



REGIONAL SPECIAL ORDER
No. 30
Series of 2023

FEB 03 2023

SUBJECT : AUTHORIZING THE CONDUCT OF THE GREEN ECONOMY MODEL (GEM) PROGRAM ASSESSMENT AND PLANNING CUM VALIDATION

In the interest of service and in pursuance with DENR Administrative Order (DAO) No. 2017-08 "Guidelines in Operationalizing the Transition of DENR's Programs and Projects into Green Economy Models (GEM)", the conduct of FY 2021-2022 Assessment and FY 2023 Planning cum Validation is hereby authorized.

It shall be held and participated by concerned DENR and EMB MIMAROPA officials and personnel, as follows:

A. Puerto Galera GEM Site

- Date: 07-09 February 2023 (excluding travel time)
- Participants

Office	Name
Regional Office	Donna Mayor-Gordove, CESO IV ARD, Management Services
	Jonas Paolo M. Saludo OIC, Planning and Management Divisions
	Michaela Rongavilla Chief, PAMBCS
	Nicko T. Ibañez GEM Monitoring Officer
EMB MIMAROPA Regional Office	Jeremiah Reuben V. Cabatuando Focal Person
PENRO Oriental Mindoro	PENRO Alan L. Valle PENR Officer
	Corazon Pudiquet Planning Officer
EMB PEMU Oriental Mindoro	PEMO Ederlita U. Labre
	• Technical Staff
CENRO Socorro	CENRO Rodel M. Boyles
	GEM Technical Staff:
	• Mackaley P. Martinez • Maria Alva Renelyn A. Culla-Umali • Michael Anjelo A. Acuzar

B. Coron GEM Site

- Date: 20-22 February 2023 (excluding travel time)
- Participants

Office	Name
Regional Office	Donna Mayor-Gordove, CESO IV ARD, Management Services
	Jonas Paolo M. Saludo OIC, Planning and Management Divisions
	Michaela Rongavilla Chief, PAMBCS
	Nicko T. Ibañez GEM Monitoring Officer
PENRO Palawan	PENRO Felizardo B. Cayatoc PENR Officer
	Wamalaida Talabucon OIC MSD Chief and concurrent Planning Officer
EMB PEMU	PEMO Edna S. Velasco
	• Karl Alexander R. Dammay
CENRO Coron	CENRO Rodney Verian
	GEM Technical Staff: <ul style="list-style-type: none">• Jeffrey Castro• Mark Glenn Managdag• Nikki Ripalda• Argie D. Billiones• Leny Jagmis• Ariel Delin II

C. El Nido GEM Site

- Date: 23-27 February 2023 (including travel time)
- Participants

Office	Name
Regional Office	Donna Mayor-Gordove, CESO IV ARD, Management Services
	Jonas Paolo M. Saludo OIC, Planning and Management Divisions
	Michaela Rongavilla Chief, PAMBCS
	Nicko T. Ibañez GEM Monitoring Officer
PENRO Palawan	PENRO Felizardo B. Cayatoc
	Wamalaida Talabucon OIC MSD Chief and concurrent Planning Officer
EMB PEMU Palawan	PEMO Edna S. Velasco
	• Nicaith Trisha B. Enrile

Office	Name
CENRO Taytay	CENRO Conrado M. Corpuz
	GEM Technical Staff: <ul style="list-style-type: none"> • Mariano P. Lilang, Jr. • Engr. Marian B. Lachica • Francis Jade Cometa • Lucille Garagara • Lanie Jane Rey

All expenses to be incurred for the conduct of the Assessment and Planning cum Validation, including meals, lease of venue, accommodation and other incidental expenses, shall be charged against respective GEM Funds, while, travelling expenses shall be charged against respective office's funds, all of which are subject to existing accounting and budgeting rules and regulations.

Inasmuch as the Assessment and Planning cum Validation Activity will sometime cover weekends, all personnel concerned shall be entitled to Compensatory Time Off (CTO), subject to the provisions of CSC-DBM Joint Circular No. 2 series of 2004 (Non-Monetary Remuneration for Overtime Services Rendered.)

This Order takes effect on dates specified herein.


LORMELYN E. CLAUDIO, CESO IV
 Regional Executive Director

PMD/MES/NTI/01-06-2023

ACTIVITY DESIGN

FY 2021-2022 Green Economy Model (GEM) Program Assessment and FY 2023 Planning cum Validation

A. RATIONALE

The conduct of a year-end assessment has become an imperative and a common practice in the public sector. It is considered a powerful management tool as it may yield, when taken seriously, improved performance, responsive decision-making process, and quality delivery of service.

