



Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**  
Provincial Environment and Natural Resources Office

February 09, 2023

**MEMORANDUM**

**TO : The Regional Executive Director**  
**MIMAROPA Region**

**FROM : The OIC-PENR Officer**  
Calapan City, Oriental Mindoro

**SUBJECT : CREATION OF INVENTORY TEAM FOR THE CONDUCT OF**  
**VERIFICATION/INSPECTION ON THE APPLICATION FOR**  
**CLEARANCE OF TREE CUTTING PERMIT**

Forwarded is the composition of inventory team for the conduct of verification/inspection on the application of clearance/permit for tree cutting permit in CENRO Roxas, Oriental Mindoro.

For information and consideration.

  
**ALAN VALLE**



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FN:msd/ad/Buena

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Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

**Community Environment and Natural Resources Office**

Camia St., San Mariano, Roxas, Oriental Mindoro

Contact No.: 0917 876 9985 / 0917 169 0232

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February 06, 2023

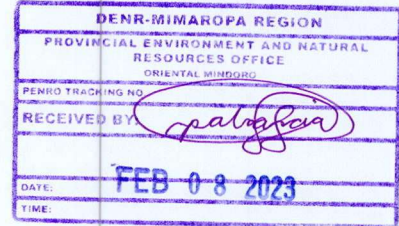
**MEMORANDUM**

**FOR : The Regional Executive Director**  
**DENR MIMAROPA Region**

**THRU : The OIC PENRO**  
**Calapan City, Oriental Mindoro**

**FROM : The CENR Officer**  
**CENRO, Roxas, Oriental Mindoro**

**SUBJECT : COMPOSITION OF THE INVENTORY TEAM FOR THE**  
**CONDUCT OF VERIFICATION/ INSPECTION ON THE**  
**APPLICATION FOR CLEARANCE OF TREE CUTTING PERMIT**



In order to facilitate the conduct of verification/ inspection on the application for clearance/permit for tree cutting, tree inventory teams of CENRO Roxas, Oriental Mindoro.

Please be informed that the composition of Inventory Team of CENRO Roxas listed as shown below:

**TEAM I: (MUNICIPALITIES OF BONGABONG, ROXAS, MANSALAY AND BULALACAO INCLUDING ISSUANCE OF CUTTING PERMIT FOR DPWH PROJECTS AND OTHER NATIONAL GOVERNMENT AGENCIES)**

**Team Leader - Forester II Jiely Rose P. Galindez**

**Assistant Team Leader- Forest Technician II Ireneo Hamlet J. Eustaquio**

**Members - Forest Technician II Anabelle R. Castillo**  
**- Forest Technician I Dennis D. Carpio**

**TEAM I: (MUNICIPALITIES OF BANSUD, GLORIA AND PINAMAALAYAN INCLUDING ISSUANCE OF CUTTING PERMIT FOR DPWH PROJECTS AND OTHER NATIONAL GOVERNMENT AGENCIES)**

**Team Leader - Forester I Aquino D. Bautista**

**Assistant Team Leader - Forester I Lehen B. Bautista**

**Members - Forest Technician I Ginalyn Pariño**





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Forest Technician I Ace Gloria  
Forest Technician I Larry E. Herilla  
Forest Technician I Marcelina E. Maamo

As such, they shall perform the following functions:

- a. The team ensure that all required documents to be submitted by the clients applying for clearance/ permit for tree cutting shall be complete before accepting such as:

**For SPLTP/PLTP applications:**

1. Letter Request
2. Authenticated Copy of Land Title
3. Certification from any of the following LGU officials interposing no objections to the cutting trees (Barangay/City/ Municipal)
4. Waiver of Rights/Special Power of Attorney duly notarized in favor of the requester, if necessary
5. PTA resolution or resolution from any organize group of no objection and reason for cutting (additional if School/Organization).

**For PTPR applications:**

1. Letter Request
2. Title or Tax Declaration
3. Waiver of Rights/ Special Power of Attorney duly notarized in favor of the requester, if necessary

**For DPWH Projects and other Government Agencies:**

1. Letter Request
2. Certification from any of the following LGU Officials interposing no objections to the cutting of trees Barangay / City/ Municipal)
3. Approved Land Tenurial Instrument (LTI) Special Land Use Permit, if within timberland
4. Approved Site Development Plan / Infrastructure Plan with tree charting
5. Appropriate Certificate of Non-Coverage or Environmental Compliance Certificate (CNC or ECC)
6. Free, Prior and Informed Consent (FPIC) , if necessary
7. Waiver/Consent of owner/s, if necessary
8. PAMB Clearance/Resolution, if within Protected Area (PA) if necessary

- b. Also, the team shall submit complete inventory report which contains the following:



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1. Sampling method used;
2. Description of the area evaluated;
3. Duration of inventory report
4. Results of inventory including analysis and recommendations
5. Stand and Stock Table duly signed by the Inventory Team subscribed and sworn to by the CENR Officer;
6. Tally Sheet duly signed by the Inventory Team in MS Excel Format subscribed and sworn to by the CENR Officer;
7. Geo tagged photographs of the applied area inventoried reflecting first and last tree signed by the Inventory Team subscribed and sworn to be the CENR Officer;
8. GIS Map showing the area inventoried as well as strips/plots (sampling design)

For information and record.

ENGR. CAESAR E. QUEBEC  
