



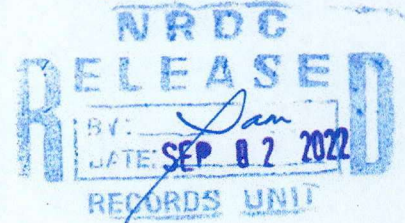
**MEMORANDUM**

FOR : **The Undersecretary**  
Finance, Information Systems and Climate Change

FROM : **The Officer-in-Charge and OIC, Administrative Division**  
Natural Resources Development Corporation

SUBJECT : **OPERATIONS AND MANAGEMENT OF THE PALAWAN  
WILDLIFE AND RESCUE CENTER (PWRCC)**

DATE : 01 September 2022



This has reference to the Memorandum of the Biodiversity Management Bureau (BMB), Director dated 29 July 2022 on their findings and recommendations relative to the monitoring and assessment conducted at PWRCC on 22-24 March 2022.

**Legal Basis/Reference:**

1. DENR Administrative Order (DAO) No. 2020-10 dated 17 September 2020.

**Background:**

1. Pursuant to DAO No. 2020-10, the Palawan Wildlife Rescue and Conservation Center was transferred from the Biodiversity Management Bureau (BMB) to the NRDC (**Annex A**).
2. On 01 March 2021, the NRDC OIC Project Manager assumed operations of PWRCC.
3. In a Memorandum dated 24 June 2022, the BMB Director requested for a face-to-face meeting to discuss concerns relative to the operations and management of the PWRCC (**Annex B**);
4. On 29 June 2022, a meeting was conducted between representatives from NRDC and BMB. This was attended by the BMB Director and NRDC Acting President and Executive Vice President (**Annex C**). During the meeting the following items were discussed:
  - 4.1 Draft DENR Administrative Order (DAO) re: Defining the Management Arrangements for the Operation of the Palawan Wildlife Rescue and Conservation Center. Per BMB, they received a verbal instruction from the former Acting Secretary Jim O. Sampulna to facilitate the transfer of management operation of PWRC from NRDC to BMB and MIMAROPA thru PENRO Palawan.
  - 4.2 BMB issues and concerns on the operations and management of the PWRCC (**Annex D**).
  - 4.3 Based on the meeting, the Acting NRDC President requested BMB to send the official report on the issues and concerns discussed during the meeting. This document shall be the basis for the management action of NRDC on their recommendations.



4.4 In addition, the Acting NRDC President mentioned the necessity to validate the issues and concerns raised to ensure due process and proper Completed Staff Work (CSW).

5. On 03 August 2022, NRDC received the official report from BMB dated 29 July 2022 containing the issues on the welfare of the animals and management of PWRCC and recommendations including immediate replacement of the PWRCC Project Manager (**Annex E**).
6. A Memorandum dated 03 August 2022 was issued to the PWRCC Project Manager released on 04 August 2022, requesting for explanation and information on the alleged issues raised as to the welfare of the animals in the center, management of personnel and overall operations of PWRCC (**Annex F**).
7. In reply, the PWRCC Project Manager in her Memorandum dated 08 August 2022 provided clarifications and information on the issues and concerns raised by BMB (**Annex G**).
8. On 18 August 2022, technical representatives from NRDC, DENR MIMAROPA and BMB attended a virtual meeting to further discuss the reports submitted by BMB and potential way forwards to address the concerns raised (**Annex H**).
9. On 23 August 2022, NRDC thru the OIC, Operations Division transmitted the response of the PWRCC Project Manager to the findings and recommendations of BMB. As discussed in the 18 August 2022 meeting, NRDC reiterated the recommendation to validate the contradicting information between the report of BMB and response of the PWRCC Project Manager (**Annex I**).

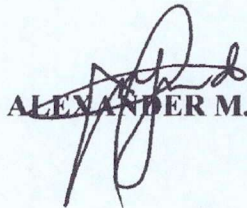
**Recommended Course of Action:**

In consultation with the Operations Division, the undersigned submits the following, *to wit*:

1. Conduct a joint Fact-Finding activity with representatives from NRDC, BMB and DENR MIMAROPA thru PENRO Palawan;
2. Submit CSW for endorsement to the DENR Internal Audit Service for investigation.

The Undersecretary may opt to consider any of the abovementioned course of action and/or recommend other action for this matter.

In view of the foregoing, we have assigned Ms. Nora L. Bernardo to coordinate with your Office for any instruction/guidance.

  
**ALEXANDER M. LINDE**

Approved / Disapproved:

**ATTY. ANALIZA REBUELTA-TEH**  
Undersecretary for Finance, Information Systems  
and Climate Change

cc

Office of the Director, Biodiversity and Management Bureau  
Office of the Regional Executive Director, DENR MIMAROPA  
NRDC OIC, Operations Division





Republic of the Philippines  
Department of Environment and Natural Resources  
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## Annex A

SEP 17 2020

### DENR ADMINISTRATIVE ORDER No. 2020- 10

**SUBJECT : TRANSFER OF THE PALAWAN WILDLIFE RESCUE AND CONSERVATION CENTER FROM THE BIODIVERSITY MANAGEMENT BUREAU TO THE NATURAL RESOURCES DEVELOPMENT CORPORATION**

Pursuant to Executive Order No. 786, dated 19 March 1982 (Creating the NRDC, Defining Its Functions, Powers and Responsibilities and For Other Purposes) and Executive Order No. 192, dated 10 June 1987 (An Act Providing for the Reorganization of the Department of Environment, Energy and Natural Resources, Renaming It as the Department of Environment and Natural Resources and For Other Purposes) and in line with the need to streamline the supervision over the Palawan Wildlife Rescue and Conservation Center (PWRCC), generate higher revenues and pursue financial sustainability, the PWRCC is hereby transferred from the Biodiversity Management Bureau (BMB) to the Natural Resources Development Corporation (NRDC). All documents, records, equipment, facilities, supplies and materials, concerned personnel except those holding permanent items in DENR-MIMAROPA Region, budget and all related matters are included in the transfer.


Within three (3) months from the effectivity of this Order, the NRDC, BMB and the DENR-MIMAROPA Region shall formulate and implement a smooth transition of the transfer and develop collaborative arrangements to strengthen the operations of the Center, to be contained in a Memorandum of Agreement. Within the transition period, the NRDC shall also develop a Business Plan for the Center, as well as identify new, innovative, competitive and related business ventures, with the objective of financial sustainability.

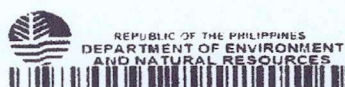
The NRDC is hereby authorized to update and fix prices, fees, charges and similar matters related to commercial and business operations, in accordance with existing laws, rules and regulations.

The BMB shall continue to enforce its regulatory authorities over the crocodile and other wildlife species.

This Order revokes DAO No. 2010-27, dated 26 October 2010 (Transfer of PWRCC from the NRDC to the Protected Areas and Wildlife Bureau) and revokes and amends all other orders, memoranda, circulars and issuances which are inconsistent herewith.

This Order shall take effect fifteen (15) days after its complete publication in a newspaper of general circulation and upon acknowledgement of receipt of a copy thereof by the Office of the National Administrative Register (ONAR).

  
**ROY A. CIMATU**  
Secretary



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF ENVIRONMENT  
AND NATURAL RESOURCES



## Annex B



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Dillman, 1100 Quezon City  
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417  
Website: <https://bmb.gov.ph> | E-mail Address: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

### MEMORANDUM

FOR : The Executive Vice President and Acting President  
Natural Resources Development Corporation  
9/F, DENR by the Bay Building  
1515 Roxas Boulevard, Ermita, Manila  
E-mail address: [nrdcweb@denr.gov.ph](mailto:nrdcweb@denr.gov.ph)

FROM : The OIC Director

SUBJECT: REQUEST FOR A MEETING CONCERNING THE PALAWAN  
WILDLIFE RESCUE AND CONSERVATION CENTER



This refers to your Memorandum dated June 8, 2022, following up on the Memorandum of Agreement (MOA) among NRDC, DENR MIMAROPA Region, and this Bureau concerning the Palawan Wildlife Rescue and Conservation Center (PWRCC).

The Bureau recognizes the importance of the MOA for the operation of the PWRCC, thus, this Office together with the DENR MIMAROPA Region and NRDC facilitated its finalization in February 2021. However, at the time that your Office endorsed the MOA duly signed by your Office and DENR MIMAROPA Region on March 15, 2022 for our signature, we also received a new directive from the DENR Secretary Jim O. Sampilna concerning PWRCC operations and management.

In this regard and to discuss this matter, may we invite you to a **face-to-face meeting on June 29, 2022, 9:30 AM at the BMB Director's Office.**

We will highly appreciate receiving your confirmation through Telefax No. 8925-8946 or e-mail address [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph).

For consideration.

