

Republic of the Philippines

Department of Environment and Natural Resources

**MIMAROPA** Region

Provincial Environment and Natural Resources Office Oriental Mindoro

I INC JMING

O CUTCOING DATS NO.

September 23, 2022

## **MEMORANDUM**

FOR

The Regional Executive Director

MIMAROPA Region

THRU

The Regional NGP Coordinator

FROM

The In Charge, Office of the PENRO

**Oriental Mindoro** 

**SUBJECT** 

**SUBMISSION** SUMMARIZED **MONTHLY** OF ACCOMPLISHMENT REPORT OF FOREST EXTENSION OFFICERS (FEOs) AND TECHNICAL STAFF HIRED UNDER ENHANCED NATIONAL GREENING **PROGRAM** 

(ENGP) IMPLEMENTATION

Submitted is the summarized monthly accomplishment report of Forest Extension Officer (FEOs) and Technical Staff hired under the Enhanced National Greening Program (ENGP) for the month of September, 2022.

Based on the report, the following activities were undertaken:

- 1. Assisted in the site preparation of conducted Simultaneous Tree Planting Activity with DILG at Brgy. Rosacara, Bansud, Oriental Mindoro;
- 2. Monitored the status of 2nd Year Maintenance and Protection activities of ENGP FY 2021 Established Plantation;
- 3. Reviewed the submitted documents of CENRO Socorro for the release of retention money;
- 4. Assisted in the compliance on IAS observation and recommendation;
- 5. Updated and maintained NGP financial performance of 2021 establishment.
- 6. Provided technical assistance of the ENGP family beneficiaries in producing seedlings/propagules for the replanting of mortality;
- 7. Participated in International Coastal Cleanup (ICC) day;
- 8. Assisted the POs on the ENGP CY 2022 2<sup>nd</sup> year maintenance and protection
- 9. Prepared necessary documents for the release of retention money of the eight (8) concerned POs.

For your information and record.



Ilang-Ilang St., Sitio II, Suqui, Calapan City, Oriental Mindoro DENR Contact Nos. (043) 288-3017, Tel. Fax. 288-3006

## Summarized Monthly Report of Forest Extension Officers (FEOs) and Technical Staff hired under NGP for the month of: September, 2022

TEMPLATE 03. Summarized Monthly Report of Forest Extension Officers (FEOs) and Technical Staff hired under NGP.

