GIN Noviel May Mgs Civil Service Form No. 48

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office

Brgy. Suqui, Calapan City, Oriental Mindoro

DAILY TIME RECORD

FRANCES MARGARETTE A. MENDOZA

NAME

DAY A.M.		P	P.M.	UNDERTIME			
DA	AY	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Mo	08:13	12:04	12:43	H:13]		.13
2	Tue	07:56	12:02	12:44	17:18		
3	We	Travel	Order	10. 20	12-2905		
4	Thu	08:52	12:05	12:59	17:24		
5	Fri	Trave	Ocher	No. 20	22-2906		.52
6	Sat						
7	Sun						
8	Mo	08:19	12:02	12:53	17:09		1.19
9	Tue	07:53	12:05	12:45	17:16		
10	We	07:55	12:01	12:37	17:22		
11	Thu	07:56	12:04	12:56	17:12		
12	Fri	07:58	12:00	12:32	17:04		
13	Sat						
14	Sun						
15	Mo	Fora	d Leav.				
16	Tue	07:48	12:00	12:57	17:10		
17	We	Travel	Order	No. 20	11-2930		
18	Thu	traxe		No. 20	02-2931		
19	Fri	09:44	12:02	12:54	17:08	1	.44
20	Sat						
21	Sun						
22	Mo	07:55	12:01	12:53	17:04		
23	Tue	08:13	12:02	12:41	17:13		. 13
24	We	07:58	12:03	12:49	17:17		
25	Thu	Traxe	Order	No 2	022-297		
26	Fri	Sick	Leave	1	217		
27	Sat	1	LUNC				
28	Sun						
29	Mo	Matin	hal Her	es' De	N		
30	Tue	07:46	hal Her	12:56	18:38		
31	We	07:54	12:05	12:58	17:14		
	+						
				İ		3 hrs	2 min

TOTAL:	hrs./min	OT	
	nonor that the above is a true of which was made daily at the JA		
FF	RANCES MARGARE	TTE A. MEN	DOZA

Verified as to the prescribed office hours

ALMA E. GIBE

In-charge, PENRO Oriental Mindoro



of this Div./Sec./Unit.

Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro



2 7 SEP 2022

INCOMING

LI OUTGOING

NAME:	TRAVEL ORD No. 2022 - 2905 Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div./Sec./Unit: Legal Division
DEPARTURE DATE:	August 3, 2022	Official Station: PENRO Calapan City
DESTINATION:	Regional Trial Court, Branch 42 Pinamalayan, Oriental Mindoro	Arrival Date: August 3, 2022
PURPOSE OF TRAVEL:	1. To attend hearing for People vs. Ru	udy Villagen
Per Diems/Expenses Allowe	ed:	
Assistants or Laborers Allow	ved:	
	el should be charged :	
Appropriations to which trav	The state of the s	
	ons:	

AUTHORIZATION

! hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

FRANCES MARGARETTE A. MENDOZA
Official Employee

Chief, TSD / In-Charge, Office of the PENRO

Approved by:



Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office

Calapan City, Oriental Mindoro

TRAVEL ORDER No. 2007- 2906 J

	NO. 2017-24	(A) (1)
NAME:	Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div /Sec./Unit: Legal Division
DEPARTURE DATE:	August 5, 2022	Official Station: PENRO Calapan City
DESTINATION:	Regional Trial Court, Branch 43 Roxas, Oriental Mindoro	Arrival Date: August 5, 2022
PURPOSE OF TRAVEL:	To file Comment to Motion to Re Godoy	elease Evidence in People vs. Emar Mazo
Per Diems/Expenses Allowed	d:	
Assistants or Laborers Allowe	ed :	
Appropriations to which trave	I should be charged :	
Remarks or special instruction	ns:	
Certifications:		
This is to co	ertify that the travel is necessary and is connec	cted with the functions of the official/employees
of this Div./Sec./Unit.		
		Approved by:
		ALMA E. GIBE Chief, TSD / In-Charge, Office of the PENRO

AUTHORIZATION

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Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