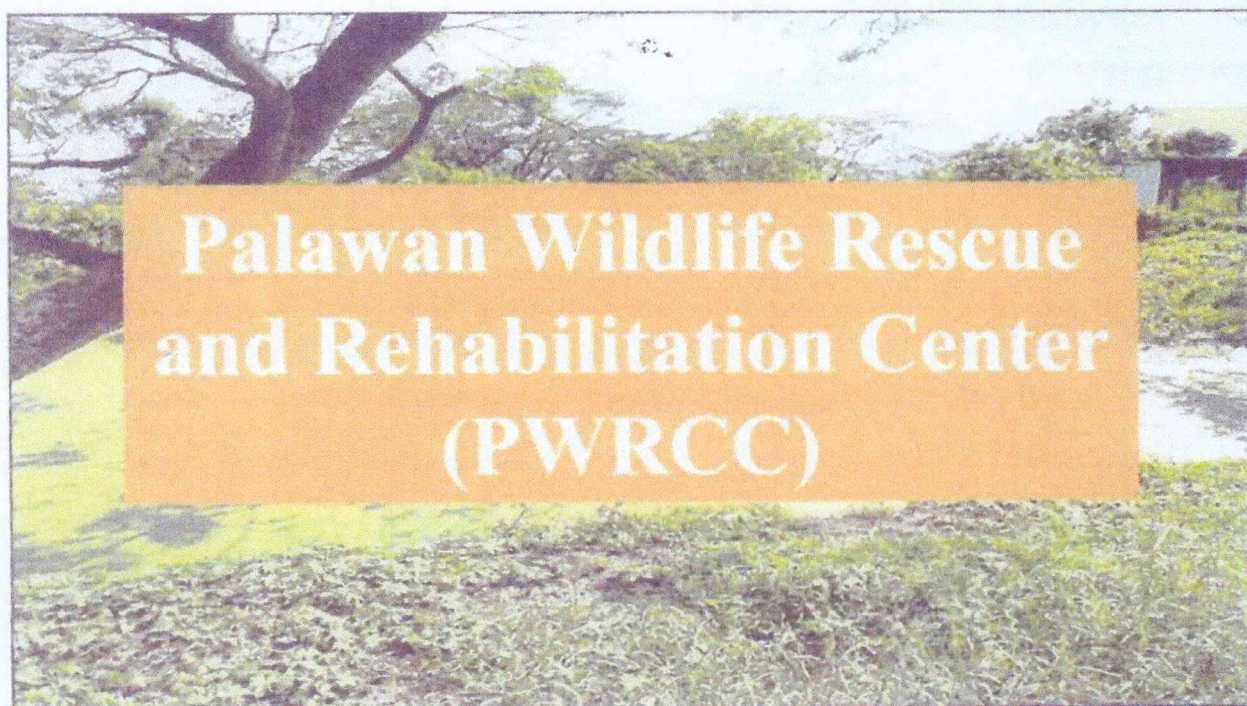
  
NATIVIDAD Y. BERNARDINO





6/28/2021

## Annex C



### Palawan Wildlife Rescue and Rehabilitation Center (PWRCC)

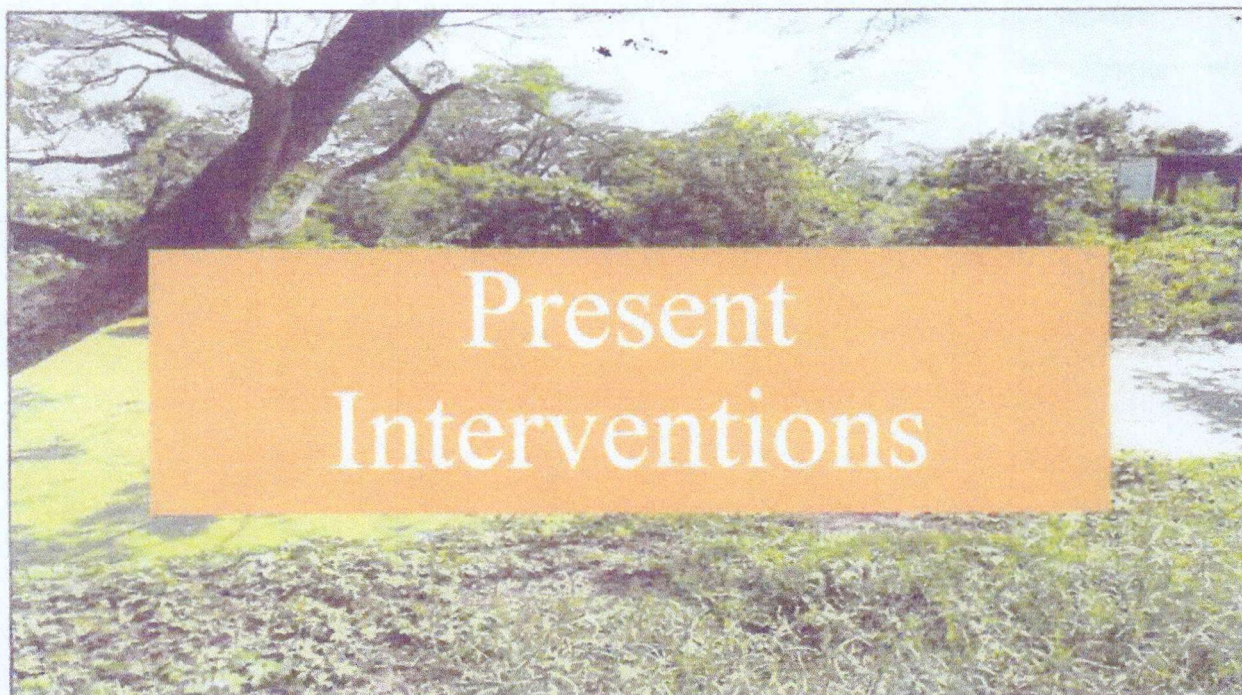
#### Brief Background:

- Formerly known as the Crocodile Farm Institute (CFI), a national government project established in 1987 by the DENR through the technical and financial support from the Government of Japan.
- A project that aims to: a) conserve the two threatened species of crocodiles in the Philippines, i.e. Saltwater crocodile (*Crocodylus porosus*) and Freshwater crocodile or Philippine crocodile (*Crocodylus mindorensis*); b) promote the socio-economic well-being of local communities through the development and introduction of a sustainable crocodile farming technology; c) serve as a rescue and rehabilitation center for confiscated, donated and/or abandoned wild fauna in Palawan, it being the only existing wildlife facility in the Province.
- The Technical Cooperation Agreement between the two countries ended on 19 August 1994. Since then, the CFI has become solely a project of the Philippine Government through the DENR - Protected Areas and Wildlife Bureau (now Biodiversity Management Bureau).
- As a crocodile breeding farm in the Philippines registered with the Convention on International Trade in Endangered Species of Wild Flora and Fauna (CITES), it is authorized to use the captive-bred *C. porosus* for commercial purposes.



### Management:

- Although the Center had become a project of the Philippine Government through the DENR-BMB, the Bureau has no mandate to directly engage into any commercial undertaking. Hence, the management issued DENR Administrative Order (DAO) No. 2002-11 on 05 March 2002 , transferring the direct supervision and management of the PWRCC from DENR-BMB to the Natural Resources Development Corporation (NRDC).
- However, on October 26, 2010, the DENR issued DAO 2010-27 transferring the supervision and management of PWRCC from NRDC back to then PAWB (now BMB).
- On September 17, 2020, DENR issued again DAO 2020-10, transferring the operations and management of the PWRCC from BMB to NRDC.





Early March of 2022, DENR-BMB received a verbal instruction from then Acting Secretary Jim O. Sampulna to **facilitate the transfer of management operation of the PWRCC from NRDC to BMB and MIMAROPA thru PENRO.**

The Bureau initially drafted the DAO "Defining the Management Arrangements for the Operation of the PWRCC", and in coordination with DENR MIMAROPA Region and PENRO Palawan, conducted an assessment of the management and operations of the PWRCC last March 22-24, 2022. Also, said draft DAO was presented and reviewed together with DENR MIMAROPA Region and PENRO Palawan during the said dates.



Courtesy and Meeting with PENRO Palawan last 22 March 2022



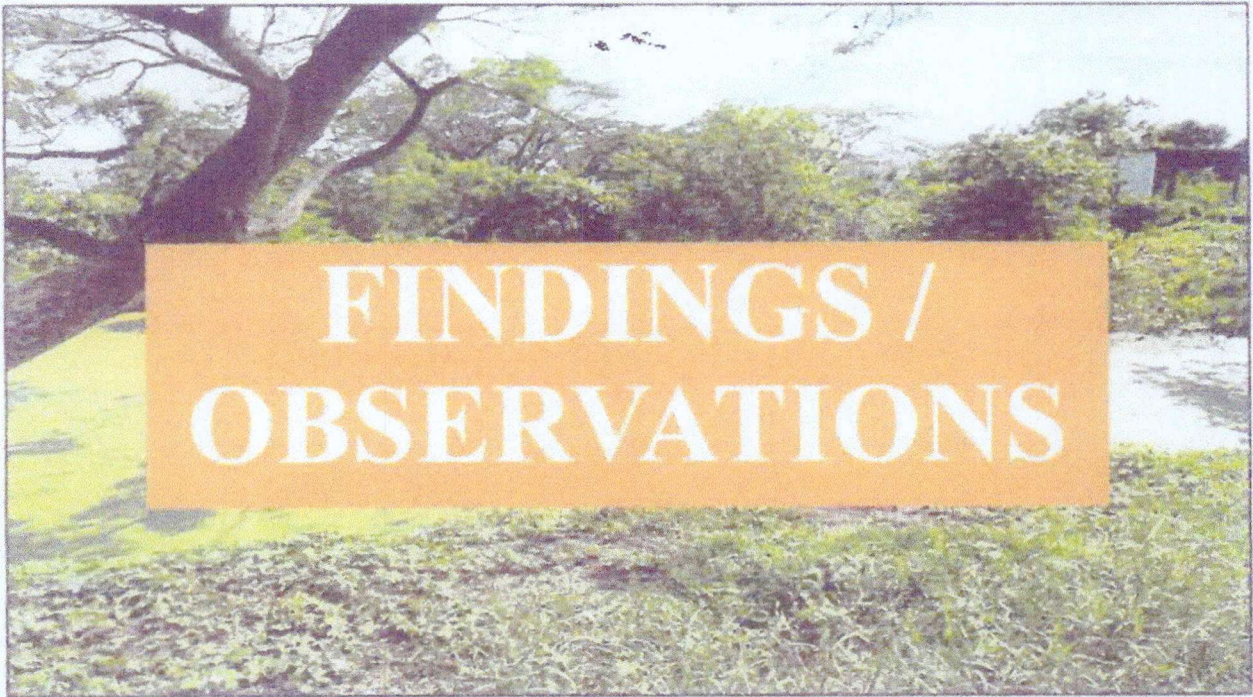
Hybrid Meeting with DENR MIMAROPA Region and PENRO Palawan for the presentation and review of the Draft DAO last 22 March 2022