П					2						PE		NO.	
					MIMAROPA					MIMAROPA	PENRO ORIENTAL MINDORO		REGION	
					PANALIGAN					BISLOMBRE	AL MINDORO		FAMILY NAME	PERSONA
					ALBERT					SHARMAINE			GIVEN NAME	PERSONAL INFORMATION
					J. C					Y C		æ	M.I.	
					ORIENTAL MINDORO					ORIENTAL		REG'L OFFICE OF	PLACE OF ASSIGNMENT (REGIONAL OFFICE/PENRO/CENRO)	
					Project : Evalu					Project 1 Evalu		CENRO		
					Project Monitoring and Evaluation Officer					Project Monitoring and Evaluation Officer			DESIGNATION	
					10					10	10	CY 2022	COUNT OF ASSIGNED NGP SITE/S (NO.)	
												CY 2021 or older	T OF ED NGP (NO.)	
					740			The second secon		740	740	CY 2022	AREA OF NGP S HEC	
												CY 2021 or older	AREA OF ASSIGNED NGP SITE IN HECTARE	
		Reviewed and consolidated the submitted templates for monthly accomplishment report of CENRO Roxas for the ENGP CY 2022 2nd year maintenance and protection	2. Consolidated the monthly report of Forest Extension Officers (FEOs) and technical staff hired under NGP within CENRO Roxas	Monitored the ENGP CY 2022 2nd year maintenance and protection activities for the 2nd semester located at Brgy. Balugo, Mansalay, Or. Mindoro		4. Prepared and submitted the "Status of NGP Activities Physical and Financial Accomplishments"	3. Submitted the consolidated ENGP monthly accoptishment report of CENRO Roxas and Socorro	Consolidated the "Summarized Monthly Report of Forest Extension Officers (FEOs) and Technical Staff hired under NGP within CENRO Socorro	Reviewed and consolidated the submitted templates for monthly report on physical and financial accomplishment of CENRO Socorro for the ENGP CY 2022 2nd year maintenance and protection			NGP ACTIVITIES (SMP, Sding, Prodn., Plantn. Estab., M& P Yr1-3)		WORK ASSIGNMENT
												TRAININGS & WORKSHOPS ATTENDED	MENT/S BY CATEGORY (Pls. include all othe	IGNMENT
	<ol> <li>Monitored the maintenance of Clonal Nursery and the production of quality planting materials at Brgy. Maligaya, Gloria, Oriental Mindoro</li> </ol>	3. Reviewed the submitted monthly accomplishment report of CENRO Roxas on the maintenance and Protection of Individual Plus Trees	Participated and documented the conduct of simultaneous tree planting activity with DLI G at Brgy. Rosacara, Bansud, Oriental Mindoro	Assisted in the site preparation for the conducted simultanenous tree planting activity with DLG at Brgy. Rosacara, Bansud, Oriental Mindoro		Reviewed the submitted monthly accomplishment report of CENRO Roxas on the production and maintenance of Clonal nursery	3. Assisted in the compliance on IAS observation and recommendation	Reviewed the submitted documents of CENRO Socorro for the release of retention money	Assisted in the preparation of conducted simultaneous tree planting with DILG at bRgy.     Rfosacara, Bansud, Oriental Mindoro			TECHNICAL ASSISTANCE ASIDE FROM NGP PARTNER ORGANIZATION	ACTUAL ACCOMPLISHMENT/S BY CATEGORY (Pis. include all other tasks assigned to FEOs and Technical Staff whether related to eNGP or not)	
			Participated in the conduct of International     Coastal Cleanup (ICC) 2022 at Brgy. Navotas,     Calapan City, Oriental Mindoro	Sorted the Memorandum Files for the month of September, 2022					Participated in the conduct of International Coastal Cleanup (ICC) 2022 at Brgy. Navotas, Calapan City, Oriental Mindoro			R OTHERS (Officer of the Day, Document follow-up, etc.)	lated to eNGP or not)	

		PERSON/	PERSONAL INFORMATION		-						WORK ASSIGNMENT	SIGNMENT		
NO.	REGION	FAMILY NAME	GIVEN NAME	<u> </u>	PLACE OF ASSIGNMENT (REGIONAL OFFICE/PENRO/CENRO)	O) DESIGNATION	ASSIGN SITE/	COUNT OF ASSIGNED NGP SITE/S (NO.)	AREA OF NGP HEC	AREA OF ASSIGNED NGP SITE IN HECTARE	ACTUAL ACCOMPLISH	IMENT/S BY CATEGORY (Pls. include all other	ACTUAL ACCOMPLISHMENT/S BY CATEGORY (Pls. include all other tasks assigned to FECs and Technical Staff whether related to eNGP or not)	d to eNGP or not)
					REG'L OFFICE CENRO		CY 2022	CY 2021 or older	CY 2022	CY 2021 or older	NGP ACTIVITIES (SMP, Sding, Prodn., Plantn, Estab., M& P Yrl-3)	TRAININGS & WORKSHOPS ATTENDED	TECHNICAL ASSISTANCE ASIDE FROM NGP PARTNER ORGANIZATION	OTHERS (Officer of the Day, Document follow-up, etc.)
ω	MIMAROPA	SALAZAR	NESIREE	A	ORIENTAL MINDORO	Accounting Clerk								
											1. Maintained and updated the NGP Registry Book			
											2. Updated and Maintained NGP Financial performance of 2021 establishment			
CE	CENRO ROXAS						6		370					
ы	MIMAROPA	AÑONUEVO	GARRY	T.	ORIENTAL ROXAS	AS Forest Extension Officer	ω	0	214	0				
	et enhancement										Nominored the status of 214 hectares f 2nd Year Maintenance and Protection of ENGP FY 2021     Established Plantation located at Brgys. Cabugao and San Isidro, Buldlacao		1.Assisted in the Establishment of Forest Nursery located at So. Gatol, Brgy. San Roque, Bulalacao;	
											2. Assisted in the activities conducted by the PO within ELCAC Barangay of San Isidro, Bulalacao			
									9		<ol> <li>Provided technical assistance of the ENGP family beneficiaries in producing seedlings/propagules for the replanting of dead seedlings/propagules</li> </ol>			
											4. Prepared daily accomplishment report			
2	MIMAROPA	LUBOS	JAYSON	T.	ORIENTAL ROXAS	AS Forest Extension Officer	3	0	156	0				
											Monitored the status of 156 hectares of 2nd Year Maintenance and Protection of ENGP FY 2021 Established Plantation located at Brgy. Balugo, Mansalay, Oriental Mindoro and Brgy, Milagrosa, Bulalacao		1. Assisted in the Establishment of Forest Nursery located at So. Gatol, Brgy. San Roque, Bulalacao;	
											<ol><li>Assisted in the activities conducted by the PO within ELCAC Barangay of Milagrosa, Bulalacao</li></ol>			
											<ol> <li>Provided technical assistance of the ENGP family beneficiaries in producing seedlings/propagules for the replanting of dead seedlings/propagules</li> </ol>			
											4. Prepared daily accomplishment report			
				L										

