



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
MIMAROPA Region

DENR MIMAROPA
RECORDS SECTION
RECEIVED

APR 20 2023

☐ INCOMING ☐ OUTGOING
BY: _____ DATE NO. _____
TIME: _____

April 11, 2023

MEMORANDUM

FOR : The Regional Executive Director
1515 DENR By the Bay Building, Roxas Blvd.,
Barangay 668, Ermita, Manila

THRU : The ARD for Technical Services

FROM : The OIC, PENR Officer

SUBJECT : SUBMISSION OF ACCOMPLISHMENT REPORT FOR THE
HIRING OF TCP RANGERS AND STAFF

Respectfully forwarded is the memorandum dated March 16, 2023 regarding the submission of accomplishment report for the hiring of TCP rangers and staff wherein eighteen (18) rangers and seven (7) office staff were hired as part of their target activity for CY 2023 under sub program- Protection and Conservation of Wildlife – 31020210000100, Hiring of TCP Rangers and Staff.

Attached is the report and the copy of contract of the twenty-five rangers and staff hired as Means of Verification (MOV) for your reference.

For information and record.


ERNESTO E. TAÑADA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
TAMARAW CONSERVATION PROGRAM

March 16, 2023

MEMORANDUM

FOR : The OIC, PENR Officer
DENR, Mamburao, Occidental Mindoro

THRU : The PENR Planning Officer

FROM : The TCP Coordinator
San Jose, Occidental Mindoro

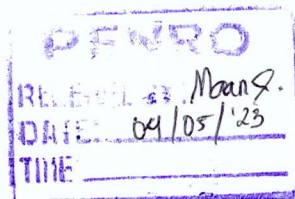
SUBJECT : SUBMISSION OF ACCOMPLISHMENT REPORT FOR THE
HIRING OF TCP RANGERS AND STAFFS

Please be informed that TCP have a target activity for CY 2023 under sub program – Protection and Conservation of Wildlife – 31020210000100, Hiring of TCP Rangers and Staffs. As an accomplishment this year's target, TCP hired eighteen (18) rangers and seven (7) office staffs.

Attached is the narrative report and contacts as Means of Verification (MOV) of the said activity for your ready reference.

For your information and record.


NEIL ANTHONY A. DEL MUNDO



1ST QUARTER 2023 ACCOMPLISHMENT REPORT

HIRING OF RANGERS AND STAFFS

For CY 2023, one of the targets of TCP is hiring of twenty-five (25) rangers and staffs as per TCP Work and Financial Plan for 2023. In accomplishment of the said target, TCP hired eighteen (18) rangers and seven (7) support staff. Attached is the copy of contract of the twenty-five rangers and staffs hired as Means of Verification (MOV). Below is the list of hired personnel of TCP for January to June 2023.

Name	Position	Allotment
1. Mikko Angelo G. Reyes	Wildlife Veterinarian	P1,090.91 / day P144,000.00 / 6 months
2. Alvin N. Tabuga	Technical Support Staff	P1,075.76 / day P142,000.00 / 6 months
3. Eduardo B. Bata	Supervising Ranger	P681.82 / day P90,000.00 / 6 months
4. Rona Jean B. Gacusan	Planning Staff	P681.82 / day P90,000.00 / 6 months
5. John Ramer G. Casuncad	Community Development Staff	P681.82 / day P90,000.00 / 6 months
6. Alma G. Zapata	Admin and Management Support Staff	P590.91 / day P78,000.00 / 6 months
7. Mark Kenneth B. Tabanggay	Admin and Management Support Staff	P590.91 / day P78,000.00 / 6 months
8. Ar Jay B. Daptnapu	Assistant Supervising Ranger	P545.45 / day P72,000.00 / 6 months
9. Gener B. Fantuyaw	Assistant Supervising Ranger	P545.45 / day P72,000.00 / 6 months
10. Geronimo S. Barcena	Assistant Supervising Ranger	P545.45 / day P72,000.00 / 6 months
11. Edgardo T. Cañete	Tamaraw Ranger II	P454.54 / day P60,000.00 / 6 months
12. Erick B. Abowac	Tamaraw Ranger II	P454.54 / day P60,000.00 / 6 months
13. Senen D. Hilario	Tamaraw Ranger II	P454.54 / day P60,000.00 / 6 months
14. Randy P. Acosta	Tamaraw Ranger II	P454.54 / day P60,000.00 / 6 months
15. Anagen G. Eugenio	Liaison Officer	P386.36 / day P51,000.00 / 6 months
16. Oliver B. Daptnapu	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
17. Reny Barientos, Jr.	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
18. Jeward L. Dela cruz	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
19. Medy M. Angagan	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months

20. Frenz C. Alcaraz	Tamaraw Ranger I	P380.30 / day P51,000.00 / 6 months
21. Nehemias S. Samson	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
22. Randy P. Daprosa	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
23. Reynaldo Palomo, Jr.	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
24. Valentin I. Mayag Jr.	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months
25. Norberto D. Ulayao	Tamaraw Ranger I	P386.36 / day P51,000.00 / 6 months


NEIL ANTHONY A. DEL MUNDO

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

MIKKO ANGELO G. REYES of legal age, Filipino and with residence address at Brgy. San Roque, San Jose, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Wildlife Veterinarian** and shall perform the following:

- a. Manage the full operation of Wildlife rescue center.
- b. Perform weekly health assessment for all rescued and animals under rehabilitation.
- c. Monitor livestock dispersal program of DENR-TCP.

