

February 07, 2023  
: R4B-2023-002098



**TO: All Officials/Personnel Concerned:**

For strict compliance.

[illegible]

A - For information / guidance / reference	B - For comments / recommendations	C - Pls. take up with me	D - Pls. draft answer memo
E - Pls. appropriate action	F - Pls. immediate investigation	G - Pls. Attach supporting papers	H - Pls. for approval
I - For initial/signature	J - For study/evaluation	K - Pls. release/file	L - Update stat of case

**Important Reminder !**

*Do not tamper. Continue on separate sheet if necessary. Attach this always with the document to be routed as this shall form an integral part of the document process.*





Department of Environment and Natural Resources  
Environmental Management Bureau  
MIMAROPA Region

<b>DENR MIMAROPA RECORDS SECTION RECEIVED</b>	
<b>FEB 28 2023</b>	
<input type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
BY: _____	DATE NO. _____
TIME: _____	

**REGIONAL SPECIAL ORDER**

NO. \_\_\_\_\_  
Series of 2023

**SUBJECT: AUTHORIZING THE ATTENDANCE OF EMB MIMAROPA AGRICULTURAL AND BIOSYSTEM ENGINEERS PERSONNEL IN THE REGIONAL CONVENTION OF THE PHILIPPINE SOCIETY OF AGRICULTURAL ENGINEERS (PSABE)- MIMAROPA CHAPTER AT THE MINDORO STATE UNIVERSITY, VICTORIA ORIENTAL MINDORO ON 22-24 FEBRUARY 2023**

In the interest of service and to continuously capacitate our employees, the following EMB-MIMAROPA personnel are hereby authorized to attend the Regional Convention of the Philippine Society of Agricultural Engineers (PSABE)- Mindoro Chapter at the Mindoro State University, Victoria Oriental Mindoro on 22- 24 February 2023, to wit:

NO.	NAME OF EMPLOYEE	DIVISION/ PEMU SECTION/ UNIT
1	Engr. Airene M. Manalo	PEMU- Oriental Mindoro
2	Engr. Marvin Fetalco	PEMU- Oriental Mindoro
	XxxxxX	

The attendance of the above-mentioned participants shall be at the official time. All expenses to be incurred in relation to this activity shall be chargeable against regular Office funds including a registration fee of Three Thousand (P 3,000.00) pesos only per head subject to the usual accounting and auditing rules and regulations.

Attendees will submit their Individual Learning Report (ILR) within seventy-two (72) hours to the Human Resource Management and Development Unit (HRMDU) right after the said training and a re-echo will be conducted once returns back in the Office.

This Order takes effect on the dates specified herein.

Recommending Approval:

**DONNA MAYOR-GORDOVE, CESO IV**  
Assistant Regional Director, Management System  
DENR- MIMAROPA Region

Approved by:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director  
DENR- MIMAROPA Region

Regional Office: 6<sup>th</sup> Floor DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila  
Office of the Regional Director: (02) 8536 9786; Administrative and Finance Division: (02) 8536 9786  
Environmental Management and Enforcement Division: (02) 8633 2587; Clearance and Permitting Division: (02) 8633 2587  
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E-mail Address: [embmimaropa@emb.gov.ph](mailto:embmimaropa@emb.gov.ph)  
Website: [www.mimaropa.emb.gov.ph](http://www.mimaropa.emb.gov.ph)





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**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director  
DENR- MIMAROPA Region





Republic of the Philippines Department of Agriculture  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**  
SRA Compound, North Avenue,  
Quezon City Email address:  
[bafe@da.gov.ph](mailto:bafe@da.gov.ph)

30 January 2023

**Joe Amil M. Salino**  
Regional Director  
EMB MIMAROPA

**Dear Sir Salino:**

Greetings!

The Bureau of Agricultural and Fisheries Engineering (BAFE) was created by virtue of Strengthening the DA Agricultural and Fishery Engineering Groups, pursuant to Section 24 of the Republic Act No. 10601 also known as "Agricultural and Fisheries Mechanization (AFMech) Law."

The Bureau is mandated to monitor the implementation of the National Agricultural and Fisheries Modernization Plan of the Department of Agriculture. Moreover, it shall plan, implement, and evaluate the development of agricultural mechanization and infrastructure in the agriculture sector.