6/28/2022



Courtesy and Meeting with PWRCC  
last 23 March 2022





Prior to the conduct of ocular inspection, assessment, and monitoring of the PWRCC, the Team held a brief meeting with Ms. Gina Varilla, OIC-Project Manager of NRDC. Here are the reported updates on the Center's operations:

- The Center was heavily affected by both the pandemic and the recent Typhoon Odette which ravaged certain areas in Palawan. With the temporary closure of the Center in compliance with IATF guidelines and quarantine measures within the locality, the income generated from PWRCC was drastically decreased. Hence, NRDC utilized the remaining funds of the PWRCC to sustain their operations. As of December 31, 2021, the remaining funds of the Center amounts to Php1,660,229.62.
- There were donations of condemned meat such as carabaos and pigs from various sources (city vet, slaughterhouses, farmers, etc.) to the PWRCC. So, expenses for the procurement of meat and feeds were reduced and diverted towards procurement of additional fish and vegetables for other wildlife.
- The PWRCC conducted an inventory of all crocodiles maintained in the Center. In Jan-Dec 2021, the recorded stocks totaled to 1,433 individuals (909 *C. porosus*, 524 *C. mindorensis*) said to be in an overall good condition. However, for the Jan-May 2022 inventory, 1,324 individuals (859 *C. porosus*, 465 *C. mindorensis*) were counted, noting a 109 individual mortality.
- The management implemented a strict 2 to 3 times a week skeletal workforce for all Contracts of Service (COS) personnel, owing to the limited funds.

To validate these reports, the Team conducted an ocular inspection and interviewed several PWRCC staff to monitor and assess the actual status of wildlife in the Center. The following are the Team's major findings, and observed issues and concerns on the PWRCC Management and Operations:

## MAJOR FINDINGS

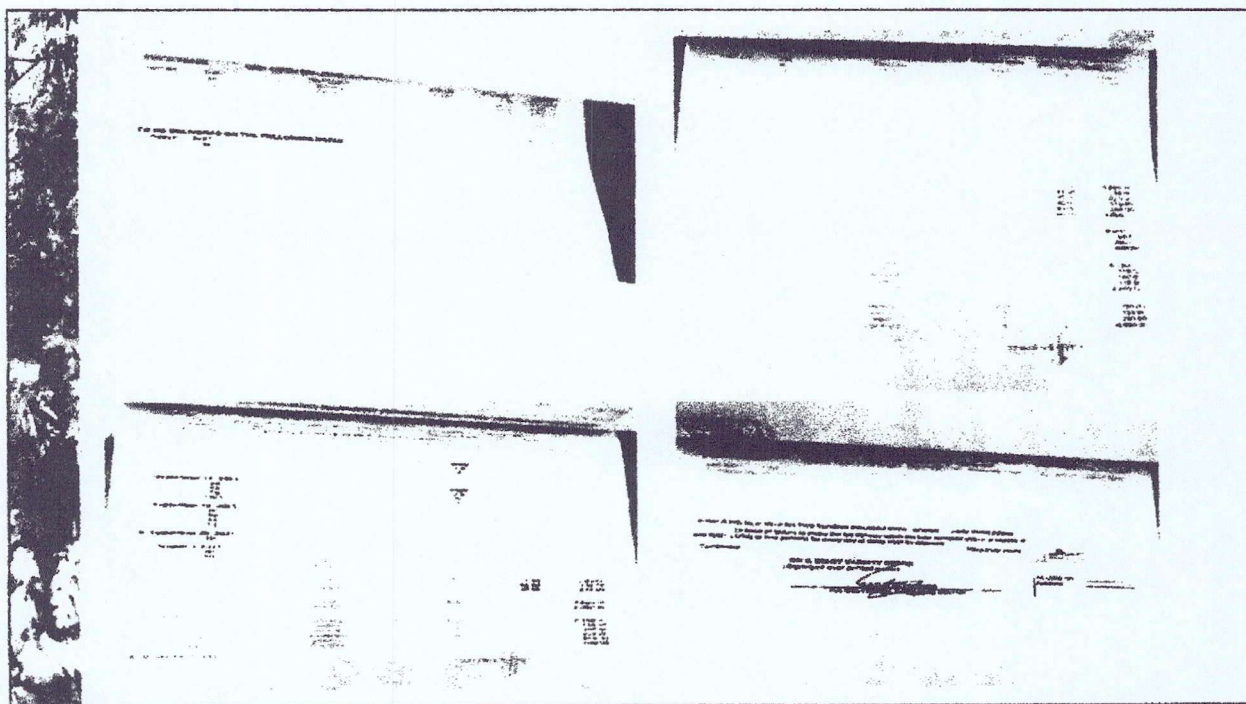
### ➤ Irregular delivery of animal food/feeds

PWRCC awarded and contracted BR & Biboy Variety Store in 2021 as an animal food supplier to supply animal food/feeds until the end of December 2021. As agreed upon, by the PWRCC and the animal food supplier, delivery of supplies was done on a weekly basis with payment to be made after every delivery.

However, drawbacks arose when both the supplier and the PWRCC failed to comply with this agreement. The animal food supplier reportedly failed to deliver the animal food/feeds on time, delivering the supplies by batches instead of in bulk per week. Moreover, the amount of supply delivered were sometimes insufficient as compared to the quantity purchased, owing to the availability of the product. However, it was noted that the remaining quantities undelivered were added to the next delivery, whenever available.



6/28/2022



## MAJOR FINDINGS

### ➤ Delay in processing of payments for animal food suppliers

PENRO Palawan reported that the PWRCC does not submit the complete and necessary documents on time to process the payment of animal food suppliers. This had resulted to the delay in the downloading of payments, discouragement of the food supplier to deliver the supplies on time (since he/she would not be paid on time either way), and further refusal to renew the contract to supply animal food/feeds for 2022.

Consequently, the PENRO stated that they have been issued an Auditor's Observation Memorandum (AOM) due to the late submission/completion of documents necessary for food purchase by the PWRCC, which ultimately rooted from the latter's failure to punctually comply.



## MAJOR FINDINGS

### ➤ Food suppliers refuse to bid/renew contract due to “super” delayed payment

The negative impression that PWRCC left in terms of payment discouraged food suppliers to bid. This constraint has been the main reason used by the PWRCC management to justify the absence of purchase and delivery of foods for animals since January of this year.

PENRO Palawan emphasized that although they want to expedite the processing of payment and download it to the supplier as soon as possible to aid in the smooth operation of the Center, they cannot do so until all documents submitted by the PWRCC are complete.

## MAJOR FINDINGS

### ➤ Irregular and insufficient feeding of wildlife

During the assessment, animal keepers and other personnel interviewed revealed that the wildlife in the Center had not been eating regularly since the last quarter of 2021. The PWRCC heavily depended on donations of condemned meat to feed the wildlife. They stated that most of the wildlife had actually not eaten since January of this year because there was neither animal food purchased nor delivered in the Center for 2022.

The irregular and delayed deliveries of animal food/feeds jeopardized the feeding schedule of the wildlife in the Center since October 2021. To add, the quantity of supply delivered in a week essentially did not suffice the recommended food requirement of animals for that week, especially in crocodiles. Even with the presence of donations, feeding was still irregular as donations were arbitrary and oftentimes could not cater to feed all animals in the Center. Unsurprisingly, this unsustainable maintenance was found to have already detrimentally affected the wildlife in the Center.