ABE R. FRANCISCO
Chief, Management Services Division
Witness

MIKKO ANGELO G. REYES
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- d. Perform Wildlife Rescue and train staff for wildlife handling and management.
- e. Participate on Studies conducted by DENR-TCP.
- f. Participate actively in all TCP-related activities;
- g. Submit monthly accomplishment report; and
- h. Perform other duties and responsibilities as may be assigned by the TCP Coordinator from time to time.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **ONE THOUSAND NINETY PESOS AND NINETY ONE CENTAVOS (P1,090.91)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO L. TAÑADA
OIC, PENR Officer
First Party

MIKKO ANGELO C. REYES
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

DONEBELIE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao

S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Mikko Angelo G. Reyes	27802651	1-6-23 San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.

ATTY. KATHRINE ANN SLO ABELEDA
Notary Public

Mamburao, Occidental Mindoro

Notarial Commission valid until 12/31/2023

Roll of Attorney's No. 59624

MCLE No. VII-00210711 valid until 04/14/2025

IBP No. 274990-2023, Occ. Mindoro

PTR No. 3243364-2023, Occ. Mindoro

Doc. No. : 404
Page No. : 072
Book No. : LNSW
Series of : 222

CONTRACT OF SERVICE

MSD	
RECEIVED BY	<i>[Signature]</i>
DATE	12/27/23
RELEASED BY	
DATE	
TIME	

34-7

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between.

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

ALVIN N. TABUGA of legal age, Filipino and with residence address at Brgy. San Vicente, Sablayan, Occidental Mindoro, hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Technical Staff** and shall perform the following:

- Assist the Coordinator in the Conduct of Activities for the Accomplishment of Special Project on Meta-Population Research of Tamaraw in Mindoro;
- Prepare Technical reports for TCP Activities including Maps, Data Analysis, Etc.;

- c. Assist TCP Coordinator in the conduct of Technical related activities of TCP;
- d. Assist in all TCP research activities;
- e. Coordinate with lead agencies, NGOs and TCP partners in line with Tamaraw Conservation activity of the TCMAP;
- f. Assist in carrying out IEC activities of the TCP;
- g. Submit monthly accomplishment report; and
- h. Perform other duties and responsibilities that may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **ONE THOUSAND SEVENTY FIVE PESOS AND SEVENTY FIVE CENTAVOS (P1,075.75)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

- 1. Daily Time Record
- 2. Detailed Accomplished Report; and
- 3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

ALVIN N. TABUGA
Second Party

Signed in the Presence of:

ABER R. FRANCISCO
Chief, Management Services Division
Witness


DONEBELLY S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

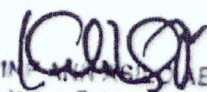
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Alvin N. Tabuga	27802600	1-5-23, San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this FEB 09 2023, 2023
in _____, Philippines.


ATTY KATHRIN M. LABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorneys No. 59824
MCLE Notary Public valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 415
Page No. : 084
Book No. : LXXXVI
Series of : 2023

CONTRACT OF SERVICE

MSD	
RECEIVED BY: <i>[Signature]</i>	74-71
DATE: 1/24/23	TIME: _____
RELEASED BY: _____	
DATE: _____	TIME: _____

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

EDUARDO B. BATA of legal age, Filipino and with residence address at Brgy. San Roque, San Jose, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Supervising Ranger (Tamaraw Ranger IV)** and shall perform the following:

- Monitor the activities of the Mts. Iglit-Baco National Park/ Aruyan-Malati Tamaraw Reservation/ Tamaraw Gene Pool Farm Bantay Tamaraw Team (BTT);
- Supervise the patrolling, monitoring and protection activities within MIBNP, AMTR and Tamaraw Gene Pool Farm;

- c. Review and evaluate the patrolling/ monitoring reports of all Team Leaders and submit it to the TCP Coordinator;
- d. Facilities coordination with concerned parties regarding the TCP's activities in MIBNP, AMTR and TGPF;
- e. Submit monthly accomplishment report with observation and recommendations to the TCP Coordinator not later than the first week of the following month;
- f. Supervise IEC activities of the TCP; and
- g. Perform other duties and responsibilities that may be assigned by the TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **SIX HUNDRED EIGHTY ONE PESOS AND EIGHTY ONE CENTAVOS (P 681.81)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

- 1. Daily Time Record
- 2. Detailed Accomplished Report; and
- 3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

EDUARDO B. BATA
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

Donebelle S. Mesina
DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Eduardo B. Bata	2780 75 72	1-5-23, San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this FEB 09 2023 day of _____, 2023
in Februan, Occidental Mindoro, Philippines.

Kathrine Ann Salas Abeleda
ATTY KATHRINE ANN SALAS ABELEDA

Notary Public

Mamburao, Occidental Mindoro

Notarial Commission valid until 12/31/2023

Roll of Notary Publics 624

MCLE No. VII-0021010 valid until 04/14/2025

IBP No. 274990 -2023, Occ. Mindoro

PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 416
Page No. : 085
Book No. : LXXXVI
Series of : 7023

CONTRACT OF SERVICE

MSD	
RECEIVED BY: <i>f</i>	
DATE: <i>24/23</i>	TIME: <i>24-24</i>
RELEASED BY: _____	
DATE: _____	TIME: _____

ABER/FRANCISCO
 Chief, Management Services Division
 Witness

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the **"First Party"**;

and

RONA JEAN B. GACUSAN of legal age, Filipino and with residence address at Brgy. San Roque, San Jose, Occidental Mindoro, hereinafter referred to as **"Second Party"**;

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 3, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Planning Staff** and shall perform the following:

- a. Assist in the preparation of monthly/quarterly and Annual Physical and Financial
- b. accomplishment of TCP;
- c. Assist in the preparation of periodic and annual accomplishment reports and

