



Republic of the Philippines  
Department of Environment and Natural Resources  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES  
REGION IV – MIMAROPA

November 10, 2023

MEMORANDUM

FOR : The Regional Executive Director  
DENR-MIMAROPA Region  
1515 DENR By the Bay Building, Roxas Bldg.  
Brgy 668, Ermita, Manila

FROM : The OIC, PENR Officer

SUBJECT : CONDUCT OF HR @ UR SERVICE IN CELEBRATION OF  
THE CIVIL SERVICE MONTH CY 2023 (P-2023-00010756)

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| DENR MIMAROPA<br>RECORDS SECTION<br><b>RECEIVED</b><br><b>NOV 28 2023</b> |                                   |
| <input type="checkbox"/> INCOMING   | <input type="checkbox"/> OUTGOING |
| By: _____   | DATE NO. _____                    |
| TIME: _____   |                                   |

Forwarded herewith is the Memorandum with regards to the above mentioned subject dated October 23, 2023 of CENRO Anastacio A. Santos, MPA.

For information and record.

  
ERNESTO E. TAÑADA

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Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Community Environment and Natural Resources Office

OCT 23 2023

MEMORANDUM

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FOR : The Regional Executive Director  
1515 DENR By the Bay Building,  
Roxas Boulevard, Barangay 668, Ermita Manila

THRU : The OIC, PENR Officer  
DENR-Mamburao, Occidental Mindoro

FROM : The CENR Officer

SUBJECT : CONDUCT OF HR @ UR SERVICE IN CELEBRATION OF THE  
CIVIL SERVICE MONTH CY 2023

In compliance with the Memorandum received by this Office on September 15, 2023, respectfully submitted herewith is the Narrative Report on the programs undertaken which highlights the activities undertaken/conducted in said date

For information and record.

  
ANASTACIO A. SANTOS, MPA 





In relation to the Memorandum dated September 13, 2023, issued by the OIC-Regional Executive Director Felix S. Mirasol, Jr., CESO IV in celebration of Civil Service month for the year 2023, this office conducted various activities as compliance and to support the 123<sup>rd</sup> Anniversary of the Philippine Civil Service.

As per the memorandum, we were instructed to conduct the following activities:

1. Health and Wellness Week
2. Financial Institutions and Livelihood Week (KADIWA)
3. Government Week

As part of the Health and Wellness Week, the DENR-CENRO Sablayan had Zumba activities conducted for two consecutive Mondays after the flag-raising ceremony joined by all employees and facilitated by assigned sections. Zumba dance has several health benefits, such as getting into shape, boosting our heart health, and increasing our mental well-being. The employees obviously enjoyed the Zumba dances that had been prepared.







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Also, this office facilitated a blood-letting activity in coordination with the Red Cross-San Jose Chapter on September 29, 2023. There are several personnel who were very willing to donate blood for the benefit of those who are in need. Unfortunately, some of them did not pass the pre-screening for eligible personnel as they had mild illness during that time. Nevertheless, it was indeed a success as the Red Cross collected 3.150 cc or seven (7) units of blood.







As to Government Activity Week, it was combined with the scheduled meeting with the stakeholders pertaining to the forthcoming application for Residential Free Patent, particularly in Barangay Payompon, Mamburao, Occidental Mindoro. In the said activity, concerned personnel discussed forestry matters, permitting such as chainsaw registration, policies and requirements on Residential Free Patent Applications, and Gender and Development. It was attended by some Barangay Officials and barangay stakeholders and the various employees of DENR-CENRO Sablayan.