		PERSONA	PERSONAL INFORMATION									WORK ASSIGNMENT	GNMENT		
NO.	REGION				PLACE OF ASSIGNMENT (REGIONAL OFFICE/PENRO/CENRO)	IGNMENT AL ACCENRO)		COL ASSIGI SITE	COUNT OF ASSIGNED NGP SITE/S (NO.)	AREA OF NGP S	AREA OF ASSIGNED NGP SITE IN HECTARE	ACTUAL ACCOMPLISH	MENT/S BY CATEGORY (Pls. include all other	ACTUAL ACCOMPLISHMENT/S BY CATEGORY (Pls. include all other tasks assigned to FEOs and Technical Staff whether related to eNGP or not	ted to eNGP or not)
		) 		70	REG'L OFFICE / PENRO	CENRO		CY 2022	CY 2021 or older	CY 2022	CY 2021 or older	NGP ACTIVITIES (SMP, Sding. Prodn., Plantn. Estab.,	TRAININGS & WORKSHOPS ATTENDED	TECHNICAL ASSISTANCE ASIDE FROM NGP PARTNER ORGANIZATION	OTHERS (Officer of the Day, Document follow-up, etc.)
Ç	CENRO SOCORRO	õ		-				4		370					
1	MIMAROPA	ARGUELLES	ADRIAN	G C	ORIENTAL S	OCORRO	SOCORRO Forest Extension Officer	2	0	207	0				
												Assisted in preparation of other necessary NGP related communications			
												Assisted the PO on the ENGP CY 2022 2nd year maintenance and protection at Brgy. Tabinay, Puerto Galera, Oriental Mindoro	÷		
1												<ol> <li>Assisted in Preparation of Monthly Accomplishment Report.</li> </ol>			
												Participated in 37th International Coastal Clean-up (ICC) day at Brgv. Batuhan, Pola, Oriental Mindoro.			
2	MIMAROPA	NAMBIO	JOVET	X	ORIENTAL S	OCORRO	SOCORRO Forest Extension Officer	2	0	163	0				
												Prepared necessary documents for the release of retention money of the eight (8) concerned People's Organization's (PO's).		1. Assisted in the preparation of supplemental PPMP for CENRO Socorro Nursery supplies	
												2. Assisted in preparation of other necessary NGP related communications			
												3. Prepared other necessary NGP related communications.			
												4. Prepared monthly Accomplishment Report such as List of Contract, Maintenance and Protection; Financial and Physical Accomplishment; monthly Report of Forest Extension Officers, Summarized Report of Accomplishment of PO's.			
												<ol> <li>Assisted the PO on the ENGP CY 2022 2nd year maintenance and protection at Brgys. Villaflor and Tabinay, Puerto Galera, Oriental Mindoro</li> </ol>			
												6. Participated in 37th International Coastal Clean-up (ICC) day at Brgy. Batuhan, Pola, Oriental Mindoro.			

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Reviewed by nor 98

For the PENR Officer:

DMO V/Chief, TSD
In-charge, Office of the PENRO

AMOR D. ASI
Forester III/Chief, CDS

Consolidated by:

LORL B. MORILLO
Forester II/ Provi NGP Coordinator