		IPPLICATION F	OR LEAVE		
1. 0	DENR MIMAROPA - Legal Division	2. NAME	(Last) Mendoza	(First) Frances Margarette	(Middle) A.
	(detailed in PENRO Oriental Mindoro)				
3. D	PATE OF FILLING August 11, 2022	4. POSITION	Attorney III	5. SALARY	SG 21
		6. DETAILS OF APP	LICATION		
6.A	TYPE OF LEAVE TO BE AVAILED OF	6.8	DETAILS OF LEAVE		
П	Vacation Leave(Sec.51, Rule XVI, Omnibus Rules Implementing E.O. N	in 202	In case of Vacation/Spec	al Privilege Leave	
V				nes	
	Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 2		Abroad (Specify)		
	Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS	96	In case of Sick Leave:		and the separate and a service description of the service of the s
	Paternity Leave (R.A. No. 8187/CSC MC No. 71, s 1998, as amended			Wa and	
П	Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implement	ing E O No 202		Illness)y Illness)	
		ang E.O. No. 292	Couratient (specif	y mness)	
	Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No.	202	In Case of Special Leave	Panafite for Momon	
		232	(Specify Illness)		
		ing E O No 202	La (Specify infess)		AND THE PROPERTY OF THE PROPER
	Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s				
	Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as an		In case of Study Leave:		
	Adoptation Leave (RA No. 8552)	nended		toris Dogges	
	Adoptation Leave (NA 190, 6002)		☐ Completion of Mas ☐ BAR/Board Examin		
			LJ BAR/Board Examin	nation Review	
	Others:		Other		
	Others.		Other purpose: Monetization of Le	oue Candite	
			☐ Terminal Leave	ave credits	
6.C	NUMBER OF WORKING DAYS APPLIED FOR	6.D	COMMUTATION		
	one (1) day		☑ Not Requested		
		MANAGE	Requested	11.1	
	INCLUSIVE DATES			1894	
	August 15, 2022	_			
	7.0	ETAILS OF ACTION (nature of Applicant)	
7.A		7.B			
1	As of 144 31, 2022	/.0	For approval		
	Vacation Leave Sick Leave	7		e to	
	Total Earned 10 125 10 101			beautiful Anticontal Anticiones on Control (alle to be reported inclusives) presuper insur-	AND STATE OF THE PROPERTY OF T
	W. 755 19. 791	-			Marie and American State Conference
	Less this application . DDO —	-			
	Balance 9.335 19.791				
				Mus	
	BUENA P. FLORIDA			HUND	
				RICEL V. SUPLEO	
	Administrative Officer IV		Chief, Man	agement Services Divi	sion
7.C	APPROVED FOR:	7.D·	DISAPPROVED DUE TO:		
	days with pay				reconnection and a desire code and an analysis and a desire code a
	others (Specify)				di forzonius ta esurinan convenionali da esve
	1.1.		почей таке под отношения в почто в под отношений выпочения в почений в почен		
		7711	3		
	Section 2011	ALMA F.	GIBE		
		***************************************	THE PERSON NAMED IN THE PE		
		In-Charge, Office of	THE PENKO		



Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Provincial Environment and Natural Resources Office

Calapan City, Oriental Mindoro

TRAVEL ORDER No. 2012-2930

NAME:	Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div./Sec./Unit: Legal Division
DEPARTURE DATE:	August 17, 2022	Official Station: PENRO Calapan City
DESTINATION:	Regional Trial Court, Branch 42 Pinamalayan, Oriental Mindoro	Arrival Date: August 17, 2022
PURPOSE OF TRAVEL:	To attend hearing for People vs. cases in the Court's calendar	Abel and Serujano and other environmental
Per Diems/Expenses Allowed	1:	
Assistants or Laborers Allowe	ed :	
Appropriations to which travel	should be charged :	
Remarks or special instruction	ns:	
Certifications:		
This is to ce	ertify that the travel is necessary and is connec	cted with the functions of the official/employees
of this Div./Sec./Unit.		
		Approved by:
		ALMA E. GIBE
		Chief, TSD / In-Charge, Office of the PENRO

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.



Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Provincial Environment and Natural Resources Office

Calapan City, Oriental Mindoro

TRAVEL ORDER No. 2022-2931

NAME:	Frances Margarette A. Mendoza	Salary:	MANAGEMENT.
POSITION:	Attorney III	Div./Sec./Unit: Legal Division	
DEPARTURE DATE:	August 18, 2022	Official Station: PENRO Calapar	City
DESTINATION:	Regional Trial Court, Branch 43 Roxas, Oriental Mindoro	Arrival Date: August 18, 2022	
PURPOSE OF TRAVEL:	1.To attend hearing for People vs. the Court's calendar	Naconas and other environmental cases	<u>in</u>
Per Diems/Expenses Allowed :			
Appropriations to which travel s	hould be charged :		
Remarks or special instructions			
Certifications:			
This is to certi	fy that the travel is necessary and is connec	ted with the functions of the official/employees	
of this Div./Sec./Unit.			
		Approved by:	
		5/1/1/2	eterak nek teknika sanga
		Chief TSD / In-Charge Office of the PF	NRO

