

Republic of the Philippines Department of Environment and Natural Resources PENRO MARINDUQUE

January 13, 2023

NOTICE OF EMERGENCY MEETING ISO 9001:2015 Quality Management System (QMS)

TO : QMS Core Team of DENR-PENRO Marinduque

FROM : The OIC-PENR Officer

PENRO Quality Management Representative

DATE/TIME : 16 January 2023 (Monday) / 10:00 AM /

VENUE : **PENRO Conference Hall, Boac, Marinduque**

AGENDA :

1) Highlights of the Emergency Meeting held on January 13, 2023 convened by the Regional QMR in preparation for the Surveillance Audit (External Auditors);

2) Review and Reconstitution of QMS Core Team structure and composition;

3) IQA Calendar of Activities;

4) Other matters.

Attendance is a MUST.

IMELDA M. DIAZ

Copy furnished:

The ARD for Management Services, DENR MIMAROPA

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