INCOMING

OUTGO ... DATS NO.

August 31.

## **MEMORANDUM**

**FOR** 

The Regional Executive Director

**DENR-MIMAROPA** Region 1515 L&S Bldg., Roxas Blvd.

Ermita, Manila

FROM

The Provincial Environment and Natural

Resources Officer

Sta. Monica, Puerto Princesa City

**SUBJECT** 

SUBMISSION OF THE NAME OF CUSTODIAN OF

SMARTPHONE AS THE GREENING GUARDIAN OF

CENRO, PALAWAN

Respectfully forwarded is the memorandum of CENRO Quezon, Palawan dated August 26, 2022 regarding the above mentioned subject.

Please be informed that Forester Sheryl C. Bacan, NGP Technical Staff at CENRO Quezon will be the one assigned for the custodianship of one (1) unit Smartphone intended for the Greening Guardian.

Attached is the duly filled-out form for ICS following the prescribed format received thru email.

For information and consideration.

ELIZARDO B. CAYATO

DENR-PAL PENRO-REC

Sta. Monica, Puerto Princesa City Tel/Fax: 434-8791; 433-5638 Email penropalawan@denr.gov.ph



## Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

## COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Email: cenroquezon@denr.gov.ph

August 26, 2022

## **MEMORANDUM**

FOR

The Regional Executive Director

DENR MIMAROPA Region Roxas Blvd., Ermita, Manila

THRU

The Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princessa City, Palawan

FROM

The Community Environment and

Natural Resources Officer

Quezon, Palawan

SUBJECT

SUBMISSION OF THE NAME OF CUSTODIAN OF

SMARTPHONE AS THE GREENING GUARDIAN OF CENRO

QUEZON, PALAWAN

This pertains with the emailed communication received by this Office today, August 26, 2022 regarding the above cited subject.

Respectfully submitted is the name of permanent employee as custodian for the distribution of the smartphone intended for the Greening Guardian.

Attached is the duly filled-out Inventory Custodian Slip (ICS) following the prescribed format.

For your information and consideration.

femon Houry/ LEONARD T. GALUYA