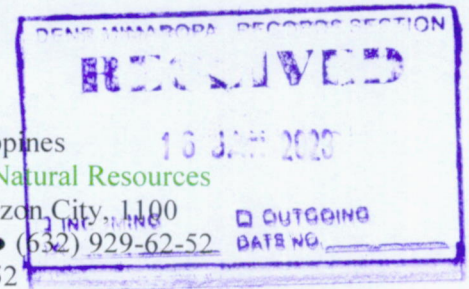




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos.: (632) 929-66-26 to 29 • (632) 929-62-52
929-70-41 to 43-52



MEMORANDUM

TO : The Regional Executive Director, DENR MIMAROPA Region

FROM : The Undersecretary for Policy, Planning and International Affairs and
Chair, Performance Management Team (PMT), Strategic Performance
Management System (SPMS).

SUBJECT : **OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)
ACCOMPLISHMENT REPORT FOR THE 1ST SEMESTER OF CY
2022 OF THE DENR MIMAROPA REGION**

DATE : **DEC 21 2022**

This refers to your submitted OPCR Accomplishment Report for the 1st Semester of CY 2022.

We have found the submitted OPCR in order and have endorsed the same to the Office of the Undersecretary for Field Operations – Luzon, Visayas and Environment for approval.

For information.

ATTY. JONAS R. LEONES, *CESO I*

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, LORMELYN E. CLAUDIO, Head of DENR- MIMAROPA Region, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2022

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

Date: _____

Approved by: _____

ATTY. JUAN MIGUEL T. CUNA, CESO I

Undersecretary for Field Operations - Luzon, Visayas and Environment

Date: _____



P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT									
Financial Statement	100% of financial statements per Section 41 of PD No. 1445 submitted to DENR CO FMS Accounting on January 31, 2022	60,000	ARD for Management Services - Finance Division PENROs - Management Services Division	Submission dates: February 2 and February 14, 2022		5.000	2.866	3.933	Scope of Coverage: CY 2021 MOVs: transmittal to DENR C.O.- FMS Accounting; Transmittal to COA with COA stamp Dimensions to Measure: Quality & Timeliness
Submission of Budget and Financial Accountability Reports (BFARs)	11 Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 Updated Guidelines relative to Budget and Financial Accountability Reports (BFARs)* starting FY 2019 submitted on the prescribed period as follows:	211,000	ARD for Management Services - Finance Division - Planning & Managament Division PENROCs - Management Services Division - Planning & Managament Unit - Finance & Budget Unit	Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 Updated Guidelines relative to Budget and Financial Accountability Reports (BFARs)* starting FY 2019 submitted on the prescribed period as follows:		5.000	5.000	5.000	R.O. submit to C.O. based on the Memo of USEC Teh dated 8 Jan. 2021 on or before 15 days following the end of each quarter Scope of Coverage: Jan. - Dec. 2022 MOVs: R.O. transmittal to C.O. thru email Dimensions to Measure: Quality & Timeliness
	1st Qtr- April 8,2022 2nd Qtr- July 15,2022				5.000	5.000	5.000		
	1st Qtr- April 5; 2nd Qtr- July 7				5.000	5.000	5.000		
	*BAR No. 1 (QPRO)			1st Qtr- April 5; 2nd Qtr- July 7		5.000	5.000	5.000	
	*FAR No.1 (SAAODB)			1st Qtr- April 6; 2nd Qtr- July 6		5.000	5.000	5.000	
	*FAR No. 1-A (SAAODBOE)			1st Qtr- April 12; 2nd Qtr- July 8		5.000	5.000	5.000	
	*FAR No. 1-B (LASA)			1st Qtr- none to report; 2nd Qtr- July 4		5.000	5.000	5.000	
	*FAR No. 1-C (SODLB IAFT)			1st Qtr- none to report; 2nd Qtr- July 4		5.000	5.000	5.000	
	*FAR No. 2 (SABUDB)			1st Qtr- April 12; 2nd Qtr- July 13		5.000	5.000	5.000	
	*FAR No. 2-A (SABUDBOE)			1st Qtr- April 1; 2nd Qtr- July 8		5.000	5.000	5.000	
	*FAR No. 5 (QRROR)								
	*FAR No. 6 (SABUDB TR)								
	*FAR No. 4 Monthly Report of Disbursement (MRD)			Monthly Report of Disbursement (MRD) Submitted Jan 2022 - February 5, 2022 Feb 2022- March 4, 2022 Mar 2022- April 4, 2022 Apr 2022- May 3, 2022 May 2022- June 4, 2022 June 2022- July 6, 2022		5.000	4.276	4.638	R.O. to submit to C.O. on or before 5 days following the end of the month Scope of Coverage: Jan. - Dec. 2022 MOVs: R.O. transmittal to C.O. Submission thru email Dimensions to Measure: Quality & Timeliness
Sustained compliance with COA Audit Findings	50% of Prior Year's Audit Recommendations fully implemented as shown in COA CAAR Status of implementation of Prior Years' Recommendations (Part III)on December 1, 2022 with report submitted to ASEC for Finance		ARD for Management Services - Finance Division All concerned Divisions PENROs - Management Services Division	2nd Semester target					R.O to submit to C.O. thru FMS Director Scope of Coverage: 2021 CAAR MOVs: Agency Action Plan Status of Implementation (AAPSI) submitted to ASEC for Finance Dimensions to Measure: Quantity & Timeliness Deadline of Submission is subject to change based on the instruction of the top management

