

Department of Environment and National Resources NATIONAL CAPITAL REGION RECORDS



n7 STP 2022

BY: DATENO.

RECORD OF ATTENDANCE

9-2-2022

I hereby certify that I have rendered services for the month of **August 1-31, 2022** except on the following dates due to the reason/s indicated (please check type of leave availed of/purpose and/or destination of travel).

DATE	SICK LEAVE	VACATION LEAVE	OTHERS* (Special Leave, Privileges, Forced Leave, etc.)
	NONE	NONE	

This certification is being issued in accordance with Section 3 of Rule XVII on Government Office Hours of the CSC Laws and Rules.

MANUEL T. ESCASURA
Printed Name and Signature

OIC Assistant Regional Director for Management Services Position/Designation

Noted:

JACQUELINE A. CAANCAN, CESO III

Regional Executive Director

This should be submitted within three (3) days of the succeeding month.

cc: Department File Employee

Received alabore
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