



Republic of the Philippines

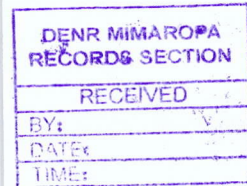
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Provincial Environment and Natural Resources Office

Odiongan, Romblon

**OUTGOING**

Received by: dp  
Date: APR 11 2023



**TRAVEL ORDER**

|   |  |                   |                      |
|---|--|-------------------|----------------------|
| Name:   | <u>SHEILLA JANE M. FORLALES</u>  | Salary:           |                      |
| Position:   | <u>Forester II</u>   | Div/Sec/Unit:     | <u>TSD</u>           |
| Departure Date:                                   | <u>April 14, 2023</u>  | Official Station: | <u>PENRO Romblon</u> |
| Destination:                                      | <u>Carranglan, Nueva Ecija</u>   | Arrival Date:     | <u>May 12, 2023</u>  |
| Purpose of Travel:                                | <u>1) To attend the ENR Academy Specialized Course on Environmental Law Enforcement (SC-ELE)</u> |                   |                      |
| Per Diems/Expense Allowed:                        | <u></u>  |                   |                      |
| Assistants or Laborers Allowed:                   | <u></u>  |                   |                      |
| Appropriations to which travel should be charged: | <u></u>  |                   |                      |

**Certifications:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Sec/Unit.

**Recommending Approval:**

**Approved:**

**DONNA MAYOR-GORDOVE, CESO IV**  
ARD for Management Services

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.



Republic of the Philippine  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
Website: <http://www.denr.gov.ph> / E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)

**SPECIAL ORDER**

No. 2023 - \_\_\_\_\_

**SUBJECT: AUTHORIZING THE CONDUCT OF ENVIRONMENT AND  
NATURAL RESOURCES (ENR) ACADEMY SPECIALIZED  
COURSE ON ENVIRONMENTAL LAW ENFORCEMENT  
(SC-ELE) BATCH V**

In the interest of the service and in line with the Department's continuing capacity development programs to strengthen the delivery of frontline services, the ENR Academy Specialized Course on Environmental Law Enforcement (SC-ELE) Batch V is hereby authorized to be conducted on 16 April – 10 May 2023 at the ENR Academy, Carranglan, Nueva Ecija.

The following are hereby authorized to attend:

**LEARNERS**

**OFFICE**

|                                    |   |
|------------------------------------|---|
| 1. Arnel C. Gamutia                | PENRO Palawan                                 |
| 2. Lim Bryan M. Kutat              | CENRO Coron, Palawan                          |
| 3. Diogenes A. Esquillo, Jr.       | CENRO Roxas, Palawan                          |
| 4. Voltaire M. Delos Angeles       | CENRO Taytay, Palawan                         |
| 5. Reynaldo V. Palisoc             | CENRO Brooke's Point, Palawan                 |
| 6. Armando J. Batayo               | CENRO Quezon, Palawan                         |
| 7. Ephraim A. Ocop                 | CENRO Puerto Princesa, Palawan                |
| 8. Ariston S. Ramos                | CENRO Sablayan, Occidental Mindoro            |
| 9. Augreth S. Saligumba            | CENRO San Jose, Occidental Mindoro            |
| 10. Sheilla Jane Martinez-Forlales | PENRO Romblon                                 |
| 11. Michael Vencint Sualog         | PENRO Marinduque                              |
| 12. Rey G. Firmanes                | CENRO Roxas, Oriental Mindoro                 |
| 13. Kevin L. Corpuz                | CENRO Socorro, Oriental Mindoro               |
| 14. Minnie A. Hussain              | MENRO Baco, Oriental Mindoro                  |
| 15. Aljen M. Bautista              | MENRO Mansalay, Oriental Mindoro              |
| 16. Janice S. Flojio               | LGU San Jose, Occidental Mindoro              |
| 17. Kenneth Rae N. Alvaro          | Provincial Police Office - Occidental Mindoro |
| 18. Christer D. Bolero             | 68th Infantry (Kaagapay) Battalion, 21D, PA   |
| 19. Eduard Paul P. Quezada         | Philippine National Police                    |
| 20. Jason F. Fadullo               | Philippine National Police                    |
| 21. Jonathan M. Adion              | Philippine National Police                    |
| 22. Rhoy M. Dalumpines             | Armed Forces of the Philippines               |



