H OF NOVEMBER 2023 OF PENRO ALAN L. VALLE NRO

Official Recept No. & 11- 28 -23 DENR MIMAROPA RECORDS SECTION DEC 04 2023 ☐ INCOMING ☐ OUTGOING. BY: UNITED DATS NO. bred

Signature: ADA NO.

Action Taken:

For transmittal to legional office 1+28-23

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES

DENR-IV MIMAROPA

Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

DAILY TIME RECORD ALAN L. VALLE

Name

for the month of NOVEMBER 2023

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work performed, record of which was made duly at the time of arrival	and a	*
departure from office.	ana ai	!

ALAN 1.47 ALLE

Verified as to the prescribed office hours

FELIX S. MIRASOL, JR., CESO IV

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



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Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

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work performed, record of which	was made duly at the time of	arrival and at
leparture from office.		•

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CERTIFY on my honor	that the above is a true and correct report	if the hours of
work performed, record o	f which was made duly at the time of a	arrival and at
departure from office.		

ALAN L-VALLE

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FELIX S. MIRASOL, JR., CESO IV

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FELIX S. MIRASOL, JR., CESO IV

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



DENR-IV MIMAROPA

Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

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departure from office.		

ALANI VALLE

Verified as to the prescribed office hours

FELIX S. MIRASOL, JR., CESO IV



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro

> TRAVELORDER W 1097

NOV 09 2023

ALAN L. VALLE

POSITION-

OIC-PENR Officer

DEPARTURE DATE DESTINATION.

Manila/ MIMAROPA Regional Office

Office of the PENRO

Official Station PENR Office

Arrival Date December 3, 2023

PURPOSE OF TRAVEL. To participate on the conduct of Consolidation Writeshop for the DENR CALABARZON and

MIMAROPA Protected Area Suitabiliv Assessment (PASA) Report of the Verde Island Passage

(VIP) To coordinate with ARDTS regarding technical matters/ To submit documents

Per Diems/Expenses Allowed

Assistants or Laborers Allowed

Appropriations to which travel should be charged

Remarks or special instructions

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div/Sec/Unit

Recommending Appro

Approved by:

DONNA MAYOR- GORDOVE, CESO IV

Assistant Regional Direction for Management Services

FELIX K MIRASOL, JR., CESO IV

Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No 2012-004 dated November 28. 2012 liquidate this travel within twenty (20) days upon return to my permanent official.

Official Employee



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro

TRAVEL ORDER

NOV 09 2023

ALAN L. VALLE OIC-PENR Officer

POSITION:

DEPARTURE DATE

November 13, 2023

DESTINATION

Baguio City

Div/Sec/Unit

Office of the PENRO

Official Station. PENR Office

Arrival Date: Nov. 19, 2023

PURPOSE OF TRAVEL. To attend 69th Annual National Mine Safety and Environment Conference

Per Dienis/Expenses Allowed

Assistants or Laborers Allowed

Appropriations to which travel should be charged

Remarks or special instructions

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div/Sec/Unit

Recommending Approval

Approved by:

DONNA MAYOR- GORDOVE, CESO IV

Assistant Regional Direction for Management Services

HRASOL, JR., CESO IV nal Executive Director

AUTHORIZATION

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Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro

TRAVEL ORDER

~W-1-1-0

NAME: ALAN L. VALLE POSITION: OIC-PENR Officer

DEPARTURE DATE:

November 8, 2023

DESTINATION CENRO Roxas and Bulalação, Oriental

Mindoro

Div/Sec./Unit:

hear

Office of the PENRO

Official Station PENR Office

Arrival Date: November 10, 2023

PURPOSE OF TRAVEL. Inspection of Bangkaso Island/Coordination and dialogue meeting with LGU Bulalacao

Visit and monitor activities of CENRO Roxas

Per Diems/Expenses Allowed Assistants or Laborers Allowed Appropriations to which travel should be charged Remarks or special instructions:

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval

Approved by

DONNA MAYOR- GORDOVE, CESO IV Assistant Regional Direction

for Management Services

FELIX MAIRASOL, JR., CESO IV Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012 liquidate this travel within twenty (20) days upon return to my permanent official.

DOCUMENT TRACKING SLIP

DENR-Oriental-Mindoro

NOV 28 2023

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Description: DTR FOR THE MONTH OF NOVEMBER 2023 OF PENRO ALAN L. VALLE

Date Created: 11-28-2023:10:55

Originating Office: Office of the PENRO

Date Received:	Date Released:	Action Taken:
	MARY MAIA P. MENDOZA	tor transmittal to legional office
DENR MIMAROPA RECORDS SECTION		
DEC 04 20	123	
BY: DATS N		