PIA/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	50% of Current Year's Audit Observations and Recommendations fully implemented as shown in CAAR (Part II) on December 1, 2022 with report submitted to the ASEC for Finance		ARD for Management Services - Finance Division All concerned Divisions PENROs - Management Services Division	2nd Semester target					R. O. submitted to the C.O. FMS Director; PENRO submitted to the R.O. Scope of Coverage: 2021 CAAR MOVs: Agency Action Plan Status of Implementation (AAPS) submitted to ASEC for Finance Dimensions to Measure: Quantity & Timeliness Deadline of Submission is subject to change based on the instruction of the top management
Compliance to PHILGEPS Conditions	100% PHILGEPS conditions complied by January 31, 2023	14,000	ARD for Management Services - Administrative Division - Procurement Section - RBAC PENROs - Management Services Division - PBAC	2nd Semester target					copy furnish DENR Central Office (PSMD-PrMS) Scope of Coverage: 1 Jan. 2022- Dec. 31, 2022 MOVs: PhilGEPS Generated PBB Report at https://data.philgeps.gov.ph or proof of submitted justification to ao25secretariat@dap.edu.ph Dimensions to Measure: Quality & Timeliness
Conduct of Early Procurement Activity (EPA)	50% of the total value of eligible projects conducted from the submission of NEP to Congress and with approved indicative APP submitted within the prescribed deadline	10,000	ARD for Management Services - Administrative Division - Procurement Section - RBAC PENROs - Management Services Division - PBAC	2nd Semester target					Scope of Coverage: CY 2023 MOVs: Submitted Certificate to GPBB Acknowledgement from GPBB Dimensions to Measure: Quality & Timeliness Early Procurement Activities should be conducted in FY 2022 Copy furnished DENR C.O. (PSMD-PrMS)
Submission of results of FY 2021 Agency Procurement Compliance Performance Indicator (APCPI) System	100% APCPI Results by the concerned offices submitted to GPPB-TSO on 30 June 2022		ARD for Management Services - Administrative Division - Procurement Section - RBAC PENROs - Management Services Division - PBAC	100% APCPI Results by the concerned offices submitted to GPPB-TSO on 14 June 2022		5.000	5.000	5.000	Scope of Coverage: CY 2021 MOVs: Auto-generated acknowledgement from the GPPB-TSO Dimensions to Measure: Quality and Timeliness copy furnished PSMD NEW - Included in the qualifying of PBB AO 25 deadline is on 30 June 2022
Submission of Annual Procurement Plan (APP) Non-CSE based on the approved GAA to GPPB-TSO	100% Annual Procurement Plan (APP) - Non CSE CY 2022 based on the approved 2022 GAA submitted to GPBB-TSO on March 31, 2022 in accordance with GPBB Circular 02-2020 dated May 20, 2020	130,000	ARD for Management Services - Administrative Division - Procurement Section - RBAC PENROs - Management Services Division - PBAC	100% Annual Procurement Plan (APP) - Non CSE CY 2022 based on the approved 2022 GAA submitted on Jan. 31, 2022		5.000	5.000	5.000	Scope of Coverage: CY 2022 MOVs: Auto-generated acknowledgement from the GPPB-TSO Dimensions to Measure: Quality & Timeliness copy furnish the DENR Cental Ofie (PSMD-PrMS)
Submission of Report on the Physical Count of Property, Plant and Equipment (RPCPPE) to COA	1 Report on Physical Count of property, plant and equipment (RPCPPE) submitted to Commission on Audit (COA) on 31 January 2022 based on Govt accounting Manual	230,000	ARD for Management Services - Administrative Division - General Services Section PENROs - Management Services Division	1 Report on Physical Count of property, plant and equipment (RPCPPE) submitted to Commission on Audit (COA) on 22 March 2022 based on Govt accounting Manual		5.000	1.748	3.374	Scope of Coverage: CY 2021 MOVs: Submitted Inventory report (RPCPPE) with stamp received by COA Dimensions to Measure: Quality & Timeliness RPCPPE as of Dec. 31, 2021 with stamp received by COA of the R.O. and PENROs. Copy furnish DENR C.O. (PSMD-PMS)
Implementation of Good Governance conditions	100% SALN of DENR employees based on Section 8 of RA 6713 submitted to concerned oversight agency on April 30, 2022	103,000	ARD for Management Services - Administrative Division - Personnel Section	100% SALN of DENR employees based on Section 8 of RA 6713 submitted to concerned oversight agency on June 07, 2022 (Adjusted date of submission to end of July 2022)		5.000	5.000	5.000	Scope of Coverage: From March 1- April 30, 2022 . From the submission of individual SALN MOVs: matrix and transmittal to oversight agency (CSC and OP) Dimensions to Measure: Quality & Timeliness