ERNESTO E. TAÑADA
 OIC, PENR Officer
 First Party

- d. inspection/ performance reports;
- e. Assist the TCP Coordinator in performance evaluation systems;
- j. Assist in the preparation of action plan, evaluation forms and other materials
- k. necessary in the conduct of inspection/ performance evaluation;
- l. Assist in the examination and evaluations;
- m. Assist the TCP Coordinator in making necessary arrangement with the Provincial
- n. Government of Occidental and Oriental Mindoro and other Local Government Units
- o. regarding the Celebration of the "Special Month for the Conservation and Protection
- p. of the Tamaraw in Mindoro" in October of every year as called for by Presidential
- q. Proclamation no. 273, S-2002;
- r. Assist the TCP Coordinator in preparing correspondence, accomplishment reports and other TCP related documents;
- s. Assist the TCP Coordinator in Budget and Planning;
- t. Submit monthly accomplishment report; and
- u. Perform other duties and responsibilities as may be assigned by the TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **SIX HUNDRED EIGHTY ONE PESOS AND EIGHTY TWO CENTAVOS (P681.82)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

- 1. Daily Time Record
- 2. Detailed Accomplished Report; and
- 3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.

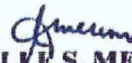
ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

RONA JEAN B. GACUSAN
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tafiada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Rona Jean B. Gacusan	27206554	1-10-23, San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.


ATTY. KATHRINE ANNE S. ABLEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorneys No. 55624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 401
Page No. : 282
Book No. : LXCVI
Series of : 8523

MSD	
RECEIVED BY: <i>[Signature]</i>	DATE: <i>12/23</i> TIME: <i>2:45</i>
RELEASED BY: _____	
DATE: _____ TIME: _____	

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the **"First Party"**;

and

JOHN RAMER G. CASUNCAD of legal age, Filipino and with residence address at Brgy. Amaling II, Rizal, Occidental Mindoro, hereinafter referred to as **"Second Party"**;

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Community Development Staff** and shall perform the following:

- Facilitate Community development activities in areas with Tamaraw within Mindoro that are in line with TCP's Objectives;
- Coordinate with lead agencies, NGOs and TCP partners in line with Tamaraw Conservation access Mindoro;

[Signature]
ABE R. FRANCISCO
Chief, Management Services Division
Witness

[Signature]
JOHN RAMER G. CASUNCAD
Second Party

[Signature]
ERNESTO E. TAÑADA
OIC-PENR Officer
First Party

- c. Document and report all irregularities/illegal activities encountered during the patrolling activities within TCP Rangers station access Mindoro including wildlife poaching and habitat destruction and report the same to the Team Leader;
- d. Assist in coordinating the Team's activities with the concern parties in the area of assignment, as necessary;
- e. Assist in carrying out IEC activities of the TCP;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities that may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **SIX HUNDRED EIGHTY ONE PESOS AND EIGHTY TWO CENTAVOS (P681.82)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

- 1. Daily Time Record
- 2. Detailed Accomplished Report; and
- 3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro


ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

JOHN RAMER G. CASUNQAD
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:


Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. John Ramer G. Casuncad	12766423	1-2-23 - Pical, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.

Doc. No. : 402
Page No. : 082
Book No. : 12000
Series of : 223


ATTY. KATHRIN MASINABELED,
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990-2023, Occ. Mindoro
PTR No. 3243364-2023, Occ. Mindoro

RECEIVED	8
DATE: 1/24/23	
RELEASED	
DATE: 1/24/23	

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

ALMA G. ZAPATA of legal age, Filipino and with residence address at Brgy. Pag - Asa, San Jose, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Management Support Staff - Finance** and shall perform the following:

- Receive and record all official correspondence addressed to the Tamaraw Conservation Program (TCP);
- Prepare/ Vouchers and other pertinent documents for Financial accomplishment of TCP;

ABER R. FRANCISCO
Chief, Management Services Division
Witness

ALMA G. ZAPATA
Second Party

ERNESTO E. TAÑADA
OIC, PNRR Officer
First Party

- c. Monitor the queries sent thru the TCP Facebook Page Account and Address the concerns properly with supervision of the TCP Coordinator;
- d. Participate actively in all TCP-related activities;
- e. Submit monthly accomplishment report; and
- f. Perform other duties and responsibilities as may be assigned by the TCP Coordinator from time to time.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FIVE HUNDRED NINETY PESOS AND NINETY ONE CENTAVOS (P 590.91)** for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

ALMA C. LAPATA
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

DONEBELLE S. MESINA
Accountant III

This is to certify that a fund for this purpose is available:

DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

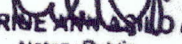
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tafiada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Alma G. Zapata	27807066	1-5-23 - San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.


ATTY. KATHRINE ANN ASILO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Notary Public No. 59624
MCLE No. VII-6021010 valid until 04/14/2025
IBP No. 274990 - 2023, Occ. Mindoro
PTR No. 3243364 - 2023, Occ. Mindoro

Doc. No. : 403
Page No. : 082
Book No. : 6888
Series of : 203

CONTRACT OF SERVICE

MSD
REFERENCE: *13-12*
DATE: *12/23/23* TIME: *10:00*
RELEASED BY: *[Signature]*
DATE: *12/23/23* TIME: *10:00*

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

MARK KENNETH B. TABANGGAY of legal age, Filipino and with residence address at Brgy. San Roque, San Jose, Occidental Mindoro, hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Management Support Staff - Personnel** and shall perform the following:

- a. Assist the Tamaraw Conservation Program in the implementation of Information, Education and Communication Campaign Activities;
- b. Consolidate the monthly reports for the preparation of TCP Quarterly Reports;

- c. Document the TCP Coordinator's commitments / arrangements with partners;
- d. Submit monthly accomplishment report;
- e. Consolidate all TCP Employees DTR and Accomplishment Reports;
- f. Prepare monthly payroll of the TCP Employees;
- g. Keep and maintain records of all TCP Personnel; and
- h. Responsible for the concern of TCP Personnel.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FIVE HUNDRED NINETY PESOS AND NINETY ONE CENTAVOS (P 590.91)** for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

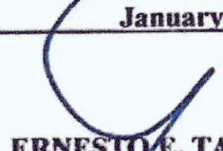
Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

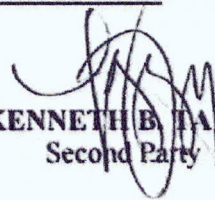
Section 5. This Contract may be terminated:

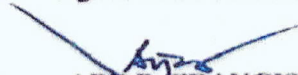
5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

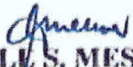
IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.


ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


MARK KENNETH B. TABANGGAY
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBEL S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

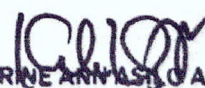
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Mark Kenneth B. Tabanggay	27802816	1-6-23, San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.


ATTY. KATHRINE ANN ASILO ABELEDA
Notary Public

Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 405
Page No. : 082
Book No. : LXXSV
Series of : 2125

CONTRACT OF SERVICE

MSD 17 37-17	
RECEIVED BY:	<i>[Signature]</i>
DATE: 12/25/23	TIME:
RELEASED BY:	
DATE:	TIME:

[Signature]
ABE R. FRANCISCO
Chief, Management Services Division
Witness

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

AR JAY R. DAPATNAPU of legal age, Filipino and with residence address at Brgy. Tanyag, Calintaan, Occidental Mindoro, hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Assistant Supervising Ranger (Tamaraw Ranger III)** and shall perform the following:

- Monitor the activities of the Mts. Iglit-Baco National Park/ Aruyan-Malati Tamaraw Reservation Bantay Tamaraw Team;
- Document wild Tamaraws sighted during patrolling/ monitoring activities by recording information such as number of tamaraws

[Signature]
ERNESTO E. TAÑADA
OIC, PEOR Officer
First Party

[Signature]
AR JAY R. DAPATNAPU
Second Party

- sighted, specific area/location of sightings, date of sighting, and sex/age (if at all possible);
- c. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same to the Field Operations Officer and / or the TCP Coordinator;
 - d. Lead in the conduct of regular patrolling , monitoring and protection activities within the area of assignment;
 - e. Coordinate with concerned parties regarding the Team's activities in the area of assignment, as necessary;
 - f. Assist in carrying out IEC activities of the TCP;
 - g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator; and
 - h. Consolidate all the reports of monitoring & patrolling activities of the BTT members for submission to the Field Operations Officer at the end of the month.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FIVE HUNDRED FORTY-FIVE PESOS AND FORTY FIVE CENTAVOS (P 545.45)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

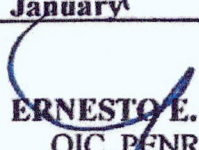
Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

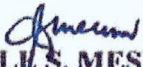

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


AR JAY R. DAPATNAPU
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLI S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

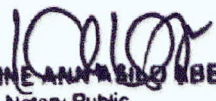
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Ar Jay R. Daptnapu	25692990	1-9-23, Calapan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this FEB 14 2023 day of _____, 2023
in mamburao, occidental mindoro, Philippines.


ATTY. KATHRINE ANNE S. BELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorneys No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 133
Page No. : 028
Book No. : VXXXVII
Series of : 2023

MSD	
RECEIVED BY: <i>[Signature]</i>	
DATE: 12/27/23	TIME: 1:00 PM
RELEASED BY:	
DATE:	TIME:

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the **"First Party"**;

and

GENER B. FANTUYAW of legal age, Filipino and with residence address at Brgy. San Roque, San Jose, Occidental Mindoro, hereinafter referred to as **"Second Party"**;

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Assistant Supervising Ranger (Tamaraw Ranger III)** and shall perform the following:

- Monitor the activities of the Mts. Iglit-Baco National Park/ Aruyan-Malati Tamaraw Reservation Bantay Tamaraw Team;
- Document wild Tamaraws sighted during patrolling/ monitoring activities by recording information such as number of tamaraws

ABE R. FRANCISCO
Chief, Management Services Division
Witness

GENER B. FANTUYAW
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- sighted, specific area/location of sightings, date of sighting, and sex/age (if at all possible);
- c. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same to the Field Operations Officer and / or the TCP Coordinator;
 - d. Lead in the conduct of regular patrolling , monitoring and protection activities within the area of assignment;
 - e. Coordinate with concerned parties regarding the Team's activities in the area of assignment, as necessary;
 - f. Assist in carrying out IEC activities of the TCP;
 - g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator, and
 - h. Consolidate all the reports of monitoring & patrolling activities of the BTT members for submission to the Field Operations Officer at the end of the month.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FIVE HUNDRED FORTY-FIVE PESOS AND FORTY FIVE CENTAVOS (Php 545.45)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

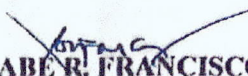
5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

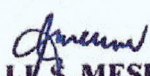
ERNESTO L. TAÑADA
• OIC, PENR Officer
First Party

GENER B. SANTUYAW
Second Party

Signed in the Presence of:


ABER R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

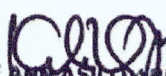
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tafiada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Gener B. Fantuyaw	27602509	1-4-23, San Jose, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 14th day of February, 2023
in mamburao, Occidental Mindoro, Philippines.


