



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26 to 29; 929-6633 to 35
929-7041 to 43; 929-6252; 929-1669

Website: <http://www.denr.gov.ph> e-mail: web@denrgov.ph
ADR Committee e-mail: denr.adrcom@gmail.com



MEMORANDUM

TO : EVELYN WALES
ATTY. MICHAEL TABORDA
JOSE CANAPI
ATTY. BONA CARMELA BIEN
CLAIRE CORPUZ
ALELI HERMANO
JOY BALISBIS
SONIA GIMOTEA
JOVELITO COLOT
ATTY. NATHANIEL DEMAİN
ATTY. KYM ASHLEY OLEDAN-VILLARUEL
ATTY. XANDRA YZABELLE EBDALIN
JUVY HOFILENA
ATTY. MAE FRETZEL DEADIO
MITZI DUMALE

FROM : THE HEAD
ADR Committee Secretariat

SUBJECT : REQUEST TO DISSEMINATE THE ADR COMMITTEE
2020 ACCOMPLISHMENT REPORT TO THE RED
OFFICES, PENR OFFICES AND CENR OFFICES

As part of the continuing efforts to institutionalize ADR in the Department, the ADR Committee, as the overall in-charge in the implementation of ADR, through the ADR Committee Secretariat, is sharing with the Offices the Accomplishments of the ADR Committee for the Year 2020.

In view of this, we are providing each Regional Office with five copies; each PENR Office with two copies; and each CENR Office with two copies of the DENR ADR Committee Accomplishment Report. Attached with the copies to be given out is an Acknowledgment Receipt. Kindly accomplish/fill out the said acknowledgement receipt and send the same to DENR-ADR Committee Secretariat thru mail or a scanned copy thru email at denradrcom@gmail.com.

We are requesting you, as the focal ADR Officers, to assist us in the dissemination of the 2020 Accomplishment Report in the abovementioned offices.

Respectfully for your information and appropriate action.

ATTY. PAULO ENRICO M. DONES



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ACKNOWLEDGEMENT RECEIPT

I/We would like to acknowledge the receipt of Accomplishment Report for
FY 2020

Region/PENRO/CENRO: _____

Address: _____

Name: _____

Position/Designation: _____

Date: _____

Copies: 16

Signature: _____

Comments/ Suggestions: _____

(For proper recording, please accomplish Acknowledgement Receipt (AR) and email scanned copy of AR to denr.adrcom@gmail.com. Thank you for your cooperation)