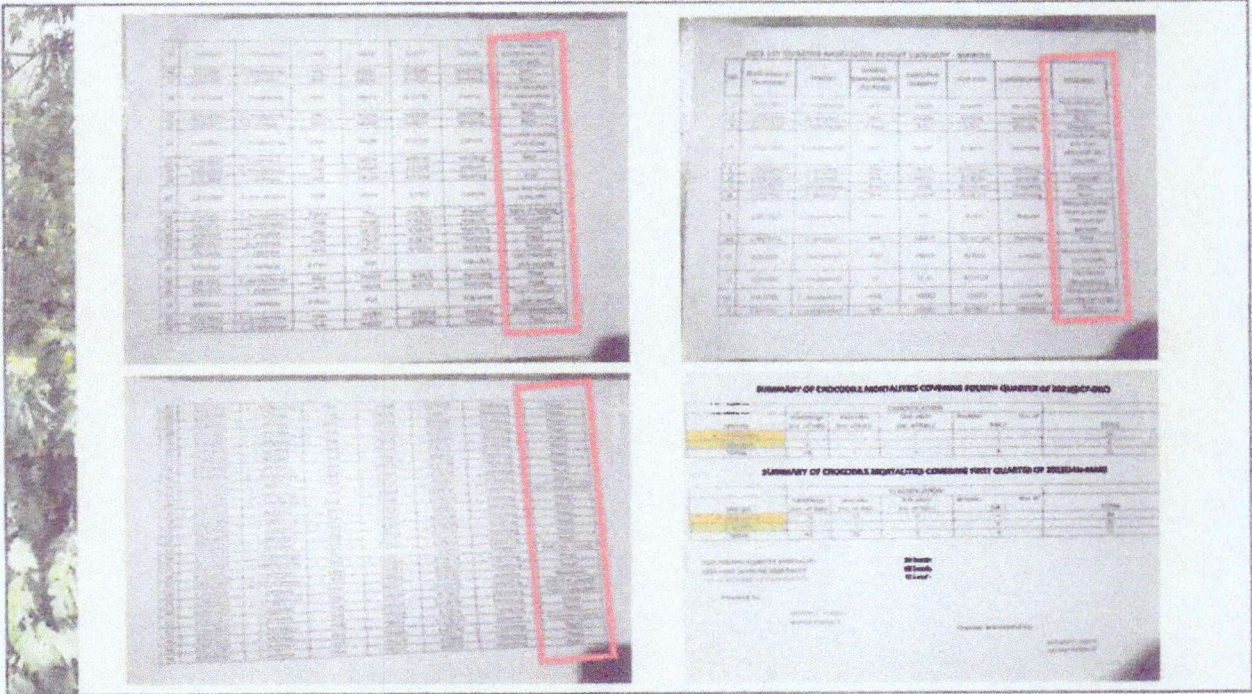
MAJOR FINDINGS

➤ High crocodile and other wildlife mortality

From January to May 2022, crocodile mortality in the Center was recorded to have a total of 109 individuals, composed of 859 *C. porosus* individuals and 465 of *C. mindorensis* individuals.

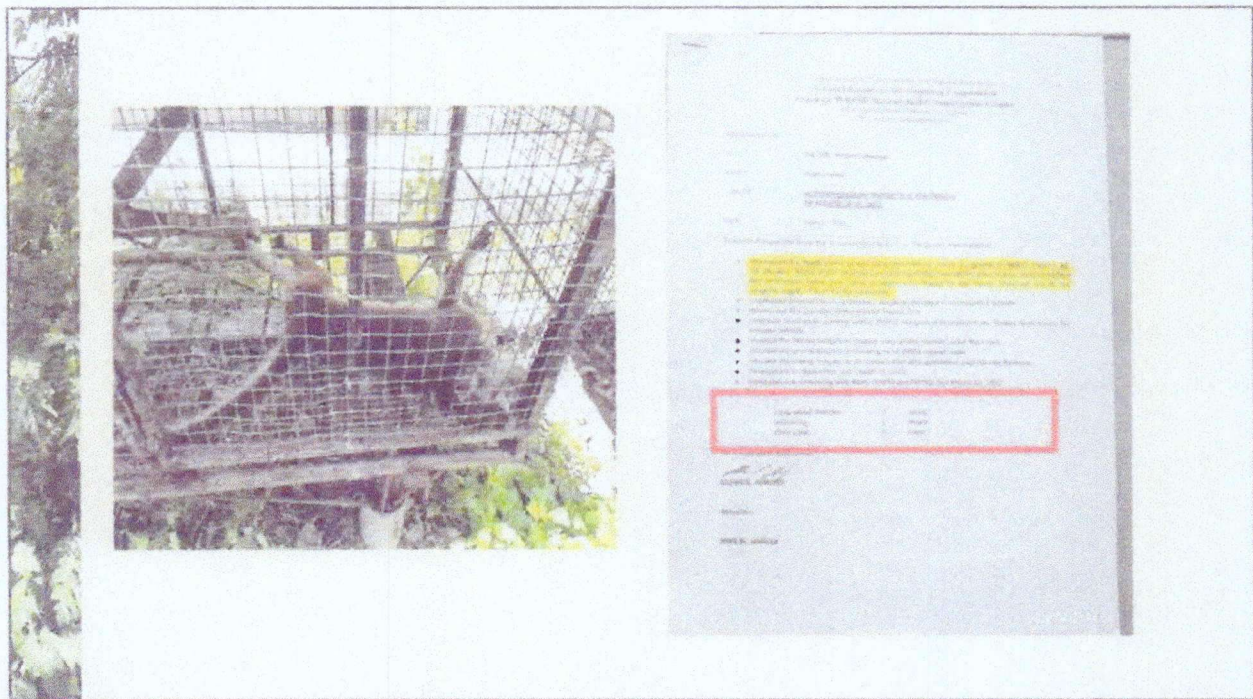
- Commonly observed causes of death:
- Wounds
  - Injuries
  - Bite marks

In 2022, the month of March alone recorded 39 mortalities mostly comprised of hatchlings. Most of these were in poor body condition, runts, and emaciated and were assumed to die because of starvation and a generally weakened immune system based on the necropsy reports. This was directly attributed by the veterinarian to the deficiency and failure to provide the species' food requirement – ultimately failing to care for and sustain the life of the wildlife.





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## MAJOR FINDINGS

### ➤ Solicitation and misuse of donations

The tour guides and other personnel of the Center were allegedly instructed to solicit money from politicians even without Official Request Letters. Additionally, condemned meat offered or sold by private individuals (usually by farmers) at low prices were remarked to be negotiated and/or enforced to be donated and be given to the Center for free. Freezers, feeds, and even jersey shirts/shorts were among the identified items solicited as per the instructions of the PWRCC Project Manager.

Furthermore, monetary and fuel donations intended for the repair of the Center were misused. Several monetary donations were allegedly undocumented and unrecorded, therefore cannot be traced through their records for verification. Two drums of gasoline totaling to 225 liters were donated during the last quarter of 2021. This donation was said to greatly aid the Center since there was a prolonged power outage after the typhoon so they needed the fuel to power the Center's generators and continue its operation. The gasoline was also used to fuel chainsaws for cutting fallen down trees. However, the keepers stated that there were instances when an employee was caught using the gasoline for her personal intentions.

## MAJOR FINDINGS

### ➤ Continuing budget for 2021 from Central based fund amounting to Php1,062,041.50 intended for animal foods/feeds

Upon verification with the Budget and Accounting Unit of PENRO Palawan, it was found that the Center still has a continuing budget from 2021 accrued from the Central based fund amounting to Php1,121,698.48.

As reported by the PENRO, an amount of Php59,656.98 has already been obligated for 2022, leaving the Center a Php1,062,041.50 continuing budget. Looking at this, anyone can generally tell that the amount obligated for food is quite small especially for a Center maintaining various wildlife species including crocodiles. This supports the claims that the PWRCC indeed has not purchased any animal food/feeds since the start of the year and solely depended on the frequency of donations/solicitations.





## OTHER ISSUES/CONCERNS: MANAGEMENT

### ☐ Reshuffling of the assigned tasks of COS personnel

The current management of the Center had allegedly created a divide among its personnel with its biased treatment of selected employees. During the assessment, the Team found it hard to identify the focal person/s to consult or interview since the new management has reorganized its staff. This was seen by the Team as an inefficient initiative of the management as the employee's individual skills, forte and expertise were somehow overlooked and was not taken into consideration.

For an instance, veteran keepers who learned through on-site experience and are now highly knowledgeable of the crocodile's nature and needs were removed from their posts and re-assigned. Similarly, former park attendants or guides are now re-assigned as technical staff. This caused much confusion as certain individuals simply and visibly do not possess the required skills to perform his/her tasks efficiently.



## OTHER ISSUES/CONCERNS: MANAGEMENT

### ☐ No encouragement and Bullying

According to some interviewed personnel, they feel unmotivated and discouraged to work since there are bullying instances within their social group. Also, the management does not even attempt to encourage them, rather, a few of them are sometimes threatened with non-renewal of contracts.



## OTHER ISSUES/CONCERNS: MANAGEMENT

### ☐ Does not mediate employee conflicts, only calls for the parties to argue without reconciliation

Employee conflicts are worsened instead of being resolved since the management do not mediate and provide room for reconciliation. Moreso, the management even creates a divide among personnel and enjoins conflicts by delivering accusations on certain/several individuals, naming names and citing hearsays and rumors against them.

## OTHER ISSUES/CONCERNS: MANAGEMENT

### ☐ Use of foul words during assembly meetings

The PWRCC Project Manager reportedly used foul and derogatory words on multiple occasions and during assembly meetings. Though it was clarified that the words were not directed at a certain individual, several personnel firmly said that one should refrain from using indecent and inappropriate words especially during work related meetings and assemblies.



## OTHER ISSUES/CONCERNS: MANAGEMENT

- ☐ Does not provide or present copies of approved contract for the employees and removes and/or tasks and responsibilities of employees in contract without consultation or verbal notice with the concerned COS

Since the recent transfer of the management of the Center to NRDC in 2021, COS personnel firmly stated that they were not provided a copy of their original signed contracts. This is in contrast to when BMB was managing the Center, saying that they were furnished a copy of all necessary documents and their undertakings for attachment to the processing of their payrolls. The Terms of References (TORs) were also allegedly changed without the concerned personnel's knowledge and/or prior consultation. This is deemed to be related to the reshuffling of the assigned tasks of COS personnel to favor the management's "favorites".