ATTY. KATHRINE ANN ASILO-MBELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. 2016
Page No. 057
Book No. 00001
Series of 2015

CONTRACT OF SERVICE

REF	DATE	TIME
DA	11/25/23	TIME
REL		
DATE		TIME

34-29

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

GERONIMO S. BARCENA of legal age, Filipino and with residence address at Brgy. San Vicente, Sablayan, Occidental Mindoro, hereinafter referred to as "Second Party".

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Assistant Supervising Ranger (Tamaraw Ranger III)** and shall perform the following:

- Monitor the activities of the Mts. Iglit-Baco National Park/ Aruyan-Malati Tamaraw Reservation Bantay Tamaraw Team;
- Document wild Tamaraws sighted during patrolling/ monitoring activities by recording information such as number of tamaraws

- sighted, specific area/location of sightings, date of sighting, and sex/age (if at all possible);
- c. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same to the Field Operations Officer and / or the TCP Coordinator;
 - d. Lead in the conduct of regular patrolling , monitoring and protection activities within the area of assignment;
 - e. Coordinate with concerned parties regarding the Team's activities in the area of assignment, as necessary;
 - f. Assist in carrying out IEC activities of the TCP;
 - g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator; and
 - h. Consolidate all the reports of monitoring & patrolling activities of the BTT members for submission to the Field Operations Officer at the end of the month.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FIVE HUNDRED FORTY-FIVE PESOS AND FORTY FIVE CENTAVOS (P 545.45)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
N^o OIC, PENR Officer
First Party

GERONIMO S. BARCENA
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLIE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

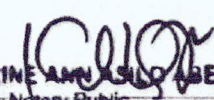
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Geronimo S. Barcena	11782920	1-3-23, Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of Three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this FEB 14 2023, 2023
in mamburao, occidental mindoro, Philippines.


ATTY. KATHRINE ANN S. DEBELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 134
Page No. : 028
Book No. : VXXXII
Series of : 7023

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

EDGARDO T. CAÑETE of legal age, Filipino and with residence address at Brgy. Ligaya, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of January 4, 2023 to June 30, 2023, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger II** and shall perform the following:

- a. Conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABERI FRANCISCO
Chief, Management Services Division
Witness

EDGARDO T. CAÑETE
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- b. Document wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FOUR HUNDRED FIFTY FOUR PESOS AND FIFTY FOUR CENTAVOS (P 454.54)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

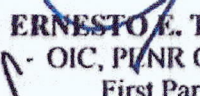
Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.


Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

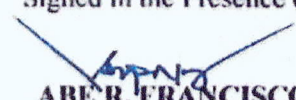
5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.


ERNESTO E. TAÑADA
- OIC, PENR Officer
First Party


EDGARDO T. CAÑETE
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

Donebelle S. Mesina
DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Edgardo T. Cañete		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this MAR 06 2023 day of 2023,
in MAMBURAO, OCCIDENTAL MINDORO, Philippines.

Kathrine Ann Asio Abeleda
ATTY. KATHRINE ANN ASIO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission Date Limit 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 064
Page No. : 014
Book No. : LXXXVIII
Series of : 7073

ABE R. FRANCISCO
Chief, Management Services Division
Witness

CONTRACT OF SERVICE

MSD	
RECEIVED BY: <i>[Signature]</i>	7/7/23
DATE: 11/25/23	TIME: _____
RELEASED BY: _____	
DATE: _____	TIME: _____

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

ERICK B. ABOWAC of legal age, Filipino and with residence address at Brgy. - Buenavista, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger II** and shall perform the following:

- a. Conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- b. Document wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FOUR HUNDRED FIFTY FOUR PESOS AND FIFTY FOUR CENTAVOS (P 454.54)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

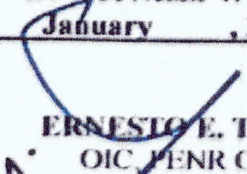
Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

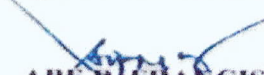
5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.


ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


ERICK B. ABOWAC
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

Donebelle S. Mesina
DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Erick B. Abowac	14983531	1-9-23, Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 11th day of February, 2023
in Mamburao, Occidental Mindoro, Philippines.

Doc. No. : 245
Page No. : 250
Book No. : Cxxvii
Series of : mn

Kathrine Annabel
ATTY KATHRINE ANNABEL ABEBEL,
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Notary Public
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

SENEN D. HILARIO of legal age, Filipino and with residence address at Brgy. Ligaya, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Maintenance Foreman - Upper Amnay Tamaraw Habitat** and shall perform the following:

- a. In-charge in the upkeep and maintenance of facilities and other infrastructures in Upper Amnay Tamaraw Habitat
- b. Lead in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings within Upper Amnay Tamaraw Habitat;

ABRIL FRANCISCO
Chief, Management Services Division
Witness

SENEN D. HILARIO
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- c. Lead in the maintenance of trails within the Upper Amnay Tamaraw Habitat;
- d. Assist in the enforcement of laws, rules and regulation within the Upper Amnay Tamaraw Habitat including applicable policies
- e. Fabricate required signages and ensure their maintenance
- f. Conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;
- g. Document wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- h. Record/ document all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- i. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- j. Assist in the maintenance of trails within the TCP sites;
- k. Submit monthly accomplishment report; and
- l. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FOUR HUNDRED FIFTY FOUR PESOS AND FIFTY FOUR CENTAVOS (P 454.54)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

SENEN D. HILARIO
Second Party

Signed in the Presence of:


ABE R. FRANCISCO

Chief, Management Services Division

Witness

This is to certify that a fund for this purpose is available:


DONEBELIE S. MESINA

Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao

} S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Senen D. Hilarío		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

MAR 06 2023

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in ~~Occidental Mindoro~~ Philippines.