The above-mentioned mandates are very relevant to the practice of the profession of Agricultural and Biosystem Engineers (ABE), especially in the implementation of the Mandanas Supreme Court Ruling under EO 138 and the inclusion of ABE Division/Unit in the Local Government Units following the DA-DBM-CSC-DILG JMC No.2, S.2020.

In view of this, the BAFE will conduct a cascading session on the Road Map on National Agricultural and Fisheries Modernization, and significant development thereof, which will guide the LGUs in the implementation of agriculture development programs and projects in their respective localities. It will be done parallel to the conduct of the Regional Convention of the Philippine Society of Agricultural Engineers (PSABE)- MIMAROPA Chapter wherein around 250 Professional and Pre-professional ABEs in the entire region will gather at MinSU Auditorium of Mindoro State University in Victoria, Oriental Mindoro, on February 22-24, 2023.

In this connection, we would like to solicit your support by allowing all ABEs employed in EMB MIMAROPA to attend on official travel to the said cascading session on the aforementioned dates and venue. Their names are as follows:

1. Engr. Airene M. Manalo
2. Engr. Marvin Fetalco

A registration fee of Php 3,000.00 shall be collected to cover the cost of food, kits, and other related expense. This excludes the cost of hotel accommodation.

Thank you so much and we look forward to your favorable consideration of this request.

Very truly yours,

  
**ENGR. ARIODAN C. RICO**  
DA-BAFE Director and  
Chair, Professional Regulatory Board of Agricultural and Biosystem Engineers





Republic of the Philippines Department of Agriculture  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**  
SRA Compound, North Avenue,  
Quezon City Email address:  
[bafe@da.gov.ph](mailto:bafe@da.gov.ph)







## Program of Activities

February 22-24, 2023

### FIRST DAY - ACTIVITY LAUNCHING

Time	Activity
8:00 AM - 12:00 NN	Arrival of Participants Registration
1:00 PM - 3:00 PM	Launching of the 1st PSABE MIMAROPA Regional Convention Motorcade Victoria, Oriental Mindoro
3:00 PM - 3:15 PM	Snacks
3:15 PM - 5:00 PM	Tree Growing MinSU Main Campus, Alcate, Victoria, Oriental Mindoro
6:00 PM - 9:00 PM	Governor's Night Fellowship and Socialization


## Meet Our Plenary Speakers

 <b>Engr. Ariodear Rico</b> Chair, Professional Regulatory Board of Agricultural and Biosystems Engineering	 <b>Engr. Andres Tuates</b> President, Philippine Society of Agricultural and Biosystems Engineers
 <b>Engr. Ma. Christine Inting</b> OIC Regional Executive Director, DA-MIMAROPA	 <b>Engr. Ray S. Maranan</b> Assistant Regional Director, DILG-MIMAROPA
 <b>Engr. Sherwin Valdez</b> Board Member, Professional Regulatory Board of Agricultural and Biosystems Engineering	 <b>Engr. Crestituto C. Mangaoang,</b> ASEAN Engr. Adviser, PSABE-PPG

## 1st PSABE MIMAROPA Regional Convention

**ABE as Strong  
Leaders and Key  
Innovators Towards  
Sustainable Food-  
Secured MIMAROPA**

**Mindoro State University**  
Alcate, Victoria, Oriental Mindoro  
February 22-24, 2023

For more information please follow us  
 PSABE MIMAROPA Region

## Program of Activities

February 22-24, 2023

### SECOND DAY - OPENING CEREMONY

Time	Activity
7:00 - 8:00 AM	Registration Breakfast
8:00 - 8:30 AM	Invocation Philippine National Anthem Victoria Hymn Oriental Mindoro Hymn MIMAROPA Hymn PSABE Hymn
8:30 - 9:45 AM	Welcome Remarks Dr. Levy B. Arago, Jr. MinSU President  Message Hon. Joselito C. Malabanan Mayor, Victoria, Oriental Mindoro  Message and Formal Declaration of the Opening of the Convention Engr. Rogelio Madarcos President, PSABE MIMAROPA PARPO II, DAR Oriental Mindoro
9:45 - 10:00 AM	Recognition of 2022 ABELE Topnotcher Engr. Fernando A. Paralejas, Jr. (Top 1)
10:00 - 10:20 AM	Snacks Intermission Number (MABES, MinSU PSABE-PPG)