## **SUBJECT MATTER EXPERTS/RESOURCE PERSONS**

Experts from the Department will be tapped as Subject Matter Experts (SMEs). Competent resource persons from other law enforcement institutions may also be invited should the need arise. Each speaker/lecturer shall be required to provide the participants with necessary topic handouts and/ or learning materials.

## **LEARNING EVENT TEAM**

- |                             |                      |
|-----------------------------|----------------------|
| 1. For. Wilson E. Henson    | 5. Jovin A. Renales  |
| 2. Carlos A. Bartolata, Jr. | 6. Jayson E. Andres  |
| 3. Jesah Lou T. Cabañero    | 7. Joey B. De Chavez |
| 4. Eloisa Clarice M. Borja  |                      |

## **ENR ACADEMY FACILITY**

The ENR Academy Facility personnel shall provide assistance in the administrative and logistical concerns of the training.

Should a session day fall on a holiday or a weekend, all learners and staff shall be entitled to Compensatory Time Off (CTO) effective until December 31, 2023. All expenses to be incurred in the conduct of the aforementioned course and other allowable incidental expenses shall be charged against HRDS funds, while travelling expenses of the participants including plane fare to and from the DENR Central Office shall be charged to their respective offices subject to existing accounting and auditing rules and regulations.

The TDD-HRDS shall lead the implementation of the activities of the Course. The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after completion of the activity.

This Order shall take effect on the dates specified herein.

**AUGUSTO D. DELA PEÑA**  
Undersecretary  
Organizational Transformation and  
Human Resources



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**Department of Environment and Natural Resources**  
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## ADVISORY

### CONDUCT OF THE ENVIRONMENT AND NATURAL RESOURCES ACADEMY SPECIALIZED COURSE ON ENVIRONMENTAL LAW ENFORCEMENT (SC-ELE), BATCH V

FOR/TO : **All Heads of Offices**  
DENR MIMAROPA

**All Participants**  
DENR, Local Government Units, Philippine National Police  
and Armed Forces of the Philippines

The Human Resource Development Service (HRDS), through the Training and Development Division (TDD) and in coordination with the Environmental Law Enforcement and Protection Service (ELEPS), will conduct an **ENR Academy Specialized Course on Environmental Law Enforcement (SC-ELE) Batch V** on 16 April – 10 May 2023 at the ENR Academy, Carranglan, Nueva Ecija.

Related to this, all participants, learning event team, and concerned officials and employees/personnel are advised of the following:

#### PRE-TRAINING REQUIREMENTS/ ACTIVITIES

- + Only vaccinated participants shall be allowed to join. A medical certificate shall be filled-out and submitted not later than Saturday, 15 April 2023 at [emdsection.tdd@gmail.com](mailto:emdsection.tdd@gmail.com).
- + All participants are expected to be at ENR Academy on 16 April 2023.
- + Travelling expenses to DENR Central Office shall be borne by the participants
- + DENR Bus shall convey the participants from DENR Central Office to the Academy and vice-versa.
- + All are advised to bring the following:
  - EODB ID for DENR employees and Office/Agency ID for LGU, PNP, and AFP;
  - sets of office uniform, barong/filipiniana, casual dress, and comfortable clothes as well as appropriate footwear for indoor and outdoor activities; and
  - laptop flash drive/hard drive, DITO sim card and/or smart pocket wifi.
- + All participants are advised to inform the team regarding any strict dietary restrictions ahead of time.

For information and guidance.

**Training and Development Division**  
**Human Resource Development Service**