ATTY. KATHRINE ANN ASKED ABELEDA

Notary Public

Mamburao, Occidental Mindoro

Notarial Commission valid until 12/31/2023

Roll of Attorney's No. 59624


MCLE No. VII-0021010 valid until 04/14/2025

IBP No. 274990 -2023, Occ. Mindoro

PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. 062
Page No. 014
Book No. LXXXVIII
Series of 1023

CONTRACT OF SERVICE


ABE R. FRANCISCO
Chief, Management Services Division
Witness

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between.

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

RANDY P. ACOSTA of legal age, Filipino and with residence address at Brgy. Burgos, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**".

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Maintenance Foreman - Buayan Malati Tamaraw Reservation** and shall perform the following:

- a. In-charge in the upkeep and maintenance of facilities and other infrastructures in Buayan Malati Tamaraw Reservation
- b. Lead in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings within Buayan Malati Tamaraw Reservation;

- c. Lead in the maintenance of trails within the Buayan Malati Tamaraw Reservation;
- d. Assist in the enforcement of laws, rules and regulation within the Buayan Malati Tamaraw Reservation including applicable policies
- e. Fabricate required signages and ensure their maintenance
- f. Conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;
- g. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- h. Assist in the maintenance of trails within the TCP sites;
- i. Submit monthly accomplishment report; and
- j. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **FOUR HUNDRED FIFTY FOUR PESOS AND FIFTY FOUR CENTAVOS (P 454.54)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

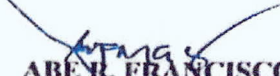
5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

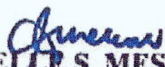
ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

RANDY P. ACOSTA
Second Party

Signed in the Presence of:


ABEL FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

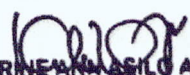
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Randy P. Acosta		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this MAR 06 2023 day of 2023,
in WAMBURAO, OCCIDENTAL MINDORO Philippines.


ATTY. KATHRINE ANN ASILO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 046
Page No. : 013
Book No. : LXXXVIII
Series of : 7073

CONTRACT OF SERVICE

MSD	
RECEIVED BY: <i>J</i>	369
DATE: 11/27/23	TIME:
RELEASED BY:	
DATE:	TIME:

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the **"First Party"**;

and

ANAGEN G. EUGENIO of legal age, Filipino and with residence address at Brgy. Payompon, Mamburao, Occidental Mindoro, hereinafter referred to as **"Second Party"**;

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 9, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Liaison Officer** and shall perform the following:

- a. Process and Facilitate vouchers, Payroll and Other pertinent documents of TCP in PENR Office ;
- b. Assist the Tamaraw Conservation Program in the implementation of Information, Education and Communication Campaign Activities;

ABER R. FRANCISCO
Chief, Management Services Division
Witness

ANAGEN G. EUGENIO
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- c. Coordinate with BAC, TSD, Budget, MSD and other Sub Offices in PENR Office regarding TCP concerns ;
- d. Submit monthly accomplishment report;
- e. Follow Up and Tract Vouchers, Vouchers, Payroll and Other pertinent TCP document in PENR Office ; and
- f. Perform other duties and responsibilities as may be assigned by the Team Leader/ Field Operations/ TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)** for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


ANAGEN G. EUGENIO
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Anagen G. Eugenio	08084030	01-19-2023 Mamburao Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of **FEB 08 2023**, 2023
in Mamburao, Occidental Mindoro, Philippines.


ATTY. KATHRINE ANN ASILO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 247
Page No. : 87
Book No. : CXXVI
Series of : 205

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

OLIVER B. DAPATNAPU of legal age, Filipino and with residence address at Brgy. Tanyag, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Utility Worker** and shall perform the following:

- a. Clean, sanitize and freshen toilets and washrooms which include the use of effective cleaning, sanitizing and air-freshening agents on lavatories, water closet, showers and slop sinks;

- b. Dispose trash, rubbish and garbage contained in the garbage collection pit located in every workstation and other areas within the premises;
- c. Sweep, polish, scrub floors/area in workstation, office/complex premises to ensure cleanliness at all times;
- d. Clean machines and equipment, glass doors and fixed glass panels, wooden door, window, table tops, cabinet, and all other vertical spaces including ceiling and non- glass walls;
- e. Provide laundry services including beddings and curtains;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (Php 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO L. TAÑADA
OIC, PENR Officer
First Party

OLIVER B. DAPATNAPU
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Oliver B. Daptnapu		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 06 day of JAN 06 2023, 2023
in MAMBURAO, OCCIDENTAL MINDORO, Philippines.


ATTY. KATHRINE ANN ASILO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 063
Page No. : 014
Book No. : LXXXVIII
Series of : 7023

CONTRACT OF SERVICE

SL 67-3
FILED BY: [initials]
DATE: 2/7/23 TIME: 5:09
REL: [initials]
DATE: _____ TIME: _____

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

RENY E. BARRIENTOS JR. of legal age, Filipino and with residence address at Brgy. Malpalon, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I/ Animal Caretaker** and shall perform the following:

- Timely provide food rations to the animals at the WRC;
- Maintain orderliness and cleanliness of the animal cages of the Tamaraw Genepool Farm;
- Conduct daily inventory of animals (per cage) at the WRC;

- e. Assist in receiving newly turned over animals;
- f. Assist in medical procedures conducted by the resident veterinarian;
- g. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;
- h. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- i. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- j. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- k. Assist in the maintenance of trails within the TCP sites;
- l. Submit monthly accomplishment report; and
- m. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P. 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

- 1. Daily Time Record
- 2. Detailed Accomplished Report; and
- 3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

RENY E. BARRIENTOS JR.
Second Party

Signed in the Presence of:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Reny E. Barrientos Jr.		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this **MAR 15 2023** day of _____, 2023
MAMBURAO, OCCIDENTAL MINDORO, Philippines.