PIA/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	100% SALN submitted to DENR Personnel Section based on Section 8 of RA 6713 on February 28, 2022		ARD for Management Services - Administrative Division - Personnel Section All permanent employees PENROs - Management Services Division - All permanent employees CENROs - All permanent employees	100% SALN of DENR employees based on Section 8 of RA 6713 submitted to Personnel Section on February 28, 2022		5.000	5.000	5.000	Scope of Coverage: 2021 SALN MOVs: endorsement memorandum to personnel section Dimensions to Measure: Quality & Timeliness Deadline of submission of SALN was extended until 30th of July per CSC MC N. 06 s 2021.
	100% of SALN reviewed within 7 days upon submission of respective office in the Personnel Section		ARD for Management Services - Administrative Division - Personnel Section PENROs - Management Services Division	100% of SALN reviewed by the Committee on March 7, 2022		5.000	5.000	5.000	Scope of Coverage: 2021 SALN MOVs: Certification of conduct of review Committee meeting Dimensions to Measure: Quality & Timeliness
	100% Notice of Salary Adjustment (NOSA) received by employee by 31 March 2022	89,000	ARD for Management Services - Administrative Division - Personnel Section	100% Notice of Salary Adjustment (NOSA) received by employee by 30 March 2022		5.000	3.212	4.106	Scope of Coverage: From the issuance of NBC 588 dated 3 Jan. 2022 (RA No. 11466) MOVs: received copy and summary Dimensions to Measure: Quality & Timeliness
	100% Certification of Leave Credits issued to all employees 7 working days after each semester		ARD for Management Services - Administrative Division - Personnel Section PENROs - Management Services Division	100% Certification of Leave Credits issued to all employees issued on 4 July 2022		5.000	5.000	5.000	Scope of Coverage: All leave credits certificate issued to all employees each quarter MOVs: Leave Credits Certification Dimensions to Measure: Quality & Timeliness
	FY 2022 OPCR Commitment based on approved SPMS guidelines submitted to Director for Policy and Planning Service on 31 March 2022	41,000	ARD for Management Services - Planning & Management Div. - Plans and Programs Section ARD for Technical Services PENROs CENROs	FY 2022 OPCR commitment based on approved SPMS guidelines submitted to Director for Policy and Planning Service on March 31, 2022		5.000	3.000	4.000	Scope of Coverage: CY 2022 MOVs: receiving copy of OPCR submitted to PPD Dimensions to Measure: Quality & Timeliness PENRO submitted to PMD Region; CENRO-submitted to Planning Section, MSD
	100% of DPCRs commitment based on the approved OPCR submitted to Director concerned by April 15, 2022	41,000	ARD for Management Services - Planning & Management Div. - Plans and Programs Section ARD for Technical Services All Regional Division Chiefs All PENRO Division Chiefs	CDD May 25 PMD Apr. 26 SMD May 18 LPDD Apr. 13 ED Apr 12 AD Apr 4 FD Mar 3 LD Apr 1		5.000	3.689	4.345	Scope of Coverage: CY 2022 MOVs: receiving copy of DPCR to Director concerned Dimensions to Measure: Quality & Timeliness PENRO submitted to Admin Division Regional Office
	100% IPCRs commitment based on the approved DPCR submitted to Personnel Division/ Unit by 30 April 2022	53,000	ARD for Management Services - Administrative Division - Personnel Section PENROs - Management Services Division All employees	100% IPCRs commitment based on the approved DPCR submitted to Personnel Division/ Unit by 30 April 2022		4.849	3.000	3.925	Scope of Coverage: CY 2022 MOVs: receiving copy of IPCR to Personnel Section Dimensions to Measure: Quality & Timeliness PENRO submitted to Admin Division Regional Office. CENRO-submitted to Admin & Finance Section, MSD
Actions on Documents/ Requests	100% documents acted upon with minor revision 7 working days for simple documents and 15 working days for complex documents upon receipt	846,000	ORED ARD for Management Services ARD for Technical Services All Division Chiefs PENROs/CENROs Regional NGP Coordinator RSCIG All Employees	100% documents acted upon with minor revision 7 working days for simple documents and 15 working days for complex documents upon receipt		4.000	4.000	4.000	Scope of Coverage: 100% of the received documents MOVs: Based on Document Tracking System, Logbook Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness

PIA/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Attendance to Meetings / Workshops / Conferences	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences		ORED ARD for Management Services ARD for Technical Services All Division Chiefs PENROs/CENROs Regional NGP Coordinator RSCIG All Employees	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences			5.000	5.000	Scope of Coverage: Meetings attended by head of office or meetings of head of office delegated to staff MOV: Report, matrix of workshop and conference S.O. and Notice of meeting Dimensions to Measure: Timeliness
SUPPORT TO OPERATIONS									
Data Management including Information Systems Development and Maintenance	100% maintained functional databases and Information Systems with reports submitted to the Director for KISS 7 days after the end of each quarter	277,000	ARD for Management Services - Planning & Management Div. - Regional ICT Unit PENROs - Management Services Division - Planning & Management Unit	Reports were submitted to Director of KISS on: 1st Qtr (4-7-22) 2nd Qtr (7-7-22)		4.000	3.000	3.500	Scope of Coverage: Information Systems developed MOV: Quarterly reports submitted to Director KISS- OD Dimensions to Measure: Quality & Timeliness
	1 Network infrastructure maintained with 85% uptime with report submitted every 5th day of the following month		ARD for Management Services - Planning & Management Div. - Regional ICT Unit PENROs - Management Services Division - Planning & Management Unit	Reports were submitted to Director of KISS on: Jan (2-3-22) Feb (3-1-22) Mar (4-2-22) Apr (5-2-22) May (6-1-22) June (7-3-22)		4.000 4.000 4.000 4.000 4.000 4.000	5.000 5.000 5.000 5.000 5.000 5.000	4.500 4.500 4.500 4.500 4.500 4.500	Scope of Coverage: Regional Offices to PENRO MOV: Region & KISS: report Dimensions to Measure: Quality & Timeliness
	4 website module content updated within 2 days upon approval (External DENR Web Portal)		ARD for Management Services - Planning & Management Div. - Regional ICT Unit - Regional Strategic Communication and Initiatives Group	4 website module content updated within 2 days upon approval (External DENR Web Portal)	5.000		5.000	5.000	Scope of Coverage: SCIS -banner/ announcement, news, photos, regional news, news alerts; SCIS counterpart of Bureau and ROs MOV: Monthly report Dimensions to Measure: Quantity & Timeliness
	100% of development activities of all issued Tenure Instruments updated in eFIS within 15 days		ARD for Technical Services - Licenses, Patents & Deeds Div - Conservation and Development Div - Enforcement Division ARD for Management Services - Planning & Management Div. PENROs - Technical Services Division CENROs	Reviewed and evaluated the FLGMA/PLA/FLGLA, Reviewed and evaluated the CBFMA and CSC Viewer/user of tenure data information Submitted online to FMS those tenure instruments endorsed by CDD and LPDD		3.667 3.000 4.000 4.000	3.000 2.000 3.000 4.000	3.333 2.500 3.500 4.000	Scope of Coverage: Existing 25 year tenure instruments with submitted CY 2021 annual accomplishment report and/or MOV: Date receipt and date encoded Dimensions to Measure: Quality & Timeliness
	100% of basic information of all Issued Tenure Instruments and Private Tree Plantation Registrations updated in eFIS within 7 calendar days upon receipt of the approved agreement/registration		ARD for Technical Services - Licenses, Patents & Deeds Div ARD for Management Services - Planning & Management Div. PENROs - Technical Services Division - Management Services Division CENROs	Reviewed and evaluated the Private Plantations holders/permits submitted online by PENROs and endorsed to PMD those with correct information		3.000	2.000	2.500	Scope of Coverage: Newly approved tenure and PTPR MOV: Date receipt and date encoded Dimensions to Measure: Quality & Timeliness