AUTHORIZATION

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Republic of the Philippines

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

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Provincial Environment and Natural Resources Office

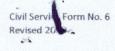
Calapan City, Oriental Mindoro

No. 2011- 2932

		- W
NAME:	Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div./Sec./Unit: Legal Division
DEPARTURE DATE:	August 25, 2022	Official Station: PENRO Calapan City
DESTINATION:	Regional Trial Court, Branch 43 Roxas, Oriental Mindoro	Arrival Date: August 25, 2022
PURPOSE OF TRAVEL:	To attend hearing for People vs. cases in the Court's calendar	Ramil Mesinan and other environmental
Per Diems/Expenses Allowe	d:	
Assistants or Laborers Allow	ed:	
Appropriations to which trave	el should be charged :	
Remarks or special instruction	ons :	
Certifications:		
This is to d	ertify that the travel is necessary and is connec	cted with the functions of the official/employees
of this Div./Sec./Unit.		
		Approved by:
		JH1145
		ALMA E. GIBE
		Chief, TSD / In-Charge, Office of the PENRO

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.





Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

APPLICATION FOR LEAVE

1. C	FFICE/DEPARTME		2. NAME			(Last)	(First)	(Middle)	
		AROPA - Legal Divisio			N	Vlendoza	Frances Margarette		A.
2.6		ENRO Oriental Mindo		-					
3. D	ATE OF FILLING	August 30, 2022	4. POSITION			Attorney III	5. SALARY	SG 21	
	6. DETAILS O				LICATI	ION			
6.A	TYPE OF LEAVE TO	BE AVAILED OF		6.B	DETA	ILS OF LEAVE			
	Vacation Leave/Sec 5	1, Rule XVI, Omnibus Rules Impl	ementino E O. No. 292		In cas	se of Vacation/Speci	al Privilege Leave:		
							es		
V		ule XVI, Omnibus Rules Impleme				Abroad (Specify)			
		No 11210/IRR issued by CSC, I	사람이 되었다고 있다면 하나 가게 되었다. 그 가게 되었다.			se of Sick Leave:			
		No. 8187/CSC MC No. 71, s. 199				In Hospital (Specify	lliness)		
	Special Privilege Leav	ve (Sec. 21, Rule XVI, Omnibus	Rules Implementing E.O. No. 292		the same of	Out Patient (Specify			
	Solo Parent Leave (R/	A No. 8972/CSC MC No. 8, s. 20	04			Gastroesophageal R	eflux Disease		
	Study Leave (Sec. 68,	Rule XVI, Omnibus Rules Implen	nenting E.O. No. 292		In Ca	se of Special Leave	Benefits for Women:		
	10-Day VAWC Leave	(RA No 9262/CSC MC No 15, s	2005			(Specify Illness)		******	
	Rehabilitation Privileg	ge (Sec. 55, Rule XVI, Omnibus	Rules Implementing E.O. No. 292						
	Special Leave Benefit	ts for Women (RA No. 9710/C	SC MC No. 25, s. 2010						
	Special Emergency (Calamity) Leave (CSC MC No.	2, s. 2012 as amended		In cas	se of Study Leave:			
	Adoptation Leave (RA	A No. 8552)				Completion of Mast			
						BAR/Board Examina	tion Review		
	Others:					r purpose:			
						Monetization of Lea	ive Credits		
6.C	NUMBER OF WOR	KING DAYS APPLIED FOR		6.D	COM	Terminal Leave MUTATION		-	un companiente de la
	Tronibali di Tron	one (1) day		0.0		Not Requested			
					Requested	Ad			
	INCLUSIVE DATES							4	
		August 26, 2022	THE STREET CONTROL OF T				nature of Applicant)		Andrew States
			7. DETAILS OF ACTION	ON C)N AF		lature of Applicant)		
7.A	CERTIFICATION OF	LEAVE CREDITS		7.B		MMENDATION			
	A	s of AUGUST 11	4,2012			For approval			
		Vacation Leave Sick	Leave			For disapproval due	to		
	Total Earned	9.735 1	9.791						
	Less this application		I '						
	Balance	9.735	8.791						
			and the second s				1mm		ments.
		DUENA DELON	10.4				404 14-		
		BUENA P. FLOR				IVIA	RICEL'V. SUPLEO		
		Administrative Off	icer IV				gement Services Div	ision	
7.C	APPROVED FOR:	tal.		7.D	DISAF	PPROVED DUE TO:			
	days with paydays without pay others (Specify)								
					and the state of the state of the				-
					and the same of the same of			***************************************	
	7,114				~				
	ALMA				GIBE	E			
	In-Charge, Office					PENRO			
			between the second seco						-