### SECOND DAY - PLENARY SESSIONS

Time	Activity/Topics
10:20 - 11:00 AM	Introduction of Plenary Speaker Updates on IRR of ABE Law
11:00 - 11:10 AM	Open Forum Awarding of Certificate
11:10 - 11:50 AM	Introduction of Plenary Speaker PSABE Plans and Programs, Accomplishment and Way Forward for Tomorrow and Future
11:50 - 12:00 NN	Open Forum Awarding of Certificate
12:00 - 1:00 PM	LUNCH BREAK
1:00 - 1:40 PM	Introduction of Plenary Speaker Plans, Programs and Thrusts of ABE as Strong Leaders and Key Innovators Toward Sustainable Food-Secured MIMAROPA
1:40 - 1:50 PM	Open Forum Awarding of Certificate
1:50 - 2:30 PM	Introduction of Plenary Speaker Opportunities of Agricultural and Biosystems Engineers Profession in Joint Circular Order of DILG-DA-CSC- DBM
2:30 - 2:40 PM	Open Forum Awarding of Certificate

### SECOND DAY - PLENARY SESSIONS (cont.)

Time	Activity/Topics
2:40 - 3:20 PM	Introduction of Plenary Speaker Leveling off of Agricultural and Biosystems Engineers Professional Fee for the Use of Sign and Seal
3:20 - 3:30 PM	Open Forum Awarding of Certificate
3:30 - 3:45 PM	Snacks Intermission Number (MABES, MinSU PSABE-PPG)
3:45 - 4:25 PM	Introduction of Plenary Speaker Strengthening PSABE Through Value Transformation and Leadership
4:25 - 4:35 PM	Open Forum Awarding of Certificate
4:35 - 5:15 PM	Introduction of Speaker PSABE-PPG Plans and Programs and its Accomplishments Mr. Raymond Balino President, PSABE-PPG
5:15 - 5:25 PM	Open Forum Awarding of Certificate
5:25 - 5:35	Closing Remarks Engr. Mark Keyford S. Onal Head, Institute of Agricultural and Biosystems Engineering Mindoro State University

### THIRD DAY - HOME BOUND





Department of Environment and Natural Resources  
Manual of Authorities on Human Resource Matters

SUBJECT: EMPLOYEE CAREER DEVELOPMENT				Section II Page 6 of 52
TOPIC : LOCAL TRAINING/SEMINAR/WORKSHOP/COURSE				
DESCRIPTION	LEVELS OF PARTICIPANTS	RECOMMENDING APPROVAL	APPROVING AUTHORITY	LEGAL BASES
<b>d. Issuance of Special Order (Training/Seminar/Workshop/Course)</b> d.1. In-House <ul style="list-style-type: none"><li>Initiated by Central</li><li>Initiated by Region</li><li>Initiated by Bureau</li></ul> <b>d.2. External</b>	All levels  All levels  All levels Third Level, PENRO, CENRO & DC Below DC <ul style="list-style-type: none"><li>Central Office</li><li>Staff Bureau</li><li>Line Bureau<ul style="list-style-type: none"><li>Central</li><li>Regional Office</li></ul></li></ul> Regional Office	ASec Supervising HRDS  ARD MS  ABD ASec Supervising HRDS, USec Field Ops ASec Supervising HRDS ABD ABD ABD ARD MS	USec Supervising HRDS  RED  BD USec Supervising HRDS USec Supervising HRDS BD BD RD RED	
<b>e. Issuance of Training Certificate</b> e.1. Initiated by Central  e.2. Initiated by Bureau e.3. Initiated by Region e.4. ENRA Courses	Third Level, PENRO, CENRO and DC <ul style="list-style-type: none"><li>All offices</li></ul> Below DC <ul style="list-style-type: none"><li>All Offices</li></ul> All levels/offices All levels/offices  Central Office <ul style="list-style-type: none"><li>All levels</li></ul> Regional Offices <ul style="list-style-type: none"><li>All levels</li></ul>		ASec Supervising HRDS, USec Supervising HRDS  Dir HRDS, ASec Supervising HRDS  BD RED  Secretary or Delegated Official RED	
<b>f. Memorandum of Agreement (Training)</b>	All levels and stakeholders	ASec Supervising HRDS/ USec Supervising HRDS	Secretary or Delegated Official	