PIA/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Legal Services including Operations against Unlawful titling of Public Land	90% of pleadings reviewed and submitted for filing on the deadline as ordered by the courts, other tribunals and/or OSG	107,000	ARD for Management Services - Legal Division	100% of pleadings filed in respective Trial Courts within the deadline	5.000		5.000	5.000	Scope of Coverage: 90% of targets indicated in the WFP MOVs: Order of Court received and Pleadings; summary matrix of pleadings filed in court and other tribunals Dimensions to Measure: Quantity & Timeliness
	100% of offices with complete Updated Citizen's Charter processes posted 15 working days upon receipt of issuance of IAD-LAS memo for Staff Bureaus and Regional Offices			Updated Citizen's Charter processes posted on April 11, 2022 upon receipt of issuance		5.000	5.000	5.000	Scope of Coverage: 100% of updated Citizen's Charter MOVs: proof of posting and issuance of IAD-LAS memo for Staff Bureaus and Regional Office Dimensions to Measure: Quality & Timeliness
Production and Dissemination of Technical and Popular Materials in the Conservation of Natural Resources including Environmental Education	85% IEC materials disseminated two (2) months after full delivery from Procurement Section		Office of the RED - Regional Strategic Communication and Initiatives Group	100% IEC materials disseminated two (2) months after full delivery from Procurement Section	5.000		5.000	5.000	Scope of Coverage: local and national MOVs: disseminated materials - memo/logbook of IEC materials received by other offices and stakeholders Dimensions to Measure: Quantity & Timeliness
	1 DENR-Regional Integrated IEC Action Plan endorsed by the Regional Executive Director to SCIS on 31 March 2022	49,000	Office of the RED - Regional Strategic Communication and Initiatives Group	1 DENR Regional IEC Action Plan prepared submitted on March 15, 2022		4.000	5.000	4.500	Scope of Coverage: Regional MOVs: Regional Integrated IEC Action Plan Dimensions to Measure: Quality & Timeliness
	8 Environmental events /activities/ engagement organized (via face to face or online application) based on FY 2022 WFP with report submitted to the USEC concern 5 days after the event	781,000	Office of the RED - Regional Strategic Communication and Initiatives Group PENROs/CENROs - Information Officers	8 Events conducted as of 1st Semester CY 2022 Semester CY 2022	3.000		5.000	4.000	Scope of Coverage: Regional, PENROs and CENROs based on WFP and Regional Office submitted to SCIS MOVs: list of environmental events: activity reports Dimensions to Measure: Quantity & Timeliness
	14 Transparency Seal requirements updated and posted three (3) days upon receipt and monitoring reports submitted (based on advisory to be issued by SCIS)		ARD for Management Services - Planning & Management Div. - Regional ICT Unit	14 Transparency Seal requirements updated and posted three (3) days upon receipt	3.000		5.000	4.000	Scope of Coverage: updated CY 2022 section 102 of FY 2022 GAA MOVs: Consolidated report- SCIS Accomplished updated transparency seal monitoring tool Dimensions to Measure: Quantity & Timeliness Monitoring reports submitted based on issuance of advisory by SCIS
Formulation and Monitoring of ENR Sector Policies, Plans, Programs, and Projects	100% monthly accomplishment reports based on targets compliant to prescribed format submitted to the Usec for Policy and Planning and International Affairs every 5th day of the following month	262,000	ARD for Management Services - Administrative Division - Finance Division - Legal Division - Planning & Management Div. - Monitoring & Evaluation Section ARD for Technical Services - Conservation & Dev't Division - Enforcement Division - Licenses, Patents & Deeds Division - Surveys & Mapping Division Reg'l NGP Coordinator ORED - Regional Strategic Communication and Initiatives Group PENROs - Technical Services Division - Management Services Division CENROs	100% monthly accomplishment reports (MAR) based on targets compliant to prescribed format submitted to PMED every 3rd day of the following month MAR January - February 3, 2022 MAR February - March 3, 2022 MAR March - April 3, 2022 MAR April - May 3, 2022 MAR May - June 3, 2022 MAR June - July 3, 2022		5.000 5.000 5.000 5.000 5.000 5.000	5.000 5.000 5.000 5.000 5.000	5.000 5.000 5.000 5.000 5.000	Scope of Coverage: Monthly regional consolidated report including PENROs & CENROs MOVs: accomplishment report submitted and received by office of the Usec PPIA Dimensions to Measure: Quality & Timeliness

