



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Provincial Environment and Natural Resources Office

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April 12, 2023

MEMORANDUM

FOR : **The Regional Executive Director**
MIMAROPA Region

THRU : **The Assistant Regional Director**
Management Services Division

FROM : **The OIC-PENRO**
Calapan City

SUBJECT : **REPORT ON COORDINATION WITH THE CITY MAYOR
OF CALAPAN REGARDING THE ESTABLISHMENT OF
REGIONAL GOVERNMENT CENTER AND OTHER
CONCERNS**

Referring to your request for details of the housing projects being offered by the City Mayor of Calapan, Mayor Marilou Flores-Morillo, this Office coordinated personally with Mayor Morillo and accordingly the location for the housing project will be situated at Brgy. Bulusan, Calapan City.

The project shall accommodate Pag-Ibig (HDMF) members who are eligible for housing loans. There were no approved plans and structural design yet and still in the survey process of determining the number of interested and eligible employees who wants to avail for housing loans. The housing project is a multi-storey building (high-rise building) with complete amenities.

The City Mayor is also requesting for the submission of the list of employees names who will avail the said housing project.

On the other hand, with regards to the land area being allocated for the establishment of Regional Government Center, according to NEDA Director, about a minimum of 300 sq.m. and maximum of 700 sq.m. is the total area being allocated per Office. For DENR, the RGCC allocated three (3) lots for DENR, EMB and MGB. Requirements for the awarding of lots is the submission of letter of intent. As per information from the NEDA Director, the BMB and MGB does not yet submitted their letter of intent. The RGCC plan is a 5-storey building where the ground floor is designed for parking lots while 2nd, 3rd and 4th floor is designed for office area and 5th floor shall served as roof deck area.

There is a proposed exterior design of the building for uniformity, however, the interior part of the building will be based according to the submitted plans and design per Office.

For information and record.

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