged against their respective office's funds, subject to existing accounting and auditing rules and regulations.

The PFMS shall submit a report within thirty (30) days upon completion of the activity to the undersigned through the Assistant Regional Director for Management Services.

All safety and health protocols and prescribed minimum health standards such as but not limited to wearing of face mask, as well as Prescribed Guidelines on the Implementation of Community Quarantine if applicable, shall be strictly observed for the entire duration of the event.

This order takes effect in the above-mentioned dates.


LORMELYN E. CLAUDIO, CESO IV
 Regional Executive Director

 Department of Environment
and Natural Resources
MIMAROPA Region



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ACTIVITY DESIGN
ON ORGANIZATIONAL DEVELOPMENT AND SKILLS ENHANCEMENT FOR THE
CBFM-PEOPLES' ORGANIZATIONS AND CBFM PERSONNEL

I. RATIONALE

The Community Based Forest Management (CBFM) is an innovative national forestry management strategy based on community engagement. The primary goal of CBFM is to empower and train people, or communities to be effective partners of DENR in the sustainable management of forest resources. The CBFM program provides various opportunities to the PO beneficiaries engaging in reforestation, agroforestry and other non-forest based livelihood projects, the planting of high valued crops such as banana, pineapple, cacao and other forest trees is expected to generate income and improve their economic condition. The communities residing within the CBFM area or adjacent forest lands are in the best position to manage and protect forest resources communities residing within or adjacent forest lands are in the best position to manage and protect forest resources. Empowering Peoples' Organizations (POs) of Marinduque Province through partnership with DENR and collaboration with LGUs, NGOs, and other private organizations in the implementation of CBFM program plays a vital role in the success of the project.

As part of the support services and intervention provided by the DENR, the Conservation and Development Division will conduct the activity to further enhance the knowledge of the CBFM personnel as well as the Peoples' Organizations on Organizational Development, Sustainable Forest Management and Financial Management.

II. OBJECTIVES

At the end of this activity, the participants will be able to:

1. Understand the concept and principle of CBFM, pursuant to DAO No. 2021-18;
2. Discuss the Tree Cutting Permit;
3. Demonstrate and explain simple bookkeeping;
4. Understand the principle and importance of Registering in Cooperative Development Authority (CDA);
5. Discuss Procedural Guide on the Conduct of Participatory CBFMA Holder Performance Evaluation as Requirement for the Renewal of Expiring CBFMA (FMB Technical Bulletin No. 36).

III. METHODOLOGY

The training will consist of lecture type discussion with practical exercises.

IV. PARTICIPANTS

- A. Eight (8) pax from the Production Forest Management Section under Conservation and Development Division
 - B. Twenty (20) pax from CBFM Personnel/Job Order Staff involved in CBFM-CARP implementation
 - C. Eighteen (18) pax from Peoples' Organization
 - D. Two (2) pax from CDA and DTI – Resource Speaker
- Total of 48 pax

V. LEARNING SERVICE PROVIDER/FACILITATOR

The Learning Service Provider (LSP) shall come from Regional Office, CBFM-PO and Cooperative Development Authority (CDA) to incorporate their programs and share their good practices. The PFMS-CBFM shall facilitate the said event.

VI. SCHEDULE AND VENUE

The activity is schedule on October 4-5, 2022 in Marinduque. The venue will be determined later.

VII. BUDGETARY REQUIREMENTS

| Item | Amount |
|--|-----------------|
| Meals & accommodation (Php. 1,300.00 x 48 pax x 2 days) | Php 124,800.00 |
| Supplies and materials | 15,200.00 |
| Grand Total | Php. 140,000.00 |

Prepared by:


Jvr: **MARIA MELISSA L. ENDANGAN**
In-Charge Office of the Chief, CDD

Approved:


LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

Recommending Approval:


MAXIMO C. LANDRITO
OIC, Assistant Regional Director for Technical Services