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM									
Issuance of Wildlife Permits , Clearances and Certifications	80% wildlife permit, certifications and/ or clearance applications acted upon within the prescribed period 1st Semester target LTP-604 WFP-2 WEC-300 GP-2	317,000	ARD for Technical Services - Licenses, Patents and Deeds Division - Wildlife Permitting Section PENRO - Technical Services Division CENROs	100% (1,012) wildlife permits issued within prescribed time LTP- 605 WEC-406 GP-1	5.000	4.000	5.000	4.667	Scope of Coverage: breakdown of permit clearance timeline per UWM MOV's: supporting documents stated RA 9147 (DAO 2004-55, DAO 2004-60) Dimensions to Measure: Quantity, Quality & Timeliness Wildlife permit applications acted upon within the number of days as prescribed by the law: LTP: 1-2 days; CWR: 7 days, WFP: 24 days, WSUP (for show): 7 days; Non-CITES Import/ Export/Re-Export Certificate: 5 days; Memo-endorsement of CITES permit application- 5 days and issuance by CITES Import/ Export/ Re-Export permit: 2-3 days (BMB); GP/ Affidavit of Undertaking/ MOA: 4 days; Clearance to operate: 24 days; Wildlife Collector Permit for collection of butterfly/ monkeys:13 days; WSUP for collection of soft-shelled turtles: 13 days; Special Local Transport Permit: 5 days
	3,570 km of patrol conducted within conservation area uploaded to the LAWIN server every 5th of the ensuing month	5,636,000	ARD for Technical Services - Enforcement Division - Surveillance & Intelligence Section PENROs - Technical Services Division CENROs	5,329.29 kms were patrolled from January- June from January- June 2022 based on the Lawin	5.000		5.000	5.000	CENRO: at least 10 km regular patrol conducted (monthly) Scope of Coverage: Total forestland MOV's: Based on the data uploaded on the Lawin server Dimensions to Measure: Quantity & Timeliness
	75% of the observed threats that require post patrol responses had action taken with reports submitted on June 30,2022		ARD for Technical Services - Enforcement Division - Surveillance & Intelligence Section PENROs - Technical Services Division CENROs	83% of observed threats as of the first semester were addressed	4.000		5.000	4.500	Several observe threats require a different level of responses (within a week, one month, two months or three months) depending on the gravity of certain threats, some threats need a longer time to resolve or address. As such as, 75%^ of observed threats that requires post patrol reponses must be addressed or had actions taken at the end of the year. Scope of Coverage: Threats observed within the total forestland; Year covered: 2022 MOV's: Based on the data uploaded on the Lawin server and reports submitted Dimensions to Measure: Quantity & Timeliness
Resolution of land cases with claims and conflict cases	80% of 22 land disputes/cases resolved/ decided amicably and through regular procedure atleast 10% of land cases that undergone ADR proceedings resolved amicably by the end of June 2022	323,000	ARD for Technical Services - Licenses, Patents and Deeds Division ARD for Management Services - Legal Division PENROs - Technical Services Division CENROs	20 cases resolved thru ADR with resolutions	4.212		4.000	4.106	Timeline-provision on DAO 2016-30/31 For ADR- under section 34 of DAO 2016-30, the conduct of ADR proceedings shall be 39 days from the date of referral to and ADR Officers For regular procedures- no timeline was set. Proposal for the identification of the timeline is drafted by LMB for deliberation Scope of Coverage: Land disputes/ cases resolved amicable based on DAO 2016-30 and through regular procedure based on DAO 2016-31 within the year MOV's: order of compromise agreement signed by the PENRO or the RED. Final decision/ resolution/ order signed by the RED Dimensions to Measure: Quantity & Timeliness

