

Republic of the Philippines Department of Environment and Natural Resources

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES REGION IV – MIMAROPA

2 3 JAN 2023

January 6, 2023

MEMORANDUM

FOR

The Regional Executive Director

DENR-MIMAROPA Region

1515 DENR By the Bay Building, Roxas Blvd.,

Brgy 668, Ermita, Manila

FROM

The OIC, PENR Officer

SUBJECT

REQUEST FOR TRAVEL AUTHORITY

Please be informed that the undersigned would like to seek the approval of a travel authority to Seoul, South Korea on April 16-20, 2023.

Attached are the necessary documents in support to the above request.

For information and consideration.

ERNESTO E. TAÑADA

Brgy. Payompon, Mamburao, Occidental Mindoro Email address: msd_occmdo@yahoo.com Telephone number: 043-458-1103



0.0 kg

Purchased Baggage

Seat



Booking ID: NLU3XK

Booking Date: November 22,2022

Meals

se refer to airline website for addition	inal COVID-19 precaution	ary measures	for passengers.			
light 1	- Departing		Arriving			
5j-188	MNL Manila Manila, Terminal-Terminal 3 16 Apr 2023, 17:25		ICN Seoul Incheon Intl Arpt, Terminal-ICN Airport 16 Apr 2023, 22:35			Non Stop 4h 10m
Flight 1 Departing			Arriving			
5j-187	ICN Seoul Incheon Intl Arpt, Tern Airport 20 Apr 2023 , 00:45	MNL Manila ninal-ICN Manila, Terminal-MNL 20 Apr 2023, 04:05		minal-MNL Airpor	t	Non Stop 4h 0m
Passenger(s) Details		PNR	FF No	E-Ticket	Insurance No.	Status
MS. JOSEPHINE TANADA Adult (1 MAY 1965)	P8269679B, Philippines 23 NOV 2031	NLU3XK		NLU3XK	-	Confirmed
MR. ERNESTO TANADA Adult (18 JAN 1961)	P8269678B , Philippines 23 NOV 2031	NLU3XK		NLU3XK		Confirmed
MS. KRYZZANE JEN TANADA Adult (29 MAY 1999)	P3852304B , Philippines 14 NOV 2029	NLU3XK		NLU3XK		Confirmed
MR. KEARN ERNEST TANADA Adult (18 JAN 2003)	P3839775B, Philippines 13NOV 2024	NLU3XK	-	NLU3XK		Confirmed
MR. KAIZZER IRVIN TANADA Adult (16 MAR 1992)	P3840888B, Philippines 13 NOV 2029	NLU3XK	•	NLU3XK		Confirmed
Flight: 5j-188	Meals			Seat	Pur	hased Baggag
MS. JOSEPHINE TANADA				*		0.0 kg
MR. ERNESTO TANADA						0.0 kg
MS. KRYZZANE JEN TANADA						0.0 kg
MR. KEARN ERNEST TANADA						0.0 kg
				The state of the s		0.0 k

Flight: 5J-187

CSC Form No. 6					
Revised 2020		4001101	TION	EOD LEAVE	
		APPLICA	NOILE	FOR LEAVE	
1. OFFICE/DEPART	ENT 2	NAME	(Last)	(First)	(Middle)
		NAME			
PENRO OC	C. MDO.		TAÑADA	ERNESTO	ESTRELLANA
3. DATE OF FILING	1/6/2023 4.	POSITION	OIC	PENR OFFICER / DMO V	5. SALARY ₱ 91,320.00
		6. DET		APPLICATION	
6. A TYPE OF LEAVE				B DETAILS OF LEAVE	
	c. 51, Rule XV, Omnibus Rules I			In case of Vacation/Special Priviles	ge Leave:
	Leave (Sec. 25, Rule XVI, Omnit			Within the Philippines	
	8, Rule XVI, Omnibus Rules Imple				I, South Korea
	A. No. 11210/IRR issued by CS0			In case of Sick Leave:	
	A No. 8187/CSC MC No. 71, S 19			In Hospital (Specify Illness)	
	eave (Sec. 21, Rule XVI, Omnibu		E.O. No.292)	Out Patient (Specify Illness)	
	(RA No. 8972/CSC MC no. 8, S.				
	68, Rule XVI, Omnibus Rules Imr		92)	In case of Study Leave:	
	re (RA No. 9262 / CSC MC No. 1			Completion of Master's Degree	
	ilege (Sec. 55, Rule XVI, Omnibu			BAR/Board Examination Review	
	efits for Women (RA No. 9710 /			Other Purpose:	
	(Calamity) Leave (CSC MC no.	2, S. 2012, as amended)		Monetization of Leave Credits	
Adoption Leave (R	A No. 8552)			Terminal Leave	
Others					
6. C NUMBER OF WO	ORKING DAYS APPLI	ED FOR	6.	D COMMUTATION	1
	4 DAY/S			Not Requested	
INCLUSIVE DATE				Requested	
4/17/2023	TO 4/20/2023				
				ERN	ESTO ESTRELLANA TAÑADA
					(Signature of Applicant)
		7. DETAILS C	OF ACTION	N ON APPLICATION	
7. A CERTIFICATION	OF LEAVE CREDITS		7.	B RECOMMENDATION	
as of	Novamber	2022		For Approval	
				For diaspproval due to	
	Vacation Leave	Sick Leave			
Total Earned	132.75%	392.500			
Less this application	4.600				
Balance	128·75p	392,000			
	. 0				
	Om layer	\			
**************************************	VON ERIBA S. CAUS	APIN			
Adm	ninistrative Officer IV /	HRMO II			
7. C APPROVED FOR	₹:		7	D DISAPPROVED DUE TO:	
	vith pay			. 5 DION INCOVED DOE TO.	
	vithout pay				
	s (specify)				
	(50001)				