It is during this event that performance is reviewed and problems that hinder the attainment of targets are identified and addressed. It is also the time to review the program/project strategies if they are still effective or need improvement, or perhaps an overhaul of the strategic plan.

Inasmuch as the GEM is one of the priority programs of the Department, the conduct of a periodic program review and assessment is a must. There is a need to check if the activities implemented are consistent with the approved Work and Financial Plan (WFP), as well as with the crafted master plan, and that they contribute to addressing the degrading environmental conditions of the three prime tourist destinations within the MIMAROPA Region namely: Puerto Galera in Oriental Mindoro and Coron and El Nido, Palawan.

Since the assessment will be conducted at the field level and to maximize the GEM Team's presence, a validation on the reported accomplishments will, likewise, be carried out.

B. OBJECTIVES

The Assessment and Planning cum Validation will be conducted to determine achievements as well as resolve issues and problems encountered during the planning period. Specifically, the activity aims to achieve the following:

1. Determine if the targets laid out on the FYs 2021 and 2022 Work and Financial Plan (WFP) were met;
2. Review implementation if consistent with the defined timelines in the GEM Master Plan;
3. Identify and address issues and concerns that hinder the achievement of targets;
4. Pinpoint factors associated with the success or failure of the program, service, or organization;
5. Level-off on suitable approaches for each GEM site as well as have a clear guidance on the specific activities to be undertaken under GEM;
6. Identify areas of potential improvement and opportunities for upscaling performance; and
7. If necessary, revise the GEM strategies to make it responsive to the current and emerging situations.

C. METHODOLOGY

The Assessment and Planning cum Validation shall be conducted per GEM site to have an in-depth discussion of previous year's accomplishments and

thrust/directions, review of current year's accomplishments vis-à-vis updated GEM Master Plan, and projected actions for FY 2023 and onwards.

The Regional GEM Team found it more effective to conduct the Assessment and Planning Activity on a per site basis as discussion will be more focused. Details and site particularities and nuances will be considered. Likewise, there is a vast opportunity to dissect issues and concerns encountered in program implementation as well as recommended courses of action for the improvement of the GEM.

Group reporting, Focus Group and Plenary Discussions as well as review of documents will be the main modes to gather information on the physical and financial performance and in the collection of issues and possible implementation.

D. PERSONNEL AND OFFICES INVOLVED

The following officials and personnel shall participate in the GEM assessment and planning activity:

Office	Name
Regional Office	Donna Mayor-Gordove, CESO IV ARD, Management Services
	Jonas Paolo M. Saludo OIC, Planning and Management Divisions
	Michaela Rongavilla Chief, PAMBCS
	Nicko T. Ibañez GEM Monitoring Officer
PENRO Palawan	PENRO Felizardo B. Cayatoc
	Wamalaida Talabucon OIC MSD Chief and concurrent Planning Officer
EMB PEMU Palawan	PEMO Edna S. Velasco
	• Karl Alexander R. Dammay
	• Nicaith Trisha B. Enrile
CENRO Coron	CENRO Rodney Verian
	GEM Technical Staff: • Jeffrey Castro • Mark Glenn Managdag • Nikki Ripalda • Argie D. Billiones • Leny Jagmis • Ariel Delin II
CENRO Taytay	CENRO Conrado M. Corpuz
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Office	Name
PENRO Oriental Mindoro	PENRO Alan L. Valle
	Corazon Pudiquet Planning Officer
EMB PEMU Oriental Mindoro	PEMO Ederlita U. Labre
	• Technical Staff
CENRO Socorro	CENRO Rodel M. Boyles
	GEM Technical Staff: <ul style="list-style-type: none"> • Mackaley P. Martinez • Maria Alva Renelyn A. Culla-Umali • Michael Anjelo A. Acuzar

