



AUG 18 2023

MEMORANDUM

TO : The PENR Officer, Palawan

ATTENTION : The CENR Officer, Puerto Princesa City, Palawan
The CENR Officer, Quezon, Palawan

FROM : The OIC, Regional Executive Director

SUBJECT : **CONDUCT OF PARTICIPATORY COMMUNITY-BASED FOREST MANAGEMENT AGREEMENT (CBFMA) HOLDER PERFORMANCE EVALUATION AS A REQUIREMENT FOR THE RENEWAL OF EXPIRING CBFMA's IN THE PROVINCE OF PALAWAN**

This pertains to the conduct of performance evaluation (PE) in the Province of Palawan of all expiring CBFM Agreements (CBFMA) by the Performance Evaluation Team-Community-Based Forest Management (PET-CBFM) pursuant to the Forest Management Bureau (FMB) Technical Bulletin No. 36.

Relative thereto, kindly advise the CBFM Coordinator and CBFM Desk Officers to make them available on September 6-20, 2023 for the conduct of Focus Group Discussions (FGD), interview and site visit. Further, prepare all pertinent documents to serve as minimum means of verification, to wit:

- | | |
|--|---|
| 1. CBFM Agreement | 10. Bank documents |
| 2. CRMF and Five Year Work Plan (FYWP) | 11. Financial Reports and Audits |
| 3. PO Registration and Certifications | 12. Official Receipts |
| 4. Maps | 13. Deeds of Sale |
| 5. PO Policies and by-laws | 14. Project Proposals and reports |
| 6. Official PO membership list | 15. Training Certificates and reports |
| 7. Communications/correspondences | 16. Memorandum of Agreements (MOA) /Joint Venture Agreements (JVA) |
| 8. Documentations/Minutes of Meetings | 17. Any related documents during the operation of the CBFM-PO (e.g. resurvey reports, etc.) |
| 9. Resolutions | |

Likewise, please coordinate and officially inform the PO Chairman or authorized representative/s of the following CBFM-PO regarding the conduct of the PE on the above said dates and they are required to attend the Entry and Exit Conferences on Sep. 7, 2023 and Sep. 19, 2023, respectively:



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

1. Asosasyon ng mga Batak sa Tina, Inc. (*formerly Samahan sa Kaunlaran ng Batak sa Tina, Inc.*)
2. Nagsaguipi Calatubog Marketing Farmers Cooperative (NCMFC) (*formerly Nagsaguipi Small Coconut Farmers Cooperative*)
3. San Rafael, Tanabag, Concepcion Multi-Purpose Cooperative
4. Isugod Uplanders Association Inc. (*formerly Isugod Multi-Purpose Cooperative*)
5. Samahang Pangkalikasan at Pangkabuhayan (SPPI)
6. Sitio Communal Multi-Purpose Cooperative (SCMPC)

Further, per Regional Special Order (RSO) No. 151 dated 28 March 2023, kindly assign and inform the personnel that will represent the PENRO as a PET-member within your province. Attached is the tentative itinerary for your reference.

For information and compliance.


