



Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 536-0215 / (+632) 310-1369  
Email: region4b@mgb.gov.ph



28 April 2023

**MEMORANDUM**

**FOR :** The Regional Executive Director  
Department of Environment and Natural Resources  
MIMAROPA Region

**FROM :** The Regional Director  
This Office

**SUBJECT :** TRAVEL ORDER OF THE MGB MIMAROPA REGIONAL DIRECTOR

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We are respectfully forwarding the herewith travel order of the undersigned covering his travel to Calapan City, Oriental Mindoro on May 3-4, 2023.

For the Regional Executive Director's approval.

  
GLENN MARCELO C. NOBLE

"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."

Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**  
7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Date: April 28, 2023

**TRAVEL ORDER**  
(NO. \_\_\_\_\_)

NAME: GLENN MARCELO C. NOBLE  
POSITION: Director II  
OFFICIAL STATION: Manila  
DEPARTURE DATE: May 3, 2023

Salary: \_\_\_\_\_  
DIV/SEC/UNIT: ORD  
DESTINATION: Calapan City, Oriental Mindoro  
ARRIVAL: May 4, 2023

PURPOSE OF TRAVEL: **To attend the 2nd Quarter 2023 MRFC Meeting for MOCAI, PMI and KBDC**

PER DIEMS/EXPENSES ALLOWED: \_\_\_\_\_

ASSISTANTS OR LABORERS ALLOWED: \_\_\_\_\_

APPROPRIATIONS TO WHICH TRAVEL SHOULD BE CHARGED: \_\_\_\_\_

REMARKS OR SPECIAL INSTRUCTIONS: \_\_\_\_\_

*company expense*

## CERTIFICATIONS:

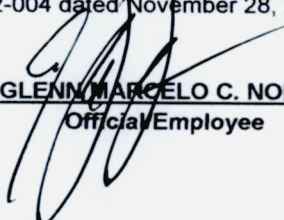
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this  
Div./Sec./Unit

Approved:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director  
DENR MIMAROPA Region

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

  
**GLENN MARCELO C. NOBLE**  
Official Employee

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REMARKS OR SPECIAL INSTRUCTIONS: \_\_\_\_\_

*compliance expense*

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Regional Executive Director  
DENR MIMAROPA Region

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**GLENN MARCELO C. NOBLE**  
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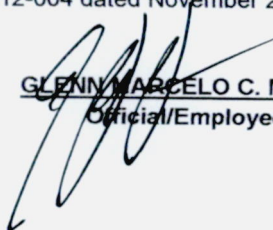
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**GLENN MARCELO C. NOBLE**  
Official/Employee