## OTHER ISSUES/CONCERNS: MANAGEMENT

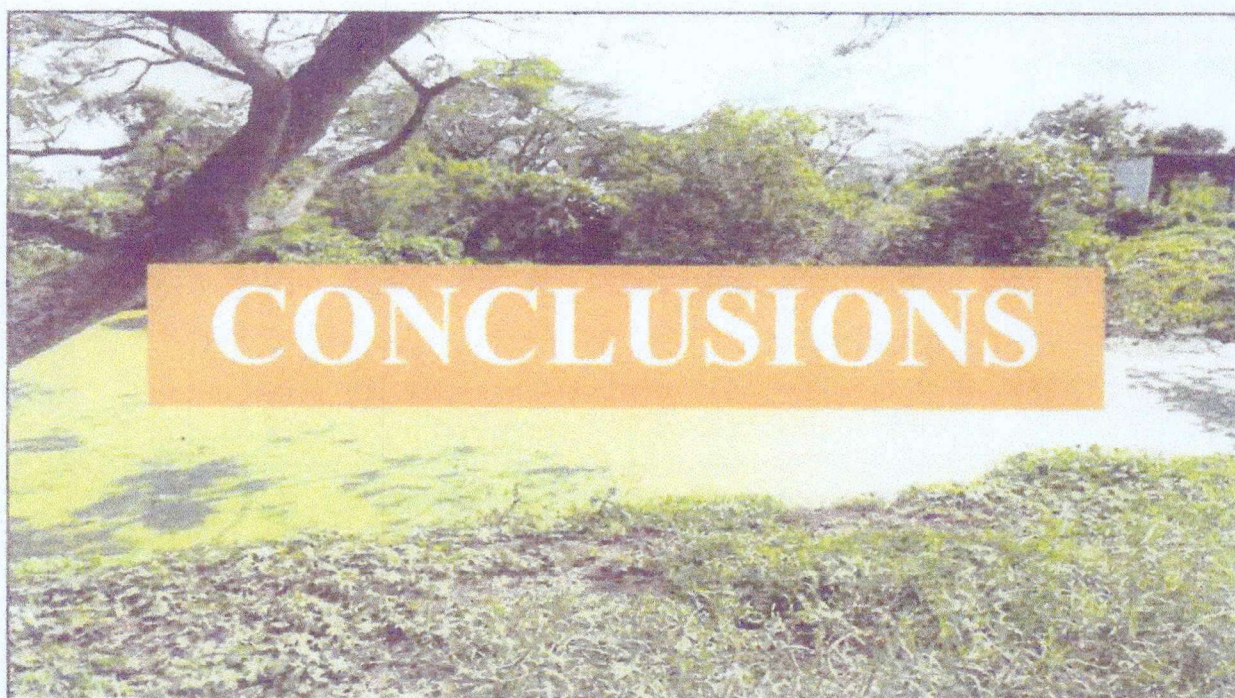
- ☐ Other working days are not compensated

COS personnel are not compensated whenever they are enforced and required to report for work outside of their skeletal schedule. Since the management still uses the 2-3 x a week work schedule, a skeletal workforce is present in the Office. However, this kind of set-up is ineffective as the conduct of the Center's clearing operations and the recent crocodile inventory requires a handful of personnel on-site, specifically animal keepers, park attendants, and utility workers.

The management has adopted a "Bayanihan" working scheme where personnel are required to report to Office to accomplish the aforesaid activities. The conflict in this situation is that the personnel required to work are barred from logging their biometrics and attendance in logbooks, thence inferring that they will be rendering work without compensation for those days.

Instances were also cited where personnel were instructed to conduct fieldworks (such as to retrieve rescued wildlife, conduct inspection, etc.) with a duly approved travel order, but were not compensated simply because they were not scheduled for work on the days covered by their travel orders.





Predicated on the discussed findings of the Team, it was construed that:

- a. NRDC mainly relied on the remaining income of the PWRCC and the subsidy of the DENR. They have not provided nor included in their annual budgetary request the necessary funds to sustain the operations and maintain the Center during the pandemic. They have not purchased any food supply for the year 2022 citing the pending bidding of food suppliers and only used condemned meat donated and solicited by the PWRCC staff in January to feed all of their maintained wildlife.
- b. All wildlife species in the Center, therefore, did not receive their optimal requirement for food since January 2022. Further, the NRDC did not take any initiative to supplement and try to address this problem. The management of the PWRCC as headed by NRDC as of the moment displays the opposite and appears to defy and violate the mandate of the Center by explicitly showing disregard towards the welfare of endemic and threatened wildlife and failing to promote their conservation.



c. The most important provisions under DAO 2020-10 (Transfer of PWRCC from BMB to NRDC) were not complied to date, specifically: the execution of the Memorandum of Agreement (MOA) among NRDC, BMB and MIMAROPA Region; and the development of a Business Plan for the Center.

BMB drafted the MOA in November 2020, endorsed it to NRDC and MIMAROPA Region in December 2020, and jointly reviewed it in February 2021. However, BMB only received the revised MOA from NRDC (signed by MIMAROPA and NRDC) on March 16, 2022, but held in abeyance, due to the recent instruction from the Secretary to facilitate the transfer of PWRCC back to DENR.







Republic of the Philippines  
Department of Environment and Natural Resources  
BIODIVERSITY MANAGEMENT BUREAU

Ninoy Aquino Parks and Wildlife Center  
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Website: <http://www.bmb.gov.ph> E-mail: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**Annex D**



JUL 29 2022

**MEMORANDUM**

**FOR :** The President  
Natural Resources Development Corporation  
9/F, DENR by the Bay Building  
1515 Roxas Boulevard, Ermita, Manila  
E-mail address: [nrdweb@denr.gov.ph](mailto:nrdweb@denr.gov.ph)

**FROM :** The OIC Director

**SUBJECT :** **FINDINGS AND RECOMMENDATIONS RELATIVE TO THE MONITORING AND ASSESSMENT CONDUCTED AT THE PALAWAN WILDLIFE RESCUE AND CONSERVATION CENTER LAST 22-24 MARCH 2022**



This refers to the instructions of then Acting Secretary Jim O. Sampulna to facilitate the transfer of management operation of the PWRCC from NRDC to BMB and MIMAROPA thru PENRO Palawan. The Bureau, in consultation with the DENR MIMAROPA Region, initially drafted the DAO "Defining the Management Arrangements for the Operation of the Palawan Wildlife Rescue and Conservation Center (PWRCC)." To support this draft policy, a Team from the Bureau together with the DENR MIMAROPA Region thru PENRO Palawan conducted an assessment of the management and operations of the PWRCC last March 22-24, 2022.

In this regard, below are the Team's major findings, and observed issues and concerns regarding the PWRCC management and operations:

**I. Animal welfare**

- a. **The crocodiles and other wildlife at the PWRCC are receiving irregular feeding and insufficient food.**

Irregular and insufficient delivery of animal foods/feeds since the 3<sup>rd</sup> quarter of 2021 was observed. The animal food supplier (BR & Biboy Variety Store) contracted by the Center in 2021 failed to deliver the animal food/feeds on time, delivering the supplies in batches instead of in bulk per week. This was associated with the delay in the processing of payments for animal food suppliers caused by the incomplete and late submissions of documents by PWRCC to the PENRO Palawan. This ultimately led to the refusal of the supplier to renew their contract and/or express their bids starting January 2022.

Due to the irregular and insufficient delivery of animal foods/feeds, the wildlife species in the Center were reported to have been eating irregularly since October 2021. Since there were no purchases for animal food/feed made for 2022, most of the wildlife had not eaten since January 2022 because there was neither animal food purchased nor delivered in the Center for 2022.

The PWRCC heavily *relied/depended on donations and solicitations* (being done by the PWRCC staff) of condemned meat such as carabaos and pigs from various sources (city



# Annex E

## III. Management

- The management adopted a 2-3 working days a week schedule for all personnel under Contracts of Service (COS) status. Aside from rendering compliance to the reduction of the on-site workforce due to the pandemic, the skeletal workforce was implemented due to limited funds/income generated by the Center. However, this was found to be limiting the smooth operation of the Center as indispensable personnel such as animal keepers, who were vital in ensuring the continuous operation of PWRCC, were also subject to the said schedules. Moreover, unscheduled and/or emergency operations such as retrieval of wildlife, cleaning of the Center (clearing operations or "Bayanihan" due to typhoon Odette), and other activities that need prompt action were reportedly not taken into consideration and were thereby exempted from the provision of compensation, since it was not covered by the scheduled workforce.
- The current management of the Center had allegedly created a divide among its personnel with its bias treatment for selected employees. During the assessment, the Team found it hard to identify the focal person/s to consult or interview since the new management has reorganized its staff. This was seen by the Team as an inefficient initiative of the management as the employee's individual skills, forte, and expertise were somehow overlooked and were not taken into consideration.
- Since the recent transfer of the management of the Center to NRDC in 2021, copies of original signed contracts were not provided to COS personnel. The Terms of References (TORs) were also allegedly changed without the concerned personnel's knowledge and/or prior consultation.