ATTY. KATHRINE ANN ASILLO ABELEDA
Notary Public

Mamburao, Occ. Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 289
Page No. : 058
Book No. : LXXXVIII
Series of : 1023

CONTRACT OF SERVICE

MSI 24-27	
RECEIVED BY: <i>f</i>	
DATE: 11/25/23	TIME:
RELEASED BY:	
DATE:	TIME:

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

JEWARD L. DELA CRUZ of legal age, Filipino and with residence address at Brgy. Batong-Buhay, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE R. FRANCISCO

Chief, Management Services Division
Witness

JEWARD L. DELA CRUZ

Second Party

ERNESTO E. TAÑADA

OIC, PENR Officer
First Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

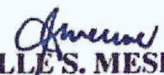
ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

JEWARD L. DELA CRUZ
Second Party

Signed in the Presence of:


ABEL FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

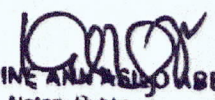
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Jeward L. Dela Cruz	14781550	1-4-23, Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 14th day of February, 2023
in Mamburao, Occidental Mindoro, Philippines.


ATTY. KATHRINE ANN S. BULEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 243
Page No. : 010
Book No. : 155511
Series of : 827

CONTRACT OF SERVICE

RE	DATE	TIME
12:30	11-28	
RELEASE		
DATE		

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

MEDY M. ANGAGAN of legal age, Filipino and with residence address at Brgy. Malpalon, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE R. FRANCISCO
Chief, Management Services Division
Witness

MEDY M. ANGAGAN
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

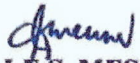
ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

MEDY M. ANGAGAN
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Medy M. Angagan	25692804	1-5-23, Calatran, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this **FEB 14 2023** day of _____, 2023
in Mamburao, Occidental Mindoro, Philippines.


ATTY. KATHRINE ANGLASO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 13/
Page No. : 028
Book No. : XXXXVII
Series of : 7022

CONTRACT OF SERVICE

34	19
1125123	
BY:	
DATE:	TIME:

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

FRENZ C. ALCARAZ of legal age, Filipino and with residence address at Brgy. Ligaya, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE R. FRANCISCO
Chief, Management Services Division
Witness

FRENZ C. ALCARAZ
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
• OIC, PENR Officer
First Party

FRENZ C. ALCARAZ
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Frenz C. Alcaraz	1478428	1-3-23 - Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023
in _____, Philippines.


ATTY. KATHRINE ANN SIBUABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorneys No. 95624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 406
Page No. : 032
Book No. : LVXXV
Series of : 7m

CONTRACT OF SERVICE

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

NEHEMIAS S. SAMSON of legal age, Filipino and with residence address at Brgy. Poypoy, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I/ Utility Worker** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE R. FRANCISCO
Chief, Management Services Division
Witness

NEHEMIAS SAMSON
Second Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Clean, sanitize and freshen toilets and washrooms which include the use of effective cleaning, sanitizing and air-freshening agents on lavatories, water closet, showers and slop sinks;
- g. Dispose trash, rubbish and garbage contained in the garbage collection pit located in every workstation and other areas within the premises;
- h. Sweep, polish, scrub floors/area in workstation, office/complex premises to ensure cleanliness at all times;
- i. Clean machines and equipment, glass doors and fixed glass panels, wooden door, window, table tops, cabinet, and all other vertical spaces including ceiling and non-glass walls;
- j. Provide laundry services including beddings and curtains;
- k. Submit monthly accomplishment report; and
- l. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (Php 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.


Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

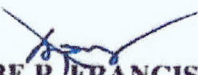
5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

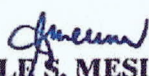

ERNESTO E. TAÑADA
- OIC, PENR Officer
First Party


NEHEMIAS S. SAMSON
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

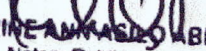
Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Nehemias S. Samson		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 14th day of February, 2023
in Mamburao, Occidental Mindoro, Philippines.

DOC. NO. 257
PAGE NO. 157
BOOK NO. 16511
SERIES OF 257


ATTY. KATHRINE ANNASELY ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____

CONTRACT OF SERVICE

FILE NO.	3425
DATE	1/25/23
RELEASED	
DATE	

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

RANDY P. DAPROSA of legal age, Filipino and with residence address at Brgy. Ligaya, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE M. FRANCISCO
Chief, Management Services Division
Witness

RANDY P. DAPROSA
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund – **310202100001000 – Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

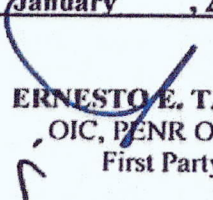
Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.


Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsso facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

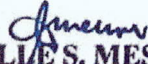

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


RANDY P. DAPROSA
Second Party

Signed in the Presence of:


ABK R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLIE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.


BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Randy P. Daprosa	14784282	1-3-23, San Vicente, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this MAR 06 2023 day of March, 2023
in MAMBURAO, OCCIDENTAL MINDORO, Philippines.


ATTY. KATHRINE ANN LO ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

Doc. No. : 065
Page No. : 0141
Book No. : LXXXVIII
Series of : 2023

CONTRACT OF SERVICE

REC'D	14-21
RECEIVED	1/20/23
DATE	1/20/23
RELEASED	
DATE	

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "**First Party**";

and

REYNALDO M. PALOMO JR. of legal age, Filipino and with residence address at Brgy. Ligaya, Sablayan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

ABE R. FRANCISCO
Chief, Management Services Division
Witness

REYNALDO M. PALOMO, JR.
Second Party

ERNESTO E. TAÑADA
OIC, PEINR Officer
First Party

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - **310202100001000 - Hiring of TCP Staff.**

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.


