



DATS NO.

January 04, 2023

MEMORANDUM

FOR

10

THE ASSISTANT REGIONAL DIRECTOR FOR

MANAGEMENT SERVICES

MIMAROPA REGION

FROM

THE OIC PENR OFFICER

ORIENTAL MINDORO

SUBJECT

COMMENTS AND RECOMMENDATIONS ON THE RECALL OF DEVELOPMENT OFFICER (DMO) 1V NESTOR N.

CUASAY TO CENRO ROXAS, ORIENTAL MINDORO

This has reference to your memorandum dated December 05, 2022, on the above-captioned subject. Please be informed that the service of DMO IV Nestor Cuasay as Assistant Management Division Chief is necessary for the operation of the PENR Office, Calapan City.

His continuous services to the Management Services Division will support the Chief Management Services Division, Ms. Maricel Supleo, who is also the concurrent Accountant of this Province. Aside from his function as Assistant Management Services Division Chief, he is also recommended by the undersigned as In Charge, General Services Unit, in line with the compulsory retirement of Administrative Assistant III/ In Charge General Services Unit, Nelson Sikat, this January 05, 2023.

Attached herewith is the prepared special order recommending DMOIV Cuasay as In Charge General Services Unit in concurrent capacity.

For information and consideration

ALANXALLE

DENDRENDO 2201000005