With all the above-said factual findings, this Office would like to enjoin NRDC to adopt and integrate the below-listed **recommendations** in the current operations and management of the PWRCC to ensure the continuous and smooth operation of the Center.

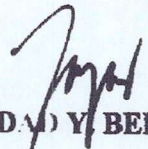
1. The Center must have a record of all transactions. Logbooks and/or databases are essential in record keeping of data such as donations (whether in-kind or monetary), purchases, inventories, and sales of PWRCC.
2. A weekly food requirement table (identified by the head of the crocodile and wildlife sections) should be used as a basis for procuring the amount of food products. Further, it must be ensured that the quantity of food delivered per week in the Center is within the optimal amount needed by the wildlife. This is to avoid wildlife casualties resulting from malnourishment. Upon delivery, all procured products should undergo the process of procurement, i.e., inspection, acceptance, proper recording.
3. In cases where bidders are yet to be awarded, the PWCC is highly recommended to procure animal foods/feeds following the government procurement process. Do not rely on donations, because donations may not provide enough food for all the crocodiles and other animals at the Center.
4. The management is highly encouraged to further capacitate employees and personnel through the conduct of training specifically in wildlife restraint, handling, and retrieval. For employees assigned as park attendants and tour guides, seminars and workshops may be done to familiarize them with the services offered by the Center as well as gain new knowledge about the wildlife present in the PWRCC. With this, they will be empowered about the nature of their tasks and can readily perform them efficiently even with minimal supervision.



5. All employees and personnel of the PWRCC-a national government project, must comply and abide by the code of conduct and ethical standards in rendering their services. Everyone must avoid engaging in fraudulent and inappropriate acts, especially using the Center's name.
6. Given the recent easing of quarantine measures in Palawan and the gradual return to work of the majority of the workforce in the country, the management is recommended to adopt a new workforce schedule. Since the Center is now fully operational with tourists visiting every 15 minutes, a 100% workforce can be adopted. If deemed to be not feasible, it is recommended that indispensable personnel such as animal keepers be given priority in reporting for work since the rescue center needs to be manned by them at all times.
7. Supplementary, all personnel required to report for work as per the instructions of the management should be duly and fully compensated based on their hours of service rendered, whether or not they are scheduled to report on those days (whenever 100% workforce is not possible). They must be able to prove their attendance by registering their biometrics and logging-in in the attendance sheets/logbooks which will serve as attachment for the processing of their payroll. For those with official travel outside of their work schedules, their duly approved travel orders must suffice as an attachment for the processing of their payroll.
8. The NRDC is encouraged to provide or include in its annual budgetary request the necessary funds to sustain the operations and maintain the Center, should there be additional expenses and costs that are not covered by the Center's WFP. NRDC should also coordinate with the PENRO and the BMB regarding the Center's status, updates, and submission of reportorial requirements.
9. **Replace the current PWRCC Project Director as soon as possible.** The PWRCC Project Director must be a technical personnel, has promising background in wildlife conservation, and with good managerial/leadership skills.

Lastly, attached is the draft policy entitled "Defining the Management Arrangements for the Operation of the Palawan Wildlife Rescue and Conservation Center (PWRCC)," for your review/comments/recommendations and/or concurrence. Likewise, NRDC it is requested that NRDC submit accomplishment reports based on the fund provided by the Bureau (1M) and Central Office (2M) for the year 2021.

For your information and consideration.

  
NATIVIDAD Y. BERNARDINO







Department of Environment and Natural Resources  
**Natural Resources Development Corporation**  
9<sup>th</sup> Flr., DENR by the Bay, 1515 Roxas Blvd., Ermita, Manila  
Tel. No. 8521-9421 / 8521-9455  
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**Annex F**

**MEMORANDUM**

**TO :** **GINA M. VARILLA**  
Head Management Services and OIC-Project Manager  
In concurrent capacity, of the Palawan Wildlife Rescue  
and Conservation (PWRCCC)

**FROM :** **LILLY KLARA S. GARCIA**  
OIC, Operations Division

**SUBJECT :** **NOTICE TO PROVIDE EXPLANATION ON THE MONITORING  
AND ASSESSMENT CONDUCTED BY THE BIODIVERSITY  
MANAGEMENT BUREAU (BMB) AT THE PWRCC LAST 22-24  
MARCH 2022**

**DATE :** 03 August 2022

This has reference to the Memorandum from the OIC Director of the Biodiversity Management Bureau (BMB) dated 29 July 2022 (**Annex A**), regarding the monitoring and assessment conducted at the Palawan Wildlife Rescue and Conservation Center (PWRCC) from 22-24 March 2022.

In the aforementioned Memorandum, alleged issues were raised as to the welfare of the animals in the center, management of personnel and overall operations of PWRCC.

As the Project Manager per NRDC Special Order No. 2021-016 and NRDC Special Order No. 2022-008 dated 25 March 2022 (**Annex B**), you are hereby requested to provide an explanation, in writing, to be submitted to this Office not later than 05 August 2022.

For strict compliance. Thank you.

  
**LILLY KLARA S. GARCIA**

P2-2022-040





# Annex G



Department of Environment and Natural Resources  
Natural Resources Development Corporation  
Palawan Wildlife Rescue and Conservation Center  
Brgy. Irawan, Puerto Princesa City, Palawan  
Email: [pwrcc.urdc@gmail.com](mailto:pwrcc.urdc@gmail.com)

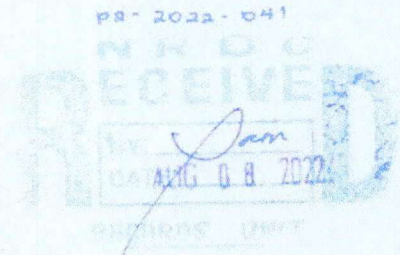
## MEMORANDUM

FOR / TO : The OIC, Operations Division

FROM : The OIC-Project Manager

SUBJECT : **RE: BMB MEMORANDUM ON FINDINGS AND RECOMMENDATIONS RELATIVE TO THE MONITORING AND ASSESSMENT CONDUCTED AT PWRCC ON MARCH 22-24, 2022**

DATE : August 4, 2022



This pertains to the above-mentioned Memorandum where issues and concerns were allegedly observed regarding the PWRCC management and operations. The following are the point-by-point clarification on the issues and concerns observed by the BMB Team:

### I. Animal Welfare

#### *a. Crocodiles and other wildlife at the PWRCC are receiving irregular feeding and insufficient food.*

Per record of the Official Canvasser (**Annex A**) who is in-charge of receiving donations and delivery of animal feeds, the total donation by various donors from September to December of 2021 was **7,688 tons** of condemned meat. That would equal to an average of **1.9 tons of feeds monthly** for 1,433 individual crocodiles.

Meanwhile, the statement saying "*refusal of the supplier to renew their contract and/or express their bids starting January 2022*", is an obvious misinformation and lack of knowledge of what really happened to the former supplier, BR & Biboy Variety Store.

BR & Biboy does not have a Platinum PhilGeps registration, a major eligibility requirement to participate in a public bidding, according to the Bids and Awards Committee (BAC) Secretariat of PENRO-Palawan. Since the approved budgetary cost of crocodile and wildlife feeds in the Purchase Request was more than fifty thousand pesos (P50,000), the BAC-Sec advised that it should go thru the process of public bidding and that a Platinum PhilGeps registration is a must.

Hence, the delay in the processing of payments for animal feeds was never a reason for their refusal to express their bid.

Bananas, which served as the main foods of wildlife animals, were relatively scarce in the early part of the year resulting from the destruction of majority of banana plantations brought about by the havoc of Typhoon Odette in December of 2021. As advised by the



	String beans	3.0 kgs	
	Repolyo	1 sack	
	Eggs	1 tray	
	Fresh chicken	4 whole	
	Eggs	1 tray	
	Dogfood	2 sacks	
	Dogfood	5.0 kgs	GMV
	Concentrate seed mix	1 sack	Hap-Hap Agricultural Trading
	Various veggies	30kgs	Irawan Market
June	Banana	11,264 pcs	Hap-Hap Agricultural Trading
	Live duck	8.20 kgs	
	Dogfood	1 sack	GMV
July	Banana	16,015 pcs	
	Tomato	10.0 kgs	
	String beans	2.65 kgs	Hap-Hap Agricultural Trading
	Live duck	9.0 kgs	
	Dogfood	1 sack	

Admittedly, PWRCC did not purchase animal food in the 1<sup>st</sup> quarter of 2022 due to the reason that it was still utilizing the feed allotment for the later part of 2021 and PENRO-BAC Secretariat has not found any eligible bidder by that time.

**b. High crocodile and wildlife mortality**

*"From October 2021 to March 2022, crocodile mortality in the Center was recorded to have a total of 91 individual crocodiles."*

Mortalities have significantly lessened in CY 2021 when the undersigned took over, as records show that in previous years, specifically in CY 2019, when deaths tallied a record-high 249 mortalities. The high number of deaths of crocodiles was one of the questions asked from the Animal Keepers, one of the reasons given was that crocodiles are territorial and in every pen there is a dominant one who always instigates fights with other crocodiles. For the mortalities this year, hatchlings had the most number at 88, juvenile 37, sub-adult 12, and breeder 10. Handwritten record of mortalities by animal keepers from CY 2017 to 2020 may be provided should it be requested.