FELIX S. MIRASOL JR., CESO IV



Department of Environment and Natural Resources
MIMAROPA Region



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CDD/PFMS/LES

ITINERARY FOR CBFM-PET IN PALAWAN

September 6-20, 2023

Date	Activity	Location
September 6, 2023	Arrival at PPC; Entry Conference with P/CENRO, CBFM-PO; Travel to PPC in the afternoon	PENRO Palawan, PPC
September 7, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of Asosasyon ng mga Batak sa Tina, Inc. (ABTI)	PENRO Palawan, PPC
September 8, 2023	FGD with ABTI; Travel to next PO in the afternoon	Tanabag, PPC
September 9, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of San Rafael, Tanabag, Concepcion Multi-Purpose Cooperative (SRTCMP)	Tanabag, PPC
September 10, 2023	FGD with SRTCMP; Travel to next PO in the afternoon	San Rafael, Tanabag, Concepcion, PPC
September 11, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of Nagsaguipi Calatubog Marketing Farmers Cooperative (NCMFC)	San Rafael, Tanabag, Concepcion, PPC
September 12, 2023	FGD with NCMFC; Travel to next PO in the afternoon	Nagsaguipi, Sta. Cruz, PPC
September 13, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of Sitio Communal Multi-Purpose Cooperative (SCMPC)	Nagsaguipi, Sta. Cruz, PPC
September 14, 2023	FGD with SCMPC; Travel to next PO in the afternoon	Iraan, Aborlan
September 15, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of Samahang Pangkalikasan at Pangkabuhayan (SPPI)	Iraan, Aborlan
September 16, 2023	FGD with SPPI; Travel to next PO in the afternoon	Princess Urduja, Narra
September 17, 2023	Field Observation, Key Informant Interviews, etc. with CBFM-PO of Isugod Uplanders Association Inc. (IUAI)	Princess Urduja, Narra
September 18, 2023	FGD with IUAI; Travel to PENRO in the afternoon	Isugod, Quezon
September 19, 2023	Exit Conference with P/CENRO, CBFM-POs	PENRO Palawan, PPC
September 20, 2023	Departure to Manila	Manila



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA

REGIONAL SPECIAL ORDER

NO. 151 *peg*
Series of 2023

MAR 28 2023

SUBJECT : CREATION OF TEAM TO CONDUCT PARTICIPATORY COMMUNITY-BASED FOREST MANAGEMENT AGREEMENT (CBFMA) HOLDER PERFORMANCE EVALUATION AS A REQUIREMENT FOR THE RENEWAL OF EXPIRING CBFM AREAS

In the interest of the service and pursuant to DENR Administrative Order (DAO) 2004-29 "Revised Rules and Regulations for the Implementation of Executive Order 263, Otherwise known as the Community-Based Forest Management Strategy" and FMB Technical Bulletin No. 36: "Procedural Guide on the Conduct of Participatory Community-Based Forest Management Agreement (CBFMA) Holder Performance Evaluation as a requirement for the renewal of Expiring CBFMA", a Performance Evaluation Team (PET) is hereby created, to be composed of the following

Office/ Division	Name	Section/Division
Enforcement Division (Team Leader)	Margie U. Ochoa	Supervising Ecosystem Management Specialist (SVEMS)
Conservation and Development Division (Member)	Julie N. Tanguilig	Development Management Officer IV
	Malco P. Lamigo	Engr. II
	Elna Y. Yoo	Science Research Specialist II
	Lester John A. Estremera	Information Sytem Analyst I
Licenses, Patents and Deeds Division (Member)	Maria Victoria D. Sario	Forester III
	Joseph C. Saños	Economist I
Surveys and Mapping Division (Member)	Jesus Cruz	Development Officer II
	O'Soniel Moises Tuddao	PIT II
PENRO (Member)	Representative	Technical Staff
CENRO (Member)	Representative	Technical Staff

The PET-CBFM shall perform the following duties and functions:

1. Examine available records/documents on the subject CBFM-PO;
2. Coordinate with the party concerned in the provision of pertinent documents on the subject CBFM-PO;
3. Assess CBFM-People's Organizations (POs) in their role as tenure holder using the Second Party obligations stated in the CBFMA and in other related policies;
4. Determine the extent of the area developed by the PO projected in maps using GIS with geotagged photos; and
5. Identify remedial measures/areas for improvement for the catch-up plan of CBFMA-POs and submit report to the Regional Executive Director containing categorical recommendation as to renewal, re-evaluation or non-renewal of the subject CBFMA for review and endorsement to the Undersecretary for Field Operations or the designed approving authority for final decision and action.

Travelling expenses and per diems incurred during the conduct of evaluation shall be charged against Conservation and Development Division (CDD) funds, or their respective office funds, subject to existing accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force unless revoked in writing.


LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director



Department of Environment
and Natural Resources
MIMAROPA Region



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