



February 2, 2023

MEMORANDUM

FOR : The Regional Executive Director

THRU : The Assistant Regional Director
For Management Services

ATTN. : Chief, HRDS Edna A. Tarrosa

FROM : The OIC, PENR Officer

SUBJECT : **REQUEST FOR ISSUANCE OF SPECIAL ORDER TO PARTICIPANTS WHO WILL ATTEND THE ONLINE TRAINING OF VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING - MODULE 2 ON FEBRUARY 14-17, 2023**

In the interest of the service and in order to equip government employees with basic knowledge and skills on dispute resolution inside and outside the office; learn how to handle labor-related issues including procedures to be followed as well as restorative justice principles to be reintegrated into the office, the following PENRO Romblon personnel are hereby requested for the issuance of Special Order to attend the conduct of **VRP School of Statesmanship Paralegal Training-Module 2 (Dispute Resolution, Restorative Justice and Relevant Labor Laws)** with the theme **"The Making of a Peacemaker"** on February 14-17, 2023.

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|-------------------------|---|-----------------------------|
| 1. Ann J. Adriguez | - | Special Investigator |
| 2. Lei-Ane Grace M. Gan | - | Administrative Assistant II |
| 3. Romer F. Gervacio | - | Land Management Inspector |

A registration of **Php 4, 500.00** per participant shall be charged against PENRO Romblon fund subject to usual accounting and auditing rules and regulations.

For your consideration and approval.

ARNOLDO A. BLAZA, JR.