**MATRIX OF CROCODILE MORTALITIES**

**For CY 2017 to 2021**

YEAR	C. mindorensis	C. porosus	TOTAL
2017	142	26	168
2018	116	12	128
2019	234	15	249
2020	93	83	176
2021	66	31	97
January to July 2022	87	61	148



To assume that wounds, injuries and bite marks are signs of species infighting is correct, but to say that it is *“probably in an attempt to eat one another (cannibalism) and/or compete for food since there is a limited food supply”* is an obvious speculation since crocodiles do not eat their own kind, according to animal keepers, and food supply was never limited.

For the 3<sup>rd</sup> Quarter of 2021, a total of 7.939 tons of fresh fish and condemned meat were received by PWRCC from the supplier and various donors. That would equate to monthly average of 2.646 tons of feeds. The regular requirement was only 2.025 tons per month, which means there was a sufficient supply of feeds for crocodiles. Below is the summary of crocodile feeds delivered by supplier and donated by various donors:

**SUMMARY OF DELIVERY AND DONATION OF CROCODILE FEEDS**  
**For the Period October – December 2021**

Month	Item	Quantity	Donor
October	Condemned pork	215kgs	City Slaughterhouse
		211kgs	Mr. Capia
		172kgs	Mr. Zabalo
	Condemned chicken	783kgs	Magnolia
		754kgs	Jentec Storage
November	Condemned carabeef	374kgs	Mr. Gomez
	<b>Total Donation</b>	<b>2,509kgs</b>	
	Fresh Fish	805kgs	BR & Biboy Variety Store
		512kgs	City Slaughterhouse
	Condemned pork	209kgs	Mr. Edwin Barone
		75kgs	Magnolia
		172kgs	NCCC Mall
	Condemned chicken	315kgs	Mr. Ron Gellerms
		272kgs	Mr. Carlos Magno
		276kgs	Mr. Leveth Soriagan
December	<b>Total Donation and Delivery by Supplier</b>	<b>2,636kgs</b>	
	Fresh Fish	587kgs	BR & Biboy Variety Store
		79kgs	City Slaughterhouse
	Condemned pork	512kgs	Private Citizen
		1,571kgs	Chicken Essentials
		45kgs	Magnolia
	<b>Total Donation and Delivery by Supplier</b>	<b>2,794kgs</b>	
	<b>Total for the Quarter</b>	<b>7,939kgs</b>	

Attached as Annex D is the summary report on delivery of crocodile feeds (donated and delivered by supplier) from January to July 2022, submitted by the Personnel and Supply Officer I where it recorded a total of 16.346 tons of fish and various condemned meat received. A deep pit was even excavated by animal keepers to bury excess condemned meat received in the month of April donated by a certain Mr. Julius Enriquez who owns a large storage warehouse for frozen chicken.



# SUMMARY OF DELIVERY AND DONATION OF CROCODILE FEEDS

For the period January to July 2022

Month	Item	Quantity	Supplier/Donor
January	Fresh fish	124kgs	BR & Biboy Variety Store
	Condemned carabeef	328kgs	Mr. Almadin / Ms. Jackie
	Condemned pork	65kgs	PPC Slaughterhouse
February	Condemned chicken	723kgs	Magnolia
	Fresh fish	49kgs	BR & Biboy Variety Store
	Condemned chicken	207kgs	Magnolia / TWMC-BMEG
March	Fresh chicken meat	22.1kgs	GMV
	Condemned carabeef	202kgs	PPC Slaughterhouse
	Condemned pork	374kgs	PPC Slaughterhouse / Tower Family
	<b>Total for the Quarter</b>	<b>2,535kgs</b>	
April	Fresh fish	335kgs	Hap-Hap Agricultural Trading
	Condemned pork	262kgs	PPC Slaughterhouse / Mr. Barone
	Condemned chicken	6,268.76kgs	PPC Slaughterhouse / Mr. Julius Enriquez
May	Frozen fish	320kgs	Fish Port
	Condemned chicken	727.3kgs	Magnolia
June	Fresh fish	300kgs	Hap-Hap Agricultural Trading
	Condemned pork	464kgs	PPC Slaughterhouse
	Condemned chicken	3,005kgs	Jentec, Inc.
	Frozen hotdogs	1,100kgs	Anonymous
	<b>Total for the Quarter</b>	<b>12,582.06kgs</b>	
July	Fresh fish	320kgs	Hap-Hap Agricultural Trading
	Condemned pork	315kgs	PPC Slaughterhouse
	Condemned chicken	190kgs	Magnolia
	Assorted condemned meat	204.6kgs	PPC Slaughterhouse
	<b>Total for July</b>	<b>1,029.6kgs</b>	

According to the Veterinarian, the high rate of crocodile mortality in January to May 2022, mostly comprised of hatchlings, is due to weak immune system at birth. Animal keepers emphasized that deaths of bigger crocodiles are due to stress or traumatic injuries caused by aggression by a dominant pen mate. Based on their experience, in every pen, there is almost always a dominant crocodile who instigates quarrel among pen mates, thus resulting in injuries/wounds, and most of the time, death. Another reason is due to old parental stocks/breeders. To address this issue, the animal keepers suggested to have new pairs of young breeders transferred to a new pen, hence we started the repair works for another breeding pen, P43/44, the budget of which was included in the CY 2021 GAA funds provided by BMB.



## **II. Financial**

- The CY 2021 Php3Million GAA funds provided by Central Office and BMB were mostly spent according to its purposes. Crocodile and wildlife feeds were purchased until early part of the current year and the repair of one (1) breeding pen was accomplished in November. The cost for payment of laborers were just recently released due to the unavailability of Special Disbursing Officer from PENRO-Palawan.
- Currently ongoing is the repair of another two (2) breeding pens, while the intended repair of elevated water tank cannot be pursued due to lack of supplier to bid mainly because of the very low budget for its repair. (2021 WFP)
- Meanwhile, the supposedly repairs and maintenance of electrical transformer and submersible pump were found out to be erroneously classified since according to the Animal Keeper III and Administrative Officer I, these items are not for repair but for replacement of units. Hence it should have been categorized as Capital Outlay instead of MOOE. The budget allocated for these shall be requested instead to be realigned for facility maintenance and improvement, such as repair of footbridge in P6, two (2) service vehicles and two (2) chest freezers, improvement of visitors' waiting area (nipa hut), rehabilitation of photo booth area, and signage destroyed by Typhoon Odette.

## **III. Management**

- Work schedule of personnel was trimmed down on March 2021 due to limited funds to finance the salaries. Around March of 2022, where visitors started to surge, additional days were granted to few individuals whose duties are essential to the day-to-day operations of the Center.
- There was never an instance where continuous operation was hampered because of lack of personnel to oversee the activities. It was made sure that senior animal keepers were interchangeably scheduled to ensure smooth operations. Priority was given to younger animal keepers who have their respective areas of responsibility and have to take care of crocodiles and other wildlife animals in various pens. In instances when PENRO-Palawan or PCSD ask for technical assistance, the undersigned allows the younger keepers to join the activity for them to be exposed and be oriented with the kind of work that they will soon be doing once the older ones retire. As of July, the workforce is 90% back to normal. As to the clearing of the Center due to the aftermath of Typhoon Odette, the personnel were the ones who volunteered to help clean the area even out of their work schedule due to their genuine concern for their place of work. It was made clear that those days will not be counted as official because we were working on a limited budget, as tour operation was not yet normalized.
- It is vehemently denied that there is a divide among the personnel. The undersigned was and is never biased of her treatment to all. There was no documentation regarding this issue, no write-up as to the interviews conducted by BMB to support this claim and the undersigned feels that she is treating everyone fairly. However, this concern is well noted. As a way forward and to ensure feedback from all personnel, suggestion boxes shall be placed in the Center where they may place their comments and



suggestions. Rest assured the Project manager shall consider these comments in a professional manner.

- Contracts of service are filed in their respective 201 files and everybody can ask for copies from the Personnel Officer anytime. However, there is no evidence of any request made by any of the personnel. It is not true that Terms of Reference or duties were changed without the concerned personnel's knowledge because they were always instructed to read their contracts before they sign and they were fully informed of new duties once the bi-monthly work schedule is issued. Assignment of new duties are based on the lack of manpower of other Units where the undersigned evaluated the need to augment such Unit.

**On the recommendations:**

1. For information, the PWRCC has existing records (soft and hard copies) of all transactions which are being maintained by the respective personnel in-charge of various duties. All donations, purchases and sales are recorded, updated and properly maintained. Copies of these files may be provided should it be requested.
2. A weekly food requirement prepared by the Wildlife Rescue Unit in-charge is the basis of the food allocation of wildlife animals. Crocodiles and other wildlife animals are fed based on the food requirement recommended by the then Chief of Technical Section to the Project Director (**Annex E - Memorandum dated October 16, 2018**) and are always being monitored. This weekly requirement is being monitored by the Official Canvasser as guide on the quantity of items to be ordered from the supplier on a weekly basis, in coordination with the PENRO-BAC Secretariat who takes responsibility in abiding by the provisions of the procurement process.
3. PWRCC has never relied on donations. The carcasses of animals and condemned meat donated by the City Veterinarian's Office, City Slaughterhouse and other storage houses are just additional feed allocations which are proven very helpful in sustaining the feed requirements since the PhP1Million funds provided by BMB may not be sufficient for a year's supply of feeds. The budget was just stretched to ensure that feeds are always readily available. Had we relied on the PhP1Million funds alone, the feeds will only be roughly enough for six (6) months. In case additional feeds are needed, NRDC will included this in their budget request.
4. Regarding training and seminars for capacity building of employees, these activities were already coordinated with the City Tourism Office (for IEC staff) since January and Crocodylus Porosus Phils, Inc. (for Animal Keepers). The City Tourism Office has already committed to include the IEC staff in their training activities which will only resume in the 4<sup>th</sup> quarter of the year. As for CPPI, the Program Director likewise committed to conduct refresher training courses once they come back to Palawan.
5. Being a Human Resource Management Officer by plantilla, the undersigned is very much compliant with the provisions of RA 6713 or the Code of Conduct and Ethical Standards, and that is the main reason why she imbibed on the minds of PWRCC personnel to be honest, sincere, just, true to their words, to work diligently and not just pretending to work.