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Collection of Revenues	12,226,396 Revenues Collected and deposited to BTR with monthly report of collection every 5th day of the following month Forestry- 9,528,847 Lands- 2,575,549 PA- 122,000 Total- 12,226,396		ARD for Technical Services - Licenses, Patents and Deeds Division - Conservation & Dev't Division PENROs - Technical Services Division - Management Services Division CENROs PASu's	23,338,437.10 Revenues Collected as June 30, 2022	5.000		5.000	5.000	Scope of Coverage: Lands-Foreshore, patrimonial and Gov't properties. PA-Issuance of Wildlife permits, income generated through visitor entrance. FMB-forest revenue collected with official receipt covering all corporate tenures (IFMA, SIFMA, FLGMA, FLAG, FLAGT) MOV's: Monthly report of collection, deposit slip Dimensions to Measure: Quantity & Timeliness
Re- appraisal of Foreshore Leases	1 Re-appraisal of Foreshore Lease with re-appraisal report with complete requirements submitted to LMB on June 30, 2022	5,000	ARD for Technical Services - Licenses, Patents and Deeds Division PENROs - Technical Services Division CENROs	1 Re-appraisal of Foreshore Lease submitted to RO for approval of RED last June 28, 2022	3.000		4.000	3.500	Semi-annual Scope of Coverage: Re-appraisal report of foreshore lease received by LMB within the year MOV's: regional office transmittal memo to LMB; list of re-appraisal provided by LMB Dimensions to Measure: Quantity & Timeliness
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	38 PAMB Resolutions approved by RED with minutes of meeting submitted to BMB within 7 days after the review of the PAMB minutes and Resolutions of the Regional Office		ARD for Technical Services - Conservation & Dev't Division - PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs PASUs	57 resolutions were endorsed to RO for approval RO for approval	5.000		4.919	4.960	Scope of Coverage: All Protected Areas MOV's: PAMB Resolutions with approved minutes Dimensions to Measure: Quantity & Timeliness
	11 PAs with BMS conducted semi-annually with reports submitted to BMB 7 days after review of the Region 1. Marinduque Wildlife Sanctuary 2. Mts. Igilt-Baco Natural Park 3. Mt. Calavite Wildlife Sanctuary 4. Apo Reef Natural Park 5. Naujan Lake National Park 6. Malampaya Sound Protected Landscape and Seascape 7. El Nido-Taytay Managed Resource Protected Area 8. Mt. Mantalingahan Protected Landscape 9. Rasa Island Wildlife Sanctuary 10. Mt. Guiting Guiting Natural Park 11. CALSANAG Watershed Forest Reserve	2,750,000	ARD for Technical Services - Conservation & Dev't Division - PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs PASUs	11 BMS reports were reviewed by RO and endorsed to BMB	3.000	4.424	4.424	3.949	Scope of Coverage: Breakdown of PAs (number of BMS Conducted) MOV's: BMS Report (Semi-Annual) Dimensions to Measure: Quantity, Quality & Timeliness
	2 Caves assessed and recommended for classification classified based on DMC 2007-04 with report submitted to BMB 7 days after review of the Regional Office	1,500,000	ARD for Technical Services - Conservation & Dev't Division - PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs	2 caves assessed with recommendations endorsed to RO		4.000	4.000	4.000	Scope of Coverage: PAs and non-PAs MOV's: Cave assessment report with recommended classification and with signed map (Grade 3c or higher) RCC Resolution endorsing cave classification Dimensions to Measure: Quality & Timeliness