I. ACTIVITY FLOW

Date/ Time	Activities
PUERTO GALERA GEM	
06 February 2023 (Day 0)	
	Arrival at Puerto Galera
07 February 2023 (Day 1)	
08:30-09:00 AM	Registration
09:00-09:30 AM	Preliminaries
09:30-12:00 NN	<u>Activity 1: Levelling-off</u> <ul style="list-style-type: none"> • Task Force Puerto Galera as a precursor of GEM • GEM Now!
12:00-01:00 PM	Lunch Break
1:00PM - 6:00PM	<u>Activity 2: Assessment Proper</u> <ul style="list-style-type: none"> • Reporting of Accomplishments viz targets • Problems Encountered • Issues and Concerns • Recommendations
08 February 2023 (Day 2)	
08:30-09:00 AM	Preliminaries
09:00-12:00 NN	<u>Continuation of Activity 2: Assessment Proper</u>
12:00-01:00 PM	Lunch Break
01:00-06:00 PM	<u>Activity 3: GEM Master Plan Review</u> <ul style="list-style-type: none"> • Firming up of identified STRATEGIES • Refinement of the Log Frame particularly on the ACTIVITY level
09 February 2023 (Day 3)	
9:00 AM - 6:00PM	<u>Activity 4: FY 2023 Planning and Way Forward</u>

Date/Time	Activities
CORON GEM	
19 February 2023 (Day 0)	
	Arrival at Coron, Palawan
20 February 2023 (Day 1)	

Date/Time	Activities
08:30-09:00 AM	Registration
09:00-09:30 AM	Preliminaries
09:30-12:00 NN	<u>Activity 1: Levelling-off</u> <ul style="list-style-type: none"> • Task Force Coron as a precursor of GEM • GEM Now!
12:00-01:00 PM	Lunch Break
01:00-6:00 PM	<u>Activity 2: Assessment Proper</u> <ul style="list-style-type: none"> • Reporting of Accomplishments viz targets • Problems Encountered • Issues and Concerns • Recommendations
21 February 2023 (Day 2)	
08:30-09:00 AM	Preliminaries
09:00-12:00 NN	<u>Continuation of Activity 2: Assessment Proper</u>
12:00-01:00 PM	Lunch Break
01:00-06:00 PM	<u>Activity 3: GEM Master Plan Review</u> <ul style="list-style-type: none"> • Firming up of identified STRATEGIES • Refinement of the Log Frame particularly on the ACTIVITY level
22 February 2023 (Day 3)	
9:00 AM - 6:00PM	<u>Activity 4: FY 2023 Planning and Way Forward</u>
EL NIDO GEM	
23 February 2023 (Day 1)	
AM	Travel to El Nido, Palawan
01:00-01:30 PM	Registration
01:30-02:00 PM	Preliminaries
02:00-06:00 PM	<u>Activity 1: Levelling-off</u> <ul style="list-style-type: none"> • Task Force El Nido as a precursor of GEM • GEM Now!
24 February 2023 (Day 2)	
08:30-09:00 AM	Preliminaries
09:00-12:00 NN	<u>Activity 2: Assessment Proper</u> <ul style="list-style-type: none"> • Reporting of Accomplishments viz targets • Problems Encountered • Issues and Concerns • Recommendations
12:00-01:00 PM	Lunch Break
01:00-06:00 PM	<u>Continuation of Activity 2: Assessment Proper</u>
25 February 2023 (Day 3)	
08:30-09:00 AM	Preliminaries
09:00-12:00 NN	<u>Activity 3: GEM Master Plan Review</u> <ul style="list-style-type: none"> • Firming up of identified STRATEGIES • Refinement of the Log Frame particularly on the ACTIVITY level
12:00-01:00 PM	Lunch Break


Date/Time	Activities
01:00-03:00 PM	<u>Continuation of Activity 3: GEM Master</u>
03:00-04:00 PM	Health Break
04:00-06:00 PM	<u>Activity 4: FY 2023 Planning and Way Forward</u>
26 February 2023 (Day 4)	
08:30-09:00 AM	Preliminaries
09:00-05:00 PM	<u>Continuation of Activity 4: FY 2023 Planning and Way Forward</u>
27 February 2023	Homeward Bound

E. BUDGETARY REQUIREMENTS

Expenses to be incurred for the conduct of the Assessment and Planning cum Validation, including meals, lease of venue, accommodation and other incidental expenses, shall be charged against respective GEM Funds. While, travelling expenses shall be charged against respective office's funds, subject to existing accounting and budgeting rules and regulations.

The allowable amount per item/object (e.g., meals, accommodation, etc.) shall be strictly observed.

Prepared by:


JONAS PAOLO M. SALUDO
 OIC, Planning and Management
 Division

Recommending Approval:


DONNA MAYOR-GORDOVE, CESO IV
 Assistant Regional Director,
 Management Services

Approved by:


LORMELYN E. CLAUDIO, CESO IV
 Regional Executive Director