6. As it was mentioned earlier, the workforce is almost 100% back to normal as of July. Most of the personnel are reporting for duty six (6) days a week. Only four personnel are still reporting four (4) days weekly and were assigned to perform duties for other Units and completely different from their positions.
7. Since the tour operations resumed and the proposed budget for salaries was increased, all services rendered were compensated. Even those employees whose positions and functions were far from their official duties are being assigned to perform new assignments and are being paid for their services. Those on official travel are compensated even if their travel dates fall out of their regular work schedule.
8. Lastly, having been designated as OIC-Project Manager since March 2021 was a big challenge for the undersigned considering the location of the project and the kind of people she knows she will be dealing with. Background in wildlife conservation was relatively and understandably new to her when she first came in because her past experiences revolved around finance and administrative management, with short stints in operations and special projects. But eventually after more than a year, she had herself familiarized with the job because she always believes that everything can be acquired if you desire to learn. It is a common belief that a person is not considered guilty until proven otherwise, so it is a question as to why all these allegations have sprouted when there was no validation of facts.

To say that a Project Director must be with good managerial/leadership skills is somehow unfair since no factual evidences were presented to support the insinuation that the undersigned does not possess such skills.

The undersigned welcomes the idea of doing a fact-finding activity in the Center to ensure full transparency and where both sides of the story will be heard.

Thank you.

**GINA M. VARILLA**





Department of Environment and Natural Resources  
**Natural Resources Development Corporation**  
9<sup>th</sup> Flr. DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila  
Tel. No. 8521-9421 / 8521-9455  
Website: <http://nrdc.denr.gov.ph> Email: [records.nrdc@gmail.com](mailto:records.nrdc@gmail.com)

# Annex H

## MEMORANDUM

FOR : NATIVIDAD Y. BERNARDINO  
OIC-Director, Biodiversity Management Bureau

FROM : The OIC, Operations Division

SUBJECT : RESPONSE AND RECOMMENDATION TO THE FINDINGS OF BMB  
RELATIVE TO THE MONITORING AND ASSESSMENT CONDUCTED  
AT PWRCC LAST 22-24 MARCH 2022

DATE : 23 August 2022

This has reference to your Memorandum to the NRDC President dated 29 July 2022 regarding BMB's findings and recommendations relative to the monitoring and assessment conducted at the PWRCC last 22-24, March 2022.

Upon receipt of your Memorandum, the undersigned requested the PWRCC Project Manager to provide explanation in writing, through a Memorandum dated 03 August 2022 (**Annex 1**) regarding the findings and recommendations raised by BMB.

The PWRCC Project Manager provided the requested clarification and information, through a Memorandum dated 04 August 2022 and received by NRDC on 08 August 2022 (**Annex 2**). However, some of the information provided were inconsistent with the findings of BMB.


In line with the above, we would like to request the conduct of a fact-finding activity with representatives from NRDC, BMB and DENR-MIMAROPA thru PENRO Palawan to ensure accuracy of the findings of BMB and response of the PWRCC Project Manager through a joint validation of documentary evidence.

If representatives may be identified by the week of 29 August 2022, we may start the planning for the fact-finding activity within the same week and conduct the fact-finding activity by the week of 05 September 2022.

Additionally, a meeting conducted on 18 August 2022 regarding this matter was attended by representatives from BMB, DENR-MIMAROPA and NRDC. The highlights of the meeting are attached for your reference (**Annex 3**).

For any questions or clarifications on the subject, please feel free to contact the undersigned at [lgarcia.nrdc@gmail.com](mailto:lgarcia.nrdc@gmail.com).

Thank you very much for your continued cooperation and support.

  
LILLY KLARA S. GARCIA

Cc: ALEXANDER M. LINDE  
NRDC Officer-in-Charge  
and OIC Administrative Division

ATTY. ANALIZA REBUELTA-TEH  
DENR Undersecretary  
Finance, Information Systems and Climate Change  
Supervising Undersecretary for NRDC



Department of Environment and Natural Resources  
**Natural Resources Development Corporation**  
9<sup>th</sup> Flr. DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila  
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**HIGHLIGHTS OF THE PWRCC OPERATIONS AND MANAGEMENT MEETING**  
18 August 2022; 2:30-3:30PM  
(Zoom Videoconferencing)

**I. Highlights and Agreements:**

No.	Agenda	Agreement/Highlights	Responsible Office	Deadline
1	Way Forward re: PWRCC Operations	<ul style="list-style-type: none"><li>A Fact-Finding Team will be created composed of representatives from NRDC, DENR-MIMAROPA and BMB;</li><li>The findings and recommendations of the Team shall be the basis of the complete staff work (CSW) and appropriate actions which will be forwarded to the Office of the Supervising Undersecretary for NRDC;</li><li>The conduct of the activity shall be scheduled in concurrence with the Team;</li><li>The Team shall also include as recommendation, personnel from DENR-MIMAROPA as Project Manager; and</li><li>The highlights of the meeting, official reply from the Project Manager and tentative schedule shall be submitted by NRDC.</li></ul>	NRDC, BMB and DENR-MIMAROPA	To be determined after submission of the highlights of the meeting and copy of Memo from the PWRCC Project Manager
2	PTWG Agreements on the draft DAO	<ul style="list-style-type: none"><li>BMB will inquire further with DENR Policy and Planning Division regarding the different policy analysis tools for crafting the proposed DAO (e.g. Cost Benefit Analysis/Comparative Analysis);</li><li>The proposed DAO may be included as part of the activity of the Fact-Finding Team;</li><li>As suggested by NRDC, information and other data may be collated to complete the CSW of the draft DAO.</li></ul>	NRDC, BMB and DENR-MIMAROPA	Position of the concerned offices shall be determined after the conduct of activities of the Fact-Finding Team



No.	Agenda	Agreement/Highlights	Responsible Office	Deadline
3	Updates on the CY 2022 Work and Financial Plan (WFP)	<ul style="list-style-type: none"> <li>The January-June 2022 budget was already approved by BMB pending signature of DENR-MIMAROPA. While the July-December 2022 budget was approved by DENR-MIMAROPA for signature of BMB;</li> <li>The comments and approval of the MOA will be taken up by the Team in consideration of the present management and operations of the PWRCC;</li> <li>Utilization of the 2021 approved budget will be allocated and charged for food supplies;</li> <li>The new process of downloading the budget will be verified and coordinated with DENR-MIMAROPA; and</li> <li>The approval and signature of the Crocodile Sales and Farming Agreement will be recommended by the Supervising Undersecretary for NRDC to the Office of the Secretary.</li> </ul>	<p>BMB and DENR-MIMAROPA</p> <p>NRDC, BMB and DENR-MIMAROPA</p> <p>NRDC, BMB and DENR-MIMAROPA</p> <p>NRDC</p>	Subject to verification/coordination
4	Other Matters	<ul style="list-style-type: none"> <li>The schedule and work arrangement of personnel in the PWRCC shall be adjusted once the WFP is approved; and</li> <li>The BMB will look into the request of the PWRCC Project Manager for realignment/modification of the GAA approved 2021 funds/budget.</li> </ul>		


II. Attendance:

Please refer to Annex 1 for the attendance of this meeting.

Prepared by:

  
 Nora L. Hernandez  
 Project Development Officer III

Approved by:

  
 Lily K. Garcia  
 O/C, Operations Division



Attendance

Timestamp	Username	Name	Office	Email Address
2022/08/18 2:34:42 PM GMT+8		Lily Klara Garcia	NRDC	lgarcia.nrdc@gmail.com
2022/08/18 2:37:10 PM GMT+8		MALCO P. LAMIGO	DENR MIMAROPA REGION	malco_lamigo@yahoo.com
2022/08/18 2:39:36 PM GMT+8		Jean Min R. Ladia	CDD-PAMBC Section MIMAROPA Region	ydo4b@yahoo.com.ph
2022/08/18 2:40:35 PM GMT+8	kmanalo@up.edu.ph	Katrina Erika Manalo	BMB-WRD	kmanalo@up.edu.ph
2022/08/18 2:55:50 PM GMT+8	labangoza.nrdc@gmail.com	Lora Abengoza	NRDC	labangoza.nrdc@gmail.com
2022/08/18 3:19:34 PM GMT+8	gtanlimco.nrdc@gmail.com	George Tanlimoo Jr.	NRDC	gtanlimco.nrdc@gmail.com
2022/08/18 6:35:23 PM GMT+8	nbernardo.nrdc@gmail.com	Nora Bernardo	NRDC	nbernardo.nrdc@gmail.com