PI/APs	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Land Survey, Disposition and Records Management	388 patents for Residential Lands processed within 120 calendar days and approved and transmitted within 10 days to ROD based on RA 10023 and IRR	1,620,000.00	ARD for Technical Services - Licenses, Patents and Deeds Division - Patents and Deeds Section PENROs - Technical Services Division CENROs	286 residential patents issued as of June 2022	2,474	4,000	4,000	3,491	Format of transmittal based on DAO 2019-11 LMB will provide template for reporting accomplishments on patent issuance performance target based on WFP under remarks (column 1) state the target based on GAA- to be used for other performance measures stipulated in performance information in GAA Scope of Coverage: Transmitted to ROD within current year MOV's: transmittal sheets with stamp received by ROD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness 7 days-simple; 15 - complex; LMB will provide MOV's Scope of Coverage: survey plans approved within the year MOV's: approved survey plans verified within LAMS Dimensions to Measure: Quantity & Timeliness
	450 approved survey plans through LAMS on June 30 2022	550,000	ARD for Technical Services - Surveys and Mapping Division	539 survey plans approved based on LAMS as of June 30, 2022	4,354		5,000	4,677	Scope of Coverage: transmittal sheets with stamp received by ROD, signed judicial form MOV's: transmittal sheets with stamp received by ROD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness Based on RA 11573, 120 days
	201 patents approved for Agricultural lands and transmitted to ROD	687,000.00	ARD for Technical Services - Licenses, Patents and Deeds Division - Patents and Deeds Section PENROs - Technical Services Division CENROs	137 agricultural patents issued as of June 2022	2,351	4,000	4,000	3,450	Scope of Coverage: transmittal sheets with stamp received by ROD, signed judicial form MOV's: transmittal sheets with stamp received by ROD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness
Forest Development, Rehabilitation and Protection	5,343 hectares area maintained and protected (2020-2022 plantation establishment) with at least 85% survival inspected within 30 days after request for inspection Year 3 M&P = 141 ha Year 2 M&P = 4,597 ha Total = 4,838 ha target for 1st semester	25,200,000	Reg'l NGP Coordinator PENROs - Technical Services Division - NGP Focal Person CENROs - NGP Site Coordinator	3,478 ha area contracted for maintenance and protection activity, M&P activities conducted with 85% survival inspected within 30 days after request for inspection		4,000	3,000	3,500	Scope of Coverage: 2020-2022 established plantation MOV's: shall be compiled by project preferably in a folder to include the ff: LOA, PO workplan, letter request for inspection, memo submitting the inspection report, geotagged photos, map and disbursement vouchers. List/matrix NGP planted area with inspection report Dimensions to Measure: Quality & Timeliness
Average Rating:					4.024	4.534	4.296	4.353	
CATEGORY					Rating				
Total Overall Rating					64.39	126.94	176.13	178.454	
Final Average Rating					4.024	4.534	4.296	4.353	
Adjectival Rating					VS				
Assessed by:					Final Rating:				
MELINDA C. CAPISTRANO OIC Director, Planning and Policy Service					Date:				
ATTY. JENNIS P. LEONES, CESO I Undersecretary for Policy, Planning and International Affairs Chairman, Performance Management Team (PMT)					ATTY. JUAN MIGUEL T. CUNA, CESO I Undersecretary for Field Operations - Luzon, Visayas and Environment				
Legend: 1 - Quantity 2 - Quality 3 - Timeliness 4 - Average									