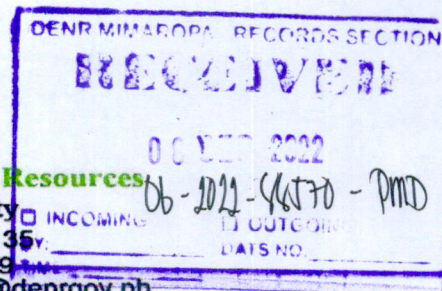




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph



MEMORANDUM

TO : **The Regional Executive Director**
DENR – MIMAROPA Region
Roxas Blvd., Manila

FROM : **The Director**
Financial and Management Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CONTINGENCY FUND FOR FY 2021**

DATE : 25 August 2022

This refers to your memorandum dated 29 June 2022, regarding your request for the utilization of your FY 2021 contingency fund amounting to **One Million Two Hundred Sixteen Thousand Five Hundred Pesos (₱1,216,500.00)**.

Please be informed as per attached memorandum of the PPS OIC Director Melinda C. Capistrano, you are withdrawing the abovementioned request. Hence we are returning the same without action.

For your information.

ANGELITO V. FONTANILLA

Cc: **The OIC Director**
Policy and Planning Service



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MEMORANDUM

FOR : **The OIC Director**
Policy and Planning Service

FROM : **The Director**
Financial and Management Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CONTINGENCY
FUND OF FY 2021**

DATE : 8 July 2022

This refers to the memorandum of the OIC Regional Executive Director of DENR MIMAROPA dated 29 June 2022 requesting for the authority to utilize contingency fund of FY 2021 amounting to **One Million Two Hundred Sixteen Thousand Five Hundred Pesos (₱1,216,500.00)**.

The request shall be used for the following activities:

1. Preparatory activities for the transfer of the Regional Office to Calapan, Oriental Mindoro;
2. Hiring of Case Decongestion Officers; and
3. Conduct of RTFBBB and other instructions (e.g. DENR Anniversary, Inventory of ICT equipment and needs).

For your evaluation and recommendation.

ANGELITO V. FONTANILLA

Cc: The Regional Executive Director
DENR MIMAROPA



MEMORANDUM

FOR : The Director
Financial Management Service

FROM : The OIC-Director
Policy and Planning Service

SUBJECT : REQUEST FOR THE UTILIZATION OF CONTINGENCY FUND OF
FY 2021

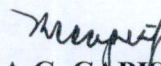
DATE :

This refers to the request of DENR Region MIMAROPA to utilize the FY 2021 Contingency Fund amounting to One Million Two Hundred Sixteen Thousand Five Hundred Pesos (PhP1,216,500) to cover the priority activities of DENR MIMAROPA Region as follows:

Activity	Allocated Budget (PhP)
Preparatory activities for the transfer of Regional Office to Calapan, Oriental Mindoro	500,000
Hiring of case Decongestion Offices	371,032
Conduct of RTFBBB and other instructions (e.g. DENR Anniversary, Inventory of ICT equipment and needs)	345,468
Total	1,216,500

Upon review of the received documents, we noticed that the request lacks the necessary justification and the corresponding Work and Financial Plan as our basis for evaluation. Upon coordination with the Planning and Management Division of the Region, they are withdrawing the request.

For information.


MELINDA C. CAPISTRANO

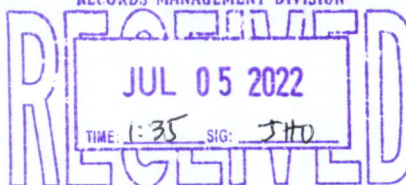
Cc: The Regional Executive Director
DENR Region MIMAROPA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES
RECORDS MANAGEMENT DIVISION

JUN 29 2022



MEMORANDUM

FOR : THE UNDERSECRETARY FOR FINANCE, INFORMATION AND CLIMATE CHANGE

THRU : THE DIRECTOR FINANCIAL AND MANAGEMENT SERVICE

FROM : REGIONAL EXECUTIVE DIRECTOR

SUBJECT : REQUEST FOR THE UTILIZATION OF CONTINGENCY FUND OF FY 2021

This pertains to the contingency fund for FY 2021 of DENR MIMAROPA amounting to One Million Two Hundred Sixteen Thousand Five Hundred Pesos (Php 1,216,500.00).

In this regard we are respectfully requesting for clearance to utilize the said fund for the following new priority activities:

ACTIVITY	ALLOCATED BUDGET (Php)
Preparatory activities for the transfer of Regional Office to Calapan, Oriental Mindoro	500,000
Hiring of Case Decongestion Officers	371,032
Conduct of RTFBBB and other instructions (e.g. DENR Anniversary, Inventory of ICT equipment, and needs)	345,468
Total	1,216,500

For your consideration.


LORMELYN E. CLAUDIO, CESO IV



Department of Environment
and Natural Resources
MIMAROPA Region



Doc ID: 88570