CSC Form No. 6						
Revised 2020						
		APPLICATION	ON FOR	LEAVE		
OFFICE/DEPARTENT	2.	NAME (Las	st)	(First)		(Middle)
PENRO OCC. MDO.	PENRO OCC. MDO. TAÑAD.		ADA	ERNESTO	ESTRELLANA	
3. DATE OF FILING 1/6/2	023 4.	POSITION	OIC PENR O	FFICER / DMO V	5. SALARY	₱ 91,320.00
		6. DETAILS	OF APPLICAT	TION		
6. A TYPE OF LEAVE TO BE A	VAILED OF		6. B DETA	ILS OF LEAVE		
✓ Vacation Leave (Sec. 51, Rule XV,	Omnibus Rules I	mplementing E.O. No. 292)	In case o	of Vacation/Special Privile	ge Leave:	
Mandatory/Forced Leave (Sec. 25	, Rule XVI, Omnit	ous Rules Implemmenting E.O. No	1 (1000000)	nin the Philippines		
Sick Leave (Sec. 43, Rule XVI, Om	nibus Rules Imple	emmenting E.O. No. 292)	✓ Abr	oad (Specify) Seou	l, South Korea	
Maternity Leave (R.A. No. 11210/II	RR issued by CS0	C, DOLE and SSS)	In case o	of Sick Leave:		
Paternity Leave (RA No. 8187/CSC	C MC No. 71, S 19	998, as amended)	☐ In H	ospital (Specify Illness)		
Special Privilege Leave (Sec. 21,	Rule XVI, Omnibu	s Rules Implemmenting E.O. No.2	292)	Patient (Specify Illness)		
Solo Parent Leave (RA No. 8972/0	OSC MC no. 8, S.	2004)				
Study Leave (Sec. 68, Rule XVI, O	mnibus Rules Imr	nplemmenting E.O. No. 292)	In case o	of Study Leave:		
10-Day VAWC Leave (RA No. 926)				pletion of Master's Degree		
Rehabilitation Privilege (Sec. 55,				V/Board Examination Review		
Special Leave Benefits for Wome			Other Pu			
Special Emergency (Calamity) Le				etization of Leave Credits		
	ave (CSC IVIC 110	z, s. zo iz, as amended)		ninal Leave		
Adoption Leave (RA No. 8552)			L ieri	ninai Leave		
Others						
6. C NUMBER OF WORKING D	AYS APPLI	ED FOR	6. D COM	NUTATION		
4	DAY/S		Not	Requested		
INCLUSIVE DATES			Req	uested		
4/17/2023 TO	4/20/2023				/	
				ERN	STO ESTRELLAN	A TAÑADA
					(Signature of Applic	ant)
7. A CERTIFICATION OF LEAV	E CDEDITO	7. DETAILS OF AC				
				MMENDATION Approval		
as 01	lovense	(2022				
		0.11	LI FOR	diaspproval due to		
	on Leave	Sick Leave	_			
	756	392.500				
	600					
Balance (28.	75%	392.000				
	1					
	and auer	n.				
VON ERIK	AS. CAUS	APIN				
Administrative	Officer IV /	HRMO II				
7. C APPROVED FOR:			7. D DISAF	PROVED DUE TO:		
4 days with pay						
days without pay	1					
others (specify)						