ERNESTO L. TAÑADA
OIC, PENR Officer
First Party

REYNALDO M. PALOMO, JR.
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

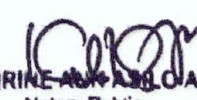
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tafiada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Reynaldo M. Palomo Jr.	14783089	1-3-23, Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of FEB 06 2023, 2023
in MAMBURAO, OCCIDENTAL MINDORO, Philippines.


ATTY. KATHRINE ANA M. OABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission No. 1231/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
PTR No. 3243364 -2023, Occ. Mindoro

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Page No. : 013
Book No. : LXXXVIII
Series of : 7073

ABE R. FRANCISCO
Chief, Management Services Division
Witness

CONTRACT OF SERVICE

1-28

RECEIVED BY:	31-31
DATE:	24/31
TIME:	
RELATION:	
NO.	

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

VALENTIN L. MAYAG JR. of legal age, Filipino and with residence address at Brgy. Batong-Buhay, Sablayan, Occidental Mindoro, hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, The Second Party shall perform work 8:00 a.m to 5:00 p.m (Monday-Friday) including Saturday & Holidays or any agreed schedule provided it does not exceed 40 hrs. per week or 22 days per month.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period of **January 4, 2023 to June 30, 2023**, subject to Section 5 hereof.

Section 2. The Second Party is hereby contracted as **Tamaraw Ranger I** and shall perform the following:

- a. Assist in the conduct regular patrolling, monitoring and protection activities in confirmed Tamaraw habitats in Occidental Mindoro based on monthly manning schedule prepared by the TCP Field Operation Officer;

- b. Assist in the documentation of wild Tamaraws sighted by recording information such as number of tamaraws sighted, specific area/location of sightings, date of sighting, and sex/age, if possible;
- c. Assist in the documentation of all irregularities/illegal activities encountered during the patrolling activities including wildlife poaching and habitat destruction and report the same immediately to the Team Leader;
- d. Assist in the maintenance of the cleanliness and orderliness of BTT Stations/bunkhouses and immediate surroundings;
- e. Assist in the maintenance of trails within the TCP sites;
- f. Submit monthly accomplishment report; and
- g. Perform other duties and responsibilities as may be assigned by the Team Leader/Field Operations Officer/TCP Coordinator.

Section 3. For services rendered under this Contract, the Second Party shall receive the amount of **THREE HUNDRED EIGHTY SIX PESOS AND THIRTY SIX CENTAVOS (P 386.36)**, for every day of services rendered to be paid monthly, excluding holidays and inclusive of 10% premium, chargeable against TCP Fund - 310202100001000 - Hiring of TCP Staff.

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer through channel:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. If travel is necessary and recommended by immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowances only, subject to the usual accounting and auditing rules and procedures.

Section 5. This Contract may be terminated:

5.1 By either party for any reason as may be deemed appreciated before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.


5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

ERNESTO E. TAÑADA
• OIC, PENR Officer
First Party

Valentin Mayag
VALENTIN L. MAYAG JR.
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLY S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines }
Province of Occidental Mindoro } S.S.
Municipality of Mamburao }

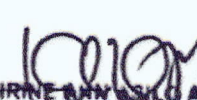
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Valentin L. Mayag Jr.	N791549	1-3-23, Sablayan, Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this **FEB 14 2023** day of _____, 2023
in mamburao, occidental mindoro, Philippines.


ATTY. KATHRINE ANN SILA ABELEDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
RPN No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990-2023, Occ. Mindoro
PTR No. 3243364-2023, Occ. Mindoro

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Page No. : 027
Book No. : LXXXVII
Series of : 7023

CONTRACT OF SERVICE

MSD	
RECEIVED BY: <i>S</i>	
DATE: <i>12/23/23</i>	TIME: <i>3:30</i>
RELEASED BY: _____	
DATE: _____	TIME: _____

KNOW ALL PERSON BY THESE PRESENTS:

This Contract made and entered into by and between:

The Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, referred to as the "First Party";

and

NORBERTO D. ULAYAO of legal age, Filipino and with residence address at Brgy. Balao, Abra de Ilog, Occidental Mindoro, hereinafter referred to as "Second Party";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified intention to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; has not been previously dismissed from government service by reason of an administrative offense; and has not already reached the compulsory retirement age of sixty-five (65);

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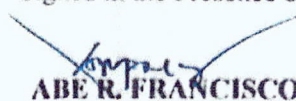
5.2 *Ipsa facto*, by reason of supervising events such as the issuance of lawful orders, rules regulations and similar issuances.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 4th day of January, 2023 in San Jose, Occidental Mindoro.

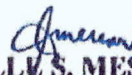
ERNESTO L. TAÑADA
OIC, PENR Officer
First Party


NORBERTO D. ULAYAO
Second Party

Signed in the Presence of:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLY S. MESINA
Accountant III

ACKNOWLEDGEMENT

Republic of the Philippines
Province of Occidental Mindoro
Municipality of Mamburao } S.S.

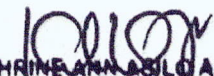
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	CTC No.	Date and Place of Issue
1. Ernesto E. Tañada	08080947	Jan. 6, 2023 Mamburao, Occ. Mindoro
2. Norberto D. Ulayao	06912255	1-5-23, Abra de Hog. Occ. Mindoro

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

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WITNESS MY HAND AND SEAL, this FEB 14 day of 2023, 2023
in mamburao, occidental mindoro, Philippines.


ATTY KATHRINE ANN ABILA ABELEDA
Notary Public

Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VII-0021010 valid until 04/14/2025
IBP No. 274990 -